

April 30, 2014
Regular Meeting
6:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, April 30, 2014 at 6:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President John Tobias and Directors Frank Bettencourt, Sonny Flores and Joe Torquato. Vice President Joe Tonascia arrived late. Also present were District Manager/Engineer Jeff Cattaneo, District Counsel David E. Pipal, Assistant Manager Sara Singleton, Deputy District Engineer Dale Rosskamp, Supervising Accountant Natalie Sullivan, Operations and Maintenance Manager Dave Meraz, Water Conservation Program Manager Shawn Novack, Consultant Harry Blohm and Office Specialist III Barbara Mauro.

CALL TO ORDER

President Tobias called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance to the Flag

President Tobias led the Pledge of Allegiance.

b. Approval of Agenda

With a motion by Director Bettencourt and a second by Director Torquato, the Agenda was unanimously approved.

c. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda

Mr. Bob Hueneman, from Harbern Way, asked to address the Board. Mr. Hueneman stated Zone 6 was formed in 1976 and he would like to know how the process of forming the zone was done. Mr. Pipal stated he was the District's attorney at the time. The District held numerous public hearings, so perhaps Mr. Hueneman should request minutes from these meetings, which detailed the discussion.

(Vice President Tonascia arrived at 6:03 p.m.)

CONSENT AGENDA:

- | | | |
|--|------------------------|-----------------------|
| 1. Approval of Minutes for: | Regular Meeting | March 26, 2014 |
| | Special Meeting | April 9, 2014 |
| 2. Allowance of Claims | | |
| 3. Acknowledgement of Paid Claims prior to the April Board Meeting | | |
| 4. Acceptance of Quarterly Investment Report, Ending March 31, 2014 | | |

Director Bettencourt, regarding claims, asked what the payment to Rosemary Bridwell was for. Mr. Novack stated the City of Hollister has a permitting process for new construction, regarding landscaping, and Ms. Bridwell reviews the plans. Also, Mrs. Sullivan added that this amount is reimbursed.

With no additional questions, there was a motion by Director Flores and a second by Director Bettencourt; the Consent Agenda was unanimously approved.

REGULAR AGENDA:

5. Consider Resolution Proclaiming May as Water Awareness Month

Mr. Novack stated annually, the District acknowledges that May is Water Awareness Month. May is chosen as the month for this, because water use goes up due to irrigation use. Mr. Novack added due to the drought, water awareness is especially important. Mr. Novack read Resolution #2014-05 into the record.

Director Torquato asked where else Mr. Novack visits regarding water awareness month. Mr. Novack stated he has been to the Board of Supervisors and the City of Hollister's meetings, has ads in the newspaper and been on CMAP. Director Torquato suggested putting it in the San Juan Star.

With a motion by Director Torquato and a second by Vice President Tonascia, Resolution #2014-05, *A Resolution of the Board of Directors of the San Benito County Water District Proclaiming the Month of May as "Water Awareness Month"* was unanimously approved.

6. Consider Approval to Repair and Rebuild Pumps Number 2 and 3 at Booster Station 9H (\$ 40,953.62)

Mr. Meraz stated that PG&E pays for a pump efficiency test every other year. Results of this testing found 2 of our pumps need to be repaired and rebuilt.

President Tobias asked if there is any reimbursement from PG&E. Mr. Meraz stated yes, but was unsure of the exact amount. Director Torquato asked if the District will submit paperwork before or after the work is done. Mr. Meraz stated he usually does it after the work is done. Director Torquato asked him to double check with PG&E on the timing.

With a motion by Vice President Tonascia and a second by Director Torquato, the Board of Directors of the San Benito County Water District unanimously approved to repair and rebuild pumps number 2 and 3 at Booster Station 9H (\$ 40,953.62) .

7. Consider Resolution to do the following:

Mr. Rosskamp stated if the Board takes this action, this will complete the environmental process for CEQA, which is one of the four requirements needed for the Westhills WTP project. The other three are: NEPA (National Environmental Protection Act), the California Endangered Species Act and the Federal Endangered Species Act. Mr. Rosskamp stated the Board is being asked to certify the Final Environmental Impact Report. The draft report had a 45 day public review period that went from January 30, 2014 to March 14, 2014, to which Mr. Rosskamp reported the District received only a few comments. There were no questions from the Board or the public.

a. Certification of the San Benito County Water District West Hills Water Treatment Plant Project Final Environmental Impact Report

With a motion by Vice President Tonascia and seconded by Director Torquato, the Board of Directors of the San Benito County Water District unanimously approved the Certification of the San Benito County Water District West Hills Water Treatment Plant Project Final Environmental Impact Report.

b. Adoption of California Environmental Quality Act Findings of Fact, Mitigation Measures, Mitigation Monitoring and Reporting Program, and Statement of Overriding Considerations

With a motion by Director Torquato and a second by Director Bettencourt, the Board of Directors of the San Benito County Water District unanimously approved the Adoption of California Environmental Quality Act Findings of Fact, Mitigation Measures, Mitigation Monitoring and Reporting Program, and Statement of Overriding Considerations.

c. Approval of the West Hills Water Treatment Plant Project Final Environmental Impact Report & Direct District Manager/Engineer to Sign Notice of Determination

With a motion by Director Bettencourt and a second by Director Flores, the Board of Directors of the San Benito County Water District unanimously gave their Approval of the West Hills Water Treatment Plant Project Final Environmental Impact Report & Directed the District Manager/Engineer to Sign Notice of Determination.

d. Direct District Staff to File Notice of Determination with San Benito County Recorder's Office

With a motion by Director Flores and a second by Director Bettencourt, the Board of Directors of the San Benito County Water District unanimously directed District staff to file the notice of determination with San Benito County Recorder's Office.

Additionally, with a motion by Vice President Tonascia and a second by Director Torquato, Resolution #2014-06, *A Resolution of the Board of Directors of the San Benito County Water District Certifying the San Benito County Water District West Hills Water Treatment Plant Project Final Environmental Impact Report; Adopting the California Quality Act Findings of Fact, Mitigation Measures, Mitigation Monitoring and Reporting Program, and statement of overriding Consideration; and Approving the West Hills Water Treatment Plant Project* was unanimously approved.

8. Staff Report on the Hollister Urban Area Water and Wastewater Master Plan Update and Lessalt Water Treatment Plant Update

Mr. Blohm first reported on the progress at the Lessalt WTP. The contractor reports they are about 50% complete. The filters for the plant will be delivered in late June or early July and good progress is being made. The two new tanks will be painted soon and once the trenches have been filled, the Board can take a tour of the project.

Regarding the Westhills WTP, HDR has reached the 50% milestone and distributed a draft to staff for a two week review period. All main items have been identified per Mr. Blohm. There will be meeting next week on the building needs program.

Regarding the Reclaimed Water Project, Mr. Blohm stated an opportunity for grant funds has come to the District's attention. Mr. Blohm reminded the Board that Mr. Roskamp previously had a recycled water demonstration project on approximately 1 acre, which will be referenced. Also, when the Hollister Wastewater Plant was being completed, Mr.

Blohm stated the District paid for the upsizing of the pipeline at Wright Road, which was intended for future reclaimed water use. Mr. Blohm stated this is an opportunity to pursue grant funding and utilize previous work the District has done. Time is of the essence, as the due date for the grant application is July 2014. In addition to District staff, HDR and San Benito Engineering will also be working on this project.

Mr. Cattaneo added that there will be \$19.5 million in Prop 84 grant funds in our region. The Department of Water Resources, due to the drought, reallocated funding. Mr. Cattaneo stated you can apply for the full amount but it will be very competitive. The grant will have a very short timeline and all projects must be shovel-ready for April 2015. As part of the reclaimed water project, the District had planned to pursue lining the storage ponds in Phase II. Without this component, the project would only be used during April through either September or October. Lining the ponds, per Mr. Cattaneo, could cost \$5-\$10 million but said this is a good opportunity to pursue this because next year the District will still have drought issues to deal with. Lidia Gutierrez is working on the grant application. AES did the previous CEQA work for the City of Hollister water treatment plant, so the District will be working with them again. Mr. Cattaneo anticipates that AES will be under \$20,000 and the District will use San Benito Engineering for the pipeline design. HDR will be doing the design work for the lining of the storage ponds. Ms. Gutierrez is very successful and the District has done well with the grant applications she has done. Her costs for the application should be approximately \$20,000. Mr. Cattaneo stated an approximate cost for all of the consultants should be \$100,000.

Mr. Blohm added these are all building blocks that the District would be doing anyway, but they will enhance the grant application.

Mr. Cattaneo gave a recap on the status of the tranche. Change orders have been minimal, one resulted from the need to add a railing on the top of the retaining wall. The gutters will need to be cleaned and the railing will make it safer.

9. Committee/Agency Representative Reports:

a) San Luis Delta Mendota Water Authority (Tobias/Tonascia)

As per Vice President Tonascia, the Public Relations committee has hired a firm to fund raise for educational opportunities. The target area for this education will be from San Francisco to San Diego and they are concentrating on the Latino community. The fundraising goal is \$2 million.

b) Pajaro River Watershed Flood Prevention Authority (Bettencourt/Flores)

As per Director Bettencourt, a film was shown regarding the Excavation Project and financial reports were reviewed.

c) Hollister Urban Area Water and Wastewater Master Plan Governance Committee (Tobias/Flores)

As per President Tobias, this has already been covered.

d) Administration Committee (Tobias/Flores)

As per Mr. Cattaneo, the committee discussed the Westhills WTP FEIR, the lease renewal for 10 Mansfield Road and replacement of the Board room desks. Mr. Cattaneo stated the tenant would like to increase the number of children at the

daycare from 30 to 35 and the committee decided on increasing the monthly rent. Staff is working with the tenant regarding these changes.

- e) **Zone 3 Water Supply & Operations Committee (Tonascia/Torquato)**
As per Mr. Cattaneo, the committee discussed the fact that Hernandez and Paicines Reservoirs are both at minimum pool. The committee also discussed the groundwater conditions in Zone 3 and asked to review well information nearer the City of Hollister Wastewater Treatment Plant at a future meeting.
- f) **Personnel Committee (Tobias/Torquato)**
As per Mr. Cattaneo, it was a closed session meeting to discuss the represented and unrepresented (management) employees.
- g) **City of Hollister RDA Advisory (Tobias)**
As per President Tobias, there wasn't a meeting.

10. District Manager/Engineer's Report:

- a) **Reach 1 Operations**
Mr. Cattaneo reported that there will be a quarterly meeting at Santa Clara Valley Water District in early May. One topic he anticipates will be adding the second valve at bifurcation. This will be also a timing issue to discuss as SCVWD has stated they wish to shut down Reach 1 during November and December 2015.
- b) **Zone 3 Operations**
Mr. Cattaneo reported this was already discussed under the committee report.
- c) **Zone 6 Operations**
Mr. Cattaneo reported San Justo Reservoir is currently at full pool. He also reported that Flow 1 has been shut down and Sub 7, San Juan, is running entirely off of San Justo Reservoir. The District intends to take the reservoir level back down to 486' elevation. Mr. Cattaneo stated staff is working to balance when to take the rest of our water out of San Luis Reservoir.
- d) **San Luis Delta Mendota Authority Activities**
Mr. Cattaneo stated he had nothing further to report.

**11. EXECUTIVE SESSION: Pending Litigation
Pursuant to Government Code Section 54956.9(a)
San Benito County Water District versus McAlpine**
The Board adjourned into executive session.

**12. OPEN SESSION:
Report action, if any**
The Board returned to open session and President Tobias stated there was no action taken.

13. Adjournment

With no further business, the meeting was adjourned at 7:07 p.m.

Minutes were approved at the May 28, 2014 Board Meeting and signed by the presiding board member.

/s/John Tobias
John Tobias, President

/s/Barbara L. Mauro
Barbara L. Mauro, Recording Secretary