

November 29, 2017
Regular Meeting
6:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, November 29, 2017 at 6:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President John Tobias, Vice President Joe Tonascia and Directors Frank Bettencourt, Sonny Flores and Bob Huenemann. Also present were District Manager/Engineer Jeff Cattaneo, District Counsel David E. Pipal, Assistant Manager Sara Singleton, Deputy District Engineer Garrett Haertel, Supervising Accountant Natalie Sullivan and Board Clerk/Office Specialist III Barbara Mauro.

CALL TO ORDER

President Tobias called the meeting to order at 6:00 p.m.

- a. **Pledge of Allegiance to the Flag**
President Tobias led the Pledge of Allegiance.
- b. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 9:00 p.m.**
- c. **Approval of Agenda**
With a motion by Vice President Tonascia and a second by Director Flores, the Agenda was unanimously approved.
- d. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**
There were no public comments.

CONSENT AGENDA:

- 1. **Approval of Minutes for: October 25, 2017 Regular Meeting**
- 2. **Allowance of Claims**
- 3. **Acknowledgement of Paid Claims prior to the November Board Meeting**
- 4. **State Water Rights Fees**
 - a. **Approve Payment of Water Rights Fees Under Protest and Petition for Reconsideration for Zone 6**

Director Bettencourt asked about the claim for the Pajaro Valley Water Management Agency. Mrs. Sullivan reported it is reimbursement for grant funds.

With no further questions, a motion was made by Director Bettencourt and seconded by Director Huenemann; the Consent Agenda was unanimously approved.

REGULAR AGENDA:

- 5. **Discuss and Consider the surplusing of 2 District vehicles**
Mr. Cattaneo stated the District has 2 vehicles that staff and the Finance Committee recommend surplusing. One vehicle was used by WRA, has an excess of 150,000 miles and no longer runs; the other is a 2007 truck which was involved in an automobile accident and is deemed totaled.

With no questions from the Board, a motion was made by Director Bettencourt and seconded by Vice President Tonascia; the Board of Directors unanimously approved the surplusing of 2 District vehicles.

6. Discuss and Consider Authorizing the District Manager to sign a Master Agreement between the San Benito County Water District and the California High-Speed Rail Authority for any work that may be required related to the alignment of the High Speed Rail and current District assets

Mr. Haertel stated the Board previously approved a reimbursement agreement for the High-Speed Rail Authority which was a funding mechanism. This agreement, is the master agreement for the project and the alignment with the District's assets, the review of plans and any needed field work. Mr. Haertel added, this agreement has been reviewed by District Counsel.

With no questions from the Board, a motion was made Vice President Tonascia and seconded by Director Flores; the Board of Directors unanimously Authorized the District Manager to sign a Master Agreement between the San Benito County Water District and the California High-Speed Rail Authority for any work that may be required related to the alignment of the High Speed Rail and current District assets.

7. Staff Report on the 4th Quarter Financial Reporting

Mr. Cattaneo, via a PowerPoint, gave the Board an overview of the 4th quarter reporting, which included a comparison of the budgeted amounts versus the actual amounts. Regarding the Operating Budget, revenue was considerably higher due to the additional water the District had available for sale. Non-Operating Revenue was also higher due to the contribution to the West Hills Water Treatment Plant that was made by the City of Hollister and the Sunnyslope County Water District. Also reviewed were the contributions to reserves, that are funded by the operating budget

Mr. Cattaneo also reviewed the Capital Budget and what projects and expenses are reflected in the Capital portion, including the CVP Amendatory Contract Payments.

8. Staff Report on the Hollister Urban Area Water and Wastewater Master Plan Update

Mr. Cattaneo reported the contractor is finishing the punch list items at the West Hills Water Treatment Plant. The City of Hollister and Sunnyslope County Water District are moving forward with the design for the crosstown pipeline, which will be a joint project for their two agencies. Mr. Cattaneo added there has not been any complaints from residents, since the plant has begun serving water.

President Tobias asked when the Open House will be held. Mr. Cattaneo stated, likely not until spring, possibly sometime in April.

9. Committee/Agency Representative Reports:

a) San Luis Delta Mendota Water Authority (Tobias/Tonascia)

As per Director Tonascia, he did not attend the meeting and asked Mr. Cattaneo to cover this under his report.

- b) **Pajaro River Watershed Flood Prevention Authority (Bettencourt/Flores)**
As per Director Bettencourt, he was unable to attend.
- c) **Water Resources Association (Flores/Bettencourt)**
As per Director Flores, normal business items were discussed.
- d) **Finance Committee (Bettencourt/Tonascia)**
As per Director Tonascia, the items the committee discussed have been covered.

10. District Manager/Engineer's Report:

a) Reach 1 Operations and c) Zone 6 Operations

Mr. Cattaneo reported Santa Clara Valley Water District (SCVWD) had anticipated the work at Bifurcation to be completed by now, however; they have encountered a slight delay. Staff anticipates starting to fill the Hollister Conduit sometime next Monday and expectations are it will take about 1 week. Mr. Cattaneo reported December 15th would be the approximate date to return water service to Subsystems 1,2, 3, & 5; Subsystems 4 & 6 will remain out of service for a slightly longer period of time.

Additional repairs are being done on our side of the system by District staff; some parts had to be ordered from the east coast. As of today, Mr. Cattaneo reported all valves are in and the District is now waiting for the completion of work at Bifurcation.

Mr. Cattaneo reported SCVWD expects the Reach 1 work to be completed around the middle of January, which will allow the District time to refill San Justo Reservoir before March 1st.

President Tobias asked if anything was discovered while inspecting the pipeline, the Pacheco Pumping Station or Bifurcation; Mr. Cattaneo stated nothing significant.

Mr. Cattaneo reported that San Justo Reservoir is being drawn down but the level is still okay.

Director Bettencourt asked, regarding Reach 1, if the tunnel and all of the pipeline was inspected. Mr. Cattaneo replied yes, the tunnel and all of the pipeline was inspected.

President Tobias asked if any mussels were found during the inspections. Mr. Cattaneo stated some very small mussels were found at the turnout at Subsystem 6 but none were found at Bifurcation.

b) Zone 3 Operations

Mr. Cattaneo reported District staff is doing some minor work at the Paicines Canal.

d) San Luis Delta Mendota Authority Activities

Mr. Cattaneo reported the new deputy attorney was hired.

11. Adjournment

With no further business to discuss, the meeting was adjourned at 6:32 p.m.

The minutes were approved at the December 20, 2017 Board meeting and signed by the presiding board member.

/s/John Tobias
John Tobias, President

/s/Barbara L. Mauro
Barbara L. Mauro, Board Clerk