

October 25, 2017
Regular Meeting
6:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, October 25, 2017 at 6:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: Vice President Joe Tonascia and Directors Frank Bettencourt, Sonny Flores and Bob Huenemann; President John Tobias was absent. Also present were District Manager/Engineer Jeff Cattaneo, District Counsel David E. Pipal, Assistant Manager Sara Singleton, Deputy District Engineer Garrett Haertel, Supervising Accountant Natalie Sullivan and Board Clerk/Office Specialist III Barbara Mauro.

CALL TO ORDER

Vice President Tonascia called the meeting to order at 6:00 p.m.

- a. **Pledge of Allegiance to the Flag**
Vice President Tonascia led the Pledge of Allegiance.
- b. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 9:00 p.m.**
- c. **Approval of Agenda**
With a motion by Director Flores and a second by Director Huenemann; the agenda was unanimously approved.
- d. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**
Roy Lompa, a member of the audience, asked to speak. He stated he is in both Zone 3 and Zone 6 and feels he is being double charged for his taxes, which are about \$2300-\$2400 annually. He also stated the District should percolate more in Tres Pinos.

Vice President Tonascia stated because this is not agendized, his issue cannot be addressed at the meeting. He suggested Mr. Lompa meet with staff.

CONSENT AGENDA:

1. **Approval of Minutes for: September 29, 2017 Regular Meeting**
2. **Allowance of Claims**
3. **Acknowledgement of Paid Claims prior to the October Board Meeting**
4. **Acceptance of Quarterly Investment Report, Ending September 30, 2017**
With a motion by Director Huenemann and a second by Director Bettencourt, the Consent Agenda was unanimously approved.

REGULAR AGENDA:

5. **Discuss and Consider Authorizing the District Manager to Purchase a Skid-Steer Tractor for West Hills Treatment Plant (\$ 50,991.64)**
Mr. Cattaneo stated the District has a need for a tractor at the West Hills Water Treatment Plant. This item was not included in the design so it was not part of the contractor's bid. Mr. Cattaneo reviewed how the process at the plant works and that the tractor would be used to remove debris out of the sludge drying ponds and settling stations. The debris

would then be hauled away. District staff solicited bids and are recommending going with the low bid of \$50,991.64.

Director Huenemann asked if the tractor will also be used at Lessalt. Mr. Cattaneo stated no, it will stay on site at West Hills. He added it can also be used as a forklift.

Vice President Tonascia asked if the District will own it. Mr. Cattaneo stated yes, but it will be paid through the tranche.

Richard Bettencourt, a member of the audience, asked if the District will contract to have the sludge taken off-site. Mr. Cattaneo stated yes. Mr. Bettencourt further asked why not have the contractor do it all and not purchase the skid-steer tractor. Mr. Cattaneo stated it will be more efficient to have it on site as it will be used regularly, not just to remove debris.

With a motion by Director Flores and a second by Director Bettencourt, the Board of Directors unanimously approved the purchase of a Skid-Steer Tractor from Coastal Tractor for \$50,991.64.

6. San Felipe Distribution System-Valve Replacement Project

Mr. Cattaneo stated this would be a part of the Reach 1, Pacheco shutdown. Half of the Hollister Conduit will be off during this shutdown and staff would like to do some necessary maintenance work while the Hollister Conduit is dewatered.

Mr. Haertel reported the bid was mailed to 16 firms, but only 2 bids were submitted. Mr. Cattaneo stated the estimate the District had for this project was \$80,000 to \$90,000 and the bids received significantly exceeded this amount. Staff is therefore recommending the Board reject the bids and have District staff perform these repairs.

If any additional equipment is needed the District will rent it.

Director Huenemann asked how many valves are to be replaced. Mr. Cattaneo stated 13 air valves and 7 underground valves.

Director Flores asked if there is enough staff for the project. Mr. Cattaneo stated some work has been rescheduled to accommodate this project but he is confident the work can be completed by the 1st week of December. He added weather should not be an issue.

There were no further questions from the Board and no questions from the audience.

a. Consider Rejection of Bids on basis that bids exceed District's estimated cost and project can be more economically performed by District employees

b. Action: Rejection of all bids

With a motion by Director Flores and second by Director Bettencourt, The Board of Directors unanimously rejected all bids for the San Felipe Distribution System-Valve Replacement Project.

7. Discuss and Consider setting the September, November and December Board Meeting dates for 2018

Mrs. Mauro reviewed the dates for the 2018 Board Meetings in the months of September, November and December, stating only December would have a conflict.

With a motion by Director Bettencourt and a second by Director Huenemann, the Board of Directors unanimously agreed to move the December 2018 Board Meeting to December 19, 2018.

8. Consider Authorizing Director Attendance at the 2017 ACWA/JPIA's Board of Directors' Meeting on November 27, 2017, Anaheim, California

Director Bettencourt normally attends the JPIA meetings, however; may not attend this year. He will let Mrs. Mauro know if his plans change.

9. Consider Authorizing the District Manager (or his Designee) and Director Attendance at the 2017 ACWA Fall Conference, November 28 through December 1, 2017 in Anaheim, California

If any of the Directors are interested in attending, they are to let Mrs. Mauro know so she can register them for the conference and make the necessary room reservations.

10. Staff Report on the Hollister Urban Area Water and Wastewater Master Plan Update

Mr. Cattaneo reported the West Hills Water Treatment Plant (WHWTP) is up and running. Also, now that the District has funded the mitigation bank, the letter of credit has also been released. Mr. Cattaneo added there is about \$214,000 left uncommitted in the tranche, which will be higher as there is \$270,000 unused from the Dahl contract and \$400,000 unused from the Auburn contract; this was from their contingencies.

November 4th, there will be a ribbon cutting and Open House at WHWTP.

Director Flores asked if the new plant is servicing the west side of town. Mr. Cattaneo reported it is, as Wells 4 and 5 are working. Director Flores added the water seems to be better already.

Vice President Tonascia asked the status of the rest of the pipeline. Mr. Cattaneo reported it is in the design phase and it should be final in approximately 24 months. He added this is a project that is solely between the City of Hollister and Sunnyslope County Water District.

11. Committee/Agency Representative Reports:

a) San Luis Delta Mendota Water Authority (Tobias/Tonascia)

As per Mr. Cattaneo, he will cover this under his manager's report.

12. District Manager/Engineer's Report:

a) Reach 1 Operations

Mr. Cattaneo reported the Hollister Conduit is being dewatered and the contractor who will be doing the inspection, Kiewit, has begun their work. Mr. Haertel added the new valve will be installed at Bifurcation next week.

b) Zone 3 Operations

Mr. Cattaneo reported Hernandez Reservoir is no longer releasing water and District staff will be doing maintenance work at Paicines Reservoir.

c) Zone 6 Operations

Mr. Cattaneo reported the District is still releasing and percolating at Union Road. The distribution system is now shutdown from Orchard Road to Lone Tree Road; the remainder of the system is now running off of San Justo Reservoir.

Director Bettencourt asked if there will be any repairs done at the Paicines Canal. Mr. Cattaneo reported the flume needs repair work.

Mr. Cattaneo then showed photos of District staff beginning the valve replacements.

d) San Luis Delta Mendota Authority Activities

- **California WaterFix**

Mr. Cattaneo reported when Westland Water District voted no to the project it caused a domino effect on the project. Santa Clara Valley Water District's board also voted (7-0) no on the project as well. Metropolitan and Kern are still in favor of the project but the Bureau of Reclamation and the Federal Government are not supporting it. Mr. Cattaneo stated the WaterFix is now being reformulated so now there is no urgency to having our Board make a decision on it, and to wait and see where it goes from here.

Director Huenemann asked about a counter proposal; perhaps a single tunnel instead? Mr. Cattaneo stated that is being discussed but no decision has been made thus far.

13. Adjournment

With no further business to discuss, the meeting was adjourned at 6:32 p.m.

The minutes were approved at the November 30, 2017 Board meeting and signed by the presiding board member.

/s/John Tobias
John Tobias, President

/s/Barbara L. Mauro
Barbara L. Mauro, Board Clerk