

RESOLUTION NO. 2024-19

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN BENITO COUNTY WATER DISTRICT
AMENDING RESOLUTION 2010-01 AND 2012-03
REGARDING DISTRICT POLICY FOR
TRAVEL AND EXPENSE REIMBURSEMENT**

It is hereby resolved by the Board of Directors of the San Benito County Water District that Section 6 of Resolution 2010-01 shall be amended to read as follows:

1. “6. Meals
 1. For meals associated with District business inside or outside of San Benito County or where an overnight stay is required, a Board Member or District Employee may claim expenses not to exceed the following, exclusive of gratuities and taxes:
 - a. ½ Day/Not Overnight--Amount: \$ 39
 - b. Full Day/Overnight--Amount: \$ 78Gratuities, not to exceed 20%, and sales taxes may be added to the expense claim.
 2. The District will not provide reimbursement for alcohol or tobacco products, or items containing alcohol or tobacco.”
2. Except as amended above, Resolution 2010-01 and 2012-03 and all of their provisions, shall remain in full force and effect.

THE FOREGOING RESOLUTION was adopted at a regular meeting of the Board of Directors of the San Benito county Water District held at a Special Meeting on May 20, 2024, by the following vote:

AYES: DIRECTORS: Shelton, Williams, Flores, Tonascia & Williams

NOES: DIRECTORS: None

ABSENT: DIRECTORS: None

ABSTAIN: DIRECTORS: None

*Signature of presiding Board member
Attested by Board Secretary
Resolution #2024-19*

/s/Andrew Shelton
Andrew Shelton
President

ATTEST:

/s/Megan Holland
Megan Holland
Manager of Administration, Finance &
Business Services