

August 27, 2014
Regular Meeting
6:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, August 27, 2014 at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President John Tobias and Directors Sonny Flores and Joe Torquato. Vice President Joe Tonascia arrived late and Director Frank Bettencourt was absent. Also present were District Manager/Engineer Jeff Cattaneo, Assistant Manager Sara Singleton, Deputy District Engineer Dale Rosskamp, Water Conservation Program Manager Shawn Novack, Consultant Harry Blohm and Office Specialist III Barbara Mauro. District Counsel David E. Pipal arrived late.

CALL TO ORDER

President Tobias called the meeting to order at 6:00 p.m.

- a. **Pledge of Allegiance to the Flag**
President Tobias led the Pledge of Allegiance.
- b. **Approval of Agenda**
With a motion by Director Torquato and a second by Director Flores, the Agenda was unanimously approved.
- c. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**
There were no public comments.

CONSENT AGENDA:

1. **Approval of Minutes for: July 30, 2014 Regular Meeting**
2. **Allowance of Claims**
3. **Acknowledgement of Paid Claims prior to the August Board Meeting**
4. **Recognizing Shawn Novack for 10 Years of Service, Certificate Issued**

With a motion by Director Torquato and a second by Director Flores, the Consent Agenda was unanimously approved.

Mr. Cattaneo asked to speak on item #4. Mr. Cattaneo thanked Mr. Novack for his 10 years of service as the Water Conservation Coordinator. Mr. Novack has contributed to our water conservation county wide which has reached 15% water reduction and we are required to be at 20% water reduction by the year 2020. Also, he was instrumental in the public outreach for the Hollister Urban Area Water Projects.

(Mr. Pipal arrived at 6:03 p.m.)

REGULAR AGENDA:

5. **Consider Resolution Authorizing the Board President to Execute a Warren Act Contract with United States to allow for conveyance of Non-Project Water acquired by District and Approve Deposit Payments of:**

- a. **\$2798.40 for power**
- b. **\$5000.00 for administrative fee**

Mr. Cattaneo reported that any time the District purchases non-CVP water and moves it through federal facilities; the District must have a Warrant Act Contract. The resolution before the Board is to approve the cost for power to move the water and a deposit for the administrative fees to process the contract.

With a motion by Director Flores and a second by Director Torquato, Resolution #2014-14, *A Resolution of the Board of Directors of the San Benito County Water District Authorizing Execution and Delivery of Contract for Conveyance of Non-Project Water between the United States and San Benito County Water District* was unanimously approved.

6. Consider Resolution Adopting the 2014 Pajaro River Watershed Integrated Regional Water Management Plan Update

Mr. Cattaneo stated the original plan was adopted in 2007 and the state requires an update to the IRWM. This also maintains our eligibility for grants such as Prop 84 Grant funds.

Mr. Cattaneo added this is very similar to the original plan. This update includes Pajaro, Santa Clara and our District.

With a motion by Director Torquato and a second by Director Flores, Resolution #2014-15, *A Resolution of the Board of Directors of the San Benito County Water District Adopting the 2014 Pajaro River Watershed Integrated Regional Water Management Plan* was unanimously approved.

7. Consider Modification #2 to Analytical Environmental Services (AES) Contract for CEQA Services for the District's Recycled Water Facilities Phase I Service Area and Authorize District Manager to Sign Contract Modification

Mr. Roskamp reviewed this item for the Board. There is a funding opportunity through Prop 84 that the Board approved in June for the recycled water program. There is now another program through the State Revolving Fund and it has additional requirements. The modification to AES's contract is what is needed for this new opportunity.

(Vice President Tonascia arrived at 6:11 p.m.)

Mr. Cattaneo added there is \$800 million set aside for recycled water and the funds are with an interest rate of 1% over 20 years.

With a motion by Director Torquato and a second by Director Flores, the Board of Director unanimously approved the Modification #2 to Analytical Environmental Services (AES) Contract for CEQA Services for the District's Recycled Water Facilities Phase I Service Area and the District's Recycled Water Facilities Phase I Service Area and Authorize District Manager to Sign Contract Modification.

8. Consider Resolution Authorizing of Quitclaim Relinquishment of District Easement, Rights and Abandonment of any District Infrastructure contained therein at 1601

Buena Vista Road Property, Assessor Parcel Number 019-250-001 and Authorize District Manager to Sign the Quitclaim

Mr. Rosskamp stated this easement is from the Hollister Irrigation Company which San Benito County Water District is the successor. The District has an easement in the ditch system and the title company is requesting the District sign a quitclaim to release it.

Director Torquato asked if more requests will come. President Tobias stated he asked that at the committee meeting if we can abandon all of the easements for the ditch system. Mr. Cattaneo stated the District has to review them as they come up.

With a motion by Vice President Tonascia and a second by Director Torquato, Resolution #2014-16 A *Resolution of the Board of Directors of the San Benito County Water District Authorizing of Quitclaim Relinquishment of District Easement, Rights and Abandonment of any District Infrastructure contained therein at 1601 Buena Vista Road Property, Assessor Parcel Number 019-250-001 and Authorize District Manager to Sign the Quitclaim was approved by 3 affirmative votes (Tobias, Tonascia, Torquato), 1 abstention (Flores) and 1 absent (Bettencourt).*

9. Consider the following actions regarding the San Benito County Union Road Bridge Replacement Project

Mr. Rosskamp stated the County is proposing to replace the Union Road Bridge and extend San Benito Street. There are physical conflicts with some of the District's manholes, as well as abandon a section of Sub System 10, lose part of Sub System 11 and relocate part of our percolation line. Also needed are portions of land owned by the District. Staff's assessment is the District can operate with these changes and it will not impact District operations.

- a. Approve of the transfer of the designated property to the County of San Benito, Assessor Parcel Number 20-28-35**
- b. Approve of the grant of easements to the County of San Benito**
- c. Authorize the District Manager to sign all deeds and grants of easements to accomplish these transfers**

As per District Counsel, items 9 a, b and c can be voted on as a group.

With a motion by Director Torquato and a second by Director Flores, the Board of Directors unanimously agreed to: approve of the transfer of the designated property to the County of San Benito, Assessor Parcel Number 20-28-35, approve of the grant of easements to the County of San Benito and authorize the District Manager to sign all deeds and grants of easements to accomplish these transfers

10. Staff Report on the Hollister Urban Area Water and Wastewater Master Plan Update and Lessalt Water Treatment Plant Update

Mr. Blohm gave the update to the Board for this item.

Regarding the Lessalt Water Treatment Plant, the contractor has made significant progress. A tour of the facility will be scheduled at a later date. Mr. Blohm reported the pumps have been delivered and installed and the electrician is on the critical path and on schedule. Specialty Construction Incorporated (SCI) is working on a start-up plan and

will coordinate it with the control system. SCI is also updating their schedule and they may request an extension of approximately 2 weeks.

Regarding the West Hills Water Treatment Plant, HDR has completed the 90% of the plans and specifications and delivered 4 hard copies for staff to review. Mr. Blohm stated staff needs to expedite their review to help with the Incidental Take Permit. Mr. Blohm stated we will also need District Counsel to review some sections of the specifications for the WHWTP.

Regarding the Master Plan Update, Mr. Blohm reports no progress has been made as we are waiting for the water demand updates from the City of Hollister and Sunnyslope. Mr. Cattaneo added we are also waiting on the update so we can spell out the partnership with the County as we are uncertain about their participation and time is needed for negotiation. Mr. Cattaneo hopes it can be worked out prior to our September Board Meeting. Mr. Blohm added all of the agencies have approved the Statement of Intent and it will be the basis for the M.O.U.

Regarding the Incidental Take Permit (ITP) for the tiger salamander, which is through the California Department of Fish and Wildlife, Mr. Rosskamp reviewed the options for mitigation. A letter of credit (LOC) may be applied for in conjunction with the mitigation and it would be good for 18 months.

Director Torquato asked how significant is the LOC? Mr. Rosskamp stated it's an endowment plus a promise to buy land for mitigation, if necessary. Mr. Blohm added the agencies put an estimate of \$600,000 into the budget for mitigation but it may have to be revisited.

Regarding the tranche, Mr. Cattaneo stated not much is different than in July; the change orders are around \$160,000 at this point.

11. Committee/Agency Representative Reports:

- a) **San Luis Delta Mendota Water Authority (Tobias/Tonascia)**
President Tobias stated this will be covered under the manager's report.
- b) **Hollister Urban Area Water and Wastewater Master Plan Governance Committee (Tobias/Flores)**
As per President Tobias, this has already been covered.
- c) **Administration Committee (Tobias/Flores)**
As per Director Flores, the committee's items were covered earlier in tonight's meeting.
- d) **Personnel Committee (Tobias/Torquato)**
As per Director Torquato, the committee met with the engineering candidates yesterday. Staff is going to review their references and make an offer to the top candidate.
- e) **Pacheco Reservoir Exploratory Ad Hoc Committee (Tobias/Flores)**
Mr. Cattaneo reported options were reviewed about acquiring their facilities. Today, Mr. Cattaneo attended a meeting at the dam which included Santa Clara

Valley Water District (SCVWD) and the Department of Safety of Dams. All facilities are in good condition except for the spillway.

12. District Manager/Engineer's Report:

a) Reach 1 Operations

Mr. Cattaneo reported at the quarterly meeting with SCVWD, they are asking for a new valve to be installed at Flow 1 at Bifurcation. This valve leaks and their concern is that it will allow water to flow back into their valve which could also allow zebra mussels into their side. SCVWD would like this accomplished by March 1st, which Mr. Cattaneo doubts is possible. Mr. Cattaneo stated the addition of a value has been discussed before, to help when we turn the system around. The possible cost would be \$1 million and will likely not be operated remotely. Mr. Cattaneo stated the biggest issue is how it will be funded and will it be the usual cost share of the 78/22 split. To keep the costs down, SBCWD could handle the contracting and SCVWD could do the design work.

b) Zone 3 Operations

Mr. Cattaneo stated there isn't much to report; there is no water in either Hernandez or the Paicines Reservoir. In the fall, the District staff does annual maintenance and there will be an inspection at both reservoirs by the Department of Safety of Dams in September.

Director Tonascia asked about rodent control. Mr. Cattaneo stated District staff is filling the bait stations.

Director Torquato asked about reviewing the canal conditions. Mr. Cattaneo stated this is done annually.

President Tobias asked about silt removal. Mr. Cattaneo stated that is too difficult to do.

c) Zone 6 Operations

Mr. Cattaneo stated there isn't much to report. Staff is drawing down San Justo Reservoir and the District is about 4 weeks from switching back to Bifurcation. Mr. Cattaneo reported there is 1600 AF of un-contracted/unused water in Sub 10/11. There was about 4500 AF in San Justo Reservoir before we switch deliveries. Mr. Cattaneo stated customers are reporting an odor from the water coming from San Justo Reservoir.

d) San Luis Delta Mendota Authority Activities

Mr. Cattaneo reported the only item discussed at the last board meeting was water supply.

EXECUTIVE SESSION

13. Conference with Labor Negotiator

Pursuant to Government Code Section 54957 and 54957.6

Agency Negotiator: District Manager

Title: Assistant Manager Contract

The Board went into executive session at 6:48 p.m.

a. Reconvene in Open Session. Report of action taken, if any (Government Code 54957.1)

The Board reconvened at 6:57 p.m. President Tobias stated the Board reviewed the 1st Amendment to the Assistant Manager's Contract. It was moved and seconded and unanimously approved.

14. Adjournment

With no further business to discuss, the meeting was adjourned at 6:59 p.m.

The minutes were approved at the September 24, 2014 and signed by the presiding board member.

/s/John Tobias
John Tobias, President

/s/Barbara L. Mauro
Barbara L. Mauro, Recording Secretary