

April 12, 2024
Special Board Meeting
11:00 a.m.

The Board of Directors of the San Benito County Water District convened in special session on Friday, April 12, 2024 at 11:00 a.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Andrew Shelton, Vice President Doug Williams and Directors Sonny Flores, Joe Tonascia and Mark Wright. Also present were District Counsel Jeremy T. Liem, Manager of Administration, Finance and Business Services Megan Holland, Deputy District Engineer Rob Hillebrecht, Senior Engineer David Macdonald, Office Specialist I Jennifer Cosio Arellano and Executive Assistant/Board Clerk Barbara Mauro. There were other District staff also in attendance.

CALL TO ORDER

President Shelton called the meeting to order at 11:00 a.m.

- a. Pledge of Allegiance to the Flag**
President Shelton led the Pledge of Allegiance.
- b. Roll Call**
Mrs. Mauro called roll; members present were: President Shelton, Vice President Williams and Directors Flores, Tonascia and Wright.
- c. Speakers will be limited to 5 minutes to address the Board**
- d. Approval of the Agenda**
With a motion by Director Flores and a second by Vice President Williams, the Agenda was approved by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

AGENDA ITEMS:

- 1. Consider Approval of Professional Services Contract with Gutierrez Consultants for Sustainable Groundwater Management Act Implementation Grant Administration and Authorize Board President to sign contract (NTE \$115,000)**
Ms. Holland reviewed this item for the Board. She reported this is the standard District contract, and the same terms the District has used in the past for Ms. Gutierrez's contracts. Ms. Gutierrez's scope is attached as part of the contract. Director Flores added the Administration Committee has reviewed the contract and recommends approval.

With a motion by Vice President Williams and a second by Director Flores, the Board of Directors approved a Professional Services Contract with Gutierrez Consultants for Sustainable Groundwater Management Act Implementation Grant Administration and Authorized the Board President to sign contract (NTE \$115,000) with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

2. **Consider Resolution to make an Application to the State Department of Water Resources to Obtain a Grant under the 2017 Sustainable Groundwater Planning Grant Program Pursuant to the Water Quality, Supply Infrastructure Improvement Act of 2014 and Granting Interim General Manager and Manager of Administration, Finance and Business Services Authorization to Execute Documents and Make Any Necessary Submittals in relation thereto**

Director Tonascia asked, since the resolutions are all related to signing authority, can we take them all together. Mr. Liem stated no, we cannot.

Ms. Holland reviewed agenda items 2-6 for the Board, but stated the Board can approve each resolution separately, per Counsel.

All of the resolutions listed on items #2-6, have all been previously approved by the Board. The only change to all of the resolutions is the signing authority. In addition to the General Manager, the additional signatories are the Interim General Manager and the Manager of Administration, Finance and Business Services per Ms. Holland. Ms. Holland also showed a PowerPoint which listed all of the District's grants and the corresponding resolution numbers, as presented today. Ms. Holland added the USBR Grant for the Turf Program is still pending and regarding the IRWM Grant, the District is the main grantor but has several sub-grantees.

With a motion by Director Tonascia and a second by Director Flores, the Board of Directors approved Resolution #2024-06, *A Resolution of the Board of Directors of the San Benito County Water District to make an Application to the State Department of Water Resources to Obtain a Grant under the 2017 Sustainable Groundwater Planning Grant Program Pursuant to the Water Quality, Supply Infrastructure Improvement Act of 2014 and Granting Interim General Manager and Manager of Administration, Finance and Business Services Authorization to Execute Documents and Make Any Necessary Submittals in relation thereto* by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

3. **Consider Resolution make an Application to the State Department of Water Resources to Obtain a Grant under the 2019 Sustainable Groundwater Management Grant Program Planning – Round 3 Grant Pursuant to the Water Quality, Supply and Infrastructure Improvement Act of 2014 and/or the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 and Granting Interim General Manager and Manager of Administration, Finance and Business Services Authorization to Execute Documents and Make Any Necessary Submittals in relation thereto**

With a motion by Director Flores and a second by Director Wright, the Board of Directors approved Resolution #2024-07, *A Resolution of the Board of Directors of the San Benito County Water District to make an Application to the State Department of Water Resources to Obtain a Grant under the 2019 Sustainable Groundwater Management Grant Program Planning – Round 3 Grant Pursuant to the Water Quality, Supply and Infrastructure Improvement Act of 2014 and/or the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 and Granting Interim General Manager and Manager of Administration, Finance and Business Services Authorization to Execute Documents and Make Any Necessary*

Submittals in relation thereto by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

4. **Consider Resolution for a Grant Application to be made to the Department of Water Resources to obtain a grant under the 2021 Sustainable Groundwater Management (SGM) Grant Program SGMA Implementation Grant pursuant to the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 (Pub. Resources Code, § 80000, et seq.) and the Budget Acts of 2021 and 2022 and Granting Interim General Manager and Manager of Administration, Finance and Business Services Authorization to Execute Documents and Make Any Necessary Submittals in relation thereto**

With a motion by Vice President Williams and a second by Director Tonascia, the Board of Directors approved Resolution #2024-08 *A Resolution of the Board of Directors of the San Benito County Water District for a Grant Application to be made to the Department of Water Resources to obtain a grant under the 2021 Sustainable Groundwater Management (SGM) Grant Program SGMA Implementation Grant pursuant to the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 (Pub. Resources Code, § 80000, et seq.) and the Budget Acts of 2021 and 2022 and Granting Interim General Manager and Manager of Administration, Finance and Business Services Authorization to Execute Documents and Make Any Necessary Submittals in relation thereto* by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

5. **Consider Resolution Authorizing an Application be made to the California Department of Water Resources for an Integrated Regional Water Management Implementation Grant Pursuant to the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Public Resources Code Section 74001 et seq.), Enter into a Grant Agreement and Granting Interim General Manager and Manager of Administration, Finance and Business Services Authorization to Execute Documents and Make Any Necessary Submittals in relation thereto**

With a motion by Director Wright and a second by Director Flores, the Board of Directors approved Resolution #2024-09 *A Resolution of the Board of Directors of the San Benito County Water District Authorizing an Application be made to the California Department of Water Resources for an Integrated Regional Water Management Implementation Grant Pursuant to the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Public Resources Code Section 74001 et seq.), Enter into a Grant Agreement and Granting Interim General Manager and Manager of Administration, Finance and Business Services Authorization to Execute Documents and Make Any Necessary Submittals in relation thereto* by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

6. **Consider Resolution to Submit an Application to the Bureau of Reclamation to Obtain a Grant under the Bipartisan Infrastructure Law (BIL) for a Small Surface Water and Groundwater Storage Program to Assist Funding for the Accelerated Drought Resistance Project(ADRoP) and Granting Interim General Manager and Manager of Administration, Finance and Business Services Authorization to Execute Documents and Make Any Necessary Submittals in relation thereto**

With a motion by Director Tonascia and a second by Vice President Williams, the Board of Directors approved Resolution #2024-10 *A Resolution of the Board of Directors of the San Benito County Water District Resolution to Submit an Application to the Bureau of Reclamation to Obtain a Grant under the Bipartisan Infrastructure Law (BIL) for a Small Surface Water and Groundwater Storage Program to Assist Funding for the Accelerated Drought Resistance Project(ADRoP) and Granting Interim General Manager and Manager of Administration, Finance and Business Services Authorization to Execute Documents and Make Any Necessary Submittals in relation thereto* by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

7. **CLOSED SESSION:**
Appointment of Public Employee –
Consider the Appointment of a public employee
Title: Interim General Manager
Authority: California Government Code Section 54957(b)(1), 54957(b)(4)

(The Board convened in Closed Session at 11:12 a.m.)

8. **OPEN SESSION:**
Report action, if any from Closed Session

(The Board reconvened in Open Session at 11:25 p.m.)

President Shelton reported the action from Closed Session was to direct District staff the to begin the search for a permanent General Manager. This was approved by 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

9. **ADJOURNMENT**

With no further business to conduct, the meeting was adjourned at 11:25 a.m.

Approved at the April 24, 2024 Board meeting and signed by the presiding board member.

/s/Andrew Shelton
Andrew Shelton, President

/s/Barbara L. Mauro
Barbara L. Mauro, Executive Assistant/Board Clerk