

April 26, 2017
Regular Meeting
6:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, April 26, 2017 at 6:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President John Tobias, Vice President Joe Tonascia and Directors Frank Bettencourt, Sonny Flores and Bob Huenemann. Also present were District Manager/Engineer Jeff Cattaneo, District Counsel David E. Pipal, Assistant Manager Sara Singleton, Deputy District Engineer Garrett Haertel, Supervising Accountant Natalie Sullivan, Water Conservation and Program Manager Shawn Novack and Board Clerk/Office Specialist III Barbara Mauro.

CALL TO ORDER

President Tobias called the meeting to order at 6:00 p.m.

- a. Pledge of Allegiance to the Flag**
President Tobias led the Pledge of Allegiance.
- b. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 9:00 p.m.**
- c. Approval of Agenda**
With a motion by Director Flores and a second by Vice President Tonascia, the Agenda was unanimously approved.
- d. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**
There were no public comments.

CONSENT AGENDA:

- 1. Approval of Minutes for: March 29, 2017 Regular Meeting**
- 2. Allowance of Claims**
- 3. Acceptance of Quarterly Investment Report, Ending March 31, 2017**
- 4. Recognizing Monica M. Sanders for 10 Years of Service, Certificate Issued**
- 5. Recognizing Dave Meraz for 10 Years of Service, Certificate Issued**
Director Bettencourt had a question on the claim for Rosemary Bridwell. Mr. Novack stated it is for plan review for the City of Hollister, for the landscape ordinance, and it is a pass-through cost as the City reimburses the District. With no further questions, a motion was made by Vice President Tonascia and seconded by Director Bettencourt; the Consent Agenda was unanimously approved.

REGULAR AGENDA:

- 6. Consider Resolution Proclaiming May as Water Awareness Month**
Mr. Novack stated water conservation is a tough sell in a wet year, as we had this year. We are entering into the irrigation season, which is now through August/September, which is why May is Water Awareness Month. As part of the Water Resources services, Leo Vasquez does inspection of irrigation systems to be sure they are in good working order. In addition to the physical drought, Mr. Novack reported our area also

experienced a bureaucratic drought. Mr. Novack then read the resolution, declaring May as Water Awareness Month, into the record.

With a motion by Director Bettencourt and a second by Director Flores, Resolution #2017-06, *A Resolution of the Board of Directors of the San Benito County Water District Proclaiming May as Water Awareness Month –May 2017* was unanimously approved.

7. Discuss and Consider Resolution Restating the District’s Investment Policy

Mrs. Singleton stated this is the District’s annual review of its Investment Policy. Legal Counsel made one small change, which had been incorporated into the policy and the Investment Committee is recommending Board approval.

With a motion by Vice President Tonascia and a second by Director Bettencourt, Resolution #2017-07, *A Resolution of the Board of Directors of the San Benito County Water District Restating the District’s Investment Policy* was unanimously approved.

8. Staff Report on the Hollister Urban Area Water and Wastewater Master Plan Update

Mr. Cattaneo gave this report in Mr. Blohm’s absence. The West Hills WTP is preparing for its start-up. The control system is almost finished and the testing process has begun. Mr. Cattaneo expects in late May or early June, the plant will be able to serve water.

The pipeline for the City wells 4 and 5 is under construction now. Mr. Cattaneo reported it began last week and the expected timeline is 4-5 weeks. Staff is now working on where to discharge the test water from the plant. Mr. Cattaneo reported the Industrial Park and the San Benito River are options being considered.

LAFCO is now stating the Service Area Boundary, approved by everyone in the original M.O.U. for the Master Plan is not unacceptable. Mr. Cattaneo reported there is a LAFCO meeting tomorrow evening that he will be attending. The current LAFCO Director is stating the boundary was illegal or improper when the plan was originally approved. Mr. Cattaneo will give an update to the Board when he has more information.

The update to the Master Plan will be on the May or June agenda for approval, reported Mr. Cattaneo. He also reviewed the latest tranche report.

9. Committee/Agency Representative Reports:

a) San Luis Delta Mendota Water Authority (Tobias/Tonascia)

As per Mr. Cattaneo, he will cover this under his manager’s report.

b) Pajaro River Watershed Flood Prevention Authority (Bettencourt/Flores)

As per Director Bettencourt, regular business was discussed, including electing officers and the possibility of sending some of their members to Washington D.C.

c) Investment Committee (Flores/Tobias)

As per Director Flores, the Investment Report and the Investment Policy were discussed.

- d) **Personnel Committee (Tobias/Tonascia)**
As per Directors Tobias and Tonascia, staffing and open recruitment was discussed.
10. **District Manager/Engineer's Report:**
- a) **Reach 1 Operations**
Mr. Cattaneo reported the details of the shutdown are being worked through and District staff has notified our customers. Also, the District held a meeting with the affected customers in subsystems 1-6 to discuss the shutdown.
 - b) **Zone 3 Operations**
Mr. Cattaneo reported the District has begun making releases from Paicines Reservoir to Tres Pinos Creek. Also, the flow in the San Benito River is almost at -0-, so he may also be releasing from Hernandez Reservoir into the river.
 - c) **Zone 6 Operations**
Mr. Cattaneo reported the District continues to percolate at Union Road and also the pond at Los Viboras.
 - d) **San Luis Delta Mendota Authority Activities**
Mr. Cattaneo reported there is a new chair, Cannon Michaels, at SLDMWA. Also, the Ag and M & I allocations are both now at 100%.
 - e) **Recycled Water**
Mr. Cattaneo reported the pond is nearly complete and the slide gates should be installed tomorrow. Director Flores asked about demand for recycled water. Mr. Cattaneo reported it is still good as the customers on Wright and Buena Vista Roads still need it; that area does not have access to San Felipe water and the well water is poor quality in that area.
 - f) **Personnel Policy Update**
Mr. Cattaneo reported the last Personnel Policy update was in 1998. Currently, the labor attorney is working on the update. The scheduled workshop on May 10th will be conducted by the labor attorney to review the materials for the update.
11. **CLOSED SESSION: Conference with Labor Negotiator Pursuant to Government Code Section 54957.6**
Agency Negotiator: District Manager
Title: Office and Field Employees
12. **CLOSED SESSION: Conference with Labor Negotiator Pursuant to Government Code Section 54957.6**
Agency Negotiator: District Manager
Unrepresented Employees: Management/Confidential/Professional Employees
The Board convened in Closed Session at 6:25 p.m.
13. **OPEN SESSION: Report action if any**
The Board reconvened in Open Session at 7:00 p.m.

As per President Tobias, the Board has decided to cancel the last 2 furlough days of fiscal year 2016-2017, but this requires a meet and confer with the District's union.

14. Adjournment

With no further business to discuss, the meeting was adjourned at 7:01 p.m.

Minutes were approved the May 31, 2017 Board Meeting and signed by the presiding board member.

/s/John Tobias
John Tobias, President

/s/Barbara L. Mauro
Barbara L. Mauro, Board Clerk