

August 31, 2016
Regular Meeting
6:02 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, August 31, 2016 at 6:02 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: Vice President John Tobias and Directors Frank Bettencourt, Joe Tonascia and Bob Huenemann; President Sonny Flores was absent. Also present were District Manager/Engineer Jeff Cattaneo, District Counsel David E. Pipal, Assistant Manager Sara Singleton, Deputy District Engineer Garrett Haertel, Supervising Accountant Natalie Sullivan, Water Conservation Program Manager Shawn Novack, Consultant Harry Blohm and Board Clerk/Office Specialist III Barbara Mauro.

CALL TO ORDER

Vice President Tobias called the meeting to order at 6:02 p.m.

- a. Pledge of Allegiance to the Flag**
Vice President Tobias led the Pledge of Allegiance.
- b. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 9:00 p.m.**
- c. Approval of Agenda**
With a motion by Director Tonascia and a second by Director Bettencourt; the Agenda was unanimously approved.
- d. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**
There were no public comments.

CONSENT AGENDA:

- | | | |
|--|------------------------|-----------------------|
| 1. Approval of Minutes for: | Regular Meeting | July 27, 2016 |
| | Special Meeting | August 2, 2016 |
| 2. Allowance of Claims | | |
| 3. Acknowledgement of Paid Claims prior to the August Board Meeting | | |
- Director Bettencourt, in regards to Claims, asked about the bill to Bolsa for \$8100. Mr. Cattaneo stated the District is required to do a group of samples for recycled water and Bolsa often groups several bills together when they are submitted for payment, so it may have included other routine samples as well.

With no further questions from the Board, a motion was made by Director Tonascia and seconded by Director Huenemann; the Consent Agenda was unanimously approved.

REGULAR AGENDA:

- 3. 2015 Urban Water Management Plan Update**
 - a. Proof of Publication**
Mrs. Mauro verified the Proof of Publication.

b. Presentation of 2015 Urban Water Management Plan Update

Mr. Novack stated this is a required document by the State of California, and done every 5 years, but this year's was delayed due to the drought and legislative changes. The next report will be due in 2020. Mr. Novack reported the baseline for this report, from 1996-2005 was 157 gallons/per person/per day. As of this report, we are at 103 gallons/per person/per day.

c. Questions of Directors

Director Huenemann complained about the amount of white space in the document. Mr. Cattaneo stated this is mainly due to the required formatting by the State, not a lack of care on the District's part. The presentation of the report is dictated by the State.

Director Bettencourt asked if the State will ask for additional cuts for water conservation. Mr. Novack stated 2017 will be the stress test. Currently, our local conservation is a voluntary reduction of 15%, however; Mr. Novack is anticipating the State to lower the bar. Some measures that have helped us locally have been requirements for new construction to have "green" plumbing and to follow the new landscaping ordinance.

d. Open Public Hearing

Vice President Tobias opened the Public Hearing.

e. Close Public Hearing or continue to later date

There were no public comments; Vice President Tobias closed the Public Hearing.

f. Consider Resolution Approving of the 2015 Urban Water Management Plan Update

With a motion by Director Tonascia and a second by Director Bettencourt, the Board of Directors unanimously approved Resolution #2016-14, *A Resolution of the Board of Directors of the San Benito County Water District Approving, With Qualifications, The Hollister Area Urban Water Management Plan 2015.*

5. Discuss and Consider Approval of Policy for Cellular Phones used for District Business and Reimbursement

Mr. Cattaneo stated this policy would update and improve the communication for the Field Staff and the Managers, but particularly for those who take emergency call. Currently, On-Call Staff have the potential to have to carry 3 cell phones; personal cell phone, District cell phone and the On-Call cell phone. This policy would streamline cellular phone use and offer better efficiency. The proposed program would offer selected District staff a stipend to use their own smart phone so the District can contact them during regular business hours and after hours for those who take emergency call.

Also, for the On-Call Field and On-Call Managers, Mr. Cattaneo stated the District is working to update the SCADA system so On-Call staff can be contacted through a smart phone. Currently, the SCADA system contacts them via a phone call and they must go to the office, even if it's just to turn off an alarm. Having this access will also be helpful

during regular business hours, as it would save staff time from having to come into the office if it could be done on the smart phone. This plan is also less expensive than the current plan, however; the District cannot force the field staff to use their own phone. Eventually, if there are field staff who do not wish to participate in the stipend, the District will purchase 1 smart phone and this would be passed around for use for the On-Call personnel not participating with the stipend program.

Director Bettencourt asked if SCADA can be operated off of a smart phone. Mr. Cattaneo stated anything that can be done by the computer will be able to be done by the smart phone, as the authorization will be the same.

With a motion by Director Tonascia and a second by Director Bettencourt, the Board of Directors unanimously Approved the Policy for Cellular Phones used for District Business and Reimbursement.

6. Staff Report on the Hollister Urban Area Water and Wastewater Master Plan Update

Mr. Blohm began with a report on the West Hills Water Treatment Plant (WHWTP). The site is much improved and it has been back-filled around the clear well tank. Construction is due to begin on the administration building and then the shop facility. Mr. Blohm reported progress going better than planned and performance testing is tentatively scheduled for May or June, 2017, which is 3-4 months ahead of schedule. With the Hexavalent Chromium issues, having the treatment plant on-line early will certainly help. The District has issued the change order for the Storage Pond for the Recycled Water to Auburn and work has begun.

In regards to the Master Plan, staff has worked to have all of the information between the Master Plan and the Urban Water Management Plan be consistent. Staff and our consultants have agreed on all water demands, however; there may be supply constraints from SBCWD if the drought continues. The Hexavalent Chromium solution and Crosstown Pipeline design are both on schedule.

Vice President Tobias asked how many wells will need treatment. Mr. Blohm stated 3 wells need treatment; all belonging to the City of Hollister. Mr. Blohm added an extension can be added later if Sunnyslope's wells should also need treatment. Mr. Cattaneo stated with the crosstown pipeline alignment, an extension would be very easy to do.

7. Committee/Agency Representative Reports:

a) San Luis Delta Mendota Water Authority (Tobias/Tonascia)

As per Director Tonascia, he did not attend.

b) Water Resources Association (Flores/Bettencourt)

As per Mr. Novack, the WRA discussed the UWMP and the SBC Fair.

c) Administration Committee (Tobias/Flores)

As per Director Tobias, the committee discussed the Cell Phone Policy and the SGMA.

- d) **Zone 6 Water Supply Committee (Tobias/Flores)**
As per Director Tobias, there was nothing to report.

8. District Manager/Engineer's Report:

a) **Reach 1 Operations**

Mr. Cattaneo reported the shutdown of Bifurcation is on schedule for January. He added the District and Santa Clara Valley Water District are looking for any funding from the Bureau.

b) **Zone 3 Operations**

Mr. Cattaneo reported staff has discovered the issue at Hernandez Reservoir was a hydraulic line failure at the butterfly valve. Over the next few weeks, District staff will try to pump out the water so it can be evaluated. Mr. Cattaneo stated staff will continue to work on it and the goal is to have the repair completed prior to the start of the rainy season.

c) **Zone 6 Operations**

Mr. Cattaneo reported District staff had 2 major pipeline failures to repair simultaneously and both are complete. Mr. Cattaneo reported the field and engineering staff did a wonderful job and had both repairs done in 48 hours.

d) **San Luis Delta Mendota Authority Activities**

Mr. Cattaneo reported he was unable to attend, but Mr. Haertel attended. Mr. Haertel reported discussion was had about the Bureau misappropriating the CVP water. He stated that was the main topic of the meeting.

e) **Recycled Water**

Mr. Cattaneo reported the Storage Pond Project is moving forward and he hopes to have it completed by mid to late October. The Chief Plant Operator at the City of Hollister's Wastewater Treatment Plant has reported the District has taken approximately 100 million gallons of recycled water thus far.

f) **SGMA**

Mr. Cattaneo reported he has had some discussion with the Administration Committee on SGMA. Todd Groundwater is working on a presentation which will go first to the committee on September 13th and then to the Board, most likely in January, at the Annual Groundwater Meeting. Items to be discussed will be options similar to benefit zones like Zone 3, Zone 6 and unrepresented areas like the Bolsa.

9. Adjournment

With no further business to discuss, the meeting was adjourned at 6:40 p.m.

Minutes were approved at the September 28, 2016 Board Meeting and signed by the presiding board member.

/s/Sonny Flores
Sonny Flores, President

/s/Barbara L. Mauro

Barbara L. Mauro, Board Clerk