

**BOARD OF DIRECTORS
SAN BENITO COUNTY WATER DISTRICT
Agenda For
June 26, 2024
Regular Meeting – 5:00 p.m.
30 Mansfield Road – Hollister, California 95023**

Assistance for those with disabilities:

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

Effective at the April 27, 2022, The Board of Directors is now allowing the public to attend in person at all meetings of the San Benito County Water District Board. We will also continue to offer the meeting via Zoom as well. Regarding virtual participation, members of the public are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Board President.

ZOOM LINK

<https://us06web.zoom.us/j/86406390789?pwd=v838xu55eDhQDBe0VbacxZuxb7Ap7X.1>

Meeting ID

864 0639 0789

Passcode:

203987

Dial Only:

Dial by your location

- +1 669 444 9171 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
 - +1 719 359 4580 US
- +1 720 707 2699 US (Denver)

If you plan to participate in the meeting and need assistance, please call
Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

CALL TO ORDER

- a. Pledge of Allegiance to the Flag
- b. Roll Call
- c. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.
- d. Approval of Agenda
- e. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda

CONSENT AGENDA:

(Consent items shall be considered as a whole and without discussion unless a particular item is removed from the consent agenda. Board member may discuss individual items or seek information from staff or legal counsel without removing the item from the Consent Agenda. A member of the public should seek recognition by the President if comment is desired. Approval of consent items shall be made by one motion.)

1. Approval of Minutes for: May 20, 2024 Special Meeting
 May 29, 2024 Regular Meeting
2. Allowance of Claims
3. Acknowledgement of Paid Claims prior to the June Board Meeting
4. On Call Contracts – Status Updates

REGULAR AGENDA

5. FYE 2023 Annual Comprehensive Financial Report and Audit
 - a. Presentation by McGilloway, Ray, Brown & Kaufman
 - b. Consider Acceptance and Authorize Distribution
6. Consider Approval and Authorize Interim General Manager to sign Professional Services Contracts with MBCP, Inc. for Recruitment Selection of:
 - a. General Manager (NTE \$31,400)
 - b. District Engineer (NTE \$31,400)
7. Consider Resolution for the San Benito County Water District, Acting as the Groundwater Sustainability Agency for the North San Benito Groundwater Basin, Requesting the County of San Benito to Collect a Groundwater Management Fee on the Property Tax Rolls
8. Consider Approval and Authorize Interim General Manager to Execute a Contract with Kennedy Jenks Inc. Consultants for Construction Management Services Related to West Hills Water Treatment Plant Expansion (NTE \$ 1,850,997 with 5% contingency of \$92,550)
9. Consider Approval and Authorize Interim General Manager to Execute a Contract with Lidia Gutierrez Consultants for USBR WaterSmart Small Storage Grant Administration (NTE \$128,000)
10. Consider Approval of a Resolution to Award a Construction Contract in the Amount of \$146,850.00 to Bradley & Son's, Inc. for Hollister Aquifer Storage and Recovery Feasibility Exploratory Borehole 2.0 (Categorically Exempt from CEQA per California Code of Regulations Title 14 Section 15306)

11. Consider Approval and Authorize Interim General Manager to Execute an Agreement with Todd Groundwater for Professional Services Associated with Aquifer Storage and Recovery Exploratory Boring, Fallon Road, San Benito County Water District (NTE \$40,000)
12. Discuss and Consider Resolution Adopting the 2024-2025 Salary Schedule to comply with California Public Employees' Retirement System (CALPERS) statutory and regulatory requirements for compensation earnable and publicly available pay schedules
13. Consider Resolution Amending Retired Annuitant Employment Agreement with Jeffrey Cattaneo
14. Committee/Agency Representative Reports:
 - a. San Luis and Delta-Mendota Water Authority (Tonascia/Cattaneo)
 - b. Finance Committee (Shelton/*Flores)
 - c. Investment Committee (Flores/Williams)
 - d. Personnel Committee (Flores/Tonascia)
15. Monthly Operations and Maintenance Report
16. General Manager's Report:
 - a. Reach 1 Operations
 - b. Zone 3 Operations
 - c. Zone 6 Operations
 - d. Accelerated Drought Response Project (ADRoP)
 - e. San Luis and Delta-Mendota Water Authority Activities
 - f. City of San Juan Bautista Water Supply Plan
 - g. B F Sisk Dam Raise Project
 - h. Miscellaneous District items
17. **CLOSED SESSION**
Public Employee Performance Evaluation
Title: Manager of Administration, Finance, and Business Services
Authority: California Government Code § 54957
18. Public Employee Performance Evaluation
Title: District Counsel
Authority: California Government Code § 54957

19. Discuss Confidential Classification and Salary Step Adjustment for the Executive Assistant/Board Clerk Position as requested by SEIU
§ 54957.6 Designated Representative: Jeff Cattaneo
20. **OPEN SESSION**
Report any action, if any, from Closed Session items
21. Adjournment

Adjournment - Unless there is a special meeting prior to that time, the next regular meeting of the Board will be Wednesday, July 31, 2024. Meetings are held at the District office, 30 Mansfield Road, Hollister, California. **LAST DAY TO FILE CLAIMS** against the District is the second Friday of each month, except in November and December. Usually meeting dates change in those months because of holidays. The Board may hold a closed session to discuss personnel matters, litigation or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962 or other appropriate State law.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.

May 20, 2024
Special Meeting
5:00p.m.

The Board of Directors of the San Benito County Water District convened in special session on Monday, May 20, 2024 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Andrew Shelton, Vice President Doug Williams and Directors Sonny Flores, Joe Tonascia and Mark Wright. Also present were District Counsel Jeremy T. Liem, Interim General Manager Jeff Cattaneo, Manager of Administration, Finance and Business Services Megan Holland, Senior Engineer David Macdonald, and members of the public were in attendance on zoom.

CALL TO ORDER

President Shelton called the meeting to order at 5:01p.m.

- a. **Pledge of Allegiance to the Flag**
President Shelton led the Pledge of Allegiance.
- b. **Roll Call**
Ms. Holland called roll; members present were: President Shelton, Vice President Williams and Directors Flores, Tonascia and Wright.
- c. **Speakers will be limited to 5 minutes to address the Board**

AGENDA ITEMS:

1. **Consider Approval of Revised District Job Descriptions for:**

- a. **General Manager**
- b. **District Engineer**
- c. **Electrical- Electronic Technician**
- d. **Water Conservation Program Manager**
- e. **Water Distribution/Maintenance I/II/III**

Ms. Holland reviewed this item with the Board. She reported that these job descriptions have been reviewed by the Personnel Committee, HR, Interim GM and herself and that the majority of the changes to the job descriptions were not significant and more technical in nature. Exception being that the lead duties were added to the Water Distribution/Maintenance II/III and that on-call responsibility and emergency management duties were added to the District Engineer Job Description and the General Manager had some title adjustments. Mr. Cattaneo added that the one with the most changes was the Electrical-Electronic Technician which Mr. Cattaneo brought up to current language and standards and appropriate job tasks. Mr. Cattaneo added that the on-call addition for the District Engineer allows for more people to carry on-call responsibilities.

With a motion by Director Flores and a second by Director Tonascia, the Board of Directors approved the revised job descriptions as presented for General Manager, District Engineer, Electrical-Electronic Technician, Water Conservation Program Manager and Water Distribution/Maintenance I/II/III with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

2. Consider Resolution for Salary and Compensation for the General Manager RES NO. 2024-18

Mr. Cattaneo presented this item. Staff and the Personnel Committee surveyed 8 or 9 different agencies that do the same type of activities the district is engaged in, some of them on the coast, some in the valley and some locally. And after Mr. Cattaneo had discussions with folks at conferences, and other activities, it became apparent that if the district wanted to attract talent especially outside the area, there may be a need to make some changes to the General Manager salary. In addition, any candidate coming from outside the PERS system, if they are not a classic employee, retirement is significantly different for new members (joining after 2013) are 2% at 62 for retirement, with a salary cap of \$135,000 which is much lower than the salary cap for classic members which is \$290,000-\$300,000 per year, a new person coming in would be limited to \$135,000 which makes a significant difference when attracting someone as your retirement is less than half. We reviewed all the districts, and the range was about \$205,000-\$305,000 salary, we did not consider districts like Westlands which has about a \$450,000 salary per year or Santa Clara that is significantly larger in size and nature. The Personnel Committee, after reviewing it, settled on a range of \$240,000-\$300,000 which gives the district flexibility if they find a well-qualified candidate with a lot of years doing that same type of work, if you find a candidate that is qualified without experience, they can come in at a lower range. It also gives the district some flexibility so if you find a candidate that also meets qualifications of the District Engineer.

With a motion by Vice President Doug Williams and a second by Director Wright, the Board of Directors approved Resolution #2024-19, *A Resolution for Salary and Compensation for the General Manager* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

3. Consider Resolution Amending the District Policy for Travel and Expense Reimbursement RES NO. 2024-19

Ms. Holland reported that the Personnel Committee met over the last few months to discuss and recommend the revision of the per diem meal rate from \$58 per day to \$78 per day due to inflation. The recommendation also removes per meal cap and allows for individual choice on which meals are consumed within the day for Employee or Director when traveling for the business of the district. With the change in this policy, it will also require an amendment to the Personnel Policy which is next on the agenda.

With a motion by Director Tonascia and a second by Director Flores, the Board of Directors approved Resolution #2024-19, *A Resolution Amending the District Policy for Travel and Expense Reimbursement* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

4. Consider Resolution Revising the Personnel Policy for the Travel Reimbursement Amount and the Jury Duty Compensation RES NO. 2024-20

Ms. Holland reported the recommendation to revise the Personnel Policy with the changes just discussed in the travel policy related to per diem meal rate and to revise Jury Duty compensation. In the past, the district would require employees to submit any Jury Duty compensation to the district, which are typically small checks, administratively it is more costly to the district to process small, typically \$15 checks, then to allow the

employee to keep the checks. Additionally, the policy further clarifies that the district only pays for the two weeks of jury duty and if the employee must stay longer than the two weeks, as legally required, they can use their accrued leave or do whatever they need to do to continue that service.

With a motion by Vice President Williams and a second by Director Wright, the Board of Directors approved Resolution #2024-20, *A Resolution Revising the Personnel Policy for the Travel Reimbursement Amount and the Jury Duty Compensation* with 5 affirmative votes, Shelton, Williams, Flores, Tonascia and Wright.

4. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 5:16 p.m.

Andrew Shelton, President

Megan Holland, Manager Administration, Finance
& Business Services

May 29, 2024
Regular Meeting
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, May 29, 2024 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: Vice President Doug Williams and Directors Joe Tonascia and Mark Wright; President Andrew Shelton and Director Sonny Flores were absent. Also present were Interim General Manager Jeff Cattaneo, District Counsel Jeremy T. Liem, Manager of Administration, Finance and Business Services Megan Holland, Operations and Maintenance Manager Michael Craig, Senior Engineer David Macdonald, Water Resources Technician II Dustin Franco, Office Specialist I Jennifer Cosio Arellano, Executive Assistant/Board Clerk Barbara Mauro and other District staff members were in attendance.

CALL TO ORDER

Vice President Williams called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**
Vice President Williams led the Pledge of Allegiance.
- b. **Roll Call**
Mrs. Mauro called roll; members present were: Vice President Williams and Directors Tonascia and Wright; President Shelton and Director Flores were absent.
- c. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.**
- d. **Approval of Agenda**
With a motion by Director Tonascia and a second by Director Wright, the Agenda was approved with 3 affirmative votes, Williams, Tonascia and Wright and there were 2 absences, Shelton and Flores.
- e. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**
There were no public comments.

CONSENT AGENDA:

- | | | | |
|----|--|-----------------------|------------------------|
| 1. | Approval of Minutes for: | April 15, 2024 | Special Meeting |
| | | April 24, 2024 | Regular Meeting |
| 2. | Allowance of Claims | | |
| 3. | Acknowledgement of Paid Claims prior to the May Board Meeting | | |
| 4. | On Call Contracts – Status Updates | | |

Director Tonascia asked to pull agenda items #2 and #3 from the Consent Agenda for discussion. With a motion by Director Tonascia and a second by Director Wright, the Consent Agenda items, #1 and #4, were approved with 3 affirmative votes, Williams, Tonascia and Wright and there were 2 absences, Shelton and Flores.

Director Tonascia asked how much had been paid to Hollister Paint to date. Ms. Holland stated the job is complete and Hollister Paint has been paid \$23,750. She reviewed what work this vendor has done for the District. She added, there were 3 quotes for painting. In regard to the flooring, the District only had 1 quote because Lowe's and Home Depot both measured but did not provide a quote. Director Tonascia asked why this didn't come to the Board for approval. Ms. Holland stated she was told it was a budgeted item. Director Tonascia expressed concern that while the individual vendor amounts were under \$30,000, the overall project was over that amount and should have had to have Board approval. Mr. Cattaneo stated, it sounds like Director Tonascia is stating the budget is not an authorization to spend but the Board should still have to approve amounts over \$30,000. Director Tonascia cited how the District has purchased vehicles in the past, which have gone before the Board.

Mr. Cattaneo suggested working with Ms. Holland and creating a policy for budgeted items to get board approval and to keep the Board more informed. Mr. Liem offered to get language together for this policy. Mr. Liem added it sounds like the project was split into pieces in order to pass approval.

Director Wright asked if a recap of the total project could be prepared. Ms. Holland stated yes, that could be done.

With a motion by Director Tonascia and a second by Director Wright, the Allowance of Claims were approved with 3 affirmative votes, Williams, Tonascia and Wright and there were 2 absences, Shelton and Flores.

With a motion by Director Wright and a second by Director Tonascia, the Acknowledgement of Paid Claims prior to the May Board Meeting were approved with 3 affirmative votes, Williams, Tonascia and Wright and there were 2 absences, Shelton and Flores.

REGULAR AGENDA

5. **Consider Approval of Antenna Repeater Lease Agreement between San Benito County Water District (Lessor) and Sunnyslope County Water District (Lessee), antenna to be located at the Lattice Tower at West Side of Administration Building**
Mr. Cattaneo stated this agreement is a simple project which allows Sunnyslope County Water District to put an antenna on our antenna tower so their district can remotely read their meters. With no questions from the Board, a motion was made by Director Wright and a second by Director Tonascia; the Board of Directors Approved the Antenna Repeater Lease Agreement between San Benito County Water District (Lessor) and Sunnyslope County Water District (Lessee), antenna to be located at the Lattice Tower at West Side of Administration Building with 3 affirmative votes, Williams, Tonascia and Wright and there were 2 absences, Shelton and Flores.
6. **Consider Resolution Ordering District Election, Requesting Election Services and Authorizing Payment Therefore**
Mrs. Mauro reviewed this item for the Board. This action is required to be taken by the Board every two years and is for either 2 or 3 divisions to be listed on the ballot. With no questions from the Board, a motion was made by Director Tonascia and seconded by Director Wright; the Board of Directors approved Resolution #2024-21, *A Resolution of the Board of Directors of the San Benito County Water District Ordering District*

Election, Requesting Election Services and Authorizing Payment Therefore with 3 affirmative votes, Williams, Tonascia and Wright and there were 2 absences, Shelton and Flores.

7. **Consider Approval of Resolution approving the second amended and restated San Luis & Delta-Mendota Water Authority Joint Exercise of Powers Agreement and Actions Related Thereto**

Mr. Cattaneo stated Friant is currently not a member of the Authority, however; they are paying operating and maintenance costs without having a voice on the Authority. This action would amend the Joint Power Agreement to add Friant and would need a 14/28 vote to make this change. With a motion by Director Wright and a second by Director Tonascia, the Board of Directors approved Resolution #2024-22, *A Resolution of the Board of Directors of the San Benito County Water District approving the second amended and restated San Luis & Delta-Mendota Water Authority Joint Exercise of Powers Agreement and Actions Related Thereto* with 3 affirmative votes, Williams, Tonascia and Wright and there were 2 absences, Shelton and Flores.

8. **Consider Resolution Adopting a Salary Schedule Memorializing Existing Pay to District Employees**

Mr. Liem stated according to the California Code of Regulations 570.5, the Board needs to adopt a salary schedule memorializing the existing pay to District employees. This schedule includes the existing pay for staff as well as the General Manager classification on April 15, 2024 and the approval of a new range for the General Manager on May 20, 2024. With a motion by Director Tonascia and a second by Director Wright; the Board of Directors approved Resolution #2024-23, *A Resolution of the Board of Directors of the San Benito County Water District Adopted a Salary Schedule Memorializing Existing Pay to District Employees* with 3 affirmative votes, Williams, Tonascia and Wright and there were 2 absences, Shelton and Flores.

9. **Committee/Agency Representative Reports:**

- a. **San Luis and Delta-Mendota Water Authority (Tonascia/Cattaneo)**
As per Director Tonascia, Mr. Cattaneo can cover this under his manager's report.
- b. **Finance Committee (Tonascia/Shelton)**
As per Director Tonascia, the committee reviewed the 3rd quarter reporting.
- c. **Personnel Committee (Flores/Tonascia)**
As per Mr. Cattaneo, the committee reviewed the travel policy, the jury duty policy and the revision to the Personnel Policy; these items were all approved at the Special Meeting on May 20th.
- d. **Zone 6 Water Supply & Operations Committee (Tonascia/Wright)**
As per Director Wright, the committee discussed the allocation increase, the well site acquisition for ADRoP and the current water supply.

10. **Monthly Operations and Maintenance Report**

Mr. Craig reported the Department of Safety of Dams recently did inspections at both Paicines and Hernandez Reservoirs. Also, his staff is working on clean-up at the Hernandez Spillway. Mr. Craig also reported his staff turned the system around on June

3rd. Mowing at San Justo Reservoir is complete, per Mr. Craig and mowing will need to be done again at Paicines. He further reviewed the capital improvements he plans to do, which is replacement of 17 lateral valves. Mr. Cattaneo added the District is considering bundling them together in a bid to do all at one time.

11. **General Manager's Report:**

a) Reach 1 Operations

Mr. Cattaneo reported discussion is on-going about whether repair or replacement is best for the pumps at the Pacheco Pumping Plant. Also discussed has been to evaluation the condition assessment on the pumps on an annual basis. Mr. Cattaneo reported the District is waiting on the Reach 1 Budget. Past years, the draft is received in February with the final received in April. There is a meeting scheduled for next week on the budget, so he is anticipating an update on this year's budget.

b) Zone 3 Operations

Mr. Cattaneo reported he did a site visit last week to Hernandez. The first priority would be to repair the road and adding some rock near the intake valve. The next priority would be to draw down the reservoir, which he anticipates would take about 100 days. He then discussed about renting some pumps to get the remaining water out, which he estimates could take about 15 days of pumping if the pumps were running 24 hours a day. Mr. Cattaneo is hopeful to have it drained sufficiently by early September.

c) Zone 6 Operations

Mr. Cattaneo reported the current AG allocation is 14,400 AF with a 15% loss, and we have 11,000 AF committed at this time. He further reported there will not be any carry over this year. In February, the District had the opportunity to fill San Justo Reservoir, which was done. He further reported an opportunity was lost of carrying over 4380 AF, which would have had a value of approximately \$1.7-2 million. Mr. Cattaneo also reported the District gave an initial allocation to AG of 35% of request, which was 11,900 AF, which was in excess of what was available. If the District had not received an additional allocation, it would have left a shortage of 7418 AF which would have meant taking M & I water from San Justo or reducing the AG allocation.

d) Accelerated Drought Response Project (ADRoP)

Mr. Cattaneo reported there are several items to report on for ADRoP. The construction management proposals went back to bid and two responses were received; MNS and Kennedy-Jenks. Interviews are scheduled for June 7th and Mr. Cattaneo intends to award the contract either at a Special Meeting or at the June Regular Meeting.

The bid for the Exploratory Boreholes is due June 3rd. Mr. Cattaneo reported he intends to award this contract at either a Special Meeting or at the June Regular Meeting.

Mr. Cattaneo further reported that landowners on Fallon Road have been contacted and most are open to participation. Director Wright asked how many well sites; Mr. Cattaneo replied 5 sites.

e) San Luis and Delta-Mendota Water Authority Activities

Mr. Cattaneo reported the issue with Friant was covered earlier in the meeting.

Mr. Cattaneo then gave information on the B F Sisk Dam Negotiations. He reported there are 3 types of water being considered: Project Water, Acquired Project Water and Non-Project Water. Each type of water is protected differently. Non-Project Water is most protected; Acquired Project Water is about in the middle; and Project Water is the least protected. Mr. Cattaneo reported in a water critical year, the Bureau can pull water back. The District would store Non-Project and Acquired Project Water. Non-Project Water would be untouchable by the Bureau, per Mr. Cattaneo.

Director Wright asked about payments from the District. Mr. Cattaneo stated there is a cost for the consultants, so far, as everyone works through the negotiations. Payments will likely start in August-September, about \$1 million. Director Wright asked if anyone has withdrawn; Mr. Cattaneo stated no, not yet. He further reported Valley Water is the biggest contractor at 60% of the project. Richard Bettencourt, a member of the audience, asked for some clarification of who the "Bureau" is and Mr. Cattaneo provided that information.

f) City of San Juan Bautista Water Supply Plan

Mr. Cattaneo reported staff is still working on this item. San Juan Bautista is getting grant funding through the USDA. In order to obtain the grant, San Juan Bautista may need to own their own pipeline, so the District will need to transfer ownership to them. Staff estimates their cost for capacity to be approximately \$1.8 million.

g) A.B. 2079 (Bennett), Groundwater extraction: large diameter, high-capacity wells

Mr. Cattaneo reported Governor Newsom is working to have all new wells to have set back requirements and now, the California Department of Water Resources has expanded on this process. Their requirements are for all new wells, 8" or larger in diameter, with a yield of 2 AF annually or more will be affected. Public water supply wells and ASR wells will be exempt. Mr. Cattaneo feels this may cause a moratorium on well drilling.

h) Update District Capacity Fees for new construction

Mr. Cattaneo reported there is a meeting scheduled next week with the District, the City of Hollister and Sunnyslope County Water District regarding the capacity fee that was approved in the District's Rate Study. These fees would fund projects such as the B F Sisk Dam and are intended, through the Master Plan, for new construction. This fee would be \$12,250 for every new home but has not moved forward yet. Mr. Cattaneo will focus on working with the City and Sunnyslope. Discussion ensued on whether the District can go back to developers on current projects.

i) Miscellaneous District items

Mr. Cattaneo reported the annual budget usually comes to the Board in May or June. Due to staffing issues, it may not be until the July meeting.

12. **Adjournment**

With no further business to discuss, the meeting was adjourned at 6:17 p.m.

Andrew Shelton, President

Barbara L. Mauro, Executive Assistant/Board Clerk

System: 6/20/2024 3:31:06 P
User Date: 6/20/2024

San Benito County Water District
COMPUTER CHECK REGISTER
Payables Management

Page: 1
User ID: Leilani

Batch ID: CK062624
Batch Comment:

Audit Trail Code: PMCHK00001028
Posting Date: 6/26/2024

Checkbook: UB-CKG
* Voided Checks

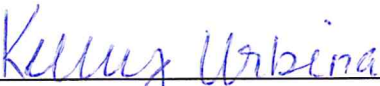
Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0058671	6/26/2024	032493	A1JAN	A-1 Services	\$524.00
0058672	6/26/2024	032494	ATOOL	A Tool Shed	\$1,301.50
0058673	6/26/2024	032495	BEFOR	Before the Movie Inc	\$438.00
0058674	6/26/2024	032496	BRIGA	Brigantino Irrigation	\$462.64
0058675	6/26/2024	032497	CCOIG	C.C.O.I. Gate & Fence	\$361.79
0058676	6/26/2024	032498	CELLU	Cellular Controlled Products	\$195.00
0058677	6/26/2024	032499	CINTA	Cintas Corporation	\$509.80
0058678	6/26/2024	032500	CMANA	CM Analytical Inc	\$7,460.00
0058679	6/26/2024	032501	DATAF	Dataflow Business Systems Inc	\$355.73
0058680	6/26/2024	032502	DONCH	Don Chapin Company Inc	\$214.89
0058681	6/26/2024	032503	EBCO	EBCO Pest Control	\$66.00
0058682	6/26/2024	032504	ELCCO	ELC Consulting	\$9,795.10
0058683	6/26/2024	032505	GUTIE	Gutierrez Consultants	\$14,107.50
0058684	6/26/2024	032506	HARRYBL	Harry Blohm	\$2,937.50
0058685	6/26/2024	032507	HAUTO	Hollister Auto Parts Inc	\$958.75
0058686	6/26/2024	032508	HOLLA	Hollister Landscape Supply	\$95.48
0058687	6/26/2024	032509	HTRUE	Hollister True Value Inc.	\$19.73
0058688	6/26/2024	032510	JOHNS	Johnson Lumber Company	\$1,268.11
0058689	6/26/2024	032511	JOHNSM	John Smith Landfill	\$884.16
0058690	6/26/2024	032512	LANDS	Landscape Design by Rosemary Bridwell C	\$750.00
0058691	6/26/2024	032513	LIEBE	Liebert Cassidy Whitmore	\$2,068.00
0058692	6/26/2024	032514	MCGIL	McGilloway Ray Brown & Kaufman	\$6,875.00
0058693	6/26/2024	032515	MCKIN	McKinnon Lumber Inc	\$285.57
0058694	6/26/2024	032516	MISSIO	Mission Village Voice Media LLC	\$340.00
0058695	6/26/2024	032517	NCJUS	North County Joint Union School District	\$99.40
0058696	6/26/2024	032518	NEWSV	New SV Media Inc	\$1,561.20
0058697	6/26/2024	032519	PALAC	Palace Business Solutions	\$376.91
0058698	6/26/2024	032520	PARCE	ParcelQuest	\$5,998.00
0058699	6/26/2024	032521	PATDA	Pat Davis Design Group Inc.	\$740.00
0058700	6/26/2024	032522	RESER	Reserve Account	\$1,000.00
0058701	6/26/2024	032523	SBHIG	San Benito High School	\$141.65
0058702	6/26/2024	032524	SENTR	Sentry Alarm Systems	\$120.00
0058703	6/26/2024	032525	SHRED	Shred-it	\$390.10
0058704	6/26/2024	032526	SIEMEN	SIEMENS Industry Inc.	\$6,082.57
0058705	6/26/2024	032527	SPURZ	Spurzem & Liem LLP	\$2,650.00
0058706	6/26/2024	032528	SSCWD-TP	Sunnyslope County Water District	\$384,484.36
0058707	6/26/2024	032529	TECHN	TechnoFlo Systems	\$947.89
0058708	6/26/2024	032530	TODDE	Todd Groundwater	\$1,411.75
0058709	6/26/2024	032531	TOROP	Toro Petroleum Corporation	\$3,968.75
0058710	6/26/2024	032532	TURBO	Turbo Time Welding	\$1,000.00
0058711	6/26/2024	032533	USBNK-CC	US Bank Corporation	\$3,549.20
0058712	6/26/2024	032534	USBR-LA	Bureau of Reclamation	\$971,075.77
0058713	6/26/2024	032535	WRIIN	Wright Bros Industrial Supply	\$16.41
0058714	6/26/2024	032536	WRIWE	Wright Bros Welding	\$56.83
0058715	6/26/2024	032537	ZEIAL	Alan Zeisbrich	\$2,800.00


* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
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Total Checks:		45	Checks Total:		\$1,440,745.04
					=====

STATE OF CALIFORNIA
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA
THIS 26TH DAY OF JUNE 2024 THAT THE FOREGOING DEMANDS ENUMERATED HAVE
BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT;
AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.


Prepared by: ~~Manager of Admin and Finance~~
Accountant


Submitted by: General Manager

APPROVED BY BOARD OF DIRECTORS ON: _____

Date

President

Payment Fund Responsibility

Page 1 of 15

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032493	6/20/2024	\$524.00	A1JAN	A-1 Services			
Voucher:	050300	Invoice: 4923	Date: 6/3/2024	Janitorial Services	Doc Amt:	\$524.00	
	Allocations:	\$30.60	100-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$15.30	300-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$260.10	600-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$21.80	100-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$10.90	300-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$185.30	600-6275-0000-563-06	CS-Maint 10/5/85			

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$52.40 Fund 300: \$26.20 Fund 600: \$445.40
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032494	6/20/2024	\$1,301.50	ATOOL	A Tool Shed			
Voucher:	050301	Invoice: 1695700-7	Date: 6/3/2024	Maintenance Equipment Rental	Doc Amt:	\$135.00	
	Allocations:	\$135.00	600-6450-0000-542	Tool & Equipment Rental-TM			
Voucher:	050302	Invoice: 1693476-7	Date: 5/21/2024	Maintenance Equipment Rental	Doc Amt:	\$201.50	
	Allocations:	\$201.50	600-6450-0000-542	Tool & Equipment Rental-TM			
Voucher:	050370	Invoice: 1696330-7	Date: 6/11/2024	Maintenance Equipment Rental	Doc Amt:	\$405.00	
	Allocations:	\$405.00	600-6450-0000-542	Tool & Equipment Rental-TM			
Voucher:	050371	Invoice: 1696472-7	Date: 6/11/2024	Maintenance Equipment Rental	Doc Amt:	\$405.00	
	Allocations:	\$405.00	600-6450-0000-542	Tool & Equipment Rental-TM			
Voucher:	050394	Invoice: 1697594-7	Date: 6/13/2024	Maintenance Equipment Rental	Doc Amt:	\$155.00	
	Allocations:	\$155.00	600-6450-0000-542	Tool & Equipment Rental-TM			

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$1,301.50
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
032495	6/20/2024	\$438.00	BEFOR	Before the Movie Inc			
Voucher:	050303	Invoice: 50302	Date: 6/1/2024	On-Screen Ad	Doc Amt:	\$438.00	
	Allocations:	\$438.00	803-6865-0000-562	Advertising/Public Info (PI)			

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
Fund 700: \$0.00 Fund 803: \$438.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032496	6/20/2024	\$462.64	BRIGA	Brigantino Irrigation

Voucher:	050372	Invoice:	220000073986	Date:	6/10/2024	Maintenance Supplies	Doc Amt:	\$304.59
		Allocations:	\$304.59	600-6320-0920-542		Supplies-TM - Subsystem Breaks		

Voucher:	050373	Invoice:	220000072076	Date:	5/23/2024	District Supplies	Doc Amt:	\$79.46
		Allocations:	\$79.46	600-6320-0000-542		Supplies-TM		

Voucher:	050374	Invoice:	220000074189	Date:	6/11/2024	Maintenance Supplies	Doc Amt:	\$78.59
		Allocations:	\$78.59	600-6320-0000-562		Supplies-GA		

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$462.64
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
032497	6/20/2024	\$361.79	CCOIG	C.C.O.I. Gate & Fence

Voucher:	050304	Invoice:	3652133294	Date:	5/28/2024	Maintenance SJR Gate	Doc Amt:	\$180.00
		Allocations:	\$180.00	600-6275-0000-542		CS-Maintenance-TM		

Voucher:	050305	Invoice:	3652133425	Date:	5/31/2024	Maintenance SJR Gate	Doc Amt:	\$181.79
		Allocations:	\$181.79	600-6275-0000-542		CS-Maintenance-TM		

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$361.79
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
032498	6/20/2024	\$195.00	CELLU	Cellular Controlled Products

Voucher:	050306	Invoice:	0082203-IN	Date:	6/1/2024	Quarterly Service	Doc Amt:	\$195.00
		Allocations:	\$195.00	600-6270-0000-541		CS-Operations-TO		

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$195.00
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
032499	6/20/2024	\$509.80	CINTA	Cintas Corporation

Voucher:	050307	Invoice:	4194769749	Date:	6/4/2024	Weekly Service	Doc Amt:	\$127.45
		Allocations:	\$12.75	100-6275-0000-563-06		CS-Maint 10/5/85		
		Allocations:	\$6.37	300-6275-0000-563-06		CS-Maint 10/5/85		
		Allocations:	\$108.33	600-6275-0000-563-06		CS-Maint 10/5/85		

Voucher:	050308	Invoice:	4194128127	Date:	5/29/2024	Weekly Service	Doc Amt:	\$127.45
		Allocations:	\$12.75	100-6275-0000-563-06		CS-Maint 10/5/85		
		Allocations:	\$6.37	300-6275-0000-563-06		CS-Maint 10/5/85		
		Allocations:	\$108.33	600-6275-0000-563-06		CS-Maint 10/5/85		

Voucher:	050375	Invoice:	4195494247	Date:	6/11/2024	Weekly Service	Doc Amt:	\$127.45
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Allocations: \$12.75 100-6275-0000-563-06 CS-Maint 10/5/85
 Allocations: \$6.37 300-6275-0000-563-06 CS-Maint 10/5/85
 Allocations: \$108.33 600-6275-0000-563-06 CS-Maint 10/5/85

Voucher: 050399 Invoice: 4196204283 Date: 6/18/2024 Weekly Service Doc Amt: \$127.45
 Allocations: \$12.75 100-6275-0000-563-06 CS-Maint 10/5/85
 Allocations: \$6.37 300-6275-0000-563-06 CS-Maint 10/5/85
 Allocations: \$108.33 600-6275-0000-563-06 CS-Maint 10/5/85

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$50.98 Fund 300: \$25.49 Fund 600: \$433.33
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032500	6/20/2024	\$7,460.00	CMANA	CM Analytical Inc

Voucher: 050404 Invoice: 82559 Date: 6/11/2024 Water Quality Testing Doc Amt: \$7,460.00
 Allocations: \$970.00 600-6270-0604-541 CS Operations Recycled Water Project
 Allocations: \$2,400.00 700-6270-0135-511 CS-Ops-Water Quality Groundwater-SSO
 Allocations: \$2,835.00 600-6270-0135-511 CS Ops-Water Quality Grwtr-SSO
 Allocations: \$315.00 300-6270-0135-511 CS-Ops-Water Quality Groundwater-SSO
 Allocations: \$940.00 600-6270-0000-541 CS-Operations-TO

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$315.00 Fund 600: \$4,745.00
 Fund 700: \$2,400.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032501	6/20/2024	\$355.73	DATAF	Dataflow Business Systems Inc

Voucher: 050376 Invoice: 392475 Date: 6/7/2024 Copier Lease Doc Amt: \$355.73
 Allocations: \$16.80 100-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85
 Allocations: \$8.40 300-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85
 Allocations: \$142.77 600-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85
 Allocations: \$18.78 100-6275-0000-563-06 CS-Maint 10/5/85
 Allocations: \$9.39 300-6275-0000-563-06 CS-Maint 10/5/85
 Allocations: \$159.60 600-6275-0000-563-06 CS-Maint 10/5/85

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$35.57 Fund 300: \$17.79 Fund 600: \$302.37
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032502	6/20/2024	\$214.89	DONCH	Don Chapin Company Inc

Voucher: 050409 Invoice: 185225 Date: 6/5/2024 Maintenance Supplies Doc Amt: \$214.89
 Allocations: \$214.89 600-6320-0920-542 Supplies-TM - Subsystem Breaks

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$214.89
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032503	6/20/2024	\$66.00	EBCO	EBCO Pest Control
Voucher:	050314	Invoice: 21852	Date: 6/1/2024	Monthly Pest Control
		Allocations:	\$6.60 100-6275-0000-563-06	CS-Maint 10/5/85
		Allocations:	\$3.30 300-6275-0000-563-06	CS-Maint 10/5/85
		Allocations:	\$56.10 600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$66.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$6.60 Fund 300: \$3.30 Fund 600: \$56.10
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032504	6/20/2024	\$9,795.10	ELCCO	ELC Consulting
Voucher:	050309	Invoice: 9555	Date: 6/1/2024	Monthly Service Agreement
		Allocations:	\$659.70 100-6260-0000-563-06	CS-Computer (10/5/85)
		Allocations:	\$329.85 300-6260-0000-563-06	CS-Computer (10/5/85)
		Allocations:	\$5,607.45 600-6260-0000-563-06	CS-Computer (10/5/85)
		Allocations:	\$300.00 600-6260-0000-563	CS-Computer-GA
				Doc Amt: \$6,897.00
Voucher:	050310	Invoice: 9556	Date: 6/1/2024	Monthly Service Agreement
		Allocations:	\$690.00 600-6260-0602-531	CS Computer - Lessalt WTP
		Allocations:	\$790.00 600-6260-0603-531	CS Computer - West Hills WTP
				Doc Amt: \$1,480.00
Voucher:	050311	Invoice: 9580	Date: 5/30/2024	Monthly Service Agreement
		Allocations:	\$24.04 100-6260-0000-563-06	CS-Computer (10/5/85)
		Allocations:	\$12.02 300-6260-0000-563-06	CS-Computer (10/5/85)
		Allocations:	\$204.30 600-6260-0000-563-06	CS-Computer (10/5/85)
				Doc Amt: \$240.35
Voucher:	050312	Invoice: 9585	Date: 5/1/2024	Monthly Service Agreement
		Allocations:	\$107.78 100-6260-0000-563-06	CS-Computer (10/5/85)
		Allocations:	\$53.89 300-6260-0000-563-06	CS-Computer (10/5/85)
		Allocations:	\$916.09 600-6260-0000-563-06	CS-Computer (10/5/85)
				Doc Amt: \$1,077.75
Voucher:	050313	Invoice: 9557	Date: 6/1/2024	Monthly Service Agreement
		Allocations:	\$100.00 803-6260-0000-563	CS - Computers
				Doc Amt: \$100.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$791.51 Fund 300: \$395.76 Fund 600: \$8,507.84
 Fund 700: \$0.00 Fund 803: \$100.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032505	6/20/2024	\$14,107.50	GUTIE	Gutierrez Consultants
Voucher:	050377	Invoice: 1879	Date: 6/13/2024	Consulting Services
		Allocations:	\$8,167.50 600-1351-0129-151	Future Water Supply- Alternatives
				Doc Amt: \$8,167.50

Voucher: 050378 Invoice: 1880 Date: 6/13/2024 Consulting Services Doc Amt: \$1,620.00
 Allocations: \$1,620.00 600-1351-0168-151 Pajaro Watershed IRWMP

Voucher: 050393 Invoice: 1878 Date: 6/13/2024 Consulting Services Doc Amt: \$4,320.00
 Allocations: \$4,320.00 600-1351-0168-151 Pajaro Watershed IRWMP

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$14,107.50
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032506	6/20/2024	\$2,937.50	HARRYBL	Harry Blohm

Voucher: 050384 Invoice: 060324 Date: 6/3/2024 Consulting Services Doc Amt: \$2,937.50
 Allocations: \$2,937.50 600-6240-0603-563 CS General Consulting- GA - West Hills WTP

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$2,937.50
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032507	6/20/2024	\$958.75	HAUTO	Hollister Auto Parts Inc

Voucher: 050315 Invoice: 970913 Date: 5/31/2024 Engineering Supplies Doc Amt: \$927.08
 Allocations: \$927.08 600-6321-0000-542 Supplies-Structure Equip TDM

Voucher: 050316 Invoice: CM970971 Date: 5/31/2024 Engineering Supplies Doc Amt: -\$19.67
 Allocations: -\$19.67 600-6321-0000-542 Supplies-Structure Equip TDM

Voucher: 050317 Invoice: CM971140 Date: 6/3/2024 Engineering Supplies Doc Amt: -\$39.33
 Allocations: -\$39.33 600-6321-0000-542 Supplies-Structure Equip TDM

Voucher: 050379 Invoice: 972108 Date: 6/11/2024 Maintenance Supplies Doc Amt: \$90.67
 Allocations: \$90.67 600-6321-0000-542 Supplies-Structure Equip TDM

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$958.75
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032508	6/20/2024	\$95.48	HOLLA	Hollister Landscape Supply

Voucher: 050407 Invoice: 79533 Date: 6/13/2024 Maintenance Supplies Doc Amt: \$95.48
 Allocations: \$95.48 600-6320-0000-542 Supplies-TM

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$95.48
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032509	6/20/2024	\$19.73	HTRUE	Hollister True Value Inc.
Voucher:	050395	Invoice: A427769	Date: 6/13/2024	Maintenance Supplies
	Allocations:	\$19.73	600-6320-0000-542	Supplies-TM
				Doc Amt: \$19.73

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$19.73
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name
032510	6/20/2024	\$1,268.11	JOHNS	Johnson Lumber Company
Voucher:	050318	Invoice: 274687	Date: 5/28/2024	Maintenance Supplies
	Allocations:	\$209.67	600-6320-0000-562	Supplies-GA
				Doc Amt: \$209.67
Voucher:	050319	Invoice: 274768	Date: 5/30/2024	Maintenance Supplies
	Allocations:	\$41.49	600-6320-0000-542	Supplies-TM
				Doc Amt: \$41.49
Voucher:	050320	Invoice: 274854	Date: 6/3/2024	Maintenance Supplies
	Allocations:	\$343.02	600-6330-0000-542	Tools Purchase-TM
				Doc Amt: \$343.02
Voucher:	050321	Invoice: 274850	Date: 6/3/2024	District Supplies
	Allocations:	\$178.00	600-6320-0000-562	Supplies-GA
				Doc Amt: \$178.00
Voucher:	050322	Invoice: 274849	Date: 6/3/2024	WRA Supplies
	Allocations:	\$30.56	803-6320-0000-562	Supplies (PI)
				Doc Amt: \$30.56
Voucher:	050323	Invoice: 274526	Date: 5/21/2024	Maintenance Supplies
	Allocations:	\$276.57	600-6320-0000-542	Supplies-TM
				Doc Amt: \$276.57
Voucher:	050380	Invoice: 275029	Date: 6/10/2024	Engineering Supplies
	Allocations:	\$111.24	600-6321-0000-542	Supplies-Structure Equip TDM
				Doc Amt: \$111.24
Voucher:	050381	Invoice: CM275042	Date: 6/10/2024	Engineering Supplies
	Allocations:	-\$29.01	600-6321-0000-542	Supplies-Structure Equip TDM
				Doc Amt: -\$29.01
Voucher:	050382	Invoice: 274976	Date: 6/7/2024	Maintenance Supplies
	Allocations:	\$45.87	600-6320-0000-542	Supplies-TM
				Doc Amt: \$45.87
Voucher:	050383	Invoice: 275099	Date: 6/12/2024	Maintenance Supplies
	Allocations:	\$60.70	600-6320-0000-562	Supplies-GA
				Doc Amt: \$60.70

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$1,237.55
Fund 700: \$0.00	Fund 803: \$30.56		

Payment#	Date	Check Total	Vendor ID	Vendor Name
032511	6/20/2024	\$884.16	JOHNSM	John Smith Landfill

Voucher: 050324 Invoice: 01-01042925 Date: 5/28/2024 Dump Fee Doc Amt: \$306.83
 Allocations: \$306.83 600-6860-0000-542 Utilities-Disposal fees

Voucher: 050325 Invoice: 01-01040628 Date: 5/15/2024 Dump Fee Doc Amt: \$286.47
 Allocations: \$286.47 600-6860-0000-542 Utilities-Disposal fees

Voucher: 050326 Invoice: 01-01042111 Date: 5/24/2024 Dump Fee Doc Amt: \$290.86
 Allocations: \$290.86 600-6860-0000-542 Utilities-Disposal fees

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$884.16
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032512	6/20/2024	\$750.00	LANDS	Landscape Design by Rosemary Bridw

Voucher: 050327 Invoice: 052324 Date: 5/23/2024 Landscape Plan Review Doc Amt: \$750.00
 Allocations: \$750.00 803-6240-0000-563 CS - General Consulting (Plan Cks/Rev)

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
 Fund 700: \$0.00 Fund 803: \$750.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032513	6/20/2024	\$2,068.00	LIEBE	Liebert Cassidy Whitmore Prof Law C

Voucher: 050328 Invoice: 267434 Date: 4/30/2024 Legal Services Doc Amt: \$2,068.00
 Allocations: \$206.80 100-6210-0000-563-06 CS-Legal GA 10/5/85
 Allocations: \$103.40 300-6210-0000-563-06 CS-Legal GA 10/5/85
 Allocations: \$1,757.80 600-6210-0000-563-06 CS-Legal GA 10/5/85

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$206.80 Fund 300: \$103.40 Fund 600: \$1,757.80
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032514	6/20/2024	\$6,875.00	MCGIL	McGilloway, Ray, Brown & Kaufman

Voucher: 050329 Invoice: 2000045269 Date: 4/30/2024 Accounting Services Doc Amt: \$6,875.00
 Allocations: \$687.50 100-6230-0000-563-06 CS-Accounting 10/5/85
 Allocations: \$343.75 300-6230-0000-563-06 CS-Accounting 10/5/85
 Allocations: \$5,843.75 600-6230-0000-563-06 CS-Accounting 10/5/85

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$687.50 Fund 300: \$343.75 Fund 600: \$5,843.75
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032515	6/20/2024	\$285.57	MCKIN	McKinnon Lumber, Inc.

Voucher: 050330 Invoice: 779340 Date: 6/3/2024 Maintenance Supplies Doc Amt: \$113.07
 Allocations: \$113.07 600-6320-0000-542 Supplies-TM

Voucher: 050385 Invoice: 779849 Date: 6/10/2024 Maintenance Supplies Doc Amt: \$59.43
 Allocations: \$59.43 600-6320-0000-542 Supplies-TM

Voucher: 050386 Invoice: 779444 Date: 6/14/2024 Maintenance Supplies Doc Amt: \$113.07
 Allocations: \$113.07 600-6320-0000-542 Supplies-TM

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$285.57
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032516	6/20/2024	\$340.00	MISSIO	Mission Village Voice Media LLC

Voucher: 050387 Invoice: 1164 Date: 6/4/2024 Monthly Print Ad Doc Amt: \$340.00
 Allocations: \$340.00 803-6865-0000-562 Advertising/Public Info (PI)

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
 Fund 700: \$0.00 Fund 803: \$340.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032517	6/20/2024	\$99.40	NCJUS	North County Joint Union School Dist

Voucher: 050331 Invoice: 240081 Date: 5/22/2024 WRA Field Trip Transportation Doc Amt: \$99.40
 Allocations: \$99.40 803-6865-0000-562 Advertising/Public Info (EDU)

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
 Fund 700: \$0.00 Fund 803: \$99.40

Payment#	Date	Check Total	Vendor ID	Vendor Name
032518	6/20/2024	\$1,561.20	NEWSV	New SV Media, Inc

Voucher: 050332 Invoice: 113070 Date: 5/31/2024 05/31/24 Weekly Print Ad Doc Amt: \$160.00
 Allocations: \$160.00 803-6865-0000-562 Advertising/Public Info (PI)

Voucher: 050333 Invoice: 112556 Date: 5/24/2024 05/24/24 Weekly Print Ad Doc Amt: \$160.00
 Allocations: \$160.00 803-6865-0000-562 Advertising/Public Info (PI)

Voucher: 050334 Invoice: 111398 Date: 5/13/2024 5/17/24, 5/24/24 Public Notice Doc Amt: \$311.20
 Allocations: \$311.20 600-1351-A129-151 ADROp-Accelerated Drought Response Project

Voucher: 050401 Invoice: 114478 Date: 6/14/2024 06/14/24 Weekly Print Ad Doc Amt: \$160.00
 Allocations: \$160.00 803-6865-0000-562 Advertising/Public Info (PI)

Voucher: 050403 Invoice: 113965 Date: 6/7/2024 Weekly Print Ad/Monthly Web Ad Doc Amt: \$770.00
 Allocations: \$160.00 803-6865-0000-562 Advertising/Public Info (PI)
 Allocations: \$160.00 803-6865-0000-562 Advertising/Public Info (PI)
 Allocations: \$225.00 803-6865-0000-562 Advertising/Public Info (PI)

Allocations: \$225.00 803-6865-0000-562 Advertising/Public Info (PI)

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$311.20
 Fund 700: \$0.00 Fund 803: \$1,250.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032519	6/20/2024	\$376.91	PALAC	Palace Business Solutions
Voucher:	050335	Invoice: 2348394-0	Date: 5/31/2024	Office Supplies
		Allocations:	\$320.37	600-6835-0000-562-06 Office Supplies 10/5/85 GA
		Allocations:	\$18.85	300-6835-0000-562-06 Office Supplies 10/5/85 GA
		Allocations:	\$37.69	100-6835-0000-562-06 Office Supplies 10/5/85 GA
				Doc Amt: \$376.91

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$37.69 Fund 300: \$18.85 Fund 600: \$320.37
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032520	6/20/2024	\$5,998.00	PARCE	ParcelQuest
Voucher:	050392	Invoice: 7968-6-2024	Date: 6/6/2024	Annual Access Fee
		Allocations:	\$1,799.40	700-6260-0000-563 CS-Computer-GA
		Allocations:	\$2,699.10	600-6260-0000-551 CS-Computer-CA
		Allocations:	\$1,199.60	600-6260-0000-563 CS-Computer-GA
		Allocations:	\$299.90	300-6260-0000-563 CS-Computer-GA
				Doc Amt: \$5,998.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$299.90 Fund 600: \$3,898.70
 Fund 700: \$1,799.40 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032521	6/20/2024	\$740.00	PATDA	Pat Davis Design Group, Inc.
Voucher:	050388	Invoice: 7844	Date: 6/7/2024	Website Maintenance
		Allocations:	\$55.00	100-6260-0000-563-06 CS-Computer (10/5/85)
		Allocations:	\$27.50	300-6260-0000-563-06 CS-Computer (10/5/85)
		Allocations:	\$467.50	600-6260-0000-563-06 CS-Computer (10/5/85)
		Allocations:	\$19.00	100-6260-0000-563-06 CS-Computer (10/5/85)
		Allocations:	\$9.50	300-6260-0000-563-06 CS-Computer (10/5/85)
		Allocations:	\$161.50	600-6260-0000-563-06 CS-Computer (10/5/85)
				Doc Amt: \$740.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$74.00 Fund 300: \$37.00 Fund 600: \$629.00
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032522	6/20/2024	\$1,000.00	RESER	Reserve Account
Voucher:	050336	Invoice: 053024	Date: 5/30/2024	Postage On Account
		Allocations:	\$970.00	600-6825-0000-562-06 Postage 2/1/97
				Doc Amt: \$1,000.00

Allocations: \$20.00 100-6825-0000-562-06 Postage 2/1/97
 Allocations: \$10.00 300-6825-0000-562-06 Postage 2/1/97

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$20.00 Fund 300: \$10.00 Fund 600: \$970.00
 Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032523	6/20/2024	\$141.65	SBHIG	San Benito High School District
Voucher:	050389	Invoice: 240420	Date: 5/16/2024	WRA Field Trip Transportation
		Allocations: \$141.65	803-6865-0000-562	Advertising/Public Info (EDU)
				Doc Amt: \$141.65

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
 Fund 700: \$0.00 Fund 803:\$141.65

Payment#	Date	Check Total	Vendor ID	Vendor Name
032524	6/20/2024	\$120.00	SENTR	Sentry Alarm Systems
Voucher:	050391	Invoice: 2252960	Date: 6/15/2024	Quarterly Monitoring
		Allocations: \$12.00	100-6270-0000-563-06	CS-Operations GA 10/5/85
		Allocations: \$6.00	300-6270-0000-563-06	CS-Operations GA 10/5/85
		Allocations: \$102.00	600-6270-0000-563-06	CS-Operations GA 10/5/85
				Doc Amt: \$120.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$12.00 Fund 300: \$6.00 Fund 600: \$102.00
 Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032525	6/20/2024	\$390.10	SHRED	Shred-it
Voucher:	050400	Invoice: 8007306235	Date: 5/31/2024	Monthly Shredding Service
		Allocations: \$39.01	100-6270-0000-563-06	CS-Operations GA 10/5/85
		Allocations: \$19.51	300-6270-0000-563-06	CS-Operations GA 10/5/85
		Allocations: \$331.59	600-6270-0000-563-06	CS-Operations GA 10/5/85
				Doc Amt: \$390.10

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$39.01 Fund 300: \$19.51 Fund 600: \$331.59
 Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032526	6/20/2024	\$6,082.57	SIEMEN	SIEMENS Industry, Inc.
Voucher:	050337	Invoice: 5609621721	Date: 6/3/2024	Electrical Supplies
		Allocations: \$6,082.57	600-1436-0000-110	TDS Meter & Meter Installations
				Doc Amt: \$6,082.57

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$6,082.57
 Fund 700: \$0.00 Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032527	6/20/2024	\$2,650.00	SPURZ	Spurzem & Liem LLP

Voucher: 050338 Invoice: 62534 Date: 6/3/2024 Legal Services Doc Amt: \$2,650.00
 Allocations: \$212.00 100-6210-0000-563-06 CS-Legal GA 10/5/85
 Allocations: \$106.00 300-6210-0000-563-06 CS-Legal GA 10/5/85
 Allocations: \$1,802.00 600-6210-0000-563-06 CS-Legal GA 10/5/85
 Allocations: \$530.00 600-6210-0000-563 CS-Legal-GA

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$212.00 Fund 300: \$106.00 Fund 600: \$2,332.00
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032528	6/20/2024	\$384,484.36	SSCWD-TP	Sunnyslope County Water District

Voucher: 050397 Invoice: INV00173 Date: 5/31/2024 Plant Operations- Lessalt Doc Amt: \$129,690.96
 Allocations: \$129,690.96 600-6270-0602-531 CS Operations - Lessalt WTP

Voucher: 050398 Invoice: INV00174 Date: 5/31/2024 Plant Operations- West Hills Doc Amt: \$254,793.40
 Allocations: \$254,793.40 600-6270-0603-531 CS Operations - West Hills WTP

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$384,484.36
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032529	6/20/2024	\$947.89	TECHN	TechnoFlo Systems

Voucher: 050408 Invoice: 45666 Date: 6/18/2024 Maintenance Supplies Doc Amt: \$947.89
 Allocations: \$947.89 600-6337-0918-551 Meters-Downsizing parts/repair supply

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$947.89
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032530	6/20/2024	\$1,411.75	TODDE	Todd Groundwater

Voucher: 050396 Invoice: 37653 624 Date: 6/8/2024 Engineering Services Doc Amt: \$1,411.75
 Allocations: \$1,411.75 700-6240-0160-511 CS-Annual Grwtr Report-SSO

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00
 Fund 700: \$1,411.75 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032531	6/20/2024	\$3,968.75	TOROP	Toro Petroleum Corporation

Voucher: 050339 Invoice: CL75509 Date: 5/31/2024 Vehicle Fuel Doc Amt: \$3,968.75
 Allocations: \$9.57 100-6465-0000-562 Vehicle Fuel-GA
 Allocations: \$55.04 300-6465-0000-562 Vehicle Fuel-GA
 Allocations: \$3,758.06 600-6465-0000-562 Vehicle Fuel-GA

Allocations: \$146.08 803-6465-0000-562 Vehicle Fuel

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$9.57 Fund 300: \$55.04 Fund 600: \$3,758.06
Fund 700: \$0.00 Fund 803: \$146.08

Payment#	Date	Check Total	Vendor ID	Vendor Name
032532	6/20/2024	\$1,000.00	TURBO	Turbo Time Welding
Voucher: 050390	Invoice: 26		Date: 6/7/2024	Welding Services
	Allocations:	\$1,000.00	600-6275-0000-542	CS-Maintenance-TM
				Doc Amt: \$1,000.00

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$1,000.00
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032533	6/20/2024	\$3,549.20	USBK-CC	U.S. Bank Corporation
Voucher: 050340	Invoice: 052224BM		Date: 5/22/2024	Monthly Statement
	Allocations:	\$4.30	100-6260-0000-563-06	CS-Computer (10/5/85)
	Allocations:	\$2.15	300-6260-0000-563-06	CS-Computer (10/5/85)
	Allocations:	\$36.54	600-6260-0000-563-06	CS-Computer (10/5/85)
	Allocations:	\$74.30	600-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$4.37	300-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$8.74	100-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$0.42	100-6260-0000-563-06	CS-Computer (10/5/85)
	Allocations:	\$0.21	300-6260-0000-563-06	CS-Computer (10/5/85)
	Allocations:	\$3.53	600-6260-0000-563-06	CS-Computer (10/5/85)
	Allocations:	\$28.60	600-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$1.68	300-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$3.37	100-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$595.13	600-6850-0000-562	Travel and Mileage
	Allocations:	\$14.90	600-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$0.88	300-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$1.75	100-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$52.00	600-1351-A129-151	ADRoP-Accelerated Drought Response Project
	Allocations:	\$26.63	600-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$1.57	300-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$3.13	100-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$16.09	600-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$0.95	300-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$1.89	100-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$18.64	600-6845-0000-562-06	General Business Exp 10/5/85
	Allocations:	\$2.19	100-6845-0000-562-06	General Business Exp 10/5/85
	Allocations:	\$1.10	300-6845-0000-562-06	General Business Exp 10/5/85
	Allocations:	\$22.08	600-6835-0000-562-06	Office Supplies 10/5/85 GA
	Allocations:	\$1.30	300-6835-0000-562-06	Office Supplies 10/5/85 GA

Allocations:	\$2.60	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$383.81	600-6330-0000-562	Tools Purchase-GA
Allocations:	\$33.61	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$16.80	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$285.65	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$54.36	600-6840-0000-562-06	Communication GA 10/5/85
Allocations:	\$6.40	100-6840-0000-562-06	Communication GA 10/5/85
Allocations:	\$3.20	300-6840-0000-562-06	Communication GA 10/5/85
Allocations:	\$19.48	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$9.74	300-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$165.61	600-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85
Allocations:	\$93.94	600-6845-0000-562	General Business Expense GA
Allocations:	\$101.85	600-6845-0000-562	General Business Expense GA
Allocations:	\$24.16	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.42	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$2.84	100-6835-0000-562-06	Office Supplies 10/5/85 GA

Voucher:	050341	Invoice:	052224MH	Date:	5/22/2024	Monthly Statement	Doc Amt:	\$397.58
Allocations:	\$0.95	100-6260-0000-563	CS-Computer-GA					
Allocations:	\$0.47	300-6260-0000-563	CS-Computer-GA					
Allocations:	\$8.07	600-6260-0000-563	CS-Computer-GA					
Allocations:	\$1.05	100-6260-0000-563	CS-Computer-GA					
Allocations:	\$0.52	300-6260-0000-563	CS-Computer-GA					
Allocations:	\$8.90	600-6260-0000-563	CS-Computer-GA					
Allocations:	\$2.76	100-6260-0000-563	CS-Computer-GA					
Allocations:	\$1.38	300-6260-0000-563	CS-Computer-GA					
Allocations:	\$23.48	600-6260-0000-563	CS-Computer-GA					
Allocations:	\$175.00	600-6865-0000-562	Advertising/Public Info					
Allocations:	\$175.00	600-6865-0000-562	Advertising/Public Info					

Voucher:	050342	Invoice:	052224MC	Date:	5/22/2024	Monthly Statement	Doc Amt:	\$1,017.73
Allocations:	\$108.50	600-6195-0000-565	Training					
Allocations:	\$241.50	600-6195-0000-565	Training					
Allocations:	\$168.24	600-6320-0000-542	Supplies-TM					
Allocations:	\$499.49	600-6460-0000-562	Vehicle Maintenance-GA					

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$95.48 Fund 300: \$47.73 Fund 600: \$3,406.00
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032534	6/20/2024	\$971,075.77	USBR-LA	Bureau of Reclamation
Voucher:	050402	Invoice: 1804112134	Date: 6/5/2024	Semi-Annual 8-07-20-W0130A
		Allocations: \$944,145.19	600-1501-0207-125	Water Rights - CVP Amendatory Contract Rpmnt
		Allocations: \$26,930.58	600-9501-0207-592	CVP Amendatory Contract Rpmnt Interest

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$971,075.77
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032535	6/20/2024	\$16.41	WRIIN	Wright Bros Industrial Supply
Voucher:	050344	Invoice: 284252	Date: 5/21/2024	Welding Supplies
		Allocations: \$16.41	600-6320-0000-542	Supplies-TM

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$16.41
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032536	6/20/2024	\$56.83	WRIWE	Wright Bros Welding
Voucher:	050343	Invoice: 56190	Date: 6/4/2024	Welding Services
		Allocations: \$56.83	600-6275-0000-542	CS-Maintenance-TM

Payment Responsibilities:

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$56.83
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
032537	6/20/2024	\$2,800.00	ZEIAL	Alan Zeisbrich
Voucher:	050345	Invoice: 5-2024	Date: 6/3/2024	Contract Services
		Allocations: \$137.50	300-6270-0000-511	CS-Operations-SS0
		Allocations: \$1,237.50	600-6270-0000-541	CS-Operations-TO
		Allocations: \$450.00	600-6270-0602-531	CS Operations - Lessalt WTP
		Allocations: \$450.00	600-6270-0603-531	CS Operations - West Hills WTP
Voucher:	050346	Invoice: 5-2024P	Date: 6/3/2024	Contract Services
		Allocations: \$115.50	600-1503-0158-125	Reach 1 Capital Improvement Project
		Allocations: \$409.50	600-1503-0158-125	Reach 1 Capital Improvement Project

Payment Responsibilities:

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$137.50	Fund 600: \$2,662.50
Fund 700: \$0.00	Fund 803: \$0.00		

Report Totals, Payment Fund Responsibilities

Fund 000: \$0.00	Fund 100: \$2,331.11	Fund 300: \$1,968.20	Fund 600: \$1,427,538.89
Fund 700: \$5,611.15	Fund 803: \$3,295.69		

Fund 100 = District Administration

Fund 300 = Zone 3

Fund 600 = Zone 6

Fund 700 = Zone GSA

Fund 803 = Zone WRA

0 * *

2,331.11 +

1,968.20 +

1,427,538.89 +

5,611.15 +

3,295.69 +

1,440,745.04 *

**San Benito County Water District
Agenda Transmittal**

Agenda Item:

3

Meeting Date: June 26, 2024

Submitted By: Leilani Vidal

Presented By: Jeff Cattaneo

Agenda Title: Acknowledgement of Paid Claims prior to the June 2024 Board Meeting

Detailed Description: This is a notification that the check & wire transfers listed below were issued outside the normal claims process.

Payee	Check No.	Amount	For	Issued Date
California Dept. of Fish and Game	58646	\$31,671.75	Incidental Intake Fee	06/03/24
San Benito County Clerk	58648	\$145.00	Filing Fee -Notice of Completion Filing Fee -Notice of Exemption	6/11/24
All Industrial Electric	58652	\$12,881.5	GA800 200HP 480V AC Drive	6/12/24
Santa Clara Valley Water District	58667	\$76,086.66	Jan-Mar 24 O&M Charges	6/12/24
<i>Wire Transfers</i>				
San Luis & Delta-Mendota WA	Wire Transfer	\$88,985.00	O&M delivery costs (June 2024 advanced water delivery payment form)	6/12/24
USBR (pay.gov)	Wire Transfer	\$49,686.02	Water Payment	6/14/24

Financial Impact: X Yes No

Funding Source/ Recap:

Fiscal Year Budget as approved

Material Included for Information/Consideration:

Copy of Wire Transfer Request

Action Required: _____ Resolution X Motion _____ Review

Board Action

_____ Resolution No. ____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Vendor	Account	Date	
CAFISH	California Dept of Fish & Game	6/3/2024	0058646
Invoice	Date	Description	Net Amt.
060324	6/3/2024	2024 Incidental Take Permit	\$31,671.75

2024 Incidental Take Permit	\$31,671.75
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MEMORANDUM

TO: Megan Holland or Jeff Cattaneo

FROM: David Macdonald

DATE: 05/30/2024

Subject: Manual Check Request

This is a request for a manual check to be processed as listed below:

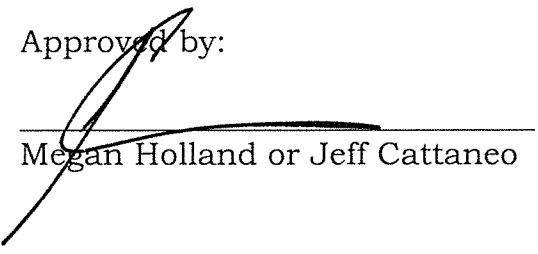
Vendor name and address (for remittance)	Amount of Request	Disposition Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
California Department of Fish and Wildlife 1234 E. Shaw Avenue Fresno, CA 93710	\$31,671.75	Return to requestor
Expense Account number(s)	600-1351-A129-151-02	
Reason for Request:	Incidental Take Permit Fee	

Supporting documentation for this request:

<input checked="" type="checkbox"/>	Is attached	<input type="checkbox"/>	Will be returned to Accounting upon receipt
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Please sign below as approval for issuance of this manual payment.

Approved by:


Megan Holland or Jeff Cattaneo

6/3/24
Date

SAN BENITO COUNTY WATER DISTRICT
30 MANSFIELD RD, HOLLISTER, CA 95023

058648

Vendor	Account	Date	Net Amt.
SBCCLERK	San Benito County Clerk	6/11/2024	0058648
Invoice	Date	Description	
061124	6/11/2024	Notice of Exemption Fee	\$50.00
061124A	6/11/2024	Notice of Completion	\$95.00

Notice of Completion	\$145.00
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MEMORANDUM

TO: Jeff Cattaneo or Megan Holland

FROM: David Macdonald

DATE: 06/11/2024

Subject: Manual Check Request

This is a request for a manual check to be processed as listed below:

Vendor name and address (for remittance)	Amount of Request	Disposition Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
County Clerk -County of San Benito 440 5 th Street, 2 nd Floor, Room 206 Hollister, CA 95023	\$50.00	Return to Requestor
Expense Account number(s)	600-1351-A129-151-02	
Reason for Request:	Notice of exemption fee for the county.	

Supporting documentation for this request:

<input checked="" type="checkbox"/> X	Is attached	<input type="checkbox"/>	Will be returned to Accounting upon receipt
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Please sign below as approval for issuance of this manual payment.

Approved by:



Jeff Cattaneo or Megan Holland

6/11/24

Date

50350

MEMORANDUM

TO: Jeff Cattaneo or Megan Holland
FROM: David Macdonald
DATE: 06/11/2024
Subject: Manual Check Request

This is a request for a manual check to be processed as listed below:

Vendor name and address (for remittance)	Amount of Request	Disposition Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
County Clerk -County of San Benito 440 5 th Street, 2 nd Floor, Room 206 Hollister, CA 95023	\$95.00	Return to Requestor
Expense Account number(s)	600-6275-0939-542-02	
Reason for Request:	Notice of completion fee for the county.	

Supporting documentation for this request:

X	Is attached	Will be returned to Accounting upon receipt
---	-------------	---

Please sign below as approval for issuance of this manual payment.

Approved by:



Jeff Cattaneo or Megan Holland

6/11/24

Date

SAN BENITO COUNTY WATER DISTRICT
30 MANSFIELD RD, HOLLISTER, CA 95023

058652

Vendor	Account	Date	
ALLIN	All Industrial Electric Supply	6/12/2024	0058652
Invoice	Date	Description	Net Amt.
5305431	3/15/2024	Electrical Supplies	\$12,881.75

Electrical Supplies \$12,881.75

MEMORANDUM

TO: Megan Holland or Jeff Cattaneo

FROM: Leilani Vidal

DATE: June 12, 2024

Subject: Manual Check Request

This is a request for a manual check to be processed as listed below:

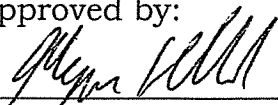
Vendor name and address (for remittance)	Amount of Request	Disposition Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
All Industrial Electric	\$12,881.75	Pay/mail with 6/12/24 urgent payables
Expense Account number(s)	600-6321-0000-522-02	
Reason for Request:	Received statement from All Industrial Electric and noticed we hadn't received an invoice listed. Made 4 attempts to request invoice, finally received 05/29/24 (invoice dated 03/15/24). Paying with urgent payables to avoid late fees.	

Supporting documentation for this request:

<input checked="" type="checkbox"/>	Is attached	<input type="checkbox"/>	Will be returned to Accounting upon receipt
-------------------------------------	-------------	--------------------------	---

Please sign below as approval for issuance of this manual payment.

Approved by:


Megan Holland or Jeff Cattaneo

6/12/24
Date

SAN BENITO COUNTY WATER DISTRICT
30 MANSFIELD RD, HOLLISTER, CA 95023

058667

Vendor		Account		Date		
SCVWD	Santa Clara Valley Water Dist	9724		6/12/2024	0058667	
Invoice	Date	Description				Net Amt.
GN102970	5/20/2024	Jan - Mar 24 O&M Charge				\$76,086.66

Jan - Mar 24 O&M Charge	\$76,086.66
-------------------------	-------------

Wire Transfer Requested

6/12/2024

Release date 6/12/2024

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount	Due Date
San Luis & Delta Mendota (SLDMWUSBR)	6/12/2024	061224	O&M delivery costs (June. 2024 advanced water delivery payment)	600-5400-0000-513-07	\$ 88,985.00	
Total wire transfer					\$ 88,985.00	

Daily wire activity total \$ 88,985.00

Online entry by: Geilani Vidal
Date: 6/12/24

Approved for release online by: Cindy Paine
Date: 6/12/24

Pay.gov payment requested				6/12/2024		6/12/2024	
Vendor	Payment Recap date prepared	Invoice no.	Description	GL Account no.	Amount		
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Jan usage/ Apr prepay AG	600-5110-0000-513-07	\$ (47,320.21)	600-5110-0000-513-07 -PW -Contract AG	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Feb usage/ May prepay AG	600-5110-0000-513-07	\$ (10,904.37)	600-5110-0000-513-07 -PW -Contract AG	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Mar usage/ June prepay M&I	600-5114-0000-513-07	\$ 31,750.72	600-5114-0000-513-07 -PW -Municipal & Industrial	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Mar usage/ June prepay AG	600-5110-0000-513-07	\$ (1,490.00)	600-5110-0000-513-07 -PW -Contract AG	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Apr usage/ July prepay M&I	600-5114-0000-513-07	\$ 25,040.00	600-5114-0000-513-07 -PW -Municipal & Industrial	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Apr usage/ July prepay AG	600-5110-0000-513-07	\$ 66,450.00	600-5110-0000-513-07 -PW -Contract AG	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	May usage/ Aug prepay M&I	600-5114-0000-513-07	\$ 75,120.00	600-5114-0000-513-07 -PW -Municipal & Industrial	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	May usage/ Aug prepay AG	600-5110-0000-513-07	\$ 27,687.50	600-5110-0000-513-07 -PW -Contract AG	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Jan 24 AG	600-5211-0000-513-07	\$ (39,240.81)	600-5211-0000-513-07 -PW -Direct Pumping AG	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Jan 24 AG	600-5211-0000-513-07	\$ (6,714.26)	600-5211-0000-513-07 -Direct Pumping (Other PUE Remittance AG)	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Feb 24 AG	600-5211-0000-513-07	\$ (9,042.57)	600-5211-0000-513-07 -PW -Direct Pumping AG	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Feb 24 AG	600-5211-0000-513-07	\$ (1,547.22)	600-5211-0000-513-07 -Direct Pumping (Other PUE Remittance AG)	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Mar 24 M&I	600-5251-0000-513-07	\$ 4,915.12	600-5251-0000-513-07 -PW -Direct Pumping M&I	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Mar 24 AG	600-5211-0000-513-07	\$ (56,340.00)	600-5211-0000-513-07 -PW -Direct Pumping AG	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Mar 24 M&I	600-5251-0000-513-07	\$ 962.12	600-5251-0000-513-07 -Direct Pumping (Other PUE Remittance M&I)	
Bureau of Reclamation (USBR-LA)	6/6/2024	060624	Mar 24 AG	600-5211-0000-513-07	\$ (9,640.00)	600-5211-0000-513-07 -Direct Pumping (Other PUE Remittance AG)	
Total payment amount					\$ 49,686.02		

Online entry by: Debra Vido
Date: 6/12/24

Daily Pay.gov total \$ 49,686.02



Agenda

Item

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For task orders issued 11/4/22 to 11/3/23 (Year 1 of 3)

**Annual NTE Contract Amount	Task Order Status	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Payments to Date
\$ 250,000							
	Open	\$ 50,000	\$ 200,000	1	Well design & siting (last phase of current grant)	12.05.22	\$ 42,095.83
	Closed	\$ 75,000	\$ 125,000	2	Grant Application Support-DWR & USBR	12.20.22	\$ 68,177.50
	Closed	\$ 20,000	\$ 105,000	2A	Grant Application Support-DWR & USBR	05.22.23	\$ 14,197.50
	Closed	\$ 10,000	\$ 95,000	3	IPWVM Grant Application Support	02.21.23	\$ 4,047.50
	Open	\$ 35,000	\$ 60,000	4	USBR Grant Application Support	10.26.23	\$ 26,435.00
\$ 250,000		\$ 190,000	\$ 60,000				\$ 154,953.33

*SBCWD Board approved 10.26.22, Contract #TODDGW-2022 OC

**1-year term expires 11.3.23, with option of 2 additional years (total of 3 years NTE \$750,000)



NOTE: NO ADDITIONAL TASK ORDERS WERE EXECUTED AS OF THIS MEETING'S REPORTING DEADLINE

**NTE Contract Amount	Task Order Status	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Payments to Date
\$ 400,000							
	Open	\$ 30,000	\$ 370,000	1	Control System Services/Maintenance	12.06.22	\$ 2,846.00
	Closed	\$ 130,665	\$ 239,335	2	RTU Hardware for RTU-8,-9,-10,-11,-14,-20	12.06.22	\$ 130,664.52
	Closed	\$ 48,300	\$ 191,035	3	RTU - 10 PLC Programming/Installation	01.09.23	\$ 48,300.00
	Closed	\$ 46,492	\$ 144,543	4	RTU - 11 PLC Programming/Installation	01.09.23	\$ 46,492.00
	Closed	\$ 55,814	\$ 88,729	5	RTU - 8 PLC and Device Upgrades	05.24.23	\$ 55,814.00
	Open	\$ 48,248	\$ 40,481	6	RTU - 14 PLC Programming/Installation	04.15.24	\$ -
\$ 400,000		\$ 359,519	\$ 40,481				\$ 284,116.52

*SBCWD Board approved 9.21.22, Contract #PRIMEX-2022 OC

Contract expires 9.19.25



Agenda

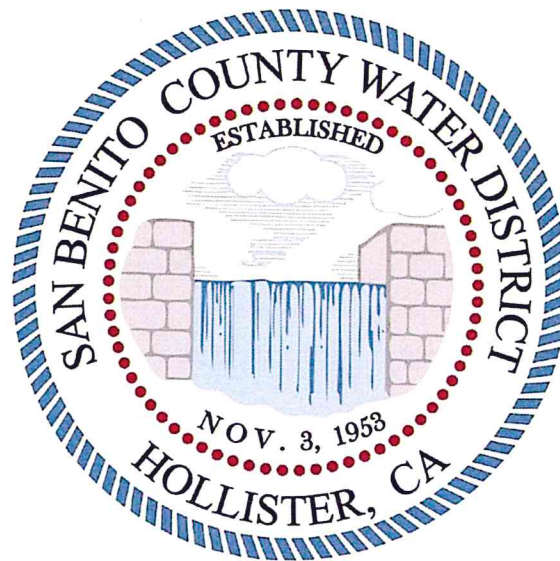
Item

5

DRAFT

ANNUAL COMPREHENSIVE FINANCIAL REPORT
OF THE
SAN BENITO COUNTY WATER DISTRICT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2023

DRAFT



30 Mansfield Road

Hollister, CA 95023

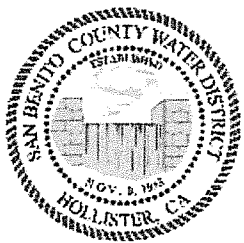
PREPARED BY THE FINANCE DEPARTMENT
SAN BENITO COUNTY WATER DISTRICT

ANNUAL COMPREHENSIVE FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2023

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INTRODUCTORY SECTION



San Benito County Water District

30 Mansfield Road • P.O. Box 899 • Hollister, CA 95024-0899 • (831) 637-8218 • Fax (831) 637-7267

June 26, 2024

Members of the Board of Directors
San Benito County Water District

We are pleased to present the San Benito County Water District's (District) Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2023.

The report was prepared by the District in accordance with accounting principles generally accepted in the United States of America (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB). Responsibility for both the accuracy of the data presented and the completeness and fairness of the presentation, including all disclosures, rests with the District. We believe that the data, as presented is accurate in all material respects and that it is presented in a manner designated to set forth fairly the financial position and results of operations of the District. Included are all the disclosures we believe are necessary to enhance understanding of the financial condition of the District.

McGilloway, Ray, Brown & Kaufman, Accountants and Consultants, have issued an unmodified ("clean") opinion on the San Benito County Water District's financial statements for the year ended June 30, 2023. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview and analysis of the basic financial statements. As a complimentary document, the MD&A should be read in conjunction with this letter of transmittal.

MAJOR INITIATIVES AND PROGRAMS

Urban Area Water and Wastewater Master Plan

During this past year the District and San Juan Bautista continued work through the Memorandum of Understanding signed in FY2022-2023 to evaluate the possibility of adding San Juan Bautista to what was the Hollister Urban Area Water and Wastewater Master Plan, and will now be referred to as the Urban Area Water and Wastewater Master Plan. The intent of adding San Juan Bautista to the urban area planning effort is to investigate options to connect San Juan Bautista to the West Hills water treatment plant.

A contract was issued in FY22-23 to HDR Inc to prepare a Basis of Design Report (BOD) that would be the preliminary design for a connection to the West Hills Treatment Plant and a pipeline to convey water through San Juan Valley to San Juan Bautista. HDR has completed the BOD with the estimated cost of construction at \$7,691,000.

Also, still under consideration is San Juan Bautista's buy-in to the West Hills/Lessalt treatment capacity. Under an amendment to the original Water Supply and Treatment agreement between

the District, City of Hollister (COH), and Sunnyslope County Water District (SSCWD), San Juan Bautista (SJB) would be added as a 5% partner.

The District began exploring opportunities for grant funding to pay for some or all of the recommended near term projects identified in the plan. Grant applications were submitted for three grants in fall of 2022 and the District was awarded the DWR Integrated Regional Water Management Plan and Sustainable Groundwater Management grant for \$11.5 million, and USBR's Small Storage Grant for \$6.7 million both of which will be utilized in FY 24-25 and beyond to complete this project. The grants received will provide partial funding for the first phase of the recommended Aquifer Storage and Recovery Project. The update of San Benito Urban Area Water Supply and Treatment Master Plan has been updated to reflect the grant opportunities and was completed in March 2023.

Recycled Water Storage Facilities

The District continues to refine the operations and add new customers to the recycled water project. The completion of the storage facilities allows for 1,000 acre-feet of recycled water per year to be delivered, and nearly 100% of the recycled water produced between April – September of each year is available for use. The use of recycled water for agricultural purposes is particularly important in years of drought as imported water supply is limited.

Zebra Mussels

Infestation of Zebra Mussels within San Justo Reservoir has been documented since February 2008. Since then, the District, United States Bureau of Reclamation (USBR), and California Department of Fish and Game (DFG) have been working to develop an eradication plan to eliminate the mussels from the reservoir.

One of the key concerns with any water source with mussel infestation is that the mussels will eventually migrate to the conveyance systems (i.e. the Hollister Conduit, or San Felipe Distribution System). In March of 2009 zebra mussel infestation was confirmed in the Hollister Conduit.

The District continues to operate San Justo Reservoir (San Justo) as it has for the past 15 years seasonally raising and lowering water levels in San Justo to minimize Zebra Mussel populations taking advantage of the hypoxic water that develops in the reservoir each summer to help control the zebra mussel populations in the reservoir and distribution system. To date, visual inspections indicate that this has been effective. The District will continue to manage with operational modifications.

At this time there is no indication of when USBR will complete an eradication plan.

Pacheco Reservoir Expansion Project

The District was a participant in a Proposition 1 grant application with Santa Clara Valley Water District (SCVWD) and Pacheco Pass Water District (PPWD) for the expansion of the Pacheco Reservoir. In July of 2018, Department of Water Resource (DWR) announced the project would receive the full funding request of \$485 million. The total project cost is currently estimated to be approximately \$2.5 billion.

The project includes construction of a new earthen dam a short distance upstream from the existing dam and a pipeline to connect the dam to the existing Pacheco Conduit, a federal Central Valley Project pipeline that delivers water into Santa Clara and San Benito counties from the San Luis Reservoir. The Pacheco Reservoir Expansion Project would expand the reservoir from 6,000 to 140,000 acre-feet and deliver water supply, water quality, and ecosystem benefits to the region.

In June 2018, the Board approved a Memorandum of Agreement (MOA) with SCVWD that outlines the terms for moving forward with the project. Originally the MOA included 2 major agreements that needed to be completed within 2 years of the signing of the agreement, an allocation of benefits agreement and a provisional operating agreement. In addition, the MOA called for the District within the 2 years to determine its participation level ranging from 0% - 10%. It is now anticipated that the date for the allocation of benefits and operating agreement will be delayed. The District will continue to review its level of participation as the project moves forward.

Sustainable Groundwater Management Act (SGMA)

The District is recognized by DWR as the exclusive Groundwater Sustainability Agency (GSA) for the North San Benito Groundwater Basin.

The District has completed the development of the Groundwater Sustainability Plan (GSP). The District applied for and received a planning grant in the amount of \$830,336 to develop the plans for completing the State-required GSPs for these basins. Another round of funding was announced by DWR to assist with plan preparation. The District received an additional \$1.2 million to help with installation of additional monitoring wells and a Managed Aquifer Recharge project. The District has acquired access agreements and completed installation of the monitoring wells.

The North San Benito GSP was adopted by SBCWD and Valley Water GSA and was submitted to and approved by the California Department of Water Resources (DWR) on January 12, 2022. The 2022 GSP provides the basic information, analytical tools, and projects and management actions for continued groundwater management, guided by SGMA and by locally defined sustainability goals, objectives, and metrics. Annual reports continue to be submitted as required by the April 1 deadline. Per the SGMA regulations, a periodic evaluation of the GSP is expected to be completed by January 2027.

Future Water Supply Storage Options

Consistent with recommendations made in the recently completed Hollister Urban Area Water and Wastewater Master Plan Update, the District is working on an evaluation of local water storage alternatives for the future. Currently, the District is in negotiations the United States Bureau of Reclamation on the B.F. Sisk dam raise project that would add an additional 130,000 ac-ft of storage to San Luis Reservoir. Through the San Luis and Delta Mendota Water Authority the District would obtain up to 5000 ac-ft of the available storage. At a mid-point of construction estimated cost of \$1,100,000 the District's cost of the project would be approximately \$40,000,000. Funding for the project will be provided through the District's approved Capacity Fee of \$12,265 for each equivalent single family home built.

Reservoir Management Plans

In 2017, the District completed preparation of an operations planning tool to create annual plans for operation of Hernandez and Paicines Reservoirs and for re-diversion of Hernandez Reservoir releases to Paicines Reservoir at the San Benito River Diversion. 2018 marked the first year the operational planning tool was used to manage reservoir releases for groundwater recharge. This planning tool has been incorporated into the SGMA GSP. The District continues to use the Reservoir Management tools to manage the surface waters of San Benito County to augment groundwater supplies.

FINANCIAL MANAGEMENT

Rate Policy

The Board of Directors adopts water rates for groundwater and surface water deliveries. The District follows the Proposition 218 landowner notification, protest process and public hearings for the adoption of new or increased rates and charges related to groundwater and San Felipe Contract and Small Parcel customers.

Budgetary Control

The District is not required by statute to adopt a budget; however, it does so annually to outline the major elements of the forthcoming year's operating and capital plans and to allocate funding required for those purposes. Budget appropriations for major capital projects continue from year to year until the project is completed. A quarterly financial report is reviewed by the Board Finance Committee and reported to the Board of Directors.

Accounting Systems

The District's books and records are maintained on an enterprise basis, as it is the intent of the Board to manage the District's operations as a business, thus matching revenues against costs to provide water service and implement programs to control, manage and conserve water. Revenues and expenses are recorded on the accrual basis in the period in which revenue is earned or expenses are incurred.

Internal Controls

The District's management is responsible for establishing and maintaining a system of internal controls designed to safeguard the District's assets from loss, theft, or misuse and to ensure adequate accounting data are compiled to allow for the preparation of financial statements in accordance with generally accepted accounting principles. The internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: 1) the cost of a control should not exceed the benefits likely to be derived, and 2) the evaluation of costs and benefits requires estimates and judgments by management. The District's management believes that the current system of internal controls adequately safeguards the District's assets and provides reasonable assurance that accounting transactions are properly recorded.

AWARDS AND ACKNOWLEDGEMENT

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its annual comprehensive financial report (ACFR) for the fiscal year ended June 30, 2022. This is the tenth year that the District has been awarded a Certificate of Achievement. In order to be awarded a Certificate of Achievement, a District must publish an easily readable and efficiently organized annual comprehensive financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

Certificate of Achievement is valid for a period of one year only. We believe that our current ACFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

I would like to take this opportunity to thank the members of the San Benito County Water District's Board of Directors for their interest and support in the financial operations of the District. It is the responsible and progressive manner in which business is conducted that makes the District

successful. I would like to extend special recognition to the District Finance and Administrative staff for their commitment to excellence in financial reporting. In addition, I would also like to thank the District's auditors McGilloway, Ray, Brown & Kaufman for their significant technical contribution and assistance. It is the combined effort of all participants that resulted in the issuance of this financial report.

Respectfully submitted,

Jeff Cattaneo
Interim General Manager

Megan Holland
Manager of Administration, Finance & Business Services

DISTRICT PROFILE

DISTRICT FORMATION

The District has broad powers for the conservation and management of water (flood, surface, drainage, and ground water). The primary focus of the District is the management of water quantity and quality throughout San Benito County including, where appropriate, the development of local water supplies and the development and importation of water supplies from outside the County.

The District is a California Special District formed in 1953 by the San Benito County Water Conservation and Flood Control Act. At that time, the District merged with the Hollister Irrigation District, becoming the successor to the water rights, water facilities and land interests of the Hollister Irrigation District. The name was changed from San Benito County Water Conservation and Flood Control District to San Benito County Water District in 1988.

SERVICE AREA

The District encompasses all of San Benito County, with an area of approximately 1,400 square miles and a population of over 64,210 people. Residential communities served include: City of San Juan Bautista, City of Hollister, unincorporated urban areas surrounding Hollister and Tres Pinos.

The District provides water service and water related services through zones of benefit. Current zones of benefit are:

- District Administration (Zone 1)
- San Benito River System (Zone 3)
- San Felipe Project (Zone 6)
- Groundwater Sustainability Plan (Zone 7)

DISTRICT ORGANIZATION

A five-member Board of Directors (Board) governs the District. Board members are elected for four-year terms from divisions that are coterminous with the supervisory districts of San Benito County. Directors must be a resident of, and a registered voter in the division they represent. Members begin service in December of even numbered years.

To facilitate matters, most matters coming before the Board are first considered by one of its committees. Each committee then reports to the full Board, which makes the necessary decisions. There are ten standing committees:

- Finance
- Investment
- Administration
- Recycled Water
- Zone 3 Operations and Water Supply
- Zone 6 Operations and Water Supply
- Personnel
- Pacheco Reservoir Expansion
- San Felipe Division Activities
- Groundwater Sustainability Agency

Several ad-hoc committees exist for special purposes and meet on an as-needed basis.

In addition, Board members serve as the District representatives to the following Board of Directors and multi-agency committees:

- San Luis & Delta Mendota Water Authority (2 positions)
- Association of California Water Agencies-Joint Powers Insurance Authority
- Pajaro River Watershed Flood Prevention Authority
- Water Resources Association of San Benito County
- Urban Area Water and Wastewater Master Plan Governance Committee (2 positions)

An organizational chart of the District appears on page xii of the introductory section.

In 2014, the State of California passed the Sustainable Groundwater Management Act (SGMA). This law outlines new requirements and tools for ensuring the long-term sustainability of these critical sources of water supply. The District is the Groundwater Sustainability Agency (GSA) for the North San Benito Groundwater Basin. The District is cooperating with Santa Clara Valley Water District (SCVWD), which is the GSA for small portions of the Hollister and San Juan-basins within Santa Clara County. More information on SGMA can be found on the District's website (sbcwd.com/sustainable-groundwater-management).

WATER RESOURCES MANAGEMENT

The principal water available to water users is local Groundwater and imported Central Valley Project (CVP) water. Local surface supplies are primarily percolated into the groundwater basin for later recovery through pumping by individual users and domestic water suppliers. The imported water supply from the San Felipe Project is available for use within the defined zone of benefit. The system provides for direct delivery to agricultural and other rural properties and for centralized delivery to the Hollister area for urban use. Under District rules and regulations, available imported surface water is supplemental to groundwater and is allocated to users within the zone of benefit on an annual basis.

Groundwater use, within the North San Benito Groundwater Basin had exceeded the natural supply for decades and a state of overdraft (use exceeds basin's natural ability to replenish itself) existed. Due to the District's management activity which includes management of local surface water supply and the importation of CVP water, the groundwater basin had fully recovered by 2001. The drought beginning in 2007 put pressure on the groundwater basin but storage was sufficient to sustain demand. We will continue in a period of recovery as long as we continue to get an average of 20,000 acre-feet per year of imported water. If not, management activities will need to be modified. The current land uses, and the economy of San Benito County depend upon the water placed in groundwater storage and the water imported by the District. These conditions require careful management, data collection and analysis. The District maintains a groundwater and surface water quality database to support these efforts.

As a matter of practice, the Board of Directors has requested a groundwater report each year. The objective of this report is to conduct an audit of critical water resources and the actions taken to manage these resources, as well as making recommendations for management actions for forthcoming years. Public notice of this process is provided to encourage the participation of landowners and groundwater users.

In the 1950s, the San Benito River System was undertaken for storage and percolation of locally occurring surface water. The system was established to mitigate the overdraft in part of the San Benito portion of the Hollister-Gilroy Groundwater Basin. The Hernandez Dam was constructed and placed in operation in the early 1960s for the storage of locally occurring water. The District continues to operate this facility, as well as the Paicines Canal and Reservoir which was built in 1913 and rehabilitated in the early 1960s. The District holds water rights licenses from the State of California for Hernandez Dam and Reservoir, San Benito River and Dos Picachos Creek. These water rights permit the diversion and storage of surface water for percolation into the ground for later recovery and use. Water is released for percolation through the streambed at the San Benito River, Tres Pinos Creek, and a natural drainage adjacent to Dos Picachos Creek.

In the late 1970s, the San Felipe Project was initiated to correct the remaining overdraft in the San Benito County portion of the Hollister-Gilroy Groundwater Basin, to provide a water supply of appropriate quality, and to provide through conjunctive use an expanded water supply. The San Felipe Project's zone of benefit contains approximately 47,500 acres. The District has contracted with the United States on behalf of landowners for water service from the San Felipe Division of the federal CVP. The District and the landowners and water users within this zone of benefit are the beneficiaries of State of California water rights held by the United States. These water rights are subject to the continuing jurisdiction of the State of California. Water use is subject to federal laws and regulations and the terms and condition of the contracts between the United States and the District.

The original San Felipe Project was to provide a high-quality supplement to the local supplies to correct the groundwater overdraft, provide alternative supplies in certain areas with poor quality water (high Boron levels) and a firm long-term water supply. Since that original planning, the supply available to the District from the CVP has been significantly reduced as the CVP addresses water quality, endangered species, and the addition of fisheries as a principal purpose of the CVP. The District has undertaken a number of initiatives to identify projects and programs to ensure its supplies and restore reliability.

WATER SUPPLY

The District manages the federal contract with the United States Bureau of Reclamation (USBR) for delivery of water through the San Felipe unit of the Central Valley Project. The total federal contract entitlement is 43,800 acre-feet of water per year (35,550 acre-feet of Irrigation, 8,250 acre-feet of Municipal and Industrial). Based on availability of water the USBR allocates a percentage of the contract entitlement.

The local water supply consists of water rights for Hernandez Dam and Reservoir, the San Benito River system, and the Dos Picachos Creek. The use of the water from Hernandez and the San Benito River is for spreading and later recovery by pumping from wells. The Dos Picachos water is diverted from December through May for spreading and later recovery by pumping from wells.

The District has worked cooperatively for years with the County of San Benito, City of Hollister and Sunnyslope County Water District to implement recycled water use. Current recycled water use includes City of Hollister landscape irrigation. Since 2016, recycled water has also been delivered to agriculture users.

Additionally, from time to time, the District participates in transfers or purchases of water from other agencies.

WATER TREATMENT

With the execution of the Hollister Urban Area Water Supply and Treatment Agreement (HUWSTA) in 2013 by the District, the City of Hollister, and Sunnyslope County Water District, the District became the owner of the upgraded Lessalt Water Treatment Plant and began design and construction of the West Hills Water Treatment Plant which was completed in October 2017. This agreement marked the beginning of the District providing wholesale treated drinking water to the City of Hollister and Sunnyslope County Water District.

Groundwater in the Hollister Urban area is characterized by high mineralization, driving customers to utilize water softeners to mitigate the high hardness. As a part of the District's CVP contract, the District is entitled to up to 8,250-acre feet of M&I water annually. Completion of upgrades to Lessalt and construction of West Hills now allows the District to fully utilize its CVP M&I allocation each year. This directly benefits City of Hollister and Sunnyslope County Water District customers by delivering drinking water with significantly lower hardness which allows them to remove salt-based water softeners.

WATER RESOURCES ASSOCIATION OF SAN BENITO COUNTY

The Water Resources Association of San Benito County (WRASBC) operates under a Memorandum of Understanding (MOU) between the District, the City of Hollister, the City of San Juan Bautista, and Sunnyslope County Water District. The purpose of the organization is to promote water resource management in a coordinated, cooperative and cost-effective manner within the County. This is accomplished through implementation of public and special purpose educational programs, public communications, compilation of water resource data and frequent communication among the agencies regarding water management activities. WRASBC is reported as a fiduciary fund of the District who manages the staff and financial resources of the WRASBC.



Government Finance Officers Association

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Presented to

**San Benito County Water District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2022

Christopher P. Morill

Executive Director/CEO

SAN BENITO COUNTY WATER DISTRICT
LIST OF PRINCIPAL OFFICIALS
JUNE 30, 2023

BOARD OF DIRECTORS

Sonny Flores
President, Division 5
Term Expires November 2024

Andrew Shelton
Vice President, Division 3
Term expires November 2024

Mark Wright
Director, Division 1
Term expires November 2026

Joe Tonascia
Director, Division 2
Term expires November 2024

Doug Williams
Director, Division 4
Term Expires November 2026

DISTRICT COUNSEL

Jeremy Liem
Pipal, Spurzem & Liem, LLP
Attorneys at Law

DISTRICT MANAGER

Jeff Cattaneo, P.E. (June 2022- January 2023)

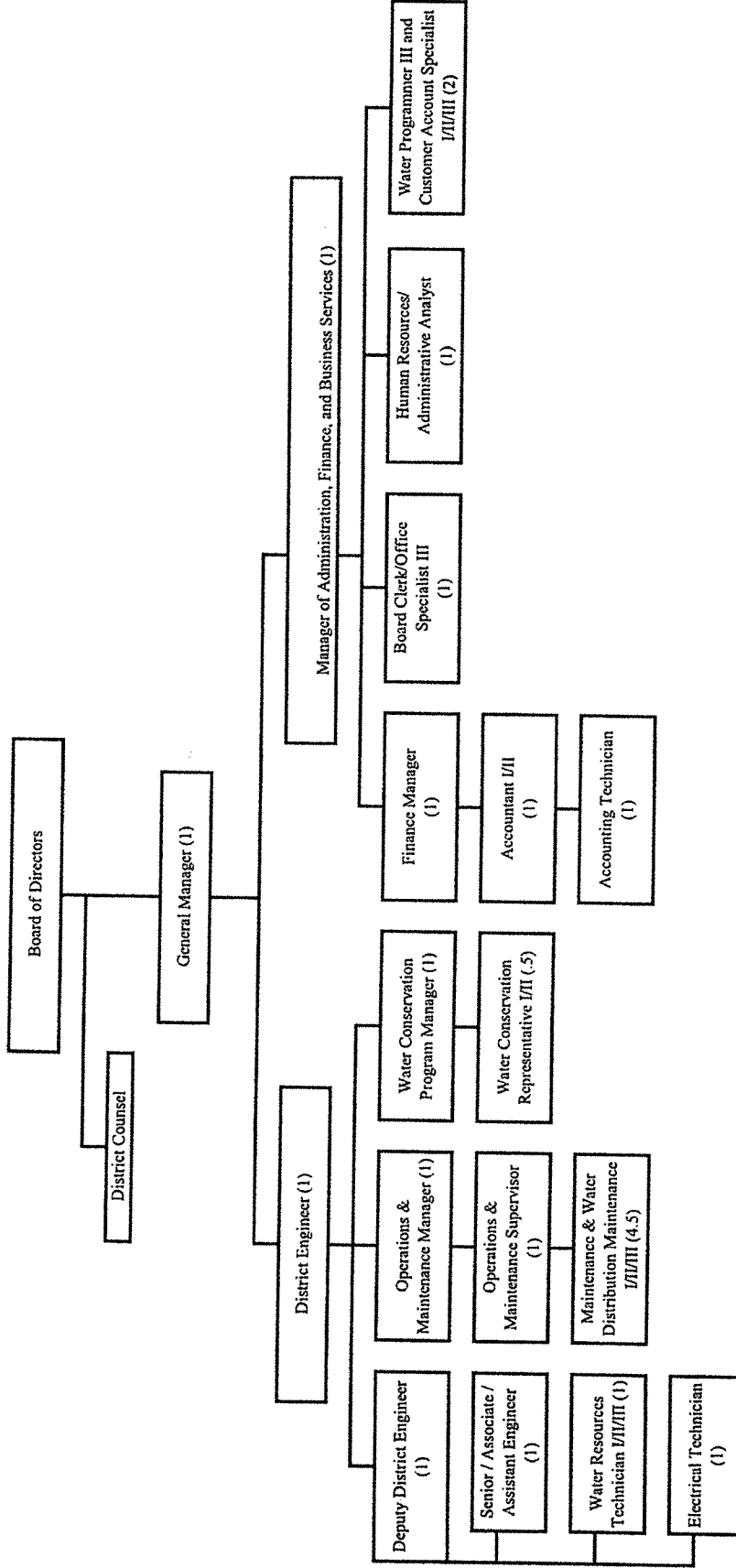
GENERAL MANAGER

Steve Wittry (January 2023- June 2023)

MISSION STATEMENT

The mission of the District is to preserve the economic and environmental wealth and well-being of San Benito County through the control, management and conservation of waters and the provision of water services in a practical, cost-effective and responsible manner.

SAN BENITO COUNTY WATER DISTRICT
Organizational Chart
June 30, 2023





McGilloway | Ray
Brown | Kaufman
ACCOUNTANTS AND CONSULTANTS

2511 Garden Road
Suite A180
Monterey, CA 93940
831-373-3337
Fax 831-373-3437

379 West Market Street
Salinas, CA 93901
831-424-2737
Fax 831-424-7936

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
of San Benito County Water District
Hollister, California

Opinions

We have audited the financial statements of the business-type activities and the aggregate fund information of San Benito County Water District (the District), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the aggregate remaining fund information of the District as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the San Benito County Water District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Gerald Ray, CPA | Patricia Kaufman, CPA, CGMA | Smriti Shrestha, CPA

Daniel M. McGilloway, CPA, CVA | Sarita Shannon, CPA | Whitney Ernest, CPA | Laura Armbruster, CPA |
Rose Maxwell, CPA | Eleonora Garra, CPA | Lisette Craft, CPA

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of the District's retirement plan's proportionate share of the net pension liability (asset) and related ratios, schedule of the District's pension plan contributions, schedule of changes in the District's net Other Post-Employment Benefits (OPEB) liability, and schedule of the District's OPEB contributions, as identified in the accompanying table of contents, information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's

responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

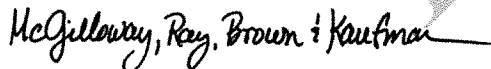
Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The schedule of net position by zone and the schedule of revenues, expenses and changes in net position. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The schedule of net position by zone and the schedule of revenues, expenses and changes in net position are the responsibility of management and has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of net position by zone and the schedule of revenues, expenses and changes in net position by zone are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.



McGilloway, Ray, Brown & Kaufman
Salinas, California
June 26, 2024

San Benito County Water District

Management's Discussion and Analysis

June 30, 2023

This section of the District's annual financial report presents our analysis of the District's financial performance during the fiscal year ended June 30, 2023. Please read it in conjunction with the Financial Statements which follows this section.

FINANCIAL HIGHLIGHTS

- The net position at June 30, 2023 was \$149,458,357 which reflects an increase of \$5,523,199 from prior year.
- Operating revenue was \$8,561,579 and operating expenses including depreciation and amortization was \$15,896,639. Additionally, non-operating revenue was \$13,048,366, consisting primarily of tax assessments and grant revenue.
- Non-operating revenue increased \$1,662,669 and non-operating expenses decreased by \$378,406 which resulted in a \$1,284,263 net increase over prior year.

OVERVIEW OF THE BASIC FINANCIAL STATEMENTS

The discussion and analysis are intended to serve as an introduction to the San Benito County Water District's basic financial statements. The District's basic financial statements have three components: 1) Management's Discussion and Analysis, 2) Basic Financial Statements and 3) Notes to Financial Statements. In addition to the Basic Financial Statements, other supplementary information is provided for further information and analysis.

The Financial Statements of the District report information about the District using accounting methods similar to those used by private sector companies. These statements present both short- and long-term information about its activities.

The Statement of Net Position includes all of the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, and provides information about the nature and amount of investment in resources (assets) and the obligations to District creditors (liabilities). This statement provides the financial information to evaluate the capital structure of the District and to assess the liquidity and financial flexibility of the District. The difference between the assets, deferred outflows of resources, liabilities and deferred inflows of resources is shown as net position. Over time, increase or decrease in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The Statement of Revenues, Expenses and Changes in Net Position report all of the current year revenues and expenses. This statement reports the financial impact of the District's activities over the past year and can be used to determine whether the District has successfully recovered all of its costs through its user fees, charges and other revenues.

The Statement of Cash Flows is intended to provide information about the District's cash receipts and cash payments during the reporting period. The statement reports cash receipts, cash payments, and net changes in cash as a result of operations, capital activities, and investments.

The Notes to the Financial Statements provide a description of the accounting policies used to prepare the financial statements and present material disclosure required by Generally Accepted Accounting Principles (GAAP) that are not otherwise present in the financial statements.

San Benito County Water District
Management's Discussion and Analysis
June 30, 2023

FINANCIAL ANALYSIS OF THE DISTRICT

Net Position

The following is the condensed Statement of Net Position for the fiscal years ended June 30, 2023 and 2022:

San Benito County Water District
Condensed Statement of Net Position
June 30, 2023 and 2022

	Fiscal Year Ended June 30,		Change	
	2023	2022	Amount	Percent
Current assets	\$ 81,655,226	\$ 72,706,645	\$ 8,948,581	12.3%
Other assets	24,874,527	27,046,248	(2,171,721)	-8.0%
Capital assets, net	75,997,796	77,113,610	(1,115,814)	-1.4%
Total Assets	182,527,549	176,866,503	5,661,046	3.2%
Deferred outflows of resources	3,189,374	4,453,387	(1,264,013)	-28.4%
Current liabilities	7,020,321	5,708,404	1,311,917	23.0%
Long-term liabilities	27,479,979	29,280,381	(1,800,402)	-6.1%
Total Liabilities	34,500,300	34,988,785	(488,485)	-1.4%
Deferred inflows of resources	1,758,266	2,395,947	(637,681)	-26.6%
Net Position:				
Net investment in capital assets	72,920,668	73,679,010	(758,342)	-1.0%
Restricted	30,618,767	27,219,448	3,399,319	12.5%
Unrestricted	45,918,922	43,036,700	2,882,222	6.7%
Total Net Position	\$ 149,458,357	\$ 143,935,158	\$ 5,523,199	3.8%

Net position increased in 2023 to \$149,458,357 up \$5,523,199 from fiscal year end 2022.

The increase in restricted net position reflects the contributions to restricted reserves for future repayment of the USBR Amendatory Contract (refer to Notes to Basic Financial Statements No. 14), capital asset replacement related to the Water Treatment plants per the Hollister Urban Area Water Supply and Treatment Agreement (HUWSTA), Reach 1 Facilities for major repair and replacements and the Other Post Employment Benefit Trust (OPEB).

Net investment in capital assets decreased by \$758,342. This is a direct result of the principal payments on the City National obligation and higher depreciation expense.

The change in current assets is \$8,948,581 which reflects a cash increase of \$5,549,272 of which \$3,399,319 is in restricted cash. Prepaid expenses decreased by \$23,341 and accounts receivable increased by \$211,360.

San Benito County Water District
Management's Discussion and Analysis
June 30, 2023

The decrease in long term liabilities is the net result of the payments received for unearned revenue related to the HUWSTA Contract and the decrease in the net pension liability.

At the end of the fiscal year 2023, the District had \$3,189,374 of Deferred Outflows of Resources and \$1,758,266 of Deferred Inflows of Resources. Deferred Outflows of Resources decreased by \$1,264,013 and Deferred Inflows of Resources decreased by \$637,681 over the prior year. The activity reflects changes in assumptions, expected and actual experience, changes in proportion and contributions to the District's pension and Other Post Employment Benefit (OPEB) plans. Additional information on the District's pension and OPEB plans can be found in Notes to Basic Financial Statements Nos. 10 and 12.

Revenues, Expenses and Changes in Net Position

The following is the Condensed Statement of Revenues, Expenses and Changes in Net Position for the fiscal years ended June 30, 2023 and 2022:

San Benito County Water District Condensed Statement of Revenues, Expenses and Changes in Net Position June 30, 2023 and 2022				
	Fiscal Year Ended June 30,		Change	
	2023	2022	Amount	Percent
Revenues:				
Operating revenues	\$ 8,561,579	\$ 9,363,846	\$ (802,267)	-8.6%
Nonoperating revenues	13,048,366	11,385,697	1,662,669	14.6%
Total Revenues	21,609,945	20,749,543	860,402	4.1%
Expenses:				
Depreciation and amortization expense	(3,628,807)	(3,449,944)	(178,863)	5.2%
Operating expense	(12,267,832)	(6,674,273)	(5,593,559)	83.8%
Nonoperating expense	(190,107)	(568,513)	378,406	-66.6%
Total Expenses	(16,086,746)	(10,692,730)	(5,394,016)	50.4%
Change in Net Position	5,523,199	10,056,813	(4,533,614)	-45.1%
Net Position, Beginning of Year	143,935,158	133,878,345	10,056,813	7.5%
Net Position, End of Year	<u>\$ 149,458,357</u>	<u>\$ 143,935,158</u>	<u>\$ 5,523,199</u>	<u>3.8%</u>

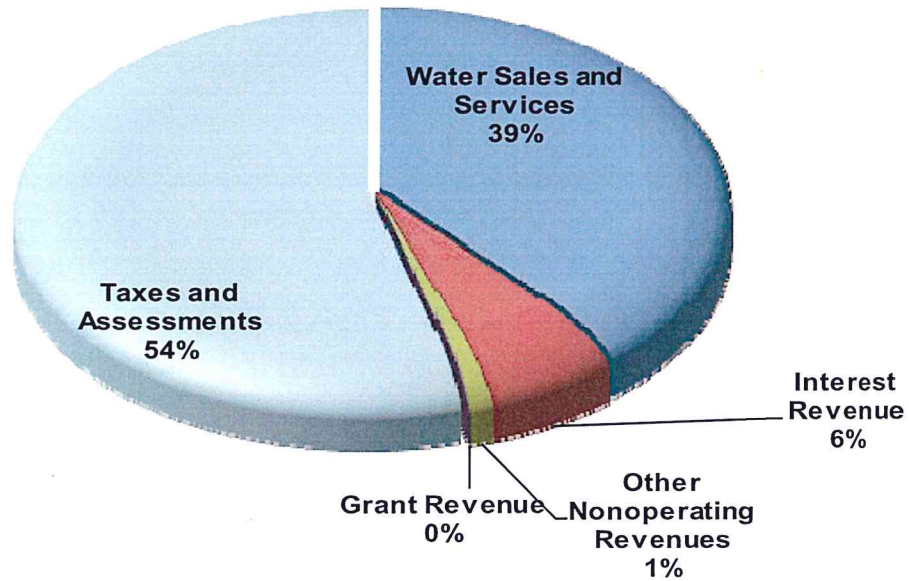
Operating revenue decreased by \$802,267.

Non-operating revenue reflects a increase of \$1,662,669 from prior year. The increase reflects both an increase in property tax revenue and an increase in interest revenue.

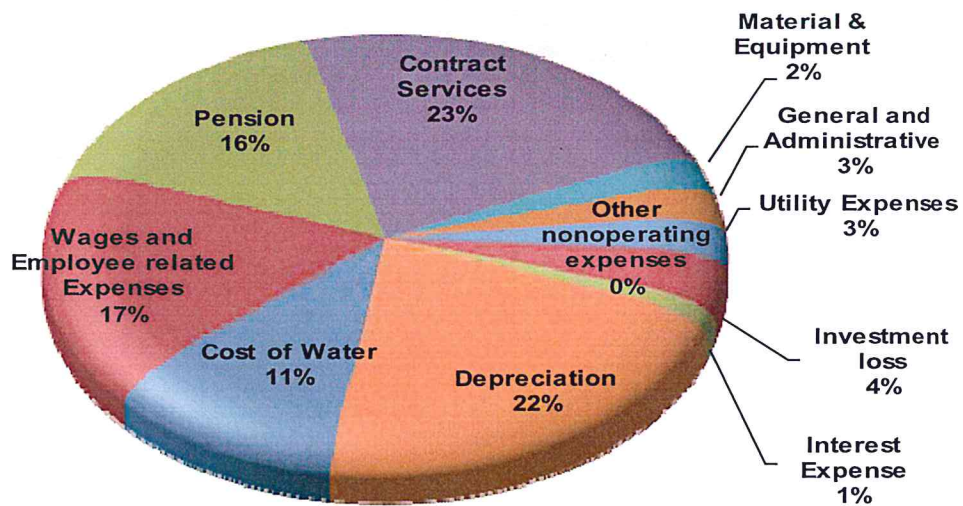
Total expenses decreased by \$5,394,016. Operating expenses increased by \$5,593,559 primarily due to an increase in pension and cost of water expenses. The non-operating expense decrease of \$378,406 is partially due to the reclassification of multi-year projects in FY 2022 reflecting smaller amount of them going forward.

The various operating and non-operating revenues are as follows:

SOURCES OF REVENUE Fiscal Year Ended 2023



EXPENSES Fiscal Year Ended 2023



San Benito County Water District
Management's Discussion and Analysis
June 30, 2023

Capital Assets

Capital assets include land and land rights, source of supply plant, pumping plant, transmission and distribution system, general plant, treatment plant and water rights. The change in general plant includes three District vehicles and a tractor. The increase in transmission and distribution plant includes replacement valves and upgrades to the District telemetry equipment and software. The pumping plant increase reflects pump repair work. The treatment plant change reflects the tracer study for West Hills. Other significant increases are in Water Rights. The Reach 1 Capital Improvement is part of the on-going project with Santa Clara Valley Water District (SCVWD) for major repairs and replacement of equipment at the Reach 1 facilities. The Central Valley Project (CVP) water rights reflect the portion of the payments on the Second Amendment of the USBR contract that are the capital costs for the San Felipe Division.

At June 30, 2023, the District had \$116,949,604 in capital assets with \$30,844,889 in accumulated depreciation and \$10,106,919 in accumulated amortization for a net amount of \$75,997,796 (refer to Notes to Financial Statements No. 6).

San Benito County Water District
Condensed Statement of Capital Assets
June 30, 2023 and 2022

	2023	2022	Change	
			Amount	Percent
Water rights				
Semitropic Water Storage	\$ 776,726	\$ 696,716	\$ 80,010	11.5%
Central Valley Project	19,035,625	17,227,135	1,808,490	10.5%
San Justo Reservoir	246,462	246,462	-	0.0%
Wright Rd Pipeline	830,850	830,850	-	0.0%
Reach 1 capital improvement	9,985,046	9,742,628	242,418	2.5%
Recycled Water Storage Pond	1,511,540	1,509,313	2,227	0.1%
USBR In-basin capital repayment	2,838,779	2,838,779	-	0.0%
Source of supply plant	3,002,139	2,982,546	19,593	0.7%
Transmission and distribution plant	21,277,505	20,982,261	295,244	1.4%
Pumping plant	10,271,242	10,243,832	27,410	0.3%
General plant	1,918,105	2,034,657	(116,552)	-5.7%
Treatment plant	44,379,200	44,341,598	37,602	0.1%
Land and land rights	876,385	876,385	-	0.0%
Total capital assets	116,949,604	114,553,162	2,396,442	2.1%
(Accumulated amortization)	(10,106,919)	(8,465,917)	(1,641,002)	19.4%
(Accumulated depreciation)	(30,844,889)	(28,973,635)	(1,871,254)	6.5%
Net capital assets	<u>\$ 75,997,796</u>	<u>\$ 77,113,610</u>	<u>\$ (1,115,814)</u>	<u>-1.4%</u>

San Benito County Water District
Management's Discussion and Analysis
June 30, 2023

Long Term Debt

The District had obtained financing in 2016 for capital improvements related to the HUWSTA and the Recycled Water projects for a total of \$5,500,000 with City National Bank. At the end of this fiscal year, the District's remaining obligation for this loan was \$3,077,128. Additional information can be found in Notes to Basic Financial Statements No. 8.

In February 2021, new debt was issued in the amount of \$2,905,000 to pay off the USBR In-Basin Capital obligation to be consistent with the WIIN Act. Additional information can be found in Notes to Basic Financial Statements No. 8 and 14.

In April 2021, new debt was issued in the amount of \$3,016,000 for the CalPERS Unfunded Accrued Liability to reduce the interest on the obligation long term. The payment made to CalPERS is reflected in Deferred Outflows of Resources and will reduce the District's pension liability in the next fiscal year. Additional information can be found in Notes to Basic Financial Statements No. 8 and 10.

San Benito County Water District
Condensed Statement of Long Term Debt
June 30, 2023 and 2022

	June 30, 2023	June 30, 2022	Change	
			Amount	Percent
City National Bank loan payable	\$ 3,077,128	\$ 3,434,600	\$ (357,472)	-10.4%
2021 Water Refunding Obligation				
Bond	2,563,000	2,734,000	(171,000)	-6.3%
2021 Taxable Revenue Obligation				
Bonds	2,630,001	2,794,000	(163,999)	-5.9%

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

General Property Tax Revenue

The District's budget includes revenue from general property tax and San Felipe land tax. Changes to the expected tax revenue are considered in the budgeting process.

Interest Rates

The economic environment has provided some increase in interest rates over the last year. The District's investment income is affected by these rates and current economic conditions will be considered in the budgeting process.

Review of Zone 6 Rates and Charges

The Zone 6 process for the review of rates and charges and development of the annual budget considers the impact of the following:

1) Proposition 218

Agencies are subject to a statutory landowner notification and protest process for any rate increases. The District complies with this requirement. Rates have been approved for Zone 6 San Felipe water, Groundwater and Recycled Water through water year 2025-2026.

2) San Felipe Project Reach 1

The District, in conjunction with SCVWD has current and future financial obligations for the operation and maintenance costs of the San Felipe Project, Reach 1 facilities (all facilities from Pacheco Pumping Plant at San Luis Reservoir to the bifurcation structure at Casa de Fruta). In 2007, the District and SCVWD negotiated an agreement with the intent to clarify the business relationship between the two entities as it relates to the operations and maintenance of the Reach 1 facilities. This agreement provided for a review of the current conditions of the facilities, definition of a standard for operating conditions and development of a program to keep the facilities at that standard on an ongoing basis.

SCVWD has developed a comprehensive asset management plan for the ongoing maintenance and repair of the San Felipe Facilities. This asset management plan includes a schedule of future capital projects. The cost of the ongoing maintenance and repair and capital projects is considered in the budgeting and rate setting process.

Since 2007 when the initial condition assessment was done, the District has contributed close to \$9.8 million toward capital projects. This has included major repair of the regulating tank, the communication cable, rebuilding of several pumps (pumps described in the Statistical Section-Facilities) and replacement of the adjustable speed drives on 12 pumps. SCVWD also did a condition assessment of the Pacheco Conduit. The assessment resulted in the installation of new air valves, an acoustic monitoring system which listens for wire breaks and an additional valve at bifurcation. Additionally, the fire suppression system is being upgraded. The current asset management plan calls for an average of 1 pump repair each year at an approximate cost of \$1 million (District's share of \$220,000).

3) United States Bureau of Reclamation (USBR) Central Valley Project (CVP) Water Allocations

Annually, the USBR specifies to each of the contractors in CVP, the initial percentage of their water contract that will be delivered in the upcoming water year which begins March 1. In past recent years, due to the pumping restrictions in the Delta for the protection of endangered species and physical drought in the State, water delivery allocations had been reduced. Allocations also vary from year to year depending on hydrogeological conditions. For water year 2020-2021, the District received 20% of its Agricultural (AG) and 70% of its Municipal and Industrial (M&I) allocations. In 2021-2022, the District received 0% for AG and 25% of historic use for M&I. The USBR allocation for water year 2022-2023 to the District was 0% AG and 0% M&I. The M&I allocation may be adjusted by application for Public Health and Safety needs. The District includes consideration of these volumes in its rate reviews.

4) Zone 6 Groundwater Rates and San Felipe Distribution Rates

The rate base for groundwater rates includes the costs associated with managing the groundwater basin and the costs associated with percolation. Anticipated projects and program costs to address groundwater issues and other surface and groundwater management initiatives, including the Sustainable Groundwater Management Act (effective January 2016) are expected to be included in future rates and charges review. Groundwater rates are expected to increase as the District worked to recover from the groundwater impact of the drought through active percolation and the purchase of additional imported water to offset pumping.

San Felipe water rates are based on the operations and maintenance costs associated with the delivery of San Felipe water. These costs include the District's share of the operations and

San Benito County Water District
Management's Discussion and Analysis
June 30, 2023

maintenance costs for the USBR Central Valley Project, the San Luis & Delta-Mendota Water Authority (SLDMWA), and the San Felipe Reach 1 facility maintained by the SCVWD as well as the District's own operation and maintenance costs. The pass-through costs from other agencies are included in the District's cost of water, and can change as these agencies' O&M, capital and power expenses change. Current rates do not fully recover these operating expenses. The District aims to recover as much of the operating expense as possible through rates, however, given the changes in volume of water available through the CVP, the coverage ratio is subject to variability. Consideration of cost recovery from rates is included in the rates and charges review.

Raw water rates charged to the District's urban distribution customers (the City of Hollister and Sunnyslope County Water District) are considered wholesale rates, and are not subject to Proposition 218. The wholesale rates have been set for water year 2022-2023 to reflect the cost of additional water purchase required for the water treatment plant supply.

5) San Luis & Delta-Mendota Rewind Project

SLDMWA operates the Jones Pumping Plant on behalf of the USBR. The rewind of the six 22,500 horsepower pumps are part of current capital project for the SLDMWA. Each rewind is approximately \$6 million, and all South of Delta contractors, including the District must pay their respective share of the costs based on each agency's contract water deliveries. The first rewind was completed in May 2019 and the last unit is scheduled to be complete in May 2023.

6) B.F. Sisk Reservoir Raise Project

The USBR is working on a project to raise the level of the B. F. Sisk Reservoir (commonly known as San Luis Reservoir) for seismic safety purposes. SLDMWA is doing planning work to explore the possibility of a concurrent project of raising the dam an additional 10 feet to add additional storage space for South of Delta contractors who wish to participate. The District is a participant in the SLDMWA activity agreement that was executed in May of 2022.

7) Delta Mendota Canal Subsidence

Land subsidence has occurred in areas that surround the Delta Mendota Canal that has diminished the carrying capacity of the canal. Repair estimates are approximately \$500 million. SLDMWA is leading efforts to seek federal and state funding for the financing of these repairs. The District would need to pay its proportionate share of costs that are not funded by federal or state grants. The District relies on this canal in the delivery of its CVP water. The solution may have future impact on rates.

REQUESTS FOR INFORMATION

This financial report is designed to provide citizens, taxpayers, customers, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have any questions about this report or need any additional information, contact the District office.

San Benito County Water District
30 Mansfield Rd.
Hollister, CA 95023
Phone: (831) 637-8218
Fax: (831) 637-7267
www.sbcwd.com

FINANCIAL SECTION

San Benito County Water District
Statement of Net Position
June 30, 2023
(with prior year data for comparison purposes only)

	<u>2023</u>	<u>2022</u>
ASSETS		
Current assets:		
Cash and investments	\$ 46,381,755	\$ 41,051,017
Receivables, net	3,376,657	3,165,297
Contract receivable - current portion	1,176,176	1,145,671
Prepaid expenses	101,871	125,212
Restricted cash and investments	30,618,767	27,219,448
Total current assets	<u>81,655,226</u>	<u>72,706,645</u>
Noncurrent assets:		
Net pension asset	-	1,849,819
Contract receivable-noncurrent portion	19,479,202	20,655,376
Development costs	5,395,325	4,541,053
Capital assets		
Water rights, net	22,279,330	21,787,187
Depreciable, net	52,842,081	54,450,038
Nondepreciable	876,385	876,385
Total noncurrent assets	<u>100,872,323</u>	<u>104,159,858</u>
Total assets	<u>182,527,549</u>	<u>176,866,503</u>
Deferred outflows of resources		
Deferred outflows of resources - pension activities	2,961,821	3,908,164
Deferred outflows of resources - OPEB	227,553	545,223
Total deferred outflows of resources	<u>3,189,374</u>	<u>4,453,387</u>

See accompanying notes to the basic financial statements.

San Benito County Water District
Statement of Net Position (continued)
June 30, 2023
(with prior year data for comparison purposes only)

	2023	2022
LIABILITIES		
Current liabilities:		
Accounts payable and accrued expenses	2,854,586	1,404,883
Accrued wages, benefits and compensated absences	202,424	397,918
City National Bank loan payable - current portion	369,048	357,471
2021 Water Refunding Obligation Bond - current portion	174,000	171,000
2021 Taxable Revenue Obligation Bond - current portion	169,001	164,000
Due to other agencies	1,113,446	1,987,110
Contract customer water prepayments	961,640	80,351
Unearned contract revenue	1,176,176	1,145,671
Total current liabilities	<u>7,020,321</u>	<u>5,708,404</u>
Noncurrent liabilities:		
Net OPEB liability	10,052	267,375
Net pension liability	331,146	-
Deposits	101,500	87,500
City National Bank loan payable - noncurrent portion	2,708,080	3,077,129
2021 Water Refunding Obligation Bond - noncurrent portion	2,389,000	2,563,000
2021 Taxable Revenue Obligation Bond - noncurrent portion	2,461,000	2,630,000
Unearned contract revenue	19,479,201	20,655,377
Total noncurrent liabilities	<u>27,479,979</u>	<u>29,280,381</u>
Total liabilities	<u>34,500,300</u>	<u>34,988,785</u>
Deferred inflows of resources		
Deferred inflows of resources - pension activities	1,395,294	1,925,824
Deferred inflows of resources - OPEB	362,972	470,123
Total deferred inflows of resources	<u>1,758,266</u>	<u>2,395,947</u>
NET POSITION		
Net investment in capital assets	72,920,668	73,679,010
Restricted		
Revolving fund reserve requirement	75,000	75,000
Operation and maintenance reserves	4,395,222	4,144,537
Contract repayment reserves	20,872,875	18,277,576
Other Post Employment Benefit Trust	943,914	887,360
Contract replacement reserves	4,331,756	3,834,975
Unrestricted	45,918,922	43,036,700
Total net position	<u>\$ 149,458,357</u>	<u>\$ 143,935,158</u>

See accompanying notes to the basic financial statements.

San Benito County Water District
Statement of Revenues, Expenses and Changes in Net Position
For the Year Ended June 30, 2023
(with prior year data for comparison purposes only)

	2023	2022
Operating revenue	\$ 8,561,579	\$ 9,363,846
Operating expenses:		
Cost of water	1,875,591	2,458,690
Wages and employee related expenses	2,770,615	2,304,705
Pension cost expense (gain)	2,596,779	(3,161,071)
Contract services	3,761,037	3,940,006
Material and equipment	398,527	353,798
General and administrative	425,823	358,387
Utility expenses	439,460	419,758
Depreciation and amortization	3,628,807	3,449,944
Total operating expenses	15,896,639	10,124,217
Operating loss	(7,335,060)	(760,371)
Nonoperating revenue (expenses):		
Taxes and assessments	12,058,062	10,521,329
Grant revenue	21,965	1,022,649
Other nonoperating revenues	220,136	211,747
Interest revenues	1,349,524	121,863
Investment loss	(601,321)	(491,891)
Interest expense	(184,837)	(192,647)
Other nonoperating expenses	(5,270)	(375,866)
Net nonoperating revenue (expenses)	12,858,259	10,817,184
Change in net position	5,523,199	10,056,813
Net position, beginning of year	143,935,158	133,878,345
Net position, end of year	\$ 149,458,357	\$ 143,935,158

See accompanying notes to the basic financial statements.

San Benito County Water District
Statement of Cash Flows
For The Year Ended June 30, 2023
(with prior year data for comparison purposes only)

	<u>2023</u>	<u>2022</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash received from operations	\$ 10,680,764	\$ 9,296,693
Cash payments to suppliers for operations	(5,212,528)	(5,569,686)
Cash payments to employees for services and related expenses	(2,587,091)	(4,230,479)
Cash payments for general and administrative expenses	(425,823)	(358,387)
Cash payments to other agencies	<u>(1,743,313)</u>	<u>(248,952)</u>
Net Cash Provided by (Used for) Operating Activities	<u>712,009</u>	<u>(1,110,811)</u>
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:		
Taxes and assessments collected	11,492,453	10,486,050
Grant revenue	<u>21,965</u>	<u>492,319</u>
Net Cash Provided by Non-Capital Financing Activities	<u>11,514,418</u>	<u>10,978,369</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Acquisition of capital assets	(2,512,993)	(2,342,905)
Additions to preliminary survey and construction in progress	(854,272)	(1,216,250)
Principal paid on capital debt	(692,471)	(739,258)
Interest on long-term debt	<u>(184,837)</u>	<u>(192,648)</u>
Net Cash Used for Capital and Related Financing Activities	<u>(4,244,573)</u>	<u>(4,491,061)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Interest received from cash and cash equivalents	1,349,524	121,863
Change in value of LAIF	(24,998)	(276,158)
Change in value of OPEB Trust	56,554	(144,610)
Sale/(Purchase) of investment	<u>(632,877)</u>	<u>(71,123)</u>
Net Cash Provided by (Used for) Investing Activities	<u>748,203</u>	<u>(370,028)</u>
Net Increase in Cash and Cash Equivalents	<u>8,730,057</u>	<u>5,006,469</u>
Balances, Beginning of Year		
Cash and cash equivalents	41,051,017	39,451,401
Restricted cash and cash equivalents	<u>27,219,448</u>	<u>23,812,595</u>
Balances, Beginning of Year	<u>68,270,465</u>	<u>63,263,996</u>
Balances, End of Year	<u><u>\$ 77,000,522</u></u>	<u><u>\$ 68,270,465</u></u>

See accompanying notes to the basic financial statements.

San Benito County Water District
Statement of Cash Flows (continued)
For the Year Ended June 30, 2023
(with prior year data for comparison purposes only)

	<u>2023</u>	<u>2022</u>
RECONCILIATION TO STATEMENT OF NET POSITION:		
Unrestricted cash and cash equivalents	\$ 46,381,755	\$ 41,051,017
Restricted cash and cash equivalents	<u>30,618,767</u>	<u>27,219,448</u>
Total Cash and Restricted Cash	<u>\$ 77,000,522</u>	<u>\$ 68,270,465</u>
RECONCILIATION OF OPERATING LOSS TO NET CASH PROVIDED BY OPERATING ACTIVITIES:		
Operating loss	\$ (7,335,060)	\$ (760,371)
Adjustment to reconcile operating loss to net cash provided (used) for operating activities:		
Other nonoperating revenues (expenses)	214,866	(164,119)
Depreciation and amortization	3,628,807	3,449,944
Provision (recovery) for allowance for doubtful accounts	(2,169)	(7,051)
Change in operating assets and liabilities:		
(Increase) decrease in accounts receivables	356,418	(766,726)
(Increase) decrease in contract receivable	1,145,669	1,101,589
(Increase) decrease in prepaid expenses	23,341	137,760
Increase (decrease) in payables and accrued expenses	576,039	895,277
Increase (decrease) in accrued wages and benefits	(195,494)	(56,820)
Increase (decrease) in other post employment benefits	(257,323)	(599,595)
Increase (decrease) in pension liabilities	2,180,965	(4,773,940)
Increase (decrease) in deposits	14,000	30,500
Increase (decrease) in customer water prepayments	881,289	(193,521)
Increase (decrease) in unearned contract revenue	(1,145,671)	(1,101,593)
Deferred outflows of resources - pension activities	946,343	(250,381)
Deferred outflows of resources - OPEB	317,670	57,580
Deferred inflows of resources - pension activities	(530,530)	1,863,252
Deferred inflows of resources - OPEB	<u>(107,151)</u>	<u>27,404</u>
Net cash provided (used) for operating activities	<u>\$ 712,009</u>	<u>\$ (1,110,811)</u>

See accompanying notes to the basic financial statements.

San Benito County Water District
Statement of Fiduciary Funds Net Position
June 30, 2023

	Water Resources Association Custodial Fund
ASSETS	
Cash and investments	\$ 586,037
Receivables	<u>246,300</u>
Total assets	<u>832,337</u>
LIABILITIES	
Accounts payable	<u>7,615</u>
Total liabilities	<u>7,615</u>
NET POSITION	
Restricted for the Water Resource Association	<u>824,722</u>
Total Net Position	<u><u>\$ 824,722</u></u>

See accompanying notes to the basic financial statements.

San Benito County Water District
Statement of Changes in Fiduciary Funds Net Position
For the Year Ended June 30, 2023

	Water Resources Association Custodial Fund
Addition:	
Agency contributions	\$ 367,151
Investment income	<u>16,837</u>
Total addition	<u>383,988</u>
Deductions:	
Contract services	198,158
Material and equipment	12,837
General and administrative	<u>226,870</u>
Total deductions	<u>437,865</u>
Change in net position	(53,877)
Net position, beginning of year	<u>878,599</u>
Net position, end of year	<u><u>\$ 824,722</u></u>

See accompanying notes to the basic financial statements.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

1. REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The San Benito County Water District (District) is a water conservation and flood control special district governed by the San Benito County Water Conservation and Flood Control Act codified as Appendix 70 of the California Water Code.

The District is an independent and autonomous agency, governed by a five-member Board of Directors directly elected by electors in five divisions. The boundaries of each division are coterminous with those of the supervisory districts of the County. A director must be a resident of and a registered voter in the division they represent.

District zones are not distinct or separate units of government from the District and the financial operations and activities related to those zones of benefits are included within the District's financial statements as one legal entity. No separate financial statements are prepared for the individual zones of benefits.

The Water Resources Association custodial fund utilizes the accrual basis of accounting for reporting its assets and liabilities. The fund is used to account for receipts and disbursements associated with the Water Resources Association, which is administered, but not the liability of, the District.

The accompanying supplementary information to the District's Financial Statements includes the financial activities of the District Administration (Zone 1), San Benito River System (Zone 3), and San Felipe Project (Zone 6) and the Ground Sustainability Plan (Zone 7). These zones were formed to undertake projects and provide water supply and related benefits to specific geographic areas within the District.

B. Basis of Accounting

The District's single enterprise fund (a business-type activity) and fiduciary fund are accounted for using the accrual basis of accounting. Revenue is recognized when earned, and expenses are recognized when they are incurred.

C. Accounting Principles

The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountant (AICPA).

D. Basis of Presentation and Measurement Focus

The District's single enterprise fund is accounted for on a cost of service or "economic resources" measurement focus. This means that assets and all activities are included on the statement of net position. Operating statements present increases (revenues) and decreases (expenses) in net total assets. The financial statements distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services and producing and delivering services in connection with the District's principal ongoing operations. The principal operating revenues of the District are charges to customers for sales and services for delivering water. Operating expenses include the cost of sales and services, general and administrative expenses, and depreciation of capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses. Non-operating revenues include revenues from taxes and assessments that are general purpose and/or special purpose in nature. The Fiduciary fund is used to account for resources held for the benefit of parties outside of the District.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

E. Budgets

The District's Board of Directors annually adopts a capital and an operating budget for the ensuing fiscal year effective July 1 as a financial plan for the year. The budget is adopted by the governing Board as an operating plan. Although there is no legal requirement to report budgetary basis financial information in this report, the District's Board of Directors review performance to budget on a quarterly basis.

Debt Management Policy

The District adopted a debt management policy which outlines the purposes for which debt may be issued, methods of financing, and the acceptable structure and term of debt obligations.

F. Joint Powers Agreements

The District is a participant in the Association of California Water Agencies, Joint Powers Insurance Authority (ACWA/JPIA) for the purpose of obtaining property and liability insurance. The District also participates in the San Luis Delta-Mendota Water Authority (SLDMWA) for the purposes of operating and maintaining a portion of the Central Valley Project.

G. New Accounting Pronouncements

The District applies all applicable Governmental Accounting Standards Board (GASB) pronouncements for certain accounting and financial reporting guidance.

The District implemented the following statements for the year ended June 30, 2023:

- ◆ GASB Statement No. 96 – In May 2020, GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements*. The objective of this Statement is to better meet the information needs of financial statement users by (a) establishing uniform accounting and financial reporting requirements for subscription-based information technology arrangements (SBITAs); (b) improving the comparability of financial statements among governments that have entered into SBITAs; and (c) enhancing the understandability, reliability, relevance, and consistency of information about SBITAs. The requirements of this Statement are effective for reporting periods beginning after June 15, 2022. The District has implemented this pronouncement for the fiscal year 2022-23 and has had no impact on the financial statements.
- ◆ GASB Statement No. 99 – In April 2022, GASB issued Statement No. 99, *Omnibus 2022*. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The requirements of this Statement are effective for periods beginning after June 15, 2022. The District has implemented this pronouncement for the fiscal year 2022-23 and has had no impact on the financial statements.

Pending Accounting Standards

GASB has issued the following statements which may impact the District's financial reporting requirements in the future:

- ◆ GASB Statement No. 100 – In June 2022, GASB issued Statement No. 100, *Accounting Changes and Error Corrections – An Amendment of GASB Statement No 62*. The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable,

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

relevant, consistent, and comparable information for making decisions or assessing accountability. The requirements of this Statement are effective for periods beginning after June 15, 2023. The District has not yet determined the effect of the statement which would apply to the Districts fiscal year end June 30, 2024.

- ◆ GASB Statement No. 101 – In June 2022, GASB issued Statement No. 101, *Compensated Absences*. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The requirements of this Statement are effective for periods beginning after December 15, 2023. The District has not yet determined the effect of the Statement which would apply to the District's fiscal year end June 30, 2025.
- ◆ GASB Statement No. 102 – In December 2023, GASB issued Statement No. 102, *Certain Risk Disclosures*. The objective of this Statement is to provide users of government financial statements with essential information about risks related to a government's vulnerabilities due to certain concentrations or constraints. The requirements of this Statement are effective for fiscal years beginning after June 15, 2024, and all reporting periods thereafter. The District has not yet determined the effect of the Statement which would apply to the District's fiscal year end June 30, 2025.

H. Cash and Investments

Cash and Cash Equivalents - Cash and cash equivalents consist of cash on hand, demand deposits, money market accounts, short-term investments with original maturities of three months or less from the date of acquisition and investments with Local Authority Investment Fund (LAIF) managed by the State of California. Deposits in LAIF are generally available for withdrawal on a next day basis and therefore considered cash equivalents.

For purposes of determining cash equivalents, the District has defined its policy concerning the treatment of short-term investments to include investments with a maturity of three months or less when purchased, as cash equivalents if management does not plan to reinvest the proceeds. Short-term investments that management intends to rollover into similar investments are considered part of the investment portfolio and are classified as investments.

Investments - All investments are stated at fair value, except for money market investments which have a remaining maturity of less than one year when purchased, which are stated at purchase price.

Under the provisions of the District's investment policy, and in accordance with Section 53601 of the California Government Code, the following investments are authorized:

- ◆ U.S. Treasury Obligations, or Federal Agency Securities
- ◆ FDIC Insured Certificates of Deposit
- ◆ Fully Collateralized Certificates of Deposit
- ◆ Commercial Paper, (rated in highest short-term ratings category)
- ◆ California's Local Agency Investment Fund
- ◆ Securities of the State of California, its agencies, or any local agency within the state
- ◆ Medium term corporate notes (rated "A" or better)
- ◆ Negotiable Certificates of Deposit (rated "A" or better)
- ◆ Shares of beneficial interest issued by diversified management companies that are money

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

market funds registered with Securities and Exchange Commission (highest rating by at least 2 rating organizations)

- ◆ Registered Treasury Notes or Bonds of any of the other remaining 49 states
- ◆ Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7

Investment Held in Local Agency Investment Fund - The District participates in the LAIF, an investment pool managed by the State of California. LAIF has invested a portion of the pool funds in structured notes and asset-backed securities. LAIF's investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these structured notes and asset-backed securities are subject to market risk as a result of changes in interest rates.

LAIF determines value on its investment portfolio based on market quotations for those securities where market quotations are readily available and based on amortized cost or best estimate for those securities where market value is not readily available.

The District valued its investments in LAIF as of June 30, 2023, by multiplying its account balance with LAIF times a fair value factor determined by LAIF value for all LAIF participants by total aggregate amortized cost.

I. Receivables

Receivables include amounts due from water utility customers as well as amounts due from property taxes, contracts, interest, and other receivables. An allowance for doubtful accounts is made annually. Receivables are reported net of the allowance for doubtful accounts.

J. Prepaid Expenses

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid expenses.

K. Restricted Cash and Investments

Restricted cash and investments represent allocations of cash and investments that are a statutory or contractual requirements. The District has established various accounts to provide for specific activities in accordance with special regulations and restrictions placed by contracts, laws, or regulations of other governments. Specific detail on source of restrictions is provided in Note 9 – Net Position. Restricted resources are used first to fund expenses incurred.

L. Development Costs

Development costs consist of costs associated with construction in progress and other works in progress including the District's share of participation in multi-agency projects. The costs are capitalized and depreciated at the completion of construction in accordance with the District's Capital Asset Policy.

M. Capital Assets

Capital assets are defined by the District as property with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Capital assets with high portability (computer equipment, furniture, and shop equipment) are considered for capitalization at an individual cost of more than \$2,500.

Capital assets used in operations are depreciated using the straight-line method over their estimated useful lives. Assets that were placed in service during any fiscal year begin depreciation on the first day of the next fiscal year.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

The estimated useful lives are as follows:

Source of supply plant	25 - 75 Years
Transmission and distribution plant	20 - 75 Years
Pumping plant	7 - 10 Years
Treatment Plant	7 - 25 Years
General plant	5 - 10 Years

Capital assets (including infrastructure) are recorded at historical cost or at estimated historical cost if actual historical cost is not available. Contributed capital assets are recorded at their acquisition value, market-based entry price on the date contributed. Maintenance and repairs are charged to operations when incurred.

Betterments and major improvements, which significantly increase values, change capacities, or extend useful lives, are capitalized. Upon sale or retirement of capital assets, the cost and related accumulated depreciation are removed from the respective accounts and any resulting gain or loss is included in the results of operations.

The purpose of depreciation is to spread the cost of capital assets equitably among all beneficiaries over the life of these assets, so that each landowner's/customer's bill includes a pro rata share of the cost of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of depreciable capital assets.

Depreciation and amortization of all capital assets in service, excluding land, are charged as an expense against operations each year and the total amount of depreciation taken over the years, called accumulated depreciation and amortization, is reported on the statement of net position as a reduction in the cost basis of the capital assets.

N. Water Rights

The District participates in various water storage and water rights agreements for imported surface water. These agreements are included in capital assets as water rights.

O. Compensated Absences – Accrued Vacation and Sick Leave Pay

The District's employment policy provides for the accumulation of earned vacation leave and vested sick leave. Due to the limited number of employees, the District has elected not to conduct actuarial assessments of sick leave. Vested or accumulated vacation and sick leave are recognized as an expense and a liability at the time the benefit vests. Accrued vacation and sick leave are reported as current liabilities on the statement of net position.

Maximum vacation accruals are based on years of service within the District. All full-time employees hired prior to July 1, 2020 are eligible for six (6) days of sick leave per fiscal year. All full-time employees hired on or after July 1, 2020 are eligible for twelve (12) days of sick leave per fiscal year. Unused sick leave may be carried over to the limit of 1,040 hours. Public Employees Retirement System (CalPERS)

The District offers two retirement plans to its employees. Employees hired before January 1, 2013 or hired after January 1, 2013 who met the definition of "Classic Member" as defined by CalPERS are members of the CalPERS Classic Plan. Employees hired after January 1, 2013 are members of the California Public Employees' Pension Reform Act Plan (PEPRA Plan).

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions and pension expenses, information about the fiduciary net position of the San Benito County Water District's California Public Employees' Retirement System (CalPERS)

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

plans (Plans) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS finance office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. See Note 10 for the CalPERS Classic Plan disclosures.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date (VD)	June 30, 2021
Measurement Date (MD)	June 30, 2022
Measurement Period (MP)	July 1, 2021 to June 30, 2022

Unfunded Accrued Liability (UAL) Management Policy

A policy was adopted to address the management of the ongoing UAL associated with the District. The policy includes target funding objectives, strategies for minimizing the liability, and consideration of Additional Discretionary Payments during the budgeting process.

P. Other Post-Employment Benefits (OPEB)

The District provides post-employer retirement benefits to its employees to assist with future medical premium costs.

For purposes of measuring the net OPEB liability, deferred outflows of resources, and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the District's plan (OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis. Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain defined timeframes.

GASB 75 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date (VD)	June 30, 2021
Measurement Date (MD)	June 30, 2022
Measurement Period (MP)	July 1, 2021 to June 30, 2022

Q. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position has a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expenses/expenditure) until then. The District has the following items that qualify for reporting in this category:

- ◆ Deferred outflows of resources related to pensions are reported in the statement of net position as described further in Note 10.
- ◆ Deferred outflows of resources related to OPEB are reported in the statement of net position as described further in Note 12.

In addition to liabilities, the statement of net position has a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time. The District has the following items that qualify for reporting in this category:

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

- ◆ Deferred inflows of resources related to pensions are reported in the statement of net position as described further in Note 10.
- ◆ Deferred inflows of resources related to OPEB are reported in the statement of net position as described further in Note 12.

R. Net Position

The statement of net position reports all financial and capital resources. The difference between assets and liabilities is net position. The three components of net position are:

Net investment in capital assets, net of related debt – This component of net position consists of capital assets, including infrastructure, net of accumulated depreciation and amortization and reduced by the outstanding balance of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

Restricted – This component of net position consists of constraints placed on the use of net positions by external restrictions imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted – This category represents net positions of the District that do not meet the definition of "Restricted net position" or "Net investment in capital assets, net of related debt."

S. Operating Revenue Recognition

Revenue from water sales is based on customer usage which is recognized on a monthly basis or when the customer is contractually obligated to pay, whichever comes first. Well permitting and other operating revenues are recognized at the time the service is provided.

T. Property Taxes and Assessments

Property taxes and assessments are collected by the County of San Benito and are payable by the taxpayer in two installments each year. The District recognizes property taxes and assessments as non-operating revenue in the fiscal year of levy.

The District levies the following voter-approved taxes and assessments:

- ◆ A land tax on behalf of San Felipe Division of the Central Valley Project (Zone 6). This tax is a per annum assessment based on the assessed valuation of land for properties within Zone 6.
- ◆ A standby charge for the availability of service from the San Felipe Distribution system on properties in the area of Zone 6 served by the pressurized distribution system. This per-acre charge is established annually by the Board of Directors.
- ◆ In addition to special purpose taxes and assessments, the District receives a portion of the County of San Benito general purpose tax, which is allocated to the District by the County.

U. Grants

In the normal course of operations, the District receives grant funds from Federal and State agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any liability for reimbursement, which may arise as the result of these audits is not believed to be material.

San Benito County Water District

Notes to Basic Financial Statements

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V. Amortization

The District has contracted with the United States Bureau of Reclamation (USBR) for water service and for operation and maintenance of certain works of the San Felipe Division of the federal Central Valley Project (CVP). A portion of the payments under this contract represent repayment of the capital cost associated with the San Felipe Division. The capital component is capitalized as Water Rights at the time it is paid and amortized using the straight-line method, over the remaining entitlement period. Current interest on this contract is expensed as it is paid and recorded in Cost of Water.

Capital projects related to the operations and maintenance of the San Felipe Division Reach I are capitalized, and the associated costs are amortized using the straight-line method, over the estimated useful life of the asset.

W. Restricted and Unrestricted Resources

When both restricted and unrestricted resources are available for use, it is the District's practice to use restricted resources first, then unrestricted resources as they are needed.

X. Use of Estimates

Management uses estimates and assumptions in preparing financial statements in accordance with U.S. generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were used.

2. CASH AND INVESTMENTS

Cash and investments as of June 30, 2023 are classified in the accompanying financial statements as follows:

Cash and investments	\$ 25,014,133
Restricted cash and investments	30,619,127
Current investments	<u>21,367,622</u>
Total cash and investments	<u>\$ 77,000,882</u>

The bank balance and carrying value of the District's cash and investments, including restricted and designated balances, at June 30, 2023 were as follows:

	Restricted	Designated	Undesignated Unrestricted	Total
Petty Cash	\$ -	\$ -	\$ 200	\$ 200
Union Bank of California	-	-	4,006,961	4,006,961
Heritage Bank of Commerce	-	-	2,103,899	2,103,899
Local Agency Investment Fund	325,000	14,553,179	4,350,254	19,228,433
Union Banc Investment Services	28,778,301	-	21,367,622	50,145,923
Santa Clara Valley Water District (San Felipe- Reach 1 Reserve)	571,552	-	-	571,552
Other Post Employment Benefit Trust	943,914	-	-	943,914
Total	<u>\$ 30,618,767</u>	<u>\$ 14,553,179</u>	<u>\$ 31,828,936</u>	<u>\$ 77,000,882</u>

San Benito County Water District

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Deposits - Cash balances held in banks are qualified as "public funds"; these funds must be FDIC insured or collateralized by the Depository at a rate of 110% and comply in all aspects with the provisions of Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code.

As of June 30, 2023, the District had the following cash and investment maturities:

	Value	Cost	0-3 Months
Petty cash	\$ 200	\$ 200	\$ 200
Union Bank of California	4,006,961	4,006,961	4,006,961
Local Agency Investment Fund	19,228,433	19,228,433	19,228,433
Heritage Bank of Commerce	2,103,899	2,103,899	2,103,899
Santa Clara Valley Water District	571,552	571,552	571,552
Other Post Employment Benefit Trust	943,914	538,223	943,914
Union Banc Investment Services	50,145,923	50,843,073	50,843,073
Total	<u>\$ 77,000,882</u>	<u>\$ 77,292,341</u>	<u>\$ 77,698,032</u>

Investments

The District has an investment policy that is overseen by the Investment Committee of the Board of Directors. The investment policy conforms to state law and guidelines and is based on prudent money management principles and practices.

Interest Rate Risk

Interest Risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. As a means of limiting exposure to fair value losses arising from rising interest rates, the District's investment policy limits the maturity of investments not to exceed 5 years without authorization by the Board of Directors at least 3 months prior to the investment.

Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuations is provided by the preceding table that shows the distribution of the District's investment by maturity.

Concentration of Credit Risk

Concentration of credit risk is the risk of a loss attributed to the magnitude of a government's investment in a single issuer. Investments in any one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of total District investments represent a concentration. At fiscal year end, the District had no concentration of credit risk investments.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the District and that the District will not be able to recover the value of its investments or collateral securities. Credit risk is mitigated by investing only in U.S. Treasury Obligations, Federal Agency securities and in other high-quality investments, and by diversifying the portfolio so that the failure of any issuer would not unduly harm the District's cash flow. The District diversifies its investments by security type and institution. The District only invests in those instruments

San Benito County Water District

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that are considered very safe.

As of June 30, 2023, the District's investments with the Local Agency Investment Fund were not categorized as to custodial credit risk. The restricted cash for San Felipe Reach 1 Reserve of \$571,552 is held by Santa Clara Valley Water District within its General Fund.

Summarized below are the ratings of the District's cash and investments:

Issuers	Value	S&P	Moody's	Veribanc, Inc.	% of Total
Local Agency Investment Fund	\$ 19,228,433	NR	NR	NR	25.0%
Union Bank	4,006,961	A+/ST-2	Baa2	Green/***	5.2%
Heritage Bank	2,103,899	NR	NR	Green/***	2.7%
Santa Clara Valley Water District	571,552	NR	NR	NR	0.7%
Other Post Employment Benefit Trust	943,914	N/A	N/A		1.2%
UBC Investments	50,145,923	A+/ST-2	Baa2	Green/***	65.1%
Total	\$ 77,000,682				100.0%

*NR - denotes Not Rated

Green – denotes the institution's equity exceeds five percent of its assets and it was profitable during the most recent reporting quarter. Of the three color categories, this is the highest based on the criteria described.

*** - denotes institutions that have a Three Star rating.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the District will not be able to recover its deposits or will not be able to recover collateral securities that are not in the possession of an outside party.

Under California Government Code Section 53651, depending on specific types of eligible securities, a bank must deposit eligible securities posted as collateral with its Agent having a fair market value of 105% of the District's cash on deposit. All of the District's deposits are either insured by the Federal Depository Insurance Corporation (FDIC) or collateralized with pledged securities held in the trust department of the financial institution in the District's name in accordance with the California Government Code.

Investment in State Investment Pool

The District participates in the LAIF, an investment pool managed by the State of California. The LAIF is a special fund of the California State Treasury through which local governments may pool investments. At June 30, 2023, the total fair value amount invested by all public agencies in LAIF is \$178.4 billion and managed by the State Treasurer. No amounts were invested in derivative financial products. The Local Investment Advisory Board (Board) has oversight responsibility for LAIF. The Board consists of five members as designated by State Statute. The fair value of the District's investment in this pool is reported in the accompanying financial statements at amounts based upon the District's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

San Benito County Water District

Notes to Basic Financial Statements

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Disclosures Related to Fair Value Measurement

The District measures and records its investments using fair value measurement guidelines established by generally accepted accounting principles. These guidelines recognize a three-tiered fair value hierarchy as follows:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets.

Level 2 – Inputs other than quoted prices included within level 1 that are observable for the assets or liability, either directly or indirectly and fair value is determined through the use of models or other valuation methodologies including:

- Quoted price for similar assets or liabilities in active markets.
- Quoted prices for identical or similar assets or liabilities in markets that are inactive.
- Inputs other than quoted prices that are observable for the asset or liability.
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement. These unobservable inputs reflect the District's own assumptions about the inputs market participants would use in pricing the asset or liability (including assumptions about risk). The unobservable inputs are developed based on the best information available in the circumstances and may include the District's own data.

Deposits and withdrawals in governmental investment pools, such as LAIF, are made on the basis of \$1 and not fair value. Accordingly, the District's measured fair value of its proportionate share in these types of investments is based on uncategorized inputs not defined as a Level 1, Level 2, or Level 3 inputs.

The District had the following recurring fair value measurements as of June 30, 2023

Investment Type	Total	Level 1	Level 2	Level 3
U.S Treasury Notes	\$ 50,145,923	\$ -	\$ 50,145,923	\$ -

3. RECEIVABLES, NET

Receivables at June 30, 2023 consisted of the following:

Water utility customer receivables, net of allowance	\$ 545,793
Other operating receivables	1,742
Interest receivable	117,065
Property tax and assessment receivables	559,050
Grant receivables, net of retention	6,347
Agency receivables	2,146,660
Total receivables, net	<u>\$ 3,376,657</u>

The Water Utility Customer receivables above reflect an allowance for doubtful accounts in the amount of \$53,956.

Grant receivables are recorded net of retention. The District has one grant at June 30, 2023 that is expected to be complete in the next fiscal year.

San Benito County Water District

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Agency receivables are reimbursements due from other agencies for shared expenses per cooperative memorandum of understandings related to projects. These receivables represent the expenses for the fiscal year ended June 30, 2023 and are expected to be reimbursed in the next fiscal year.

4. CONTRACT RECEIVABLE

In August 2013, the District, Sunnyslope County Water District (SSCWD) and City of Hollister (COH) each approved the Hollister Urban Water Supply and Treatment Agreement (HUWSTA). The agreement defined the roles and terms of financing for the project which included the upgrade of Lessalt Water Treatment Plant, the design and construction of the West Hills Water Treatment Plant and associated pipelines. The District was to finance, build, own and operate the upgraded Lessalt Water Treatment Plant and the new West Hills Water Treatment Plant.

The District financed \$30 million of the project costs. The District contributed \$10 million in non-reimbursable funds, of which \$4 million was made available for the first tranche of financing and \$6 million was made available for the second tranche of financing. COH opted to use their share of the non-reimbursable funds to buy down the capital component. SSCWD used their share as rate stabilization which was applied to the finished water payments during the first years of operation. The District funded the first tranche of \$13 million on the effective date of the agreement. The second tranche of \$17 million was made available on May 1, 2015, to support the execution of a contract for construction of the West Hills Water Treatment Plant. In January 2016, the third tranche of financing for \$4 million was funded through a loan agreement with City National Bank.

The agreement calls for the District to recover this investment in the capital projects from the COH and SSCWD over a 15–30 year period through a capital component, including interest, in the finished water rate. At June 30, 2023, the tranches combined capital component is \$20,655,378. The current portion of the contract is \$1,176,176 and is reflected in current assets. The noncurrent portion of \$19,479,202 is reflected in noncurrent assets. The current unearned portion of the contract of \$1,176,176 is included as unearned contract revenue.

San Benito County Water District

Notes to Basic Financial Statements

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5. DEVELOPMENT COSTS

The District's development costs are the accumulated costs associated with construction in progress and other works in progress, including the District's portion of multi-agency projects. The District actively pursues grant funding for major projects. If applicable, grant proceeds associated with the following projects are reflected in non-operating revenue in the year in which the associated expense occurred. The work in progress at June 30, 2023 consisted of the following:

Preliminary survey and investigations:

Pacheco Reservoir Expansion	\$ 1,325,954
Sustainable Groundwater Management Act - SGMA	2,016,805
Future Water Supply Alternatives	382,345
Water Supply Evaluation	451,486
Pajaro Watershed Integrated Regional Water Management Plan	149,779
Zebra Mussel Control Study related to the Hollister Conduit	138,005
San Juan Wastewater Master Plan	204,917
Accelerated Drought Response Project	471,079
West Hills Vehicle Accident	229,443
Pajaro Watershed IRWMP	25,512
Total deferred charges	<u>\$ 5,395,325</u>

San Benito County Water District*Notes to Basic Financial Statements*

June 30, 2023

6. CAPITAL ASSETS

The changes in capital assets of the District for the year ended June 30, 2023 are summarized as follows:

	Balance as of June 30, 2022	Current Year Activity		Balance as of June 30, 2023
		Additions	Dispositions	
Water rights				
Semitropic Water Storage	\$ 696,716	\$ 80,010	\$ -	\$ 776,726
Central Valley Project	17,227,135	1,808,490	-	19,035,625
San Justo Reservoir	246,462	-	-	246,462
Wright Rd Pipeline	830,850	-	-	830,850
Reach 1 capital improvement	9,742,628	242,418	-	9,985,046
Recycled Water Storage Pond	1,509,313	2,227	-	1,511,540
USBR In-basin capital repayment	2,838,779	-	-	2,838,779
Depreciable capital assets				
Source of supply plant	2,982,546	19,593	-	3,002,139
Transmission and distribution plant	20,982,261	295,244	-	21,277,505
Pumping plant	10,243,832	27,410	-	10,271,242
General plant	2,034,657	-	(116,552)	1,918,105
Treatment plant	44,341,598	37,602	-	44,379,200
Non-depreciable capital assets				
Land and land rights	876,385	-	-	876,385
Total capital assets	114,553,162	2,512,994	(116,552)	116,949,604
(Accumulated amortization)	(8,465,917)	(1,641,002)	-	(10,106,919)
(Accumulated depreciation)	(28,973,635)	(1,987,806)	116,552	(30,844,889)
Net capital assets	\$ 77,113,610	\$ (1,115,814)	\$ -	\$ 75,997,796

San Benito County Water District

Notes to Basic Financial Statements

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Amortization and depreciation expense was charged to projects for the year ended June 30, 2023 as follows:

	Balance as of June 30, 2022	Current Year Activity		Balance as of June 30, 2023
		Increase	Decrease	
Amortization				
Water Rights				
Central Valley Project	\$ (4,253,067)	\$ (864,892)	\$ -	\$ (5,117,959)
San Justo Reservoir	(146,442)	(24,647)	-	(171,089)
Wright Rd Pipeline	(83,085)	(13,846)	-	(96,931)
Reach 1 capital improvement	(3,562,629)	(486,455)	-	(4,049,084)
Recycled water-storage pond	(231,442)	(61,907)	-	(293,349)
USBR In-basin capital repayment	(189,252)	(189,255)	-	(378,507)
Total amortization	(8,465,917)	(1,641,002)	-	(10,106,919)
Depreciation				
Source of supply plant	(1,858,522)	(47,961)	-	(1,906,483)
Transmission and distribution plant	(10,913,816)	(364,895)	-	(11,278,711)
Pumping plant	(8,479,189)	(248,646)	116,552	(8,611,283)
General plant	(1,285,351)	(113,940)	-	(1,399,291)
Treatment plant	(6,436,757)	(1,212,364)	-	(7,649,121)
Total depreciation	(28,973,635)	(1,987,806)	116,552	(30,844,889)
Amortization and depreciation	\$ (37,439,552)	\$ (3,628,808)	\$ 116,552	\$ (40,951,808)

7. INVESTMENT IN JOINT VENTURES

The District participates in two joint ventures under Joint Powers Agreements (JPA) with the Association of California Water Agencies and the San Luis & Delta-Mendota Water Authority. The relationship between the District and the JPA's is such that the JPA's are not component units of the District for financial reporting purposes.

Association of California Water Agencies-Joint Powers Insurance Authority (ACWA-JPIA)

The ACWA-JPIA arranges for and provides property and liability insurance for its nearly 394 members. ACWA-JPIA is governed by a board consisting of a representative from each member district. The board controls the operations of ACWA-JPIA, including selection of management and approval of operating budgets, independent of any influence by the member districts beyond their representation on the board.

Each member district pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionate to their participation in ACWA-JPIA. Separate financial statements of ACWA-JPIA can be obtained by request to Finance Department, 2100 Professional Drive, Roseville, CA 95661.

San Luis & Delta-Mendota Water Authority (SLDMWA)

The SLDMWA operates and maintains a portion of the Central Valley Project (CVP) for its 27 members. SLDMWA is governed by a board consisting of representatives from each member district. The board controls the operations of the SLDMWA, including selection of executive management and approval of operation and maintenance budgets, independent of any influence by the member district beyond their representation on the board. Each member district pays

San Benito County Water District*Notes to Basic Financial Statements*

June 30, 2023

membership dues proportionate to their United States Bureau of Reclamation (USBR) water contract entitlement and operation and maintenance costs based on conveyance rates established by the SLDMWA. Separate financial statements of SLDMWA can be obtained at P.O. Box 2157, Los Banos, CA 93635.

Condensed financial information of ACWA-JPIA and SLDMWA is as follows:

	September 30, 2023 ACWA-JPIA	February 28, 2022 SLDMWA
Total assets	\$ 288,462,503	\$ 110,196,857
Deferred Outflows of Resources	4,654,911	187,252
Total liabilities	(167,203,667)	(99,182,091)
Deferred Inflows of Resources	(5,200,835)	-
Net Position	<u>\$ 120,712,912</u>	<u>\$ 11,202,018</u>
Total revenues	\$ 248,013,664	\$ 193,650,307
Total expenditures	(240,084,673)	(194,307,491)
Net increase (decrease)	<u>\$ 7,928,991</u>	<u>\$ (657,184)</u>

8. LONG TERM LIABILITIES

The following is a summary of long-term liabilities for the year ended June 30, 2023:

	June 30, 2022	Increases	Decreases	June 30, 2023	Due Within One Year
Direct Borrowing and Placement					
City National bank loan payable	\$ 3,434,600	\$ -	\$ 357,472	\$ 3,077,128	\$ 369,048
2021 Water Revenue Refunding Obligation Bonds (WIIN Act Project)	2,734,000	-	171,000	2,563,000	174,000
2021 Taxable Revenue Obligation Bonds (CalPERS UAL)	2,794,000	-	163,999	2,630,001	169,001
Total Direct Borrowing and Placement	<u>\$ 8,962,600</u>	<u>\$ -</u>	<u>\$ 692,471</u>	<u>\$ 8,270,129</u>	<u>\$ 712,049</u>

San Benito County Water District

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City National Bank Loan

In December 2015, the District entered into a loan agreement with Municipal Finance Corporation for the amount of \$5,500,000. This loan was immediately transferred to City National Bank. The loan is payable in quarterly installments for a term of 15 years beginning April 2016. The annual interest rate is 3.2% and is reflected as non-operating interest expense.

This financing is in support of capital projects related to the HUWSTA and Recycled Water. Repayment of the loan is from pledged future revenues. The outstanding principal balance at June 30, 2023 was \$3,077,128.

The District has no unused lines of credit with City National Bank or any other entity. The net revenues have been pledged as collateral for the City National Bank debt. The District must maintain a debt service coverage ratio of 1.15:1. Events of default include failure to make timely payments, violation of debt service covenant and bankruptcy. City National has the option to accelerate principal and interest payments as a remedy of default.

The following is a summary of principal maturities of City National Bank loan debt as of June 30, 2023:

<u>Fiscal Year Ended June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 369,048	\$ 94,069	\$ 463,117
2025	381,000	82,117	463,117
2026	393,339	69,778	463,117
2027	406,078	57,039	463,117
2028	419,229	43,888	463,117
2029-2031	1,108,434	49,354	1,157,788
Total	<u>\$ 3,077,128</u>	<u>\$ 396,245</u>	<u>\$ 3,473,373</u>

2021 Water Revenue Refunding Obligation Bonds (WIIN Act Project)

On February 8, 2021, the Board authorized the issuance of Series 2021 Water Revenue Refunding Obligations in the amount of \$2,905,000. The closing was undertaken and consummated on February 24, 2021 with Zions Bancorporation, N.A. This financing funded the repayment of San Benito County's "in-basin" portion of the CVP capital costs pursuant to the Water Infrastructure Improvement of the Nations Act in the amount of \$2,838,779 and the issuance cost of \$66,221. The Bank purchased the obligations and had no present intent of reoffering the Obligations to the general public and intend to hold the Obligations as a portfolio investment. The loan is payable with annual principal and semi-annual interest payments at the rate of 2.02% for 15 years. Payments will begin in August 2021 and end February 2036. The outstanding principal balance as of June 30, 2023 was \$2,563,000.

San Benito County Water District*Notes to Basic Financial Statements*

June 30, 2023

Debt service requirements to maturity for 2021 Water Revenue Refunding Obligation Bonds (WIIN Act Project) are as follows:

<u>Fiscal Year Ended June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 174,000	51,772	\$ 225,772
2025	178,000	48,257	226,257
2026	181,000	44,662	225,662
2027	185,000	41,006	226,006
2028	189,000	37,269	226,269
2029-2036	1,656,000	153,924	1,809,924
Total	<u>\$ 2,563,000</u>	<u>\$ 376,890</u>	<u>\$ 2,939,890</u>

2021 Taxable Revenue Obligations (CalPERS UAL)

The District is obligated to California State Public Employees' Retirement System (CalPERS) under a certain contract, by and between the District and CalPERS, as amended from time to time (the "CalPERS Contract"), to make contributions to CalPERS in exchange for CalPERS providing retirement benefits for its retirees. CalPERS determines, based on actuarial methods, a percentage rate of regular salary required to fund earned pension benefits. If the total amount of accumulated contributions is less than the total forecasted cost of earned pension benefits, the difference represents an Unfunded Accrued Liability (UAL). On April 14, 2021 the Board authorized the issuance of Series 2021 Taxable Revenue Obligations in the amount of \$3,016,000 with Resolution No. 2021-05 to fund the CalPERS UAL Prepayment project. The Obligation was financed with Sterling National Bank on April 29, 2021 in the amount of \$3,016,000 comprised of the CalPERS UAL payoff of \$2,945,976 and \$70,024 of issuance costs. The loan is payable with annual principal and semi-annual interest payments at the rate of 2.92% for 15 years beginning August 1, 2021. This funding reduced interest costs associated to the UAL. The outstanding principal balance as of June 30, 2023 is \$2,630,001.

Debt service requirements to maturity for 2021 Taxable Revenue Obligations (CalPERS UAL) are as follows:

<u>Fiscal Year Ended June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 169,001	74,328	\$ 243,329
2025	174,000	69,320	243,320
2026	179,000	64,167	243,167
2027	184,000	58,867	242,867
2028	190,000	53,407	243,407
2029-2036	1,734,000	210,298	1,944,298
Total	<u>\$ 2,630,001</u>	<u>\$ 530,387</u>	<u>\$ 3,160,388</u>

San Benito County Water District

Notes to Basic Financial Statements

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9. NET POSITION

Net position represents the difference between assets and liabilities. Designations of unrestricted net position represent the District Board of Director's intention for the use of resources. The net position amounts at June 30, 2023 were as follows:

Net investment in capital assets	<u>\$ 72,920,668</u>
Restricted:	
District Revolving Fund Reserve	75,000
Operation and Maintenance Reserves	
San Felipe-Hollister Conduit Reserve	250,000
San Felipe-Reach 1 Reserve	571,552
Reach 1 Major Repair - Replacement Reserve	3,573,670
USBR Contract Repayment - Rate Management Reserve	20,872,875
Other Post Employment Benefit Trust Reserve	943,914
Hollister Urban Area Project Water Treatment Facilities - Replacement Reserve	<u>4,331,756</u>
Total restricted	<u>30,618,767</u>
Unrestricted:	
Designated	
Reserved for Operations	3,111,837
Reserved for Capital Asset Replacement	3,985,877
Reserved for Capital Improvements	5,324,618
Reserved for Self-Insurance	100,000
Reserved for Water Supply	807,636
Reserved for Pacheco Reservoir	<u>1,223,211</u>
	<u>14,553,179</u>
Undesignated	<u>31,365,743</u>
Total unrestricted	<u>45,918,922</u>
Total net position	<u>\$ 149,458,357</u>

Restricted Net Position

Net position is restricted when constraints placed on their use are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments. They are also restricted if their use is constrained by law through constitutional provisions or enabling legislation. There are no net positions restricted by enabling legislation.

San Benito County Water District

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Restricted Net Position	Source of Restriction
District Revolving Fund Reserve	San Benito County Water Conservation and Flood Control District Act (Section 70-7).
San Felipe-Hollister Conduit Reserve	USBR Contract Central Valley Project-Contract Between the United States and San Benito County Water Conservation and Flood Control District for Water Service and for Operation and maintenance of Certain Works of the San Felipe Division (Contract # 8-07-20-W0130).
San Felipe Reach 1 Reserve	USBR San Felipe Division-Contract for the Transfer of the Operation and Maintenance of Certain San Felipe Division Facilities (Contract # 6-07-20-X0290): United States, Santa Clara Valley Water District, and San Benito County Water Conservation and Flood Control District.
USBR Contract Repayment Rate Management Reserve	Agreement Between Santa Clara Valley Water District and San Benito County Water District for Repayment and Management of San Felipe Division Facilities.
Reach 1 Major Repair and Replacement Reserve	Agreement Between Santa Clara Valley Water District and San Benito County Water District for Repayment and Management of San Felipe Division Facilities.
Hollister Urban Area Project Water Treatment Facilities-Replacement Reserve	Hollister Urban Area Water Supply and Treatment Agreement between the San Benito County Water District, City of Hollister, and Sunnyslope County Water District.
Other Post Employment Benefit Trust (OPEB) Reserve	Agreement Between San Benito County Water District and California Employee Retirement Benefit Trust.

10. EMPLOYEE RETIREMENT PLANS

A. General Information about the Pension Plan

Plan Description - All qualified employees are eligible to participate in the San Benito County Water District's (the District) Miscellaneous Employee Pension Plan, cost-sharing multiple employer defined benefit pension plan administered by the California Public Employees Retirement System (CalPERS). The District selects optional benefit provisions from the benefit menu by contract with CalPERS and adopts those benefits through local ordinance. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided - CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

The District's Plans' provisions and benefits in effect at June 30, 2023, are summarized as follows:

	Miscellaneous	
	Classic	PEPRA
	Prior to January 1, 2013	On or after January 1, 2013
Benefit formula	2.5% @ 55	2.0% @ 62
Benefit vesting schedule	5 years of service	5 years of service
Retirement age	55	62
Monthly benefits, as a % of eligible compensation	2.5%	2.0%
Required employee contribution rates	8.000%	6.750%
Required employer contribution rates	11.590%	7.590%

On January 1, 2013, the Public Employees' Pension Reform Act of 2013 (PEPRA) took effect. In addition to creating new retirement formulas for newly hired members, PEPRA also effectively closed all existing active risk pools to new employees.

Contribution Description - Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

The District's contributions were as follows:

	Fiscal Year Paid	
	2022/23	2021/22
Misc Classic	\$ 128,162	\$ 162,430
Misc PEPRA	51,825	39,813
Additional UAL	9,974	-
	<u>\$ 189,961</u>	<u>\$ 202,243</u>

B. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2023, the District reported net pension liabilities (assets) for its proportionate share of the net pension liability as of June 30, 2023 and 2022 were as follows:

	Proportionate Share of Net Pension Liability (Asset)	
	Fiscal Year Ended	
	June 30, 2023	June 30, 2022
District's Miscellaneous Plan	\$ 331,146	\$ (1,849,819)
Total Net Pension Liability (Asset)	<u>\$ 331,146</u>	<u>\$ (1,849,819)</u>

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

The District's net pension liability is measured as the proportionate share of the net pension liability. The net pension liability is measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021 rolled forward to June 30, 2022 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plans relative to the projected contributions for all participating employers, actuarially determined.

The District's proportionate share of the net pension liability as of June 30, 2023 and 2022 were as follows:

	Percentage Share of Plan		Change: Increase
	6/30/2023	6/30/2022	
Measurement date	6/30/2022	6/30/2021	
Percentage of Plan (PERF C) NPL	0.00708%	-0.03420%	0.04128%

For the year ended June 30, 2023, the District recognized pension expense of \$2,596,779. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 6,650	\$ 4,454
Changes of assumptions	33,933	-
Net difference between projected and actual earnings on pension plan investments	60,657	-
Change in employer proportion	1,385,393	1,070,069
Difference between the employer's contribution and the employer's proportionate share of contributions	1,285,227	320,771
Pension contributions subsequent to measurement date	189,961	-
Total	<u>\$ 2,961,821</u>	<u>\$ 1,395,294</u>

The deferred outflows of resources to contributions of \$189,961 were subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the year ending June 30, 2024.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Period Ended June 30,	Deferred Outflows (Inflows) of Resources
2024	\$ 553,280
2025	500,797
2026	285,389
2027	37,099
Total	<u>\$ 1,376,565</u>

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

Actuarial Methods and Assumptions used to determine Total Pension Liability - For the measurement period ended June 30, 2022 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2021 total pension liability determined in the June 30, 2021 actuarial accounting valuation. The June 30, 2022 total pension liability were based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal in
Actuarial Assumptions	
Discount Rate	6.90%
Inflation	2.30%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table*	Derived using CalPERS's Membership Data for all Funds
Post Retirement Benefits Increase	Contract COLA up to 2.30% until Purchasing Power Protection Allowance Floor on Purchasing Power applies

*Derived using CalPERS' Membership Data for all Funds. The morality rate includes 15 years of projected on-going mortality improvements using 80% of Scale MP 2020 published by the Society of Actuaries.

Change of Assumption – During fiscal year 2023, the discount rate used by CalPERS was revised from 7.15% to 6.90%.

Discount Rate – The discount rate used to measure the total pension liability for PERF C was 6.90 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Long-term Expected Rate of Return – The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set to equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

The expected real rates of return by asset class per the CalPERS' Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2023 as followed:

Asset Class*	Assumed Asset Allocation	Real Return Years 1-10**
Global equity	42.00%	4.17%
Private equity	13.00	7.28
Treasury	5.00	0.27
Mortgage-backed Securities	5.00	0.50
Investment Grade Corporates	10.00	1.56
High Yield	5.00	2.27
Emerging Market Debt	5.00	2.48
Private Debt	5.00	3.57
Real Assets	15.00	3.21
Leverage	-5.00	-0.59

*In the System's ACFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities

**An expected inflation of 2.30% used for this period

Amortization of Deferred Outflows and Deferred Inflows of Resources – Net Difference Between Projected and Actual Earnings on Pension Plan Investments is amortized over a five-year period on a straight-line basis. One-fifth is recognized in pension expense during the measurement period, and the remaining Net Difference Between Projected and Actual Investment Earning on Pension Plan Investments is amortized over the remaining amortization periods. Net Difference Between Projected and Actual Investment Earning on Pension Plan Investments in the Schedule of Collective Pension Amounts represents the unamortized balance relating to the current measurement period and the prior measurement periods on a net basis.

Deferred Outflows of Resources and Deferred Inflows of Resources relating to Differences Between Expected and Actual Experience and Changes of Assumptions are amortized over the Expected Average Remaining Service Lifetime (EARSL) of members provided with pensions through the Plan determined as of the beginning of the related measurement period. The EARSL for PERF C for the June 30, 2022 measurement date is 3.7 years, which was obtained by dividing the total service years of 574,665 (the sum of remaining service lifetimes of all active employees) by 153,587 (the total number of participants: active, inactive, and retired) in PERF C. Inactive employees and retirees have remaining service lifetimes equal to 0. Total future service is based on the members' probability of decrementing due to an event other than receiving a cash refund.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

Sensitivity of the Proportionate Share of the Net Pension Liability (Asset) to Changes in the Discount Rate – The following presents the proportionate share of the net pension liability (asset) of the District's Plan as of the Measurement Date June 30, 2022, calculated using the discount rate of 6.90 percent, as well as what the net pension liability (asset) would be if it were calculated using a discount rate that is 1 percentage-point lower (5.90 percent) or 1 percentage-point higher (7.90 percent) than the current rate:

	Discount Rate		
	5.90%	6.90%	7.90%
	(1% Decrease)	(Current Rate)	(1% Increase)
Measurement date		June 30, 2022	
Fiscal Year End		June 30, 2023	
Net Pension Liability (Asset)	\$ 2,044,029	\$ 331,146	\$ (1,078,133)

Pension Plan Fiduciary Net Positions – Detailed information about each plan's fiduciary net position is available in the separately issued CalPERS financial reports.

Subsequent Events – There were no subsequent events that would materially affect the results presented in this disclosure.

11. DEFERRED COMPENSATION PLAN

Employees of the District are eligible to participate in a deferred compensation plan adopted under the provisions of Internal Revenue Code 457(b). Under the plan, employees may elect to defer a portion of their salaries before taxes.

The deferred compensation amount is not available for withdrawal by employees until termination of employment, death, disability, or financial hardship. Participants can elect to contribute up to 100% of their annual compensation, not to exceed limits established by the Internal Revenue Code.

The District has three deferred compensation plans created in accordance with Internal Revenue Code Section 457. The Small Business Job Protection Act of 1996 requires the establishment of a trust or similar vehicle to ensure that the assets of the Deferred Compensation Plans under the Internal Revenue Code 457 are protected and used exclusively for the benefit of Plan participants and/or their beneficiaries.

The 457 Plan assets totaling \$2,214,665 at June 30, 2023, consists of investments in mutual funds.

Financial institutions that administer the District's 457 Plans are as follows:

Valic	\$ 156,579
Mass Mutual	908,641
CalPERS	<u>1,149,445</u>
Total	<u>\$2,214,665</u>

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

12. OTHER POST-EMPLOYMENT BENEFITS

A. General Information about the OPEB Plan

Plan Description: The District joined the Public Employees' Medical & Hospital Care Act (PEMHCA) in the year 2000 for its employees, offered through the California Public Employees' Retirement System (CalPERS). It is an agent multiple employer plan administered by CalPERS. The healthcare plan which provides medical insurance benefits to active and eligible retirees and their families accordance with memoranda of understanding with employee groups and adoption by the Board of Directors.

The plan information is as follows:

<u>Fiscal Year End</u>	<u>June 30, 2023</u>
Plan type	Agent Multiple Employer
Other Post Employment Benefit Trust	Yes
Special funding situations	No
Nonemployer contributing entities	No

Benefits and Eligibility: The District provides PEMHCA post-retirement healthcare benefits to all full-time employees who retire directly from the District after the age of 55 years and with 5 years of CalPERS service. The Minimum Employer Contribution amount is prescribed by Government Code Section 22892 of the PEMHCA. It was originally established as a specific dollar value with specified increases from calendar years 2004 through 2008. Starting in calendar year 2009, the calculated adjustments were based upon the medical care component of the Consumer Price Index-Urban (CPI-U) which is consistent with CalPERS. At that time, the District opted for the unequal method of distribution. In 2023, the District was required to pay 100% of the minimum required contribution which is \$151.

In addition, the District provides supplemental contributions to all employees who retire directly from the District combined with a regular service retirement through CalPERS. Employees must be at least 55 years of age and have a minimum 10 years of District service at retirement.

The District's monthly supplemental contributions are as follows:

<u>Number of District Service Years</u>	<u>Age at Retirement</u>		
	<u>55</u>	<u>60</u>	<u>65</u>
10 - 14	\$100	\$130	\$195
15 - 19	\$135	\$180	\$270
20+	\$175	\$232	\$348

All eligible retirees will receive the supplemental contribution regardless of PEMHCA enrollment.

In lieu of the above, the District Manager is eligible for a \$500 monthly supplemental contribution.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

Employees Covered: As of the June 30, 2021 actuarial valuation, the following current and former employees were covered by the benefit terms:

June 30, 2023 Fiscal Year End	Covered
June 30, 2022 Measurement Date	Employees
Inactive employees currently receiving benefit payments	9
Inactive employees entitled to but not yet receiving benefit payments	6
Active employees	21
Total employees	36

Contributions: The District pay's benefits on a pay-as-you-go basis. For the fiscal year ended June 30, 2023, the District's cash benefit payments were \$31,761, administrative costs of \$133, and implied subsidy payments of \$6,570, resulting in total payments of \$38,464.

B. OPEB Liabilities, OPEB Expenses, and Deferred Outflows/Inflows of Resources Related to OPEB

OPEB Liability: As of the June 30, 2022 measurement date, the District's total OPEB liability were as follows:

Fiscal Year Ended	6/30/2023	6/30/2022
Measurement Date	6/30/2022	6/30/2021
Total OPEB liability (TOL)	\$ 897,313	\$ 838,035
Fiduciary Net Position (FNP)	887,261	570,660
Net OPEB Liability (NOL)	\$ 10,052	\$ 267,375
Funded Status (FNP/TOL)	98.9%	68.10%

San Benito County Water District*Notes to Basic Financial Statements*

June 30, 2023

Changes in the OPEB Liability: The changes in the total OPEB liability for the District Plan are as follows:

<u>Changes in Total OPEB Liability</u>	<u>Total OPEB Liability</u>
Balance at June 30, 2022 (Measurement Date June 30, 2021)	\$ 838,035
Service cost	37,939
Interest	53,736
Benefits	-
Actual vs. expected experience	-
Changes of assumptions	-
Employer contributions*	-
Employee contributions	-
Benefit payments**	(32,397)
Administrative expenses	-
Net changes	59,278
Balance at June 30, 2023 (Measure Date June 30, 2022)	\$ 897,313

* As of measurement date a trust has been established but no contributions have been made and no funding policy established for future contributions.

** Included \$22,528 cash benefit payments and \$4,910 subsidy benefits payments by the District.

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB: For the fiscal year ended June 30, 2023, the District recognized OPEB credit of \$8,342 as well as a contribution reduction the Net OPEB Liability in the amount of \$257,325. As of fiscal year ended June 30, 2023, the District reported deferred outflows/inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between projected and actual earnings	\$ -	\$ 93,782
Differences between expected and actual experience	39,709	269,190
Changes of assumptions	149,378	-
Employer contributions made after measurement date*	38,466	-
Total	\$ 227,553	\$ 362,972

Deferred outflows of resources in the amount of \$38,466 related to contributions subsequent to the measurement date and will be recognized as a reduction of the net OPEB liability during the fiscal year ending June 30, 2024.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

Other amounts reported as deferred inflows of resources related to OPEB will be recognized as income as follows:

<u>Fiscal Year Ended</u> <u>June 30,</u>	<u>Deferred (Inflows)</u> <u>of Resources</u>
2024	\$ (42,144)
2025	(35,797)
2026	(37,531)
2027	(36,948)
2028	(20,090)
Thereafter	(1,375)
Total	<u>\$ (173,885)</u>

Recognition of Deferred Outflows and Deferred Inflows of Resources: To smooth market volatility, gains and losses related to changes in total OPEB liability and fiduciary net position are recognized over five years. Amounts are first recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

Actuarial Methods and Assumptions Used to Determine the OPEB Liability: The District's net OPEB liability was measured as of June 30, 2022. The total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation dated June 30, 2021 to determine the June 30, 2023 total OPEB liability, based on the following actuarial methods and assumptions:

Significant Actuarial Assumptions and Methods used for Total OPEB Liability:

Fiscal Year End	June 30, 2023
Measurement Date	June 30, 2022
Valuation Date	June 30, 2021
Funding Policy	Ad hoc, Full ADC payment or equivalent assumed.
Actuarial value of Assets	Investment gains and losses spread over a 5-year period, not to be less than 80% nor more than 120% of market value
Discount rate	6.25%, net of investment expenses, CERBT Strategy #1
General Inflation	2.50% per annum
Mortality	CalPERS 2000-2019 experience study
Retirement	CalPERS 2000-2019 experience study
Disability	CalPERS 2000-2019 experience study
Termination	CalPERS 2000-2019 experience study
Mortality Improvement Scale	Mortality projected fully generational with Scale MP-2021
Salary increases	Aggregate - 2.75% per annum Merit - tables from CalPERS 2000-2019 experience study
Medical trend	Non-Medicare - 6.50% for 2023, decreasing to an ultimate rate of 3.75% in 2076 Medicare - 5.65% for 2023, decreasing to an ultimate rate of 3.75% in 2076 Medicare (Kaiser) - 4.60% for 2023, decreasing to an ultimate rate of 3.75% in 2076
PEMHCA minimum increase	4.00% per annum
Healthcare participation	Actives: 100% for supplemental contribution Actives: 40%-90% for PEMHCA contribution based on age & service at retirement Retirees: 100% if currently covered
Change of assumptions	None
Changes of benefit terms	None

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

Discount Rate: The discount rate used to measure the total OPEB liability was 6.25%. The projection of cash flows used to determine the discount rate assumed that District contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees and beneficiaries. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all prior periods of projected benefit payments to determine the total OPEB liability.

Discount Rate Sensitivity Analysis: The following schedule shows the impact of the Total OPEB Liability if the discount rate used was 1% less than and 1% greater than the discount rate that was used (6.25%) in measuring the Total OPEB Liability.

	Discount Rate		
	5.25%	6.25%	7.25%
	(1% Decrease)	(Current Rate)	(1% Increase)
Measurement date		June 30, 2022	
Fiscal Year End		June 30, 2023	
Total OPEB liability	\$ 123,170	\$ 10,052	\$ 85

Medical Trend Sensitivity Analysis: The following presents the total OPEB liability (asset) of the District if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 202:

	Medical Trend		
	(1% Decrease)	(Current Trend)	(1% Increase)
Measurement date		June 30, 2022	
Fiscal Year End		June 30, 2023	
Total OPEB liability	\$ (59,330)	\$ 10,052	\$ 96,984

13. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts, theft, damage to and destruction of assets, errors and omissions, injuries to employees and natural disasters. In an effort to manage its risk exposure, the District is a member of Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA).

The ACWA/JPIA is a risk-pooling self-insurance authority, created under provisions of California Government Code Section 6500 et seq. As part of this service, risk management guidelines are established and regularly reviewed by ACWA/JPIA. The District performance has been reviewed as satisfactory.

The District has a program of self-insurance for comprehensive and collision on the vehicles owned by the District. At June 30, 2023, self-insurance reserves were \$100,000.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

The District has the following insurance policies:

Coverage	Deductible	Coverage Limit (in thousands)
General liability	N/A	Ranging from \$5,000 to \$55,000
Cyber Liability	N/A	Ranging from \$3,000 to \$5,000
Auto liability	N/A	Ranging from \$5,000 to \$20,000
Public officials liability	N/A	Ranging from \$5,000 to \$20,000
Property		
Buildings, personal property, and fixed equipment	\$5,000	\$500,000
Mobile equipment	\$2,500	\$500,000
Boiler and machinery	\$25,000/\$50,000	\$100,000 per occurrence
Crime	\$1,000	Ranging from \$1 to \$100
Workers' Compensation	N/A	Ranging from \$0 - \$2,000

There have been no significant reductions in any insurance coverage, nor have there been any insurance related settlements that exceeded insurance coverage during the past three fiscal years.

14. CONTINGENCIES AND COMMITMENTS

United States Bureau of Reclamation Water Supply Contract

On April 10, 1978, the District entered into a contract with the United States Bureau of Reclamation (USBR) for water service from the San Felipe Division of the Federal Central Valley Project (CVP). The CVP water service contract provides for both agricultural and municipal and industrial (M&I) water deliveries to the District up to a total maximum annual entitlement of 43,800 acre-feet per year.

Second Amendment to the Contract with USBR for Water Service

The District in partnership with the Santa Clara Valley Water District (SCVWD) negotiated a USBR Water Supply Contract Renewal in accordance with the USBR implementation of the Central Valley Project Improvement Act (CVPIA) and the 1997 Binding Agreement to Negotiate between the USBR and the District. The District also negotiated an amendment to its 1978 contract meeting the minimum requirements of the CVPIA to assure a continuing water supply in the event the renewal contract could not be signed, was delayed, or invalidated by legal action.

On March 28, 2007, the District signed the second amendment to USBR contract. This amended contract provided for a fixed repayment obligation and repayment schedule for the specific San Felipe facilities that serve the District.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

The agreement calls for fixed semi-annual payments to the USBR due on January 1 and July 1 each year as illustrated below:

<u>Fiscal Year(s)</u>	<u>Semi-Annual Payment</u>	<u>Annual Obligation</u>
2007-2016	\$ 696,076	\$1,392,152
2017-2026	971,076	1,942,152
2027-2036	3,492,303	6,984,606

The total commitment, including capital and interest components, of the repayment contract is \$98.9 million. The remaining estimated capital commitment as of June 30, 2021 is \$68.9 million. This allocation is based on the USBR plant-in-service costs for San Felipe Division facilities that are specifically for service to the District (Hollister Conduit including the San Juan Lateral, San Justo Reservoir) and the District share of San Felipe Reach 1 facilities. The SCVWD and the District partnership basis of negotiation with the USBR, including negotiation of the capital cost allocation and repayment schedule, required a subsequent agreement between SCVWD and the District. That agreement, referred to as Agreement for Repayment and Management of San Felipe Division Facilities, was negotiated and adopted by the District's Board of Directors on January 3, 2007. As part of that agreement, SCVWD and the District agreed to share the use of the existing uncommitted capacity of the San Felipe Reach 1 facilities. The capital costs for the uncommitted capacity are included in SCVWD's repayment schedule to the USBR until 2036. The District has an option to exercise its right to retain its proportionate share of the use of the Reach 1 uncommitted capacity if it reimburses SCVWD \$4,130,709 by September 30, 2036. Interest will accrue at the 5-year Treasury note rate beginning November 2026.

Amended and Restated Contract Between the United States and San Benito County Water District (WIIN ACT Contract)

On December 16, 2016, the 114th Congress of the United States of America enacted the Water Infrastructure Improvements for the Nation Act (Pub. L. 114-322, 130 Stat. 1628) (WIIN Act). Section 4011(a)(1)(A) of the WIIN Act provides that, upon request of the contractor, the Secretary of the Interior shall convert any water service contract entered into under section (e) of the Reclamation Project Act of 1939 (53 Stat. 1195) to a repayment contract under section 9(d) of that Act (53 Stat. 1195). A repayment contract has the advantages that it is permanent and, once the remaining capital obligation, including San Felipe Division Facilities, is fully satisfied, lands within the contractor's service area are no longer subject to acreage limitation and full cost pricing of water. The contract will continue as long as the contractor continues to pay the applicable contractual charges. Additionally, the WIIN Act earmarks the accelerated payment of outstanding CVP capital costs from converted repayment contracts to an account that will be used by Reclamation to partially fund development of additional water storage projects, some of which may benefit the District.

Notwithstanding the conversion of a water service contract to a repayment contract under the WIIN Act, the conversion does not increase entitlement to CVP water deliveries. Instead, the repayment contracts are still subject to the same water entitlements, and the same CVP contract shortage provisions and policies that exist today. Reclamation will adhere to its existing process for determining water allocations based upon annual hydrological conditions and requirements to support environmental and water quality protections to the Delta and its tributaries. The repayment contract will also not change the facilities used or the manner in which water is distributed to the contractor.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

On October 28, 2020 the Board of Directors: (1) adopted Resolution No. 2020-17, A Resolution of the Board of Directors of the San Benito County Water District Authorizing the Filing of a Notice of Exemption from the California Environmental Quality Act for Approval of and Authorization to Execute the Amended and Restated Contract Between the United States and San Benito County Water District for Water Service, Facilities Repayment, and for Operation and Maintenance of Certain Works of the San Felipe Division; and (2) authorize District Counsel to file a validation action for the Repayment Contract which was filed November 9, 2020 and the validation judgement was granted by the Superior Court of San Benito County on February 16, 2021.

The Amended and Restated Contract between the United States and San Benito County Water District was entered into on January 22, 2021.

On February 8, 2021, the Board authorized the issuance of Series 2021 Obligations in the amount of \$2,905,000. The closing was undertaken and consummated on February 24, 2021. This financing funded the repayment of San Benito County's "in-basin" portion of the CVP capital costs pursuant to the Water Infrastructure Improvement of the Nations Act. (Refer to Note 8)

Future CVP Rates

Future CVP operations and maintenance rate increases are probable. Current USBR CVP rate policies and practices provide for annual rate determinations and through the supporting information provide the basis for determining those rates.

San Juan Water Supply Program

The District and City of San Juan Bautista (CSJB) entered into a Memorandum of Understanding (MOU) on February 24, 2021 to undertake the development of a comprehensive Water Supply Plan (WSP) for importing drinking water from the West Hills Treatment Plant. This WSP shall identify alternatives to achieve the agreed upon objectives at the lowest practical lifecycle cost and earliest practical time. The WSP will include a feasibility phase(s) and an implementation plan phase(s). Additionally, the District and CSJB agreed that the District will front the cost of the feasibility phase with an initial budget of \$180,000. Should the CSJB decide to move forward to implementation, the cost of the feasibility phase will be rolled into the final project cost. Should the CSJB decide not to move forward to implementation, CSJB will reimburse the District for all monies expended on the WSP within one hundred and eighty (180) days from such decision, and all obligations of the District to provide a surface water solution to the CSJB will have been satisfied.

Legal Challenges to Pumping Restriction in the Delta

Through its membership fees in the San Luis & Delta-Mendota Water Authority, the District participates in the cost of the ongoing legal challenges related to the biological opinions that limit the pumping in the Delta.

Zebra Mussel Infestation in San Justo Reservoir

The San Justo Reservoir, owned by USBR, is operated by the District to provide agricultural and municipal and industrial water to its customers in San Benito County. In February 2008, zebra mussels were discovered in the reservoir. The presence of zebra mussels in the Hollister Conduit and the San Felipe Distribution system has been confirmed since that time. Zebra mussels are an invasive species which attach themselves to hard substrate, thus posing a significant threat to both the ability of the District to effectively operate the reservoir as they can clog intake

structures and pipelines, as well as to the reservoir's ecology. They could also spread to other water bodies. In order to continue operating the reservoir for water supply purposes and to prevent the further invasion of the water systems, the zebra mussels must be either eradicated or significantly controlled.

To achieve any solution, significant coordination among many government agencies is required to identify and implement the optimum eradication strategy. The eradication strategy must also include measures to prevent future re-infestation. Zebra Mussels have never been eradicated from a reservoir; therefore, the District's financial obligation is not known at this time.

The USBR is developing an eradication plan for the reservoir, conduit, and distribution system in cooperation with the California Department of Water Resource (DWR), the California Department of Fish and Wildlife (CDFW) and the District. Final plans and specifications are being developed by the USBR. As part of the plan, payment responsibilities will have to be negotiated.

Hollister Urban Area Agreement for Operation and Maintenance Services

In August 2013, the District and SSCWD each approved the Hollister Urban Area Agreement for Operation and Maintenance Services. This agreement establishes SSCWD as the contract operator for the Lessalt Water Treatment Plant and the West Hills Water Treatment Plant. This agreement was established for a term of 5 years with options to renew for subsequent terms of 5 years. The contract was renewed August 2018 for an additional 5-year term. Payments for the operations for the treatment plants are reflected in Contract Services. The recovery of these costs from the retailers (SSCWD and COH) are captured as a component of the finished water rates.

Pacheco Reservoir Expansion Project

The Pacheco Reservoir Expansion project includes construction of a new earthen dam a short distance upstream from the existing dam and a pipeline to connect the dam to the existing Pacheco Conduit, a federal Central Valley Project pipeline that delivers water into Santa Clara and San Benito Counties from the San Luis Reservoir. The participating agencies are the District, SCVWD and Pacheco Pass Water District. The project would expand the reservoir from 6,000 to 140,000 acre-feet and deliver water supply, water quality, and ecosystem benefits to the region. In June 2018, the Board approved a Memorandum of Agreement (MOA) with SCVWD that outlines the terms for moving forward with the project.

Originally the MOU included 2 major agreements that needed to be completed within 2 years of the signing of the agreement, an allocation of benefits agreement and a provisional operating agreement. In addition, the MOA called for the District within the 2 years to determine its participation level ranging from 0% - 10%. It is now anticipated that the date for the allocation of benefits and operating agreement will be delayed. More importantly, upon completion and execution of a side letter to the MOU the District anticipates having until the start of construction to determine the level of participation desired. The District will continue to review its level of participation as the project moves forward.

In July 2018, the Department of Water Resources announced that the Pacheco Reservoir Expansion project will receive the full funding request of \$485 million through a Proposition 1 grant naming SCVWD as grantee. Additional federal and state funding will be pursued as the project moves forward. The total project cost is currently estimated to be approximately \$2.5 billion.

San Benito County Water District

Notes to Basic Financial Statements

June 30, 2023

Litigation

The District is subject to various legal proceedings and claims that arise in the ordinary course of business. The District would pursue or defend cases vigorously through trial unless facts develop which warrant an attempt to seek an out-of-court settlement. As of June 30, 2022, the District had the following pending litigation:

United States Bureau of Reclamation (Defendant) v. Center for Biological Diversity

On May 21, 2021, San Benito County Water District, along with other CVP contractors holding WIIN Act contracts (See Note 14) were named as additional defendants in a lawsuit challenging that the United States erred in entering into converted contracts under the WIIN Act without National Environment Policy Act (NEPA) and the Endangered Species Act (ESA) compliance. The CVP contractors are working collectively in their response to this litigation.

15. SUBSEQUENT EVENTS

Events occurring after June 30, 2023 have been evaluated by Management for possible recognition or disclosure to the financial statements as of June 26, 2024 which is the date the financial statements were available to be issued.

Redistricting

On December 14, 2021, the County Board of Supervisors approved the required new map of the County election divisions based on the latest census data. Because the District's election divisions are coterminous with the County Board of Supervisors, the District's divisions have changed consistent with the County.

REQUIRED SUPPLEMENTARY INFORMATION

San Benito County Water District
Schedule of the District's Proportionate Share of the Net Pension Liability (Asset)
and Related Ratios as of Measurement Date
Cost Sharing Defined Benefit Pension Plan
As of June 30, 2023
Last 10 Years^

Measurement Date	Fiscal Year End									
	06/30/23	06/30/22	06/30/21	06/30/20	06/30/19	06/30/18	06/30/17	06/30/16	06/30/15	06/30/14
District's proportion of the net pension liability	0.00287%	0.03420%	0.02688%	0.02626%	0.02558%	0.02521%	0.02495%	0.02503%	0.02119%	
District's proportionate share of the net pension liability (asset)	\$ 331,146	\$(1,849,819)	\$2,924,121	\$2,690,997	\$2,464,949	\$2,499,912	\$2,158,673	\$1,718,231	\$1,318,536	
District's covered payroll*	\$1,968,717	\$ 1,915,571	\$1,845,948	\$1,842,615	\$1,670,981	\$1,509,491	\$1,312,916	\$1,441,464	\$1,546,276	
District's proportionate share of the net pension liability (asset) as a percentage of covered payroll	16.82%	-96.57%	158.41%	146.04%	147.52%	165.61%	164.42%	119.20%	85.27%	
Plan's fiduciary net position as a percentage of the plan's total pension liability (asset)	76.68%	88.29%	75.10%	75.26%	75.26%	73.31%	74.06%	78.40%	79.82%	

^ Fiscal year 2015 was the 1st year of implementation, therefore only nine years are shown.

* For the year ending on the measurement date.

San Benito County Water District
Schedule of the District's Pension Plan Contributions
For the Fiscal Year Ended June 30, 2023
Last 10 Fiscal Years^

	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015
Contributions for the fiscal year ended									
Actuarially determined contribution	\$ 189,961	\$ 202,243	\$ 388,036	\$ 345,789	\$ 296,138	\$ 251,731	\$ 221,668	\$ 199,675	\$ 217,870
Contributions in relation to the actuarially determined contribution	189,961	202,243	3,334,012	345,789	296,138	251,731	221,668	199,675	217,870
Contribution deficiency (Excess)	\$ -	\$ -	\$ (2,945,976)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered payroll*	\$ 1,890,351	\$ 1,968,717	\$ 1,915,571	\$ 1,845,948	\$ 1,842,615	\$ 1,670,981	\$ 1,509,491	\$ 1,312,916	\$ 1,441,464
Contributions as a percentage of covered payroll	10.05%	10.27%	174.05%	18.73%	16.07%	15.06%	14.68%	15.21%	15.11%

^ Fiscal year 2015 was the 1st year of implementation, therefore only nine years are shown.

* For the fiscal year ending on the date shown

San Benito County Water District
Schedule of Changes in the District's Net OPEB Liability
and Related Ratios as of Measurement Date
For The Year Ended June 30, 2023
Last 10 Years^

	Fiscal Year End	Fiscal Year End	Fiscal Year End	Fiscal Year End	Fiscal Year End	Fiscal Year End
	06/30/23	06/30/22	06/30/21	06/30/20	06/30/19	06/30/18
Measurement Date	6/30/22	06/30/21	06/30/20	06/30/19	06/30/18	06/30/17
Changes in total OPEB liability						
Service cost	\$ 37,939	\$ 35,860	\$ 72,508	\$ 55,171	\$ 57,105	\$ 65,374
Interest	53,736	60,015	45,054	44,813	40,634	33,922
Actual and expected experience	-	(123,455)	-	(12,951)	-	-
Changes in assumption	-	26,083	(452,724)	53,239	(43,017)	(114,363)
Actual benefits payments	(32,397)	(27,438)	(25,169)	(31,531)	(28,194)	(35,539)
Changes in benefits terms	-	-	-	-	-	-
Net changes in total OPEB liability	59,278	(28,935)	(360,331)	108,741	26,528	(50,606)
Total OPEB liability - beginning	838,035	866,970	878,599	1,118,561	1,092,033	1,142,639
Total OPEB liability - ending	<u>\$ 897,313</u>	<u>\$ 838,035</u>	<u>\$ 518,268</u>	<u>\$ 1,227,302</u>	<u>\$ 1,118,561</u>	<u>\$ 1,092,033</u>
Changes in plan fiduciary net position						
Expected return at beginning of year	\$ -	\$ -	n/a	n/a	n/a	n/a
Employer contributions	493,773	565,698	n/a	n/a	n/a	n/a
Nonemployer contributing entity contributions	-	-	n/a	n/a	n/a	n/a
Employee contributions	-	-	n/a	n/a	n/a	n/a
Net investment income	(144,497)	32,493	n/a	n/a	n/a	n/a
Benefit payments	(32,397)	(27,438)	n/a	n/a	n/a	n/a
Administrative expenses	(278)	(93)	n/a	n/a	n/a	n/a
Net changes in plan fiduciary net position	316,601	570,660	n/a	n/a	n/a	n/a
Plan fiduciary net position - beginning	570,660	-	n/a	n/a	n/a	n/a
Plan fiduciary net position - ending	<u>\$ 887,261</u>	<u>\$ 570,660</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>
Net OPEB liability						
Total OPEB liability	\$ 897,313	\$ 838,035	\$ 518,268	\$ 1,227,302	\$ 1,118,561	\$ 1,092,033
Plan fiduciary net position	\$ 887,261	\$ 570,660	\$ -	\$ -	\$ -	\$ -
Net OPEB liability	\$ 10,052	\$ 267,375	\$ 518,268	\$ 1,227,302	\$ 1,118,561	\$ 1,092,033
Net OPEB liability funded percentage	98.9%	68.1%	0.0%	0.0%	0.0%	0.0%
Covered employee payroll *	\$ 2,179,647	\$ 2,179,647	\$ 2,051,887	\$ 1,970,238	\$ 2,030,312	\$ 1,825,805
Net OPEB liability as a percent of covered-employee payroll	0.46%	12.27%	25.26%	62.29%	55.09%	59.81%

^ Fiscal year 2018 was the 1st year of implementation, therefore, only six years are shown.

* For the year ending on the measurement date.

San Benito County Water District
Schedule of Employer OPEB Contributions
As of June 30, 2023
Last 10 Years

Contributions for the fiscal year ended:	06/30/23	06/30/22	06/30/21	06/30/20	06/30/19	06/30/18
Actuarially determined contribution **	\$ 29,456	\$ 70,172	\$ 110,767	\$ -	\$ -	\$ -
Contributions in relation to the actuarially determined contribution	38,464	493,773	565,698	25,227	31,603	35,683
Contribution deficiency (excess)	<u>\$ (9,008)</u>	<u>\$ (423,601)</u>	<u>\$ (454,931)</u>	<u>\$ (25,227)</u>	<u>\$ (31,603)</u>	<u>\$ (35,683)</u>
District's covered payroll *	\$ 2,249,877	\$2,179,647	\$2,189,677	\$1,970,238	\$2,030,312	\$1,825,805
Contributions as a percentage of covered-employee payroll	1.71%	22.65%	25.83%	1.28%	1.56%	1.95%

^ Fiscal year 2018 was the 1st year of implementation, therefore only six years are shown.

* For the fiscal year ended on the date shown.

** As of fiscal years 2018, 2019, & 2020, the Trust was not established and no funding policy was established for future contributions.

SUPPLEMENTARY INFORMATION

San Benito County Water District
Schedule of Net Position by Zone
June 30, 2023

	District Administration	District Zone 3	District Zone 6	District Zone 700	Total
ASSETS					
Current assets:					
Cash and investments	\$ 2,159,144	\$ 5,285,370	\$ 38,507,682	\$ 429,559	\$ 46,381,755
Receivables, net	4,663	14,968	3,340,502	16,524	3,376,657
Contract receivable - current portion	-	-	1,176,176	-	1,176,176
Prepaid expenses	5,516	39,590	55,328	1,437	101,871
Restricted cash and investments	37,757	56,635	30,524,375	-	30,618,767
Total current assets	2,207,080	5,396,563	73,604,063	447,520	81,655,226
Noncurrent assets:					
Contract receivable - noncurrent portion	-	-	19,479,202	-	19,479,202
Due from other zones	342,577	-	-	(342,577)	-
Development costs	-	-	3,378,520	2,016,805	5,395,325
Capital assets, net	152,662	1,073,636	74,771,498	-	75,997,796
Total noncurrent assets	495,239	1,073,636	97,629,220	1,674,228	100,872,323
Total assets	2,702,319	6,470,199	171,233,283	2,121,748	182,527,549
Deferred Outflows of Resources					
Deferred outflows of resources - pension activities	150,773	152,817	2,661,561	(3,330)	2,961,821
Deferred outflows of resources - OPEB	5,799	6,894	214,080	780	227,553
Total Deferred Outflows of Resources	156,572	159,711	2,875,641	(2,550)	3,189,374

San Benito County Water District
Schedule of Net Position by Zone (continued)
June 30, 2023

	District Administration	District Zone 3	District Zone 6	District Zone 700	Total
LIABILITIES					
Current liabilities:					
Accounts payable and accrued expenses	3,738	8,508	2,833,889	8,451	2,854,586
Accrued wages, benefits and compensated absences	11,411	11,400	179,609	4	202,424
City National Bank loan payable - current portion	-	-	369,048	-	369,048
2021 Water Refunding Obligation Bond - current portion	-	-	174,000	-	174,000
2021 Taxable Revenue Obligation Bond - current portion	7,496	8,881	152,624	-	169,001
Due to other agencies	-	-	1,092,446	21,000	1,113,446
Contract customer water prepayments	-	-	961,640	-	961,640
Unearned contract revenue	-	-	1,176,176	-	1,176,176
Total current liabilities	22,645	28,789	6,939,432	29,455	7,020,321
Noncurrent liabilities:					
Net OPEB liability	(31,389)	(567)	40,730	1,278	10,052
Net Pension liability	(27,222)	13,809	336,884	7,675	331,146
Deposits	89,500	-	12,000	-	101,500
City National Bank loan payable - noncurrent portion	-	-	2,708,080	-	2,708,080
2021 Water Refunding Obligation Bond - noncurrent portion	-	-	2,389,000	-	2,389,000
2021 Taxable Revenue Obligation Bond - noncurrent portion	109,136	129,316	2,222,548	-	2,461,000
Unearned contract revenue	-	-	19,479,201	-	19,479,201
Total noncurrent liabilities	140,025	142,558	27,188,443	8,953	27,479,979
Total liabilities	162,670	171,347	34,127,875	38,408	34,500,300
Deferred Inflows of Resources					
Deferred inflows of resources - pension activities	80,809	76,698	1,239,654	(1,867)	1,395,294
Deferred inflows of resources - OPEB	21,647	19,967	321,937	(579)	362,972
Total deferred inflows of resources	102,456	96,665	1,561,591	(2,446)	1,758,266
NET POSITION					
Net investment in capital assets	152,662	1,073,636	71,694,370	-	72,920,668
Restricted	112,757	56,635	30,449,375	-	30,618,767
Unrestricted	2,328,346	5,231,627	36,275,713	2,083,236	45,918,922
Total net position	\$ 2,593,765	\$ 6,361,898	\$ 138,419,458	\$ 2,083,236	\$ 149,458,357

San Benito County Water District
Schedule of Revenues, Expenses and Changes in Net Position by Zone
For the Year Ended June 30, 2023

	District Administration	District Zone 3	District Zone 6	District Zone 700	Total
Operating revenue	\$ 32,854	\$ 2,397	\$ 8,040,487	\$ 485,841	\$ 8,561,579
Operating expenses:					
Cost of water	-	-	1,875,591	-	1,875,591
Wages and employee related expenses	133,807	150,727	2,471,638	14,443	2,770,615
Pension cost expense (gain)	148,271	128,848	2,310,522	9,138	2,596,779
Contract services	27,468	35,972	3,600,762	96,835	3,761,037
Material and equipment	5,248	10,791	380,189	2,299	398,527
General and administrative	45,861	55,984	323,040	938	425,823
Utility expenses	2,981	1,871	434,608	-	439,460
Depreciation and amortization	6,697	45,188	3,576,922	-	3,628,807
Total operating expenses	370,333	429,381	14,973,272	123,653	15,896,639
Operating (loss) income	(337,479)	(426,984)	(6,932,785)	362,188	(7,335,060)
Nonoperating revenue (expenses):					
Taxes and assessments	329,650	677,732	11,050,680	-	12,058,062
Grant revenue	-	-	-	21,965	21,965
Other nonoperating revenues	3,800	42	216,294	-	220,136
Interest revenues	60,512	136,583	1,159,504	(7,075)	1,349,524
Investment loss	(14,048)	(31,995)	(550,242)	(5,036)	(601,321)
Interest expense	(3,512)	(4,161)	(177,164)	-	(184,837)
Other nonoperating expenses	1,132	66	(6,468)	-	(5,270)
Net nonoperating revenue (expenses)	377,534	778,267	11,692,604	9,854	12,858,259
Change in net position	40,055	351,283	4,759,819	372,042	5,523,199
Net position, beginning of year	2,553,710	6,010,615	133,659,639	1,711,194	143,935,158
Net position, end of year	\$ 2,593,765	\$ 6,361,898	\$ 138,419,458	\$ 2,083,236	\$ 149,458,357

STATISTICAL SECTION

San Benito County Water District

Index to Statistical Section

This part of the District's annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statement, note disclosures, and required supplemental information says about the District's overall financial health.

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Financial Trends - These schedules contain information to help the reader understand how the District's financial performance and well-being have changes over time.

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Revenue Capacity - These schedules contain information to help the reader assess the District's most significant local revenue source.

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Debt Capacity - These schedule present information to help the reader assess the affordability of the District's current level of outstanding debt and the District's ability to issue additional debt in the future.

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San Benito County Water District

Net Position by Component

Last Ten Fiscal Years

(accrual basis of accounting)

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Net investment in capital assets	\$ 29,457,762	\$ 37,185,847	\$ 34,299,203	\$ 35,373,195	\$ 72,109,187	\$ 72,194,916	\$ 71,861,508	\$ 74,439,791	\$ 73,679,010	\$ 72,920,668
Restricted	27,316,844	28,132,497	22,223,966	12,561,409	14,757,227	17,153,942	20,332,324	23,812,594	27,219,448	30,618,767
Unrestricted	31,975,236	27,346,003	38,457,517	54,153,120	22,067,172	28,149,841	34,288,935	35,625,960	43,036,700	45,918,922
Total net position	\$ 88,749,842	\$ 92,664,347	\$ 94,980,686	\$ 102,087,724	\$ 108,933,586	\$ 117,498,699	\$ 126,482,767	\$ 133,878,345	\$ 143,935,158	\$ 149,458,357

◇ Data Source: San Benito County Water District Finance Department

San Benito County Water District
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Operating Revenue	\$3,903,177	\$2,843,275	\$5,714,866	\$7,210,567	\$10,677,462	\$11,534,728	\$12,052,072	\$12,233,531	\$9,363,846	\$8,561,579
<u>Operating Expenses:</u>										
Cost of water	2,535,865	1,872,250	4,697,854	4,506,623	3,278,371	3,474,081	3,368,026	3,204,849	2,458,690	1,875,591
Wages & employee related expenses	2,443,690	2,748,269	2,084,974	2,451,033	2,854,759	2,825,785	3,128,107	2,555,810	(856,366)	5,367,394
Contract services	893,818	1,165,888	1,469,829	1,849,021	2,701,406	2,907,748	3,232,028	3,635,982	3,940,006	3,761,037
Material and equipment	198,497	186,493	158,580	258,287	358,395	326,308	277,170	614,992	353,798	398,527
General and administrative	217,000	179,793	233,644	196,956	285,786	303,641	322,773	337,464	358,387	425,823
Utility expenses	199,557	272,634	302,785	355,717	517,546	580,358	561,454	448,758	419,758	439,460
Depreciation and amortization	1,080,366	1,114,107	1,633,108	1,738,224	1,800,724	2,823,117	2,991,941	3,115,945	3,449,944	3,628,807
Total operating expenses	7,568,793	7,539,434	10,580,774	11,355,861	11,796,987	13,241,038	13,881,499	13,913,800	10,124,217	15,896,639
Operating income (loss)	(3,665,616)	(4,696,159)	(4,865,908)	(4,145,294)	(1,119,525)	(1,706,310)	(1,829,427)	(1,680,269)	(760,371)	(7,335,060)
<u>Nonoperating revenue (expenses):</u>										
Taxes and assessments	5,806,963	6,359,153	6,789,691	7,547,080	8,164,379	8,752,057	9,260,128	9,826,204	10,521,329	12,058,062
Grant revenue	202,919	4,086,989	663,741	651,555	404,940	407,141	1,020,720	1,435,394	1,022,649	21,965
Other nonoperating revenues	214,385	225,935	1,317,254	225,204	234,969	276,288	221,042	209,932	211,747	220,136
Interest and investment revenues	167,755	114,279	193,973	265,996	483,673	941,831	971,618	328,711	121,863	1,349,524
Investment gain or loss	(45,309)	(719)	10,467	(57,699)	(33,434)	136,503	185,336	(218,881)	(491,891)	(601,321)
Interest expense	-	(1,462)	(88,419)	(168,121)	(158,306)	(148,435)	(138,244)	(127,722)	(192,647)	(184,837)
Loss on disposal of assets	-	-	-	-	-	-	-	(50,999)	-	-
Capital contributions to other Government	-	(724,648)	-	-	-	-	-	-	-	-
Other nonoperating expenses	(130,928)	(71,701)	(1,704,460)	(611,683)	(389,043)	(93,962)	(707,105)	(2,326,792)	(375,866)	(5,270)
Net nonoperating revenue (expenses)	6,215,785	9,987,826	7,182,247	7,852,332	8,707,178	10,271,423	10,813,495	9,075,847	10,817,184	12,858,259
<u>Capital Contribution:</u>										
Capital contribution	2,866,656	250,000	-	3,400,000	-	-	-	-	-	-
Capital contributions	2,866,656	250,000	-	3,400,000	-	-	-	-	-	-
Change in net position	5,416,825	5,541,667	2,316,339	7,107,038	7,587,653	8,565,113	8,984,068	7,395,578	10,056,813	5,523,199
<u>Prior period adjustment:</u>										
Pension liabilities	-	(1,627,162)	-	-	-	-	-	-	-	-
OPEB liabilities	-	-	-	-	(741,791)	-	-	-	-	-
Change in net position, adjusted	\$5,416,825	\$3,914,505	\$2,316,339	\$7,107,038	\$6,845,862	\$8,565,113	\$8,984,068	\$7,395,578	\$10,056,813	\$5,523,199

◇ Data Source: San Benito County Water District Finance Department

San Benito County Water District

Operating Revenue by Category

Last Ten Fiscal Years

(accrual basis of accounting)

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Water Sales - San Felipe	\$ 2,688,416	\$ 1,457,159	\$ 3,550,238	\$ 2,833,717	\$ 3,401,130	\$ 3,317,804	\$ 3,821,575	\$ 3,678,907	\$ 1,146,099	\$ 724,825
Power Charge - San Felipe	302,321	166,730	188,700	585,253	1,097,962	779,389	499,693	395,631	116,567	115,297
Water Sales - Recycled Water	-	-	13,594	52,362	69,620	73,602	101,640	89,632	111,516	116,336
Power Charge - Recycled Water	-	-	4,297	16,711	18,932	21,810	29,704	23,908	31,072	34,996
Finished Water Sales - Treatment Plant	593,291	871,995	1,634,856	3,320,073	5,796,193	6,912,136	7,214,188	7,513,573	6,636,645	6,364,657
Service & Demand (Rural Systems)	13,881	18,960	19,320	19,680	20,520	21,000	21,000	1,750	-	-
Energy Charge (Rural Systems)	-	-	-	-	-	-	-	-	-	-
Transfers & Exchanges	4,089	3,611	2,819	3,195	3,461	3,240	3,412	3,531	3,865	2,401
Groundwater Charges	229,559	230,898	227,656	277,578	236,194	306,734	276,797	433,162	602,545	490,831
Well Permit Fees	20,468	20,390	11,003	10,348	10,001	45,068	43,845	37,508	52,784	32,874
Groundwater Management Fees	-	-	-	-	-	-	-	-	482,653	485,842
Other Operating Revenue	51,151	73,532	62,383	91,650	23,449	53,945	40,218	55,929	180,100	193,520
	\$ 3,903,177	\$ 2,843,275	\$ 5,714,866	\$ 7,210,567	\$ 10,677,462	\$ 11,534,728	\$ 12,052,072	\$ 12,233,531	\$ 9,363,846	\$ 8,561,579

◇ Data Source: San Benito County Water District Finance Department

San Benito County Water District
Water Rates
San Felipe Distribution System
Last Ten Fiscal Years

Water Year Ended February 28	Agricultural Rate	Municipal & Industrial Rate	Power Charge by Subsystem					Standby & Availability Per Acre
			Per Acre Foot					
			2	6H	9L	9H	All Others	
2015	\$170.00	\$238.00	\$41.55	\$30.15	\$44.35	\$94.30	\$23.10	\$6.00
2016	\$179.00	\$247.00	\$42.75	\$31.05	\$45.70	\$97.15	\$23.80	\$6.00
2017	\$272.00	\$363.00	\$123.10	\$75.65	\$109.95	\$162.55	\$66.05	\$6.00
2018	\$191.00	\$363.00	\$126.80	\$77.90	\$113.25	\$167.45	\$68.05	\$6.00
2019	\$209.00	\$363.00	\$130.60	\$80.25	\$116.65	\$172.45	\$70.10	\$6.00
2020	\$254.00	\$404.00	\$80.45	\$39.30	\$88.15	\$130.30	\$33.70	\$6.00
2021	\$265.00	\$415.00	\$82.85	\$40.45	\$90.80	\$134.20	\$34.75	\$6.00
2022	\$274.00	\$424.00	\$85.35	\$41.50	\$93.55	\$138.25	\$35.75	\$6.00
2023	\$274.00	\$424.00	\$85.35	\$41.50	\$93.55	\$138.25	\$35.75	\$6.00
2024	\$294.00	\$753.00 (1)	\$40.20	\$40.20	\$94.00	\$94.00	\$40.20	\$6.00

◇ Data Source: San Benito County Water District Finance Department

◇ Water Year - March through February

(1) 2024 Municipal & Industrial Rate includes \$100 water reliability charge

San Benito County Water District
Principal Land Taxpayers (San Benito County Water District - Zone 6)

2022-2023

Taxpayer	Rank	Assessed Land		Percentage of Total Assessed Land Value
		Valuation	Land Value	
San Juan Oaks LLC	1	\$ 38,030,852	1.02%	
ET Hollister LLC	2	25,000,000	0.67%	
AG Essential Housing CA 2 LP	3	23,459,940	0.63%	
Clearist Park Inc a Calif Corp	4	19,632,263	0.53%	
Rosati-Hollister LP	5	19,498,600	0.52%	
Dobler Ranches LP a Calif Ltd Part	6	15,166,139	0.41%	
Award Homes Inc a CA Corp	7	14,672,351	0.39%	
Property Reserve Inc	8	13,666,850	0.37%	
Century Communities of CA LLC	9	12,650,000	0.34%	
Filice Enterprises LP a CAL LP	10	10,740,495	0.29%	
Assessed Largest Land Taxpayers		192,517,490	5.15%	
Assessed Land Value for Other Land Taxpayers		3,544,158,370		
Total Assessed Land Value for Zone 6 Land Taxpayers		\$3,736,675,860		

◇ Data Source: San Benito County Assessor's Office - County Tax Roll 2022

◇ San Benito County Water District Zone 6 San Felipe Project Land Tax is \$.25 per \$100

2013-2014

Taxpayer	Rank	Assessed Land		Percentage of Total Assessed Land Value
		Valuation	Land Value	
Property Reserve Inc.	1	\$ 28,776,835	1.57%	
Award Homes Inc.	2	13,000,000	0.71%	
Dobler Ranches LP	3	12,994,621	0.71%	
K&S Market Inc.	4	12,085,183	0.66%	
Anderson, Larry W-Georgeann N.	5	11,388,227	0.62%	
Filice Enterprises LP	6	8,566,658	0.47%	
Granite Rock Co. #29381	7	7,786,277	0.43%	
Roberts, Janet P. Family Trust	8	6,115,976	0.33%	
San Juan Oaks LLC	9	5,487,864	0.30%	
Christopher D. & Sons a Gen. Part.	10	5,490,643	0.30%	
Assessed Largest Land Taxpayers		111,692,284	6.11%	
Assessed Land Value for Other Land Taxpayers		1,716,683,434		
Total Assessed Land Value for Zone 6 Land Taxpayers		\$1,828,375,718		

◇ Data Source: San Benito County Assessor's Office - County Tax Roll 2013

**San Benito County Water District
District Debt
Last Ten Fiscal Years**

	Capital Lease	DHCCP (1)	City National Bank (2)	Zions Bancorporation (3)	Sterling National Bank (4)	Total Debt	Population (5)	Debt per Capita
2014	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	56,219	\$ -
2015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	56,452	\$ -
2016	\$ -	\$ -	\$ 5,355,867	\$ -	\$ -	\$ 5,355,867	56,624	\$ 94.59
2017	\$ -	\$ -	\$ 5,060,619	\$ -	\$ -	\$ 5,060,619	56,879	\$ 88.97
2018	\$ -	\$ -	\$ 4,755,808	\$ -	\$ -	\$ 4,755,808	57,088	\$ 83.31
2019	\$ -	\$ -	\$ 4,441,126	\$ -	\$ -	\$ 4,441,126	62,296	\$ 71.29
2020	\$ -	\$ -	\$ 4,116,253	\$ -	\$ -	\$ 4,116,253	62,353	\$ 66.02
2021	\$ -	\$ -	\$ 3,780,858	\$ 2,905,000	\$ 3,016,000	\$ 9,701,858	63,526	\$ 152.72
2022	\$ -	\$ -	\$ 3,434,601	\$ 2,734,000	\$ 2,794,000	\$ 8,962,601	65,479	\$ 136.88
2023	\$ -	\$ -	\$ 3,077,128	\$ 2,563,000	\$ 2,630,001	\$ 8,270,129	65,666	\$ 125.94

- (1) San Luis Delta Mendota Water Agency; Delta Habitat, Conservation and Conveyance Plan (DHCCP)
- (2) City National Bank; Hollister Urban Area Tranche 3 and Recycled Water Loan
- (3) Zions Bancorporation, N.A.; USBR In-Basin Capital Payoff
- (4) Sterling National Bank; CalPERS UAL Payoff
- (5) State of California, Department of Finance (<http://doif.ca.gov/forecasting/demographics/estimates-e1/>)
San Benito County

◇ Data Source: San Benito County Water District Finance Department

San Benito County Water District
Demographics and Economic Statistics
Last Ten Fiscal Years

Year	County of San Benito				
	Population (1)	Personal Income (2)	Per Capita Personal Income	School Enrollment (3)	Unemployment Rate (4)
2014 (5)	56,219	\$ 2,424,642,000	\$ 43,129	11,206	10.1%
2015 (5)	56,452	\$ 2,691,239,000	\$ 47,673	11,166	7.6%
2016 (5)	56,624	\$ 2,870,816,000	\$ 50,700	11,114	7.1%
2017 (5)	56,879	\$ 3,096,482,000	\$ 54,440	11,164	6.8%
2018 (5)	57,088	\$ 3,235,448,000	\$ 56,675	11,253	5.8%
2019 (5)	62,296	\$ 3,470,822,000	\$ 55,715	11,438	5.1%
2020 (5)	62,353	\$ 3,894,963,000	\$ 62,466	11,545	4.8%
2021 (5)(7)	63,526	\$ 4,143,744,000	\$ 65,229	11,427	7.6%
2022 (6)	65,479	\$ 4,169,135,000	\$ 63,671	11,897	4.2%
2023 (6)	65,666	not available	not available	11,901	5.9%

◇ Data Sources:

- (1) State of California, Department of Finance (<http://dof.ca.gov/forecasting/demographics/estimate-e1/>)
- (2) Bureau of Economic Analysis (<http://www.bea.gov>)
- (3) Ed-data (<http://www.ed-data.org/county/San-Benito>)
- (4) U.S. Bureau of Labor Statistics (<http://www.bls.gov>)
- (5) These population estimates incorporate 2010 census counts
- (6) These population estimates incorporate 2020 census counts
- (7) Personal Income and Per Capita Personal Income for 2021 were revised as of April 24, 2024.

◇ The District encompasses all of San Benito County, with an area of approximately 1,400 square miles. Residential communities served include: City of San Juan Bautista, City of Hollister, unincorporated urban areas surrounding Hollister and Tres Pinos.

◇ Personal Income and Per Capita Personal Income for 2023 were not available as of April 24, 2024.

**San Benito County Water District
Central Valley Project - San Felipe Division
Water Deliveries to San Benito County
(1988-2023)
(Totals in Acre Feet)**

Water Year Ended February 28	Total Delivered Through Reach 1 Bifurcation	Water Year Ended February 28	Total Delivered Through Reach 1 Bifurcation
1988	12,399	2009	17,288
1989	11,992	2010	8,810
1990	21,678	2011	17,456
1991	21,512	2012	22,200
1992	7,121	2013	19,597
1993	11,242	2014	14,256
1994	28,661	2015	8,834
1995	12,631	2016	3,171
1996	29,652	2017	13,397
1997	28,482	2018	23,635
1998	35,702	2019	22,651
1999	16,143	2020	22,599
2000	21,647	2021	17,813
2001	24,525	2022	6,049
2002	20,625	2023	3,505
2003	24,381		
2004	26,039		
2005	24,705		
2006	22,501		
2007	24,750		
2008	22,718		

◇ Data Source: San Benito County Water District Bifurcation Delivery Summary
 ◇ 1 Acre Foot = 325,851 gallons
 ◇ Water Year = March through February

San Benito County Water District
Number of Employees by Department
Last Ten Fiscal Years

For Fiscal Year Ended	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Administration & Finance	6 1/2	6 1/2	6 1/2	6 1/2	6 1/2	6 3/5	6 3/5	6 3/5	6 3/5	8
Engineering	3	3	3	3	3	4	4	4	4	5
Water Office	2	2	2	2	2	2	2	2	2	2
Operations & Maintenance	7 1/2	7 1/2	7 1/2	6 1/2	6 1/2	5 1/2	6 1/2	6 1/2	6 1/2	6 1/2
Water Conservation	1 1/2	1 1/2	1 1/2	1 1/2	1 1/2	1 1/2	1 1/2	1 1/2	1 1/2	1 1/2
	20 1/2	20 1/2	20 1/2	19 1/2	19 1/2	19 3/5	20 3/5	20 3/5	20 3/5	23

◇ Data Source: San Benito County Water District Finance Department, Authorized Staffing List

San Benito County Water District
Operating Indicators by Function/Program
(2014-2023)

Function/Program	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Well Applications Processed	166	135	77	64	50	56	54	48	77	43
Number of Open Reservoirs	3	3	3	3	3	3	3	3	3	3
Active Capacity of Open Reservoirs (in Acre Feet)	30,935	30,935	30,935	30,935	30,935	30,935	30,935	30,935	30,935	30,935
San Felipe Water Usage (1)										
Agricultural (Acre Feet)	12,688	7,070	3,339	4,277	15,224	13,515	12,653	12,183	4,824	457
Municipal & Industrial (Acre Feet)	2,575	1,434	2,060	2,128	2,902	4,442	4,723	4,727	2,814	1,797
Groundwater Usage (2) (4)										
Agricultural (Acre Feet)	24,174	20,930	29,229	28,107	17,294	20,437	16,428	17,369	23,298	23,929
Municipal & Industrial (Acre Feet)	5,972	6,738	5,202	5,241	5,071	4,396	3,241	3,418	5,115	5,816
Number of Vehicles										
Regular Fleet	11	11	11	11	11	13	13	15	18	14
Heavy Equipment/Vehicles	4	4	4	4	4	4	4	4	5	4
Transmission / Distribution Facilities										
Number of Pumping Stations	4	4	4	4	4	4	4	4	4	4
Number of Pumps	20	20	20	20	20	20	20	20	20	20
Number of Subsystem Valve & Control Structures	9	9	9	9	9	9	9	9	9	9
Number of Percolation Valve & Control Structures	3	3	3	3	3	3	4	4	4	4
Miles of Pipeline Maintained by District (approx.)										
Hollister Conduit	17	17	17	17	17	17	17	17	17	17
San Juan Lateral	2	2	2	2	2	2	2	2	2	2
San Felipe Subsystem	150	150	150	150	150	150	150	150	150	150
Recycled Water Pipeline (3)			2	2	2	2	2	2	2	2

◇ Data Source: San Benito County Water District Finance Department

◇ Fiscal Year totals unless noted otherwise

◇ 1. Central Valley Project year - March through February (e.g., 2023 represents March 2022 through February 2023)

◇ 2. Groundwater year - October through September (e.g., 2023 represents October 2021 through September 2022)

◇ 3. Recycled Water Pipeline constructed in 2016

◇ 4. 2022 Groundwater Usage amount for Municipal & Industrial was revised

**San Benito County Water District
Operating Indicators by Function/Program (continued)
(2014-2023)**

Function/Program	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Federal Water Supply Contract (1)										
100% Total Contract Entitlement - 43,800 Acre Feet										
Annual Allocation Consisting of:										
Irrigation Contract (in Acre Feet)	7,649	-	-	1,778	35,550	17,775	20,663	8,760	-	-
Municipal & Industrial Contract (in Acre Feet)	3,889	2,778	2,063	4,538	8,250	6,188	8,250	5,775	2,063	2,063
Number of Customer Accounts										
Groundwater Wells										
Agricultural (active)	417	431	432	449	450	453	455	462	470	481
Agricultural (inactive)	209	208	210	210	208	208	205	205	205	205
Domestic (active)	660	673	692	709	721	723	731	739	733	732
Domestic (inactive)	176	176	176	175	175	176	176	176	175	177
San Felipe										
Agricultural Contract	509	515	582	564	565	567	554	567	563	575
Municipal & Industrial Contract	78	78	78	91	87	93	71	66	68	70
Small Parcel	460	455	392	397	393	391	425	411	415	409
Rural Water System	10	10	10	10	10	10	10	N/A	N/A	N/A
Recycled Water	-	-	36	36	36	36	36	36	36	36
Water Treatment Plants										
Raw Water Provided (in Acre Feet)	1,206	1,178	1,864	2,060	3,177	4,323	4,590	4,084	2,382	1,920

◇ Data Source: San Benito County Water District Finance Department

◇ Fiscal Year totals unless noted otherwise

◇ 1. Central Valley Project year - March through February (e.g., 2023 represents March 2022 through February 2023)

San Benito County Water District
Facilities

United States Bureau of Reclamation Facilities

The District is responsible for operation and maintenance of the following United States Bureau of Reclamation project facilities:

District operated and maintained:

- San Justo Reservoir:
 - 10,300 acre-foot capacity
 - Outlet - 60 inch pipe, 0.84 miles, capacity of 85 cfs
- Hollister Conduit:
 - 54 and 60 inch pipe, 17.03 miles, capacity of 93 cfs
- San Juan Lateral:
 - 42 inch pipe, 2.11 miles, capacity of 45 cfs

Facilities operated and maintained in conjunction with Santa Clara Valley Water District

San Felipe Reach 1:

- Pacheco Pumping Plant-
 - approximately 300 ft lift, 12 pumps, total capacity of 600 cfs with a total installed horsepower of 24,000
- Pacheco Tunnel-114 inch pipe, 5.23 miles, capacity of 480 cfs.
- Pacheco Conduit---120 inch pipe, 7.93 miles, capacity of 480 cfs.

San Benito County Water District Facilities:

San Felipe Distribution System:

- 4 Pumping Stations (consist of 20 pumps with a total capacity of 132 cfs, and total installed horsepower of 2,800)
- 9 Subsystem Valve and Control Structures, total capacity of 196 cfs.
- 4 Percolation Valve and Control Structures, total capacity of 39 cfs.
- San Felipe Subsystem Pipelines (diameters range from 6 to 36 inches; approximately 150 miles)
- Recycled Water Pipeline:
 - 14 inch pipe, 2.0 miles, capacity of 4,000 gpm

Water Treatment Plants:

- Lessalt Water Treatment Plant
- West Hills Water Treatment Plant

San Benito River System:

- Hernandez Reservoir Capacity: Total: 30,000 ac. ft.
 - Flood Control: 11,500 ac. ft.
 - Active Capacity: 17,300 ac. ft.
- Paicines Reservoir 3,335 ac. ft. capacity
- Paicines Canal (50 cfs) approx. 8 miles
- Paicines Canal Diversion Facilities
 - (Milton Diversion Dam, Hill Gate, and Sand Gate-50 cfs)
- Dos Picachos Diversion (capacity of 4.75 cfs)

◇ Data Source: San Benito County Water District Engineering Department

**San Benito County Water District
Agenda Transmittal**

Agenda Item:

6

Meeting Date: June 26, 2024

Submitted By: Jeff Cattaneo

Presented By: Jeff Cattaneo

Agenda Title: Consider Approval and Authorize Interim General Manager to sign Professional Services Contracts with MBCP, Inc. for Recruitment Selection of:

- a. General Manager (NTE \$31,400)
- b. District Engineer (NTE \$31,400)

Detailed Description:

The District requested proposals for recruitment services for selecting a General Manager and District Engineer. Proposals were initially received from Alliance Resource Consulting and WBCP, Inc., and Bob Murray & Associates. In the requests for proposals, the District specified we required search services for both positions. Bob Murray and Associates declined to provide services for the District Engineers position, therefore they were not considered for interviews.

Interviews with staff and the Personnel Committee were set up for June 10, 2024 with Alliance Resource Consulting and WBCP Inc. At the Personnel Committee Meeting, Ms. Holland also distributed proposals from Koff and Bob Murray and Associates.

The interviews were conducted at the June 10th Personnel Meeting, and discussion followed between staff and the committee, with the ultimate decision to select WBCP, Inc. The committee recommends the Board approve two contracts with MBCP, Inc.; one for recruitment for the General Manager and one for recruitment for the District Engineer.

Prior Committee or Board Action:

June 10, 2024 Personnel Committee Meeting

Financial Impact: X Yes No

Funding Source/ Recap:

000-6240-0000-000-06

Materials included:

Personnel Committee Recommendation
Professional Services Contract for Recruitment of General Manager
Professional Services Contract for Recruitment of District Engineer

Recommendation:

Staff and the Personnel Committee recommend the Board approve the contracts for recruitment for the General Manager and the District Engineer with MBCP, Inc.

Action Required: _____ Resolution X Motion _____ Review

Board Action

_____ Resolution No. ____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

BOARD AGENDA MEMO

DATE: June 10, 2024

TO: Board of Directors


FROM: Personnel Committee (Flores/Tonascia)

SUBJECT: Committee Recommendation to Board on Approving Professional Service Contracts for WBCP, Inc. for recruitment for:

1. General Manager
2. District Engineer

The Personnel Committee met on June 10, 2024 and interviewed several firms for recruitment for the General Manager and District Engineer positions.

Following the interviews and discussion with staff, the Committee recommends the Board approve a Professional Services Contract for WBCP, Inc. for the recruitment for the General Manager and the District Engineer positions; for a maximum of \$62,800.



Director Flores



Director Tonascia

SAN BENITO COUNTY WATER DISTRICT PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT, made and entered into this 26 day of June, 2024, by and between the San Benito County Water District, ("District,") and WBCP, Inc., ("Consultant").

- 1. Description of Project:** District desires to undertake to recruit and screen candidates for the General Manager ("the project") and to engage Consultant to provide the required professional services relating to the project.
- 2. Scope of Services - Basic; Completion:** Consultant shall perform those basic services in connection with the project as are set forth more particularly in EXHIBIT "A" entitled "SCOPE OF CONSULTANT SERVICES – General Manager" and shall complete said services in accordance with the completion schedule for them incorporated in said Exhibits.
- 3. Scope of Services - Additional, Completion Schedule:** It is understood by District and Consultant that it may be necessary, in connection with the project, for Consultant to perform or secure the performance of services other than those set forth in EXHIBITS "A" . In each such instance, Consultant shall advise the District, in advance and in writing, of the need for such additional services, their cost and the estimated time required to perform them (if applicable). Consultant shall not proceed to perform any such required additional services until District has determined that such service is beyond the scope of the basic services to be provided, is required, and has given written authorization to perform or obtain it. Each additional service so authorized shall constitute an amendment to this Agreement, shall be identified and sequentially numbered as "Additional Consultant Service Order No. 1" and so forth, shall be subject to all of the provisions of this Agreement, and shall be attached as EXHIBIT "D" entitled "SCOPE OF CONSULTANT SERVICES - ADDITIONAL; COMPLETION SCHEDULE."
- 4. Changes to Scope of Work - Basic Services:** District may at any time and, upon a minimum of ten (10) days' written notice, modify the scope of basic services to be provided under this Agreement. Consultant shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify District in writing. Upon agreement between District and Consultant as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by District and Consultant shall constitute the Consultant's notice to proceed with the changed scope.
- 5. Compensation; Retention:** Consultant shall be compensated for services rendered to District pursuant to this Agreement periodically in the amounts, manner and in accordance with the payment schedule as set forth in EXHIBIT "B" entitled "COMPENSATION." Amounts due to Consultant from District for services rendered shall be evidenced by the submission to District by Consultant of an invoice, prepared in a form satisfactory to District, setting forth the amount of compensation due for the period covered. Invoices, including the paid invoices of any subconsultants shall, at a minimum set forth the hours and hourly rates of each individual

charged to the Project for the invoice period. Compensation shall not include the cost of executive, administrative and other personnel whose time is not directly identifiable to the Project. Each such invoice shall be forwarded to District so as to reach it on or before the fifteenth (15th) day of the month next following the month or months, or other applicable period, for which the services invoiced were provided. All such invoices shall be in full accordance with any and all applicable provisions of this Agreement. District will make payment on each such invoice within thirty (30) days of its receipt, provided however that if Consultant submits an invoice which is incorrect, incomplete, or not in accordance with the provisions of this Agreement, then District shall not be obligated to process any payment to Consultant until a correct and complying invoice has been submitted.

6. Responsibility of Consultant: By executing this Agreement, Consultant warrants to District that Consultant possesses, or will arrange to secure from others, all of the professional capabilities, experience, resources and facilities necessary to provide to District the services contemplated under this Agreement. Consultant further warrants that it will follow the highest current, generally accepted professional care, skill, diligence and practices to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding this project for which services are rendered under this Agreement, and that the Consultant shall, at no cost to the District, re-perform services which fail to satisfy the foregoing Standard of Care.

7. Responsibility of District: To the extent appropriate to the project contemplated by this Agreement, District shall:

7.1 Assist Consultant by placing at its disposal all available information pertinent to the project, including previous reports and any other relevant data.

7.2 Guarantee access to and make all provision for Consultant to enter upon public and private property as required for Consultant to perform its services.

7.3 Examine all studies, reports, specifications, proposals and other documents prepared and presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the progress of the work by Consultant.

7.4 Designate in writing a person to act as District's representative with respect to work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define District's policies and decision with respect to materials, equipment, elements and systems pertinent to Consultant's services.

8. Indemnification: Consultant shall hold District, its officers, boards and commissions, and members thereof, its employees (collectively "District"), harmless of and free from the negligent acts, errors and omissions of Consultant arising out of its performance of the services provided under this Agreement. Should District be named in any suit, or should any claim be made against District by suit or otherwise arising out of this Agreement, or Consultant's

negligent acts, errors and omissions in its performance of the services provided for by this Agreement, Consultant shall defend and indemnify the District for any judgment rendered against District or by any sums paid out in settlement or otherwise, but only to the extent caused by the negligent act, error or omission in the rendering of services under this contract.

9. Insurance: During the term of this Agreement, Consultant shall maintain in full force and effect at its own cost and expense the following insurance coverage:

9.1 Workers' Compensation Insurance to cover its employees, and Consultant shall require all contractors and subcontractors similarly to provide Workers' Compensation Insurance as required by the Labor Code of the State of California for all of the subcontractors' employees. Each Workers' Compensation policy shall be endorsed with the provision that it will not be canceled or altered without first giving thirty (30) days prior notice to the District by certified or registered mail.

9.2 Public Liability Insurance including personal injury and property damage insurance for all activities of the Consultant and its contractors and subcontractors arising out of or in connection with this contract, written on a comprehensive general liability form including, but not limited to, Broad Form Property Damage, blanket contractual, products liability and completed operations, hazards, vehicle coverage and non-owned auto liability coverage in an amount not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit personal injury and property damage for each occurrence.

9.3 Professional Liability Insurance Covering Errors and Omissions. The limits of coverage shall be no less than ONE MILLION DOLLARS (\$1,000,000) with a provision for no more than \$25,000 deductible. Consultant may not disclaim responsibility or avoid liability for the acts or omissions of its subcontractors or other professional consultants.

9.4 Certificates of Insurance and properly executed endorsements in a form acceptable to the District Counsel evidencing the coverage required by the clauses set forth above shall be filed with the District at the time of execution of this agreement. Each such policy shall be endorsed with the following language:

(1) The San Benito County Water District is named as additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents, and employees against liability for personal and bodily injuries, deaths or property damage or destruction arising in any respect, directly or indirectly, in the performance of the contract.

(2) The insurance provided is primary and no other insurance held or owned by the District shall be called upon to contribute to a loss.

(3) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured.

(4) The coverage provided by this policy shall not be canceled, non-renewed, or substantially reduced in amount or scope, without thirty (30) days prior to written notice given to the District by certified mail.

(5) All rights of subrogation are hereby waived against the District, its officers and employees when acting within the scope of their appointment or employment.

10. Confidentiality: All District information disclosed to Consultant during the course of performance of services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by District, or required by law.

11. Conflict of Interest: Consultant warrants that neither Consultant, nor any of its employees, agents or subcontractors, have a conflict of interest with respect to the work to be performed under this Agreement, nor shall such individuals, during this term of this Agreement, acquire any interest which would conflict in any manner with the performances of services hereunder.

12. Nondiscrimination: During the performance of this Agreement, Consultant will not discriminate against any employee or applicant for employment because of race, religion, creed, color, national origin, sex or age. Consultant will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, national origin, sex or age.

13. Independent Contractor: District and Consultant agree that the relationship between them created by this Agreement is that of an employer-independent contractor. Consultant shall be solely responsible for the conduct and control of the work performed under this Agreement. Consultant shall be free to render professional consulting services to others during the term of this Agreement, so long as such activities do not interfere with or diminish Consultant's ability to fulfill the obligations established herein to District.

14. Commencement of Services: Consultant shall proceed with the project upon execution of this Agreement by the parties.

15. Notice to Proceed; Progress; Completion: Upon execution of this Agreement by the parties, District shall give Consultant written notice to proceed with the work. Such notice may authorize Consultant to render all of the services contemplated herein, or such portions or phases as may be mutually agreed upon. In the latter event, District shall, in its sole discretion, issue subsequent notices from time to time regarding further portions or phases of the work. Upon receipt of such notices, Consultant shall diligently proceed with the work authorized and complete it within the agreed time period.

16. Ownership of Documents: Title to all documents, drawings, specifications, and the like with respect to work performed under this Agreement shall vest with District at such

time as District has compensated Consultant, as provided herein, for the services rendered by Consultant in connection with which they were prepared.

17. Designation of Key Personnel: The individuals specified in the attached EXHIBIT "C" shall provide the services set forth herein, and shall be the persons primarily in charge of such work. Prior to the provision of work by any other individuals on this project, such other individuals shall first be approved, in writing, by the District Manager or his designee.

18. Mistake of Fact: Each party understands that if any fact with respect to any matter covered by this Agreement is found hereafter to be other or different from the facts now believed by that party to be true, such party expressly accepts and assumes the risk of such possible differences in fact and agrees that this Agreement shall be in all respects effective and not subject to termination or rescission by reason of any such difference in facts.

19. Term; Termination: The term of this Agreement shall commence upon District's issuance to Consultant of a notice to proceed for all or a portion of the work, as herein above provided, and shall terminate upon District's acceptance and payment for all or such portion of the work as was authorized by such notice, including any and all retention. Notwithstanding the foregoing, District may, in its sole discretion, terminate this Agreement at any time and for any reason whatsoever by giving at least ten (10) days prior written notice of such termination to Consultant. In this latter event, Consultant shall be entitled to compensation for all services rendered and work performed for District to the date of such termination.

20. General Provisions:

20.1 Access to Records: Consultant shall maintain all books, records, documents, accounting ledgers, and similar materials relating to work performed for District under this Agreement on file for at least one (1) year following the date of final payment to Consultant by District. Any duly authorized representative(s) of District shall have access to such records for the purpose of inspection, audit and copying at reasonable times, during Consultant's usual and customary business hours. Consultant shall provide proper facilities to District's representative(s) for access and inspection. Consultant shall be entitled to reasonable compensation for time and expenses relate to such access and inspection activities, which shall be considered to be an additional service to the District, falling under the provisions of SECTION 4 herein above.

20.2 Assignment: This Agreement is binding on the heirs, successors, and assigns of the parties hereto and shall not be assigned by either District or Consultant without the prior written consent of the other. Any attempt by Consultant to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

20.3 Compliance with Laws, Rules, Regulations: All services performed by Consultant pursuant to this Agreement shall be performed in full compliance with all applicable federal, state, and District laws, including any rules, standards or regulations

promulgated thereunder.

20.4 Exhibits Incorporated: All Exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference.

20.5 Integration; Amendment: This Agreement represents the entire understanding of District and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing sign by both parties.

20.6 Waiver/Validity: Consultant agrees that waiver by District of any one or more of the conditions of performance under this Agreement shall not be construed as waiver of any other condition of performance under this Agreement. The acceptance by the District of the performance of any work or services by Contractor shall not be deemed to be a waiver of any term or condition of this Agreement.

21. Jurisdiction: District and Consultant agree that the law governing this Agreement shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the Municipal or Superior Court of the County of San Benito. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null, and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

22. Attorney's Fees: In the event any dispute between the parties hereto arising from or relating to this Agreement shall result in litigation, the prevailing party shall be entitled to all reasonable costs, including, but not limited to, actual attorney's fees.

23. Notice: Any notices, required to be given pursuant to this Agreement, shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

- a. To District : San Benito County Water District
 30 Mansfield Road
 Hollister, CA 95023
- b. To Consultant: _____

Nothing hereinabove shall prevent either District or Consultant from personal deliver of any such notices to the other party.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

District:

CONSULTANT:

By: _____

By: _____

Title

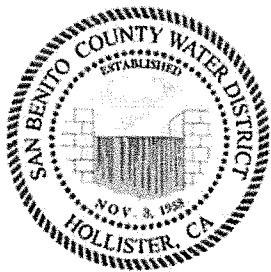
Title

Date

Date



RECRUITMENT SERVICES



**San Benito County
Water District**

GENERAL MANAGER

May 30, 2024

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I. COVER LETTER.....

May 30, 2024

Cindy Tyler
HR/Administrative Analyst
San Benito County Water District
30 Mansfield Road
Hollister, CA 95023



RE: San Benito County Water District – General Manager Recruiting Services

It is our pleasure to submit this proposal for recruitment services to secure your ideal candidate to serve as the General Manager of the San Benito County Water District. **WBCP has worked on many similar recruitments, and we look forward to the opportunity to partner with your organization on this critical position!**

We trust our proposal will showcase our client-focused recruitment process and will act as a testament that we are passionate about what we do to make our clients happy.

It has been proven that great employees are looking for great employers, not just a paycheck. WBCP provides a broader perspective to recruitment services – going beyond securing the ideal candidate – we brand your organization as an employer of choice. We use eye-catching marketing materials, innovative search practices, and responsive and respectful communications with your applicants and stakeholders. **We guarantee we will fill your position, and we guarantee that placement for 12 months.** We provide a fair and equal recruitment process that also focuses on attracting ethnic and gender-diverse applicant pools.

WBCP is talented at working with you to identify the strengths, challenges, and opportunities of this job, the ideal candidate, and your community and organizational culture. WBCP will work with your stakeholders to design a recruitment strategy that will include a customized engagement process. We will have a series of meetings, discussions, stakeholder interviews, and survey(s) to get to know you, the organization, the community, the culture, and the staff whom the future General Manager will lead.

My team and I know the California candidate marketplace and have many clients in your region, such as **the County of San Benito, San Benito Council of Governments, County of Fresno, County of Merced, Monterey One Water, Valley Water, San Joaquin Tributaries Authority, and City of Milpitas (just to name a few).** We have exceptional experience successfully recruiting for similar positions, with several of our recent notable recruitments including, but not limited to:

- Executive Director, San Joaquin Tributaries Authority, CA (SJTA), active
- Executive Director, Sacramento Water Forum, CA
- General Manager, Tuolumne Utilities District, CA
- General Manager, Olivehurst Public Utility District, CA

To see a full list of our clients and successful recruitments, visit: <https://tinyurl.com/5t5ery59>

Either I or one of my experienced executive recruiters will take the lead in managing this recruitment. We have over two decades of experience in public sector executive search services and have provided direct search services through WBCP since 2004. My executive recruiters are all highly personable and have unique backgrounds that make them well-equipped to take on your recruitments, as you can see on pages 8 & 9 of this proposal. WBCP now has offices in Oregon, Arizona, North Carolina, and California, including offices in the South Bay Area and Central California.

Confidential

I. COVER LETTER.....

WBCP, Inc. staff are experts in the virtual recruitment process. We are providing these services seamlessly and will be able to effectively support a virtual recruitment process or coordinate in-person interviews and/or hybrid virtual and/or in-person interviews.

Recruiting top talent has become the number-one topic among administrators. New and innovative recruitment strategies are critical to identifying and securing candidates with a deep understanding of how to assess and meet community needs and address future challenges. WBCP understands the complexity of community leadership, and we are prepared to provide a thorough, complete, and fair recruitment process to provide a diverse applicant pool. **Upon our 2023 year-end review, we found that over the last three years, 90% of our applicants and 83% of our candidates placed in positions with our clients came from diverse backgrounds.** In fact, because of our ability to reach diverse applicant pools, we were hired by two national Latino organizations to recruit for an Executive Director and other leadership positions: Latino Public Broadcasting and Radio Bilingüe (two of the largest Latino national nonprofit organization in the U.S.).

Clients choose our firm over others because of our ability to work with your support staff and stakeholder group (including boards, appointed/elected officials, and engaged constituents), manage all details of a recruitment process, and secure great candidates. Our dedication and commitment to the client are complemented by our deep understanding and ability to effectively navigate challenging political climates.

Our clients have great things to say about the quality of the service we provide and the amazing candidates we find them, In fact, many of our clients are return customers. Please feel comfortable reaching out to these organizations to get their feedback directly.

Lastly, I love what I do, and I am passionate about finding exceptional candidates who are also passionate about serving others. My staff and I are driven and desire to exceed client expectations. I appreciate your consideration in retaining our services and hope to have an opportunity to work with you in the future.

Best Regards,



Wendi Brown | Founder/President, WBCP, INC.
wendi@wbcpinc.com | 541-664-0376
www.wbcpinc.com

DIVERSITY

83%

*of WBCP candidates
placed in positions
come from a diverse
background*

II. BACKGROUND & QUALIFICATIONS.....

Principal: Wendi Brown, President

Company Legal Name: WBCP, Inc.

Tax ID: 81-5454037

Website: www.wbcpinc.com

Phone: 866-929-WBCP (9227) / 541-664-0376

Address:

- **Oregon (and WBCP, Inc. Headquarters):** 213 E Main St., Rogue River, OR, 97537; and City of Grants Pass, 97526
- **California:** San Jose, Gilroy, Roseville, and Santa Barbara
- **Arizona:** City of Gilbert, 85233
- **Washington:** City of Seattle, 98107
- **Texas:** City of Dallas, 75077
- **Utah:** City of Salt Lake City, 84121
- **North Carolina:** City of Jacksonville, 28540



WOMEN OWNED

WBCP is a 100% women-owned business, an S Corporation, not part of a parent company, and is a registered small business through the US Small Business Administration (SBA). WBCP is registered to do business in all states we serve, and files and pays California S Corporation and personal income tax to the State of California.

BUSINESS HISTORY

WBCP, Inc. has been in business since 2004, and serves nonprofit and public sector organizations. WBCP offers a variety of services, including: partial and full service search services for individual contributor, supervisor, management and executive management positions; human resources consulting: organizational development, training, classification and compensation studies, analysis and assessments, etc.

II. BACKGROUND QUALIFICATIONS.....

WBCP has over 20 years of experience providing search services for public sector and non-profit organizations. We have successfully secured professionals and provided other consulting services in **California, Arizona, Colorado, Idaho, New York, Oregon, Utah, and Washington.**

Cities of: Anaheim (CA), Arcata (CA), Ashland (OR), Astoria (CA), Atwater (CA), Berkeley (CA), Calistoga (CA), Central Point (OR), Ceres (CA), Chandler (AZ), Colfax (CA), Corte Madera (CA), Culver City (CA), Davis (CA), Dunsmuir (CA), Duvall (WA), Fremont (CA), Fresno (CA), Garibaldi (OR), Grants Pass (OR), Gold Hill (OR), Hemet (CA), Hubbard (OR), Independence (OR), Irvine (CA), Laguna Beach (CA), Larkspur (CA), Lincoln (CA), Livermore (CA), Livingston (CA), Long Beach (CA), Medford (OR), Milpitas (CA), Napa (CA), Novato (CA), Oakland (CA), Oxnard (CA), Palo Alto (CA), Park City (UT), Pasadena (CA), Petaluma (CA), Phoenix (AZ), Phoenix (OR), Pismo Beach (CA), Port Hueneme (CA), Redding (CA), Riverside (CA), Rochester (NY), Roseville (CA), Rogue River (OR), Sacramento (CA), San Francisco (CA), San Rafael (CA), Santa Maria (CA), Santa Paula (CA), Santa Rosa (CA), Solvang (CA), Sonoma (CA), Sutter Creek (CA), Talent (OR), Truckee (CA), Ventura (CA), Vernon (CA), Victorville (CA), West Hollywood (CA), and Windsor (CA).

Counties of: Alameda (CA), Colusa (CA), Contra Costa (CA), El Paso (CO), Fresno (CA), Humboldt (CA), Jackson (OR), King (WA), Lake (CA), Lane (OR), Los Angeles (CA), Marin (CA), Mariposa (CA), Mendocino (CA), Merced (CA), Mono (CA), Napa (CA), Nevada (CA), Orange (CA), Placer (CA), Riverside (CA), Sacramento (CA), San Benito (CA), San Bernardino (CA), San Mateo (CA), San Francisco (CA), San Joaquin (CA), San Luis Obispo (CA), Santa Barbara (CA), Santa Clara (CA), Santa Cruz (CA), Shasta (CA), Solano (CA), Sonoma (CA), Stanislaus (CA), Tuolumne (CA), Yuba (CA), and Yolo (CA).

Local and National Councils, Boards, and Districts: Boulder Creek Protection District, California Prison Industry Authority (CALPIA), Cosumnes Community Services District, Hass Avocado Board (HAB), Jackson County Fire District 5, Los Angeles County Employees Retirement Association (LACERA), Mendocino County Air Quality Management District, Metropolitan Transportation Commission (MTC), Modesto Irrigation District, Monterey One Water, Nevada Irrigation District, Newark Chamber of Commerce, North American Blueberry Council/U.S. Highbush Blueberry Council (NABC/USHBC), Oakland Housing Authority, Olivehurst Public Utility District, Orange County Employees Retirement System (OCERS), Port of Long Beach (CA), Placer County Transportation Planning Agency (PCTPA), Rogue Valley Sewer Services, Sacramento Area Flood Control Agency (SAFCA), Sacramento Employment & Training Agency (SETA), Sacramento Public Library Authority, Sacramento Sewer District, Sacramento Suburban Water District, San Benito Council of Governments, San Diego Port Authority, San Joaquin County Employees' Retirement Association (SJCERA), San Rafael Sanitation District (SRSD), Sonoma County Library, Tri-City Mental Health Authority (TCMHA), Truckee-Donner Public Utility District (TDPUD), Tuolumne Utilities District, and Valley Water.

Nonprofit and Joint Powers Authorities (JPAs): Center Point, Central California Legal Services (CCLS), Community Food Bank, Community Works, Dogs for Better Lives/Dogs for the Deaf, Downtown Streets Team, First 5 (Alameda County, California Association, Fresno, Santa Barbara County, San Mateo), Futures Without Violence (Family Violence Protect Fund), Gold Coast Health, Greater Richmond Interfaith Program (GRIP), Los Angeles Unified School District (LAUSD), La Public Media, Latino Public Broadcasting, Northern Valley Catholic Social Service (NVCSS), Options Recovery, Radio Bilingüe, Sacramento Public Library Authority (SPLA), Sacramento Superior Court, Santa Cruz County Animal Services Authority, Teton County Joint Housing Authority (TCJHA), Transitions-Mental Health Association, Valley Consortium for Medical Education (VCME), Water Forum and West Angeles Church of God in Christ.

Private Organizations: CDS Publications, Central California Truck and Trailer, Morton & Pitalo, NAVA, SWEED, Tekmangement, Touchstone Accounting.

Consulting services (classification and compensation services, competency modeling, job description development, job family development, job analysis): City of Fremont, City of Medford, City of Santa Maria, City of Santa Paula, County of Humboldt, County of Mariposa, County of Santa Barbara, and County of San Luis Obispo.

INDUSTRIES

- Organizational Leadership
- Economic Development
- Facilities & Operations
- Financial, Administrative Services, Accounting, Auditing
- Health & Human Services, Housing, Unhoused
- HR, Risk, Labor/Employee Relations
- Information Technology
- Legal, Counsel, Clerk
- Library
- Marketing, Communications, PR
- Parks & Rec, Community Services, Arts
- Planning, Environmental, Community Development, Building, Transit
- Public Safety
- Public Works, Transportation, Engineering

II. BACKGROUND & QUALIFICATIONS.....

BELOW IS A LIST OF SIMILAR RECRUITMENTS WBCP HAS MANAGED:

ORGANIZATIONAL LEADERSHIP

- General Manager, Olivehurst Public Utility District, CA
- General Manager, Tuolumne Utilities District, CA
- General Manager, LA Public Media, CA
- General Manager, Radio Bilingüe, CA
- General Manager, Santa Cruz County Animal Services Authority, CA
- Executive Director, Water Forum, CA
- Executive Director, Teton County Joint Housing Authority, ID
- Executive Director, Placer County Transportation Planning Agency, CA
- Executive Director, Options Recovery Services, CA
- Executive Director, Latino Public Broadcasting, CA
- Executive Director, First 5 Association of California, CA
- Executive Director, First 5 Santa Barbara County, CA
- Executive Director, First 5 Fresno, CA
- Executive Director, San Benito Council of Governments, CA
- Executive Director, Northern Valley Catholic Social Service, Redding, CA
- Executive Director, Community Food Bank, CA
- Executive Director, Greater Richmond Interfaith Program, CA
- Executive Director, Tri-City Mental Health Authority, CA
- Executive Director, Sacramento Employment and Training Agency, CA
- Executive Director, Arts Commission, County of Santa Barbara, CA
- Executive Director, Police Accountability Board, City of Rochester, NY
- Executive Director, San Joaquin Tributaries Authority, CA
- City Manager, City of Santa Maria, CA
- City Manager, City of Pasadena, CA
- City Manager, City of Port Hueneme, CA
- City Manager, City of Ceres, CA
- City Manager, City of Santa Rosa, CA
- City Manager, City of Gold Hill, OR
- City Manager, City of Sonoma, CA
- City Manager, City of Petaluma, CA
- City Manager, City of Phoenix, OR
- City Manager, City of Dunsmuir, CA
- City Manager, City of Oxnard, CA
- City Manager, City of Ventura, CA
- City Manager, City of Independence, OR
- City Manager, City of Garibaldi, OR
- City Manager, City of Talent, OR
- City Manager, City of Colfax, CA
- City Manager, City of Atwater, CA
- Town Manager, Town of Truckee, CA
- Town Manager, Town of Windsor, CA
- City Administrator, City of Rogue River, OR
- City Administrator, City of Hubbard, OR

II. BACKGROUND & QUALIFICATIONS.....

ORGANIZATIONAL LEADERSHIP (CON'T)

- City Administrator, City of Duvall, WA
- County Executive Officer, County of Shasta, CA
- Assistant City Manager (Public Safety), City of Sacramento, CA
- Assistant City Manager (Municipal Services), City of Sacramento, CA
- Deputy City Manager, City of Long Beach, CA
- Chief Executive Officer, CalPIA (California Prison Authority), CA
- Chief Executive Officer, Newark Chamber of Commerce, CA
- Chief Executive Officer, San Joaquin County Employees' Retirement Association (SJCERA), CA
- Chief Executive Director, Valley Consortium of Medical Education, CA
- Executive Vice President, Center Point, CA
- Vice President/Business Development Director, WBCP Inc., OR
- ACEO – Assistant County Executive Officer, County of Napa, CA
- ACEO – Assistant County Administrative Officer, County of Santa Barbara, CA
- ACAO – Assistant County Administrator, County of San Joaquin, CA
- ACAO/HR Director, County of Mariposa, CA
- Assistant Executive Director, First 5 San Mateo, CA
- Chief Executive Officer, Downtown Streets Team, CA
- Chief Operating Officer, IT and Administrative Services, Valley Water, CA
- Chief Operating Officer, Water Utility Enterprise, Valley Water, CA
- Chief Operating Officer, Futures Without Violence, CA
- Chief Operating Officer/Executive Director, Valley Consortium for Medical Education, CA
- Chief Operating Officer, WBCP Inc., OR
- Chief Animal Control Officer, City of Sacramento, CA

Check out our full list of
recruitments here:

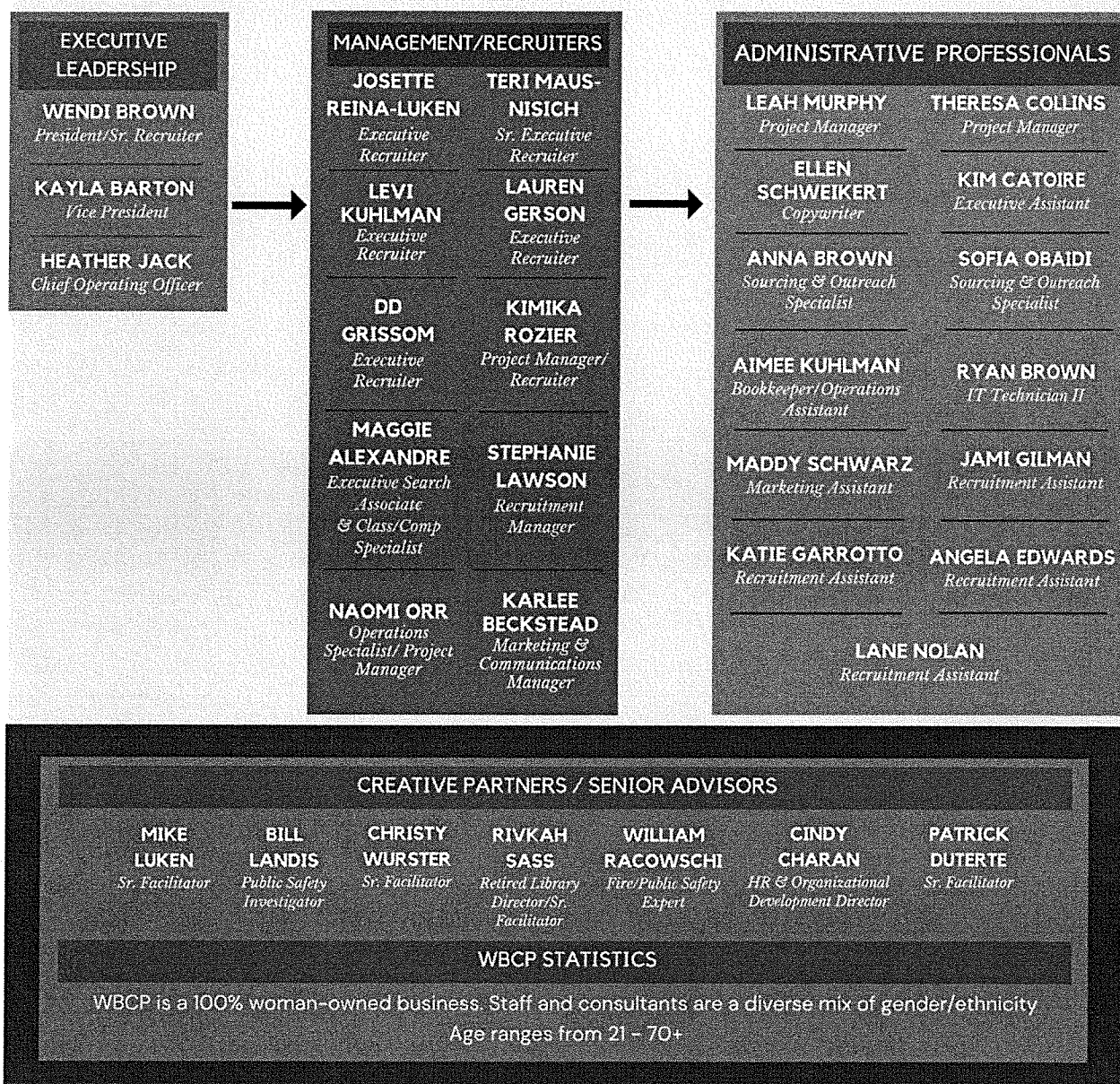
<https://tinyurl.com/5t5ery59>

III. GUARANTEE.....

(1) We guarantee successful placement and will provide continued consulting services at no additional consulting fees (client will pay for any additional direct cost expenses) until a candidate is identified, **OR**

(2) If a candidate selected and appointed by the Client terminates employment for any reason before the completion of the **first 12 months of service**, WBCP will provide the Client with the necessary consulting services required to secure a replacement. Professional consulting services will be provided at no cost to the Client. However, additional expenses will be covered by the Client. The Guarantee is valid for one recruitment/replacement up to a year from their departure.

IV. ORGANIZATIONAL CHART.....



V. WBCP KEY STAFF.....

WENDI BROWN
*Lead Consultant/
 Sr. Executive
 Recruiter*



I am the President of WBCP, with over 20 years of experience in marketing and advertising and combine this with my background in recruiting to successfully place hard-to-fill, management, and executive positions. My team and I are passionate about helping organizations improve their recruitment services, place great talent, conduct department assessments, redesign antiquated processes, revise job descriptions, conduct salary and benchmark studies, and more. I have worked in various industries – advertising and public relations, national real estate franchisor, global manufacturing – and I have worked with nonprofit and public sector organizations since 1999. Formerly, I was an internal Human Resources Consultant for the County of Orange, California, providing countywide communications, human resources, executive search, and recruiter training services to the Assistant Chief Executive Office/Human Resources Director and, at that time, 25 decentralized departments, with 17,000 employees, serving a community of 300,000. I have a Bachelor's of Science in Business Administration with an emphasis in Marketing from Colorado Technical University; have earned several certificates in Project Management, Global Business, Marketing, and Human Resources; and working toward a Master's in Management at Southern Oregon University

TERRI MAUS-NISICH
Sr. Executive Recruiter



Terri Maus-Nisich holds a pivotal role as one of our Senior Executive Recruiters, leveraging her extensive background as a distinguished leader in local government. With a local government career spanning over 40 years, Terri's journey includes transformative roles within the County of Santa Barbara, where she ascended from Parks Director to Assistant County Executive Officer, overseeing vital municipal and health/human service departments. Her remarkable impact encompasses leadership in Homeless Services, Communications, and Emergency Management, driving community engagement, disaster recovery, and support for vulnerable populations. Before her tenure in Santa Barbara, Terri spent 15 years with the City of Santa Clarita in roles ranging from analyst to Deputy City Manager. Throughout her remarkable career, Terri prioritized strategic planning, organizational development, and innovative problem-solving, garnering numerous awards. She holds a Bachelor's Degree from UC Santa Barbara, a Masters of Public Administration from Cal State Northridge, and a graduate certificate from Harvard University's JFK School of Government.

V. WBCP KEY STAFF.....

LEVI KUHLMAN

Executive Recruiter



Levi Kuhlman is an Executive Recruiter at WBCP, and an experienced professional with a multifaceted career spanning across executive recruitment, real estate, and entrepreneurship. He has worked extensively with local municipalities, special districts, and not-for-profit organizations across the Western region, with a focus in California, Oregon, and Idaho. Levi has conducted many successful recruitments in various industries including planning, rent stabilization and housing, engineering, finance, city management, transportation and transit, community development, building and safety, public safety, risk management, and information technology. Levi serves as a skilled and diplomatic liaison, earning a reputation for his personalized approach to recruiting. Before joining the ranks of WBCP, he advocated on behalf of tenants, landlord, and clients. With a diverse skill set and a commitment to excellence, Levi continues to make significant contributions to WBCP, his clients, and broadening the professional community one recruitment at a time.

LAUREN GERSON

Executive Recruiter



Lauren Gerson is a seasoned Executive Recruiter at WBCP, where she draws on over 15 years of experience in career services, customer relations, and operations. Her recruiting expertise extends across various industries, with notable success in health and human services, utilities, and finance. Lauren has helped organizations across multiple states fill hard-to-hire positions at every level, from individual contributors to executives. Lauren's diverse professional journey began in operations and events management, where she honed her expertise in human resources, business management, and regulatory compliance. She later transitioned to career services, and prior to joining WBCP, worked with a career coaching company helping job-seekers better leverage their skills and overcome barriers to employment. Lauren holds a Bachelor's degree in Philosophy from Whittier College. She brings a unique perspective to her role, and is committed to making a positive impact both professionally and personally. With her unwavering dedication and client-centric focus, Lauren continues to drive success and excellence in executive recruitment at WBCP.

JOSETTE REINA- LUKEN

Executive Recruiter



Josette, an Executive Recruiter at WBCP, specializes in government finance and the water industry with nearly 30 years of experience. Her career began in IT, managing software implementations and leading training and sales teams. After earning her MBA, she transitioned to municipal agencies, holding various management positions, including Administrative Manager and Financial Manager. With expertise in budgeting, strategic planning, and organizational development, Josette has made significant contributions to the agencies she's served. She holds a Bachelor's Degree in Political Science/Public Administration from the University of South Florida, an MBA from the University of Phoenix, and certificates in Human Resources from the California State University and Leadership from the University of Davis.

V. WBCP KEY STAFF.....

KIMIKA ROZIER

*Recruiter/Project
Manager*



Kimika brings a diverse and dynamic background to her role as Project Manager/Recruiter at WBCP, Inc. Her career journey began on the volleyball courts, where she excelled as a professional player before transitioning into the role of a volleyball agent in Canada. This experience laid the foundation for her expertise in recruiting, honing skills that she further developed while recruiting college athletes. In 2019, Kimika pivoted into the corporate world, leveraging her mathematics background to carve out a successful career in finance and accounting. She served as a Finance and Accounting Recruiting Manager at prominent firms. Throughout her career, Kimika has utilized her project management skills extensively, especially in her capacity as a full desk recruiter. With over ten years of recruiting experience, including four years within the corporate agency sector, Kimika brings a wealth of knowledge, a unique perspective, and proven expertise to her role at WBCP, Inc.

KAYLA BARTON

Vice President



Kayla Barton serves as the Vice President of Operations and Administration at WBCP. With over a decade of experience, she has adeptly led diverse and collaborative teams across various sectors, including high-growth retail chains, large-scale manufacturing, and start-up ventures. Kayla is known for her balanced approach to enhancing operational efficiencies, streamlining processes, and implementing innovative strategies that not only reduce expenses but also boost customer engagement. She is deeply committed to fostering inclusive workplace cultures where every team member feels heard and valued. Known for her ability to scale both teams and processes effectively, Kayla has built a successful track record in supporting the expansion and success of growing businesses.

HEATHER JACK

*Chief Operating
Officer*



Heather Jack is WBCP's Chief Operating Officer and lead Project Manager. Since starting at WBCP in 2015, she has grown into an integral part of the business. Heather uses her strong organizational skills and attention to detail to support all recruitments from start to finish, coordinate timelines, oversee the team's productivity. Meeting clients' deadlines and major milestones is one of Heather's top priorities, making her our go-to person for all things calendar and project management-related. Heather also assists with projects in human resources with several municipalities in Oregon and California. Other aspects of her role include supporting employee engagement, salary and benchmark studies, and business operations. During her time at WBCP, Heather has modernized processes and scaled technology systems for the company. Prior to working with WBCP, Heather worked at Hannon Library, developing organizational, research, and interpersonal skills. Heather has a Bachelor of Science degree in Anthropology and a double minor in Environmental Studies and French from Southern Oregon University.

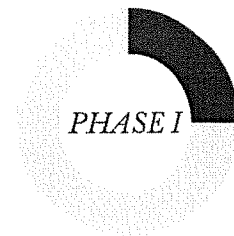
REVIEW OTHER EMPLOYEES & CONSULTANT
PARTNERS ON OUR WEBSITE:
WWW.WBCPINC.COM/WBCP-TEAM

VI. RECRUITMENT STRATEGY / PHASES.....

WBCP knows how to customize your search strategy to meet your unique recruitment needs. We customize your recruitment based on the specific needs, target audience, and challenges for each recruitment; however, below is a baseline approach for most recruitments.

CLIENT & STAKEHOLDER MEETINGS

We require the Client and/or Search Committee, and other stakeholders identified by the Client, be involved in the initial and final phases of this recruitment. These are critical phases to ensure we obtain a clear sense of the priorities and the successful hire of the right candidate. WBCP will meet with various stakeholders as warranted by the Client and the level of the position in the organization. These meetings will allow us an opportunity to gather information and gain knowledge about the organization, community, and unique aspects of the recruitment to design the ideal candidate professional profile, advertising materials, and strategic approach



FEEDBACK OUTCOME / TIMELINE DEVELOPMENT

Following the Client/stakeholder meetings, we will develop a detailed timeline for the recruitment along with a proposed advertising plan for approval.

CREATIVE DEVELOPMENT

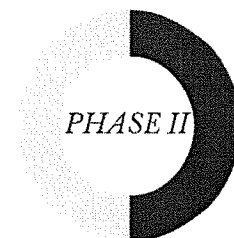
Immediately following the client feedback activities, we will draft the competencies for the recruitment and advertising material/recruitment brochure for the Client's review. This information will summarize what was learned from Client-related interviews and will be used to advertise the opening.

MARKETING STRATEGY & IMPLEMENTATION

WBCP will execute a customized marketing/ad plan once the job announcement is created. An ad plan could include the following (based on assumptions), and will be customized based on information gathered in Phase I:

DIGITAL ADVERTISING WITH DIVERSITY IN MIND

WBCP utilizes digital advertising to obtain diverse applicant pools, leveraging local and national job boards, associations, and social media. In partnership with a diversity platform, our postings reach up to 600 local employment and diversity websites, connecting across 15,000+ community organizations and niche sites, tapping into a job bank of 2 million resumes. Our 2023 review indicates that 83% of candidates placed with WBCP clients have diverse backgrounds — a 21% increase from last year's review.



EMAIL & DIRECT MAIL ADVERTISING

In addition to tapping into WBCP's existing pool of potential applicants, we have the capability to access various professional lists. We actively seek out additional lists through associations, contacts, and other strategic channels.

SOURCING/HEADHUNTING

WBCP employs a proactive approach by reaching out to targeted individuals and cultivating new connections through referrals from reputable sources. As a LinkedIn recruiter, we harness the power of over 350 million profiles to identify and engage with ideal candidates. Additionally, WBCP utilizes cutting-edge AI tools for precise Boolean searches, enabling us to uncover niche candidates effectively.

COMMUNICATION WITH CLIENT

We will provide weekly updates on the progress of this search unless the client prefers more or less frequent communications. We tailor our communications in accordance with our Client's needs.

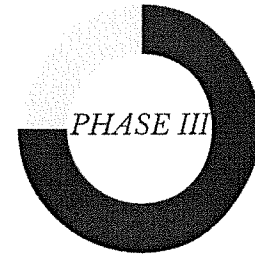
VI. RECRUITMENT STRATEGY / PHASES.....

RESUME ASSESSMENT

WBCP will review resumes as they are received and/or at the close of the recruitment. Those candidates determined to be the most highly qualified will be selected for a screening interview.

SCREENING INTERVIEWS / REPORT TO CLIENT

WBCP does not restrict the number of applicants or candidates to be screened. Rather, we interview candidates who meet our ideal candidate criteria; frequently this group amounts to 20 candidates, or on average 20% of the applicant pool. Following the completion of the phone screen interviews, we will develop a report/recommended shortlist of candidates, which includes: resumes, cover letters, and a one-page profile summary of candidates' professional history, including a brief overview of WBCP's assessment and the results of their phone screen. We will meet with the selection committee/Client to review this report and select candidates for interviews. In this meeting, we will review the recruitment plan and discuss the final stages of the selection process.



COMMUNICATION WITH CANDIDATES

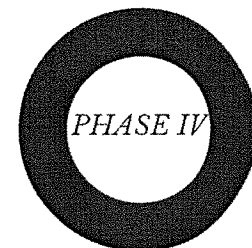
WBCP will take responsibility for communicating with the applicants/candidates during each phase of the search process and Client should refer any inquiries from potential or existing applicants directly to WBCP.

SELECTION PROCESS

WBCP will design and administer an appropriate final selection process based on the needs of the Client (tailored to the need and recruitment). WBCP will facilitate the invitation and coordination of these meetings/interviews and provide additional assessment tools/recommendations such as interview questions, writing and presentation exercises, problem solving scenarios, etc.

COMMUNICATION WITH CLIENT

Following the interviews and the Client's top candidate(s) selection, we will assist the Client with facilitating a thorough background and reference check. A typical approach includes a review of federal, state, and local criminal background checks and academic verification by a licensed background agency. Reference checks are conducted over the phone by a senior consultant and a final report is provided to the Client. References are completed on candidate(s) being considered after initial/panel interviews.



NEGOTIATIONS

Once the client reviews and is comfortable with the findings in the background and reference report, we are available to assist with negotiations on compensation, benefits, start date, and other transition details.

VII. SCOPE OF WORK.....

- Facilitate initial kick-off meeting with Client and other meetings that may include Executive Leadership, staff, community, and other stakeholders to assist with identifying the ideal candidate profile.
- Assist Client hiring authority/stakeholders in modifying the job description (as needed), and develop a recruitment announcement, marketing materials, and advertising plan for the recruitment.
- Attend all other meetings and engagements as needed or identified by the Client.
- Implement advertising plan including: publication, headhunting, direct mail, and other online and email marketing efforts.
- Provide timely updates and progress reports to the client regarding search services; every two weeks or as Client identifies is needed.
- Preliminary internet searches will be conducted on recommended candidates.
- Coordinate interview panel(s) as needed, or coordinate this process with Client.
- Receive and review applicants and screen those applicants to identify top candidates. Top screened paper applicants will be video/phone screened by recruiter to identify the key competencies (technical and interpersonal) to assist in identifying the top group of candidates who will be recommended at the Client/WBCP shortlist meeting.
- Facilitate shortlist meeting with Client – review and select candidates who will be invited to interview.
- Coordinate invitations to candidates.
- Develop interview questions and other selection details to meet specific needs and identify key competencies of candidates.
- Facilitate interviews with panel(s).
- Background and reference checks will be conducted with candidates who are identified as final candidates after initial Client interviews have been conducted. Background checks will typically include the following: criminal (local, state, and federal), education, credit, social security. References will be conducted based on a 360-degree perspective and will include staff, peers, and superiors. Onsite background services are available at an additional fee (see fees for details)
- Facilitate offer and negotiations with selected candidate; as directed by Client.

VIII. RECRUITMENT TIMELINE.....

*BELOW IS A SAMPLE OF AN EXECUTIVE SEARCH TIMELINE THAT
WBCP WILL CUSTOMIZE FOR THIS RECRUITMENT*

Week 1:

- Secure services with search firm, WBCP, Inc.
 - WBCP can schedule a Kickoff meeting as soon as we are selected.
- WBCP: review search parameters and recruiting processes with Client
 - Interview with hiring authority and other stakeholders for competencies
 - Identification of advertising venues and ideal candidate prospects
 - Calls, meetings, or coordination with other stakeholders for information gathering

Weeks 1 + 2:

- Develop and approvals: recruitment process, deadlines, ad plan and strategy, recruitment timeline and brochure
- Print coordination (if applicable)

Weeks 2 + 3:

- **OPEN RECRUITMENT AND AD PLAN:** Implement marketing plan and direct mail (if applicable)
- Secure panel member calendars
- Timeline may be extended if direct mail piece is included (i.e., print/postage)
- Finalize panel members and interview logistics and invitations to panel members

Weeks 4, 5, + 6:

- Receive applications –Collect and source applicants will continue until recruitment closes

Weeks 7 + 8:

- **CLOSE RECRUITMENT AND ADVERTISING**
- Conduct initial phone screen to identify shortlist of candidates
- Preliminary check on shortlist candidates (Google search)
- Candidate profiles developed and short list recommendations to client

Weeks 9 + 10:

- **MEETING – Client confirms selection of candidates to be advanced to panel interviews**
- Finalize questions, presentation, in-basket (as determined)
- Coordinates invitations with selected top candidates (shortlist)
- Produce panel candidate interview packets

Weeks 10 + 11:

- WBCP facilitates interview process – Interview process will be customized based on client and community needs:
 - **Day 1: Panel Interviews Conducted; Day 2: 2nd Interviews with executive leaders;**
 - 3rd interviews may be scheduled as needed with Boards/Commissions, etc.;
 - As needed schedule staff and/or community discussions/meetings

Week 12:

- WBCP conducts background and reference checks (backgrounds may be conducted by Client if current contract exists)
- WBCP conducts full reference checks for candidate(s) selected for Board/Commission interviews; or when Client is interested in making an offer

NEGOTIATIONS / HIRE:

- Hire date to accommodate possible candidate relocation
- Client (WBCP available to assist in process) conducts offer and facilitates salary negotiations with preferred candidate

IX. REFERENCES.....

1-San Joaquin Tributaries Authority, California

Positions Filled:

- Executive Director (active)

Contact Information:

- Jennifer Persike, President/Founder, JP&CO - jp@jenniferpersike.com | 916-296-3981

2-Water Forum (Sacramento Water Forum), California

Positions Filled:

- Executive Director

Contact Information:

- Howard Chan, City Manager - hchan@cityofsacramento.org | (916) 808-7488

3-City of Roseville, California

Positions Filled:

- Director of Public Works
- Power Engineer - Utility
- Director of Electric Utility

Contact Information:

- Stacey Peterson, Human Resources Director - slpeterson@roseville.ca.us | (916) 774-5374

4-Monterey One Water, California

Positions Filled:

- Director of Engineering

Contact Information:

- Diane Ooms, Principal Personnel Analyst - DOoms@marincounty.org | 415-473-3045

X. MARKETING MATERIAL EXAMPLES.....

Click below to see our marketing samples for similar positions. To see all of our brochures, visit: wbcpinc.com/closed-jobs-private/ and use the password: #wbcp202212*

- General Manager, Tuolumne Utilities District, CA
- General Manager, Olivehurst Utilities District, CA
- Assistant General Manager of Water Operations, Modesto Irrigation District, CA (active)
- Executive Director, Sacramento Water Forum, CA
- Executive Director, San Joaquin Tributaries Authority, (SJTA), CA (active)
- Utilities Systems Superintendent, City of Calistoga, CA
- Director of Utilities, City of Sacramento, CA
- Director of Human Resources, County of Humboldt, CA

XI. COST PROPOSAL.....

WBCP will not limit the number of hours we work on a recruitment, rather we charge a flat rate and will spend the time necessary to ensure we are successful. Consulting fees will be billed in thirds at the beginning (open for applications and advertising campaign launched), middle (shortlist selection), and end of the recruitment process (selection made and background/ references concluded).

SERVICE COST PER RECRUITMENT GENERAL MANAGER

Description of Services/Deliverables:	Inclusive Rate per Recruitment:
Consulting Services: Phases I-IV in the proposal's recruitment strategy/phases section.	\$28,900 -\$4,000 \$24,900 (flat rate)
Expenses Include: Travel to client location (up to 1 trip) and other virtual meetings as needed; document shipping fees/delivery charges to facilitate virtual meetings, panel packet content; fees for background and reference checks; may include fee for one additional consultant to travel (and related expenses) and facilitate an additional panel for one day (\$700/day); brochure/graphic design (\$950); marketing and advertising which may include: print and postage (if applicable); online job boards; social media; sourcing; and may include flat fee pricing for: LinkedIn \$395, InMails \$300, Circa Diversity Job Boards \$295, Zoom Info \$299. These expenses will be billed based on what is expended and based on the needs of the client/recruitment.	\$4,500 – \$6,500 (direct expenses not-to-exceed)

Force Majeure: Client agrees that WBCP, Inc. is not responsible for any events or circumstances beyond its control (e.g., including but not limited to war, riots, embargoes, strikes, and/or Acts of God) that prevent WBCP, Inc. from meeting its obligations under this Agreement.

Work Performed Out Of Scope: To provide the best results for our clients, we strongly recommend a steadfast commitment to agreed-upon dates/times for critical recruitment milestones (shortlist meeting and interview dates). Any timeline changes to agreed upon dates after a recruitment has been opened may result in additional charges at our hourly rate.

XII. OTHER.....

INSURANCE

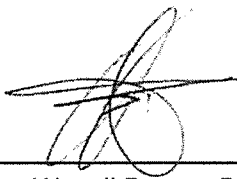
WBCP and its sub-consultants have reviewed the contractual agreement and the Insurance Requirements. If selected, WBCP will execute said agreement and will provide the required insurance documents. WBCP will submit certificates of insurance as evidence of the required coverage limits. Insurance policies include: liability, errors and omissions, workers compensation, and vehicle insurance.

CONFIDENTIALITY SAFEGUARDS

Confidentiality is paramount in the work we do. We ensure that the client and candidate information we receive, and conversations with our client (and certainly discussions in closed session) are kept confidential. There are several physical safeguards we have in place including: locked and alarmed office space, password, and encryption protected information on our computers and servers, multiple backup systems. As information is shared with our client, we discuss the importance of confidentiality and why it is important to the candidates they are considering but also brands the organization appropriately. We also ask candidates who are interviewed to keep candidate information confidential, as they may see or meet a candidate during the process. We emphasize that confidentiality is not just until the recruitment is completed, and a candidate is hired, confidentiality is in perpetuity. Leaked information is not a reputation that a client wants to receive, as this could deter future applicants from applying.

ORGANIZATIONAL DIVERSITY STATEMENT

WBCP embraces cross-cultural diversity and we are committed to equitable treatment and elimination of discrimination in all its forms at all organizational levels and throughout all consulting practices, including search services. We strive to reach diverse groups of people to inform them of leadership opportunities. **Upon our 2023 year-end review, we found that over the last three years, 90% of our applicants and 83% of our candidates placed in positions with our clients came from diverse backgrounds.** We will make extensive efforts to attract a qualified applicant pool that represents a broad range of gender and ethnically diverse individuals.



Wendi Brown, President

MAY 30, 2024

Date

Client, Title

Date

XI. COST PROPOSAL.....

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Consulting Services: Phases I-IV in the proposal's recruitment strategy/phases section.	<p>\$28,900</p> <p>-\$4,000</p> <p>\$24,900</p> <p>(flat rate)</p>
<p>Expenses Include: Travel to client location (up to 1 trip) and other virtual meetings as needed; document shipping fees/delivery charges to facilitate virtual meetings, panel packet content; fees for background and reference checks; may include fee for one additional consultant to travel (and related expenses) and facilitate an additional panel for one day (\$700/day); brochure/graphic design (\$950); marketing and advertising which may include: print and postage (if applicable); online job boards; social media; sourcing; and may include flat fee pricing for: LinkedIn \$395, InMails \$300, Circa Diversity Job Boards \$295, Zoom Info \$299. These expenses will be billed based on what is expended and based on the needs of the client/recruitment.</p>	<p>\$4,500 – \$6,500</p> <p>(direct expenses not-to-exceed)</p>

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Work Performed Out Of Scope: To provide the best results for our clients, we strongly recommend a steadfast commitment to agreed-upon dates/times for critical recruitment milestones (shortlist meeting and interview dates). Any timeline changes to agreed upon dates after a recruitment has been opened may result in additional charges at our hourly rate.

SAN BENITO COUNTY WATER DISTRICT PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT, made and entered into this 26 day of June, 2024, by and between the San Benito County Water District, ("District,") and WBCP, Inc., ("Consultant").

1. Description of Project: District desires to undertake to recruit and screen candidates for the District Engineer ("the project") and to engage Consultant to provide the required professional services relating to the project.

2. Scope of Services - Basic; Completion: Consultant shall perform those basic services in connection with the project as are set forth more particularly in EXHIBIT "A" entitled "SCOPE OF CONSULTANT SERVICES – District Engineer" and shall complete said services in accordance with the completion schedule for them incorporated in said Exhibits.

3. Scope of Services - Additional, Completion Schedule: It is understood by District and Consultant that it may be necessary, in connection with the project, for Consultant to perform or secure the performance of services other than those set forth in EXHIBITS "A" . In each such instance, Consultant shall advise the District, in advance and in writing, of the need for such additional services, their cost and the estimated time required to perform them (if applicable). Consultant shall not proceed to perform any such required additional services until District has determined that such service is beyond the scope of the basic services to be provided, is required, and has given written authorization to perform or obtain it. Each additional service so authorized shall constitute an amendment to this Agreement, shall be identified and sequentially numbered as "Additional Consultant Service Order No. 1" and so forth, shall be subject to all of the provisions of this Agreement, and shall be attached as EXHIBIT "D" entitled "SCOPE OF CONSULTANT SERVICES - ADDITIONAL; COMPLETION SCHEDULE."

4. Changes to Scope of Work - Basic Services: District may at any time and, upon a minimum of ten (10) days' written notice, modify the scope of basic services to be provided under this Agreement. Consultant shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify District in writing. Upon agreement between District and Consultant as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by District and Consultant shall constitute the Consultant's notice to proceed with the changed scope.

5. Compensation; Retention: Consultant shall be compensated for services rendered to District pursuant to this Agreement periodically in the amounts, manner and in accordance with the payment schedule as set forth in EXHIBIT "B" entitled "COMPENSATION." Amounts due to Consultant from District for services rendered shall be evidenced by the submission to District by Consultant of an invoice, prepared in a form satisfactory to District, setting forth the amount of compensation due for the period covered. Invoices, including the paid invoices of any subconsultants shall, at a minimum set forth the hours and hourly rates of each individual

charged to the Project for the invoice period. Compensation shall not include the cost of executive, administrative and other personnel whose time is not directly identifiable to the Project. Each such invoice shall be forwarded to District so as to reach it on or before the fifteenth (15th) day of the month next following the month or months, or other applicable period, for which the services invoiced were provided. All such invoices shall be in full accordance with any and all applicable provisions of this Agreement. District will make payment on each such invoice within thirty (30) days of its receipt, provided however that if Consultant submits an invoice which is incorrect, incomplete, or not in accordance with the provisions of this Agreement, then District shall not be obligated to process any payment to Consultant until a correct and complying invoice has been submitted.

6. Responsibility of Consultant: By executing this Agreement, Consultant warrants to District that Consultant possesses, or will arrange to secure from others, all of the professional capabilities, experience, resources and facilities necessary to provide to District the services contemplated under this Agreement. Consultant further warrants that it will follow the highest current, generally accepted professional care, skill, diligence and practices to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding this project for which services are rendered under this Agreement and that the Consultant shall, at no cost to the District, re-perform services which fail to satisfy the foregoing Standard of Care.

7. Responsibility of District: To the extent appropriate to the project contemplated by this Agreement, District shall:

7.1 Assist Consultant by placing at its disposal all available information pertinent to the project, including previous reports and any other relevant data.

7.2 Guarantee access to and make all provision for Consultant to enter upon public and private property as required for Consultant to perform its services.

7.3 Examine all studies, reports, specifications, proposals and other documents prepared and presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the progress of the work by Consultant.

7.4 Designate in writing a person to act as District's representative with respect to work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define District's policies and decision with respect to materials, equipment, elements and systems pertinent to Consultant's services.

8. Indemnification: Consultant shall hold District, its officers, boards and commissions, and members thereof, its employees (collectively "District"), harmless of and free from the negligent acts, errors and omissions of Consultant arising out of its performance of the services provided under this Agreement. Should District be named in any suit, or should any claim be made against District by suit or otherwise arising out of this Agreement, or Consultant's

negligent acts, errors and omissions in its performance of the services provided for by this Agreement, Consultant shall defend and indemnify the District for any judgment rendered against District or by any sums paid out in settlement or otherwise, but only to the extent caused by the negligent act, error or omission in the rendering of services under this contract.

9. Insurance: During the term of this Agreement, Consultant shall maintain in full force and effect at its own cost and expense the following insurance coverage:

9.1 Workers' Compensation Insurance to cover its employees, and Consultant shall require all contractors and subcontractors similarly to provide Workers' Compensation Insurance as required by the Labor Code of the State of California for all of the subcontractors' employees. Each Workers' Compensation policy shall be endorsed with the provision that it will not be canceled or altered without first giving thirty (30) days prior notice to the District by certified or registered mail.

9.2 Public Liability Insurance including personal injury and property damage insurance for all activities of the Consultant and its contractors and subcontractors arising out of or in connection with this contract, written on a comprehensive general liability form including, but not limited to, Broad Form Property Damage, blanket contractual, products liability and completed operations, hazards, vehicle coverage and non-owned auto liability coverage in an amount not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit personal injury and property damage for each occurrence.

9.3 Professional Liability Insurance Covering Errors and Omissions. The limits of coverage shall be no less than ONE MILLION DOLLARS (\$1,000,000) with a provision for no more than \$25,000 deductible. Consultant may not disclaim responsibility or avoid liability for the acts or omissions of its subcontractors or other professional consultants.

9.4 Certificates of Insurance and properly executed endorsements in a form acceptable to the District Counsel evidencing the coverage required by the clauses set forth above shall be filed with the District at the time of execution of this agreement. Each such policy shall be endorsed with the following language:

(1) The San Benito County Water District is named as additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents, and employees against liability for personal and bodily injuries, deaths or property damage or destruction arising in any respect, directly or indirectly, in the performance of the contract.

(2) The insurance provided is primary and no other insurance held or owned by the District shall be called upon to contribute to a loss.

(3) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured.

(4) The coverage provided by this policy shall not be canceled, non-renewed, or substantially reduced in amount or scope, without thirty (30) days prior to written notice given to the District by certified mail.

(5) All rights of subrogation are hereby waived against the District, its officers and employees when acting within the scope of their appointment or employment.

10. Confidentiality: All District information disclosed to Consultant during the course of performance of services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by District, or required by law.

11. Conflict of Interest: Consultant warrants that neither Consultant, nor any of its employees, agents or subcontractors, have a conflict of interest with respect to the work to be performed under this Agreement, nor shall such individuals, during this term of this Agreement, acquire any interest which would conflict in any manner with the performances of services hereunder.

12. Nondiscrimination: During the performance of this Agreement, Consultant will not discriminate against any employee or applicant for employment because of race, religion, creed, color, national origin, sex or age. Consultant will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, national origin, sex or age.

13. Independent Contractor: District and Consultant agree that the relationship between them created by this Agreement is that of an employer-independent contractor. Consultant shall be solely responsible for the conduct and control of the work performed under this Agreement. Consultant shall be free to render professional consulting services to others during the term of this Agreement, so long as such activities do not interfere with or diminish Consultant's ability to fulfill the obligations established herein to District.

14. Commencement of Services: Consultant shall proceed with the project upon execution of this Agreement by the parties.

15. Notice to Proceed; Progress; Completion: Upon execution of this Agreement by the parties, District shall give Consultant written notice to proceed with the work. Such notice may authorize Consultant to render all of the services contemplated herein, or such portions or phases as may be mutually agreed upon. In the latter event, District shall, in its sole discretion, issue subsequent notices from time to time regarding further portions or phases of the work. Upon receipt of such notices, Consultant shall diligently proceed with the work authorized and complete it within the agreed time period.

16. Ownership of Documents: Title to all documents, drawings, specifications, and the like with respect to work performed under this Agreement shall vest with District at such

time as District has compensated Consultant, as provided herein, for the services rendered by Consultant in connection with which they were prepared.

17. Designation of Key Personnel: The individuals specified in the attached EXHIBIT "C" shall provide the services set forth herein, and shall be the persons primarily in charge of such work. Prior to the provision of work by any other individuals on this project, such other individuals shall first be approved, in writing, by the District Manager or his designee.

18. Mistake of Fact: Each party understands that if any fact with respect to any matter covered by this Agreement is found hereafter to be other or different from the facts now believed by that party to be true, such party expressly accepts and assumes the risk of such possible differences in fact and agrees that this Agreement shall be in all respects effective and not subject to termination or rescission by reason of any such difference in facts.

19. Term; Termination: The term of this Agreement shall commence upon District's issuance to Consultant of a notice to proceed for all or a portion of the work, as herein above provided, and shall terminate upon District's acceptance and payment for all or such portion of the work as was authorized by such notice, including any and all retention. Notwithstanding the foregoing, District may, in its sole discretion, terminate this Agreement at any time and for any reason whatsoever by giving at least ten (10) days prior written notice of such termination to Consultant. In this latter event, Consultant shall be entitled to compensation for all services rendered and work performed for District to the date of such termination.

20. General Provisions:

20.1 Access to Records: Consultant shall maintain all books, records, documents, accounting ledgers, and similar materials relating to work performed for District under this Agreement on file for at least one (1) year following the date of final payment to Consultant by District. Any duly authorized representative(s) of District shall have access to such records for the purpose of inspection, audit and copying at reasonable times, during Consultant's usual and customary business hours. Consultant shall provide proper facilities to District's representative(s) for access and inspection. Consultant shall be entitled to reasonable compensation for time and expenses relate to such access and inspection activities, which shall be considered to be an additional service to the District, falling under the provisions of SECTION 4 herein above.

20.2 Assignment: This Agreement is binding on the heirs, successors, and assigns of the parties hereto and shall not be assigned by either District or Consultant without the prior written consent of the other. Any attempt by Consultant to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

20.3 Compliance with Laws, Rules, Regulations: All services performed by Consultant pursuant to this Agreement shall be performed in full compliance with all applicable federal, state, and District laws, including any rules, standards or regulations

promulgated thereunder.

20.4 Exhibits Incorporated: All Exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference.

20.5 Integration; Amendment: This Agreement represents the entire understanding of District and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing sign by both parties.

20.6 Waiver/Validity: Consultant agrees that waiver by District of any one or more of the conditions of performance under this Agreement shall not be construed as waiver of any other condition of performance under this Agreement. The acceptance by the District of the performance of any work or services by Contractor shall not be deemed to be a waiver of any term or condition of this Agreement.

21. Jurisdiction: District and Consultant agree that the law governing this Agreement shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the Municipal or Superior Court of the County of San Benito. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null, and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

22. Attorney's Fees: In the event any dispute between the parties hereto arising from or relating to this Agreement shall result in litigation, the prevailing party shall be entitled to all reasonable costs, including, but not limited to, actual attorney's fees.

23. Notice: Any notices, required to be given pursuant to this Agreement, shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

- a. To District : San Benito County Water District
 30 Mansfield Road
 Hollister, CA 95023

- b. To Consultant: _____

Nothing hereinabove shall prevent either District or Consultant from personal deliver of any such notices to the other party.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

District:

CONSULTANT:

By: _____

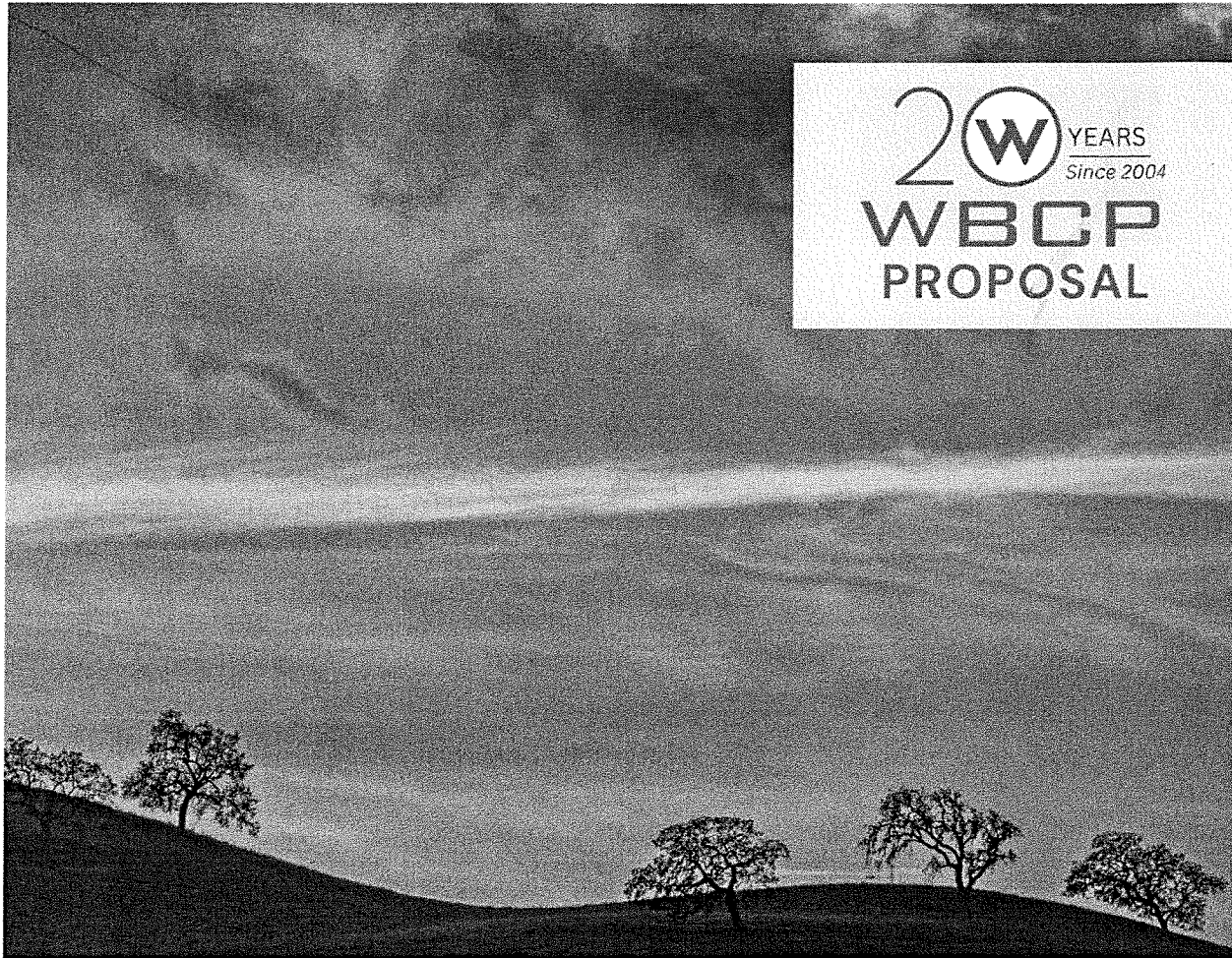
By: _____

Title

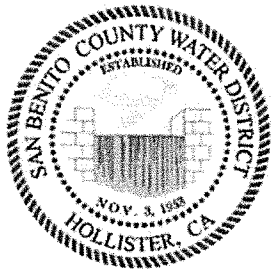
Title

Date

Date



RECRUITMENT SERVICES



**San Benito County
Water District**

DISTRICT ENGINEER

May 30, 2024

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I. COVER LETTER.....

May 30, 2024

Cindy Tyler
HR/Administrative Analyst
San Benito County Water District
30 Mansfield Road
Hollister, CA 95023



RE: San Benito County Water District – District Engineer Recruiting Services

It is our pleasure to submit this proposal for recruitment services to secure your ideal candidate to serve as the District Engineer of the San Benito County Water District. **WBCP has worked on many similar recruitments, and we look forward to the opportunity to partner with your organization on this critical position!**

We trust our proposal will showcase our client-focused recruitment process and will act as a testament that we are passionate about what we do to make our clients happy.

It has been proven that great employees are looking for great employers, not just a paycheck. WBCP provides a broader perspective to recruitment services – going beyond securing the ideal candidate – we brand your organization as an employer of choice. We use eye-catching marketing materials, innovative search practices, and responsive and respectful communications with your applicants and stakeholders. **We guarantee we will fill your position, and we guarantee that placement for 12 months.** We provide a fair and equal recruitment process that also focuses on attracting ethnic and gender-diverse applicant pools.

WBCP is talented at working with you to identify the strengths, challenges, and opportunities of this job, the ideal candidate, and your community and organizational culture. WBCP will work with your stakeholders to design a recruitment strategy that will include a customized engagement process. We will have a series of meetings, discussions, stakeholder interviews, and survey(s) to get to know you, the organization, the community, the culture, and the staff whom the applicable staff.

My team and I know the California candidate marketplace and have many clients in your region, such as **the County of San Benito, San Benito Council of Governments, County of Fresno, County of Merced, Monterey One Water, Valley Water, San Joaquin Tributaries Authority, and City of Milpitas (just to name a few).** We have exceptional experience successfully recruiting for Engineering positions, with several of our recent notable recruitments including, but not limited to:

- City Engineer, City of Milpitas, CA
- City Engineer (Manager of Engineering), City of Berkeley, CA
- City Engineer/Assistant Public Works Director, City of San Rafael, CA
- Director of Engineering, Monterey One Water, CA
- Principal Engineer & Engineering Series, San Rafael Sanitation District, CA
- Engineering Utility Operations & Maintenance Manager, Valley Water, CA

To see a full list of our clients and successful recruitments, visit: <https://tinyurl.com/5t5ery59>

Either I or one of my experienced executive recruiters will take the lead in managing this recruitment. We have over two decades of experience in public sector executive search services and have provided direct search services through WBCP since 2004. My executive recruiters are all highly personable and have unique backgrounds that make them well-equipped to take on your recruitments, as you can see on pages 8 & 9 of this proposal. WBCP now has offices in Oregon, Arizona, North Carolina, and California, including offices in the South Bay Area and Central California.

Confidential

I. COVER LETTER.....

WBCP, Inc. staff are experts in the virtual recruitment process. We are providing these services seamlessly and will be able to effectively support a virtual recruitment process or coordinate in-person interviews and/or hybrid virtual and/or in-person interviews.

Recruiting top talent has become the number-one topic among administrators. New and innovative recruitment strategies are critical to identifying and securing candidates with a deep understanding of how to assess and meet community needs and address future challenges. WBCP understands the complexity of community leadership, and we are prepared to provide a thorough, complete, and fair recruitment process to provide a diverse applicant pool. **Upon our 2023 year-end review, we found that over the last three years, 90% of our applicants and 83% of our candidates placed in positions with our clients came from diverse backgrounds.** In fact, because of our ability to reach diverse applicant pools, we were hired by two national Latino organizations to recruit for an Executive Director and other leadership positions: Latino Public Broadcasting and Radio Bilingüe (two of the largest Latino national nonprofit organization in the U.S.).

Clients choose our firm over others because of our ability to work with your support staff and stakeholder group (including boards, appointed/elected officials, and engaged constituents), manage all details of a recruitment process, and secure great candidates. Our dedication and commitment to the client are complemented by our deep understanding and ability to effectively navigate challenging political climates.

Our clients have great things to say about the quality of the service we provide and the amazing candidates we find them. In fact, many of our clients are return customers. Please feel comfortable reaching out to these organizations to get their feedback directly.

Lastly, I love what I do, and I am passionate about finding exceptional candidates who are also passionate about serving others. My staff and I are driven and desire to exceed client expectations. I appreciate your consideration in retaining our services and hope to have an opportunity to work with you in the future.

Best Regards,



Wendi Brown | Founder/President, WBCP, INC.
wendi@wbcpinc.com | 541-664-0376
www.wbcpinc.com

DIVERSITY

83%

*of WBCP candidates
placed in positions
come from a diverse
background*

II. BACKGROUND & QUALIFICATIONS.....

Principal: Wendi Brown, President

Company Legal Name: WBCP, Inc.

Tax ID: 81-5454037

Website: www.wbcpinc.com

Phone: 866-929-WBCP (9227) / 541-664-0376

Address:

- **Oregon (and WBCP, Inc. Headquarters):** 213 E Main St., Rogue River, OR, 97537; and City of Grants Pass, 97526
- **California:** San Jose, Gilroy, Roseville, and Santa Barbara
- **Arizona:** City of Gilbert, 85233
- **Washington:** City of Seattle, 98107
- **Texas:** City of Dallas, 75077
- **Utah:** City of Salt Lake City, 84121
- **North Carolina:** City of Jacksonville, 28540



WOMEN OWNED

WBCP is a 100% women-owned business, an S Corporation, not part of a parent company, and is a registered small business through the US Small Business Administration (SBA). WBCP is registered to do business in all states we serve, and files and pays California S Corporation and personal income tax to the State of California.

BUSINESS HISTORY

WBCP, Inc. has been in business since 2004, and serves nonprofit and public sector organizations. WBCP offers a variety of services, including: partial and full service search services for individual contributor, supervisor, management and executive management positions; human resources consulting: organizational development, training, classification and compensation studies, analysis and assessments, etc.



II. BACKGROUND QUALIFICATIONS.....

WBCP has over 20 years of experience providing search services for public sector and non-profit organizations. We have successfully secured professionals and provided other consulting services in **California, Arizona, Colorado, Idaho, New York, Oregon, Utah, and Washington.**

Cities of: Anaheim (CA), Arcata (CA), Ashland (OR), Astoria (CA), Atwater (CA), Berkeley (CA), Calistoga (CA), Central Point (OR), Ceres (CA), Chandler (AZ), Colfax (CA), Corte Madera (CA), Culver City (CA), Davis (CA), Dunsmuir (CA), Duval (WA), Fremont (CA), Fresno (CA), Garibaldi (OR), Grants Pass (OR), Gold Hill (OR), Hemet (CA), Hubbard (OR), Independence (OR), Irvine (CA), Laguna Beach (CA), Larkspur (CA), Lincoln (CA), Livermore (CA), Livingston (CA), Long Beach (CA), Medford (OR), Milpitas (CA), Napa (CA), Novato (CA), Oakland (CA), Oxnard (CA), Palo Alto (CA), Park City (UT), Pasadena (CA), Petaluma (CA), Phoenix (AZ), Phoenix (OR), Pismo Beach (CA), Port Hueneme (CA), Redding (CA), Riverside (CA), Rochester (NY), Roseville (CA), Rogue River (OR), Sacramento (CA), San Francisco (CA), San Rafael (CA), Santa Maria (CA), Santa Paula (CA), Santa Rosa (CA), Solvang (CA), Sonoma (CA), Sutter Creek (CA), Talent (OR), Truckee (CA), Ventura (CA), Vernon (CA), Victorville (CA), West Hollywood (CA), and Windsor (CA).

Counties of: Alameda (CA), Colusa (CA), Contra Costa (CA), El Paso (CO), Fresno (CA), Humboldt (CA), Jackson (OR), King (WA), Lake (CA), Lane (OR), Los Angeles (CA), Marin (CA), Mariposa (CA), Mendocino (CA), Merced (CA), Mono (CA), Napa (CA), Nevada (CA), Orange (CA), Placer (CA), Riverside (CA), Sacramento (CA), San Benito (CA), San Bernardino (CA), San Mateo (CA), San Francisco (CA), San Joaquin (CA), San Luis Obispo (CA), Santa Barbara (CA), Santa Clara (CA), Santa Cruz (CA), Shasta (CA), Solano (CA), Sonoma (CA), Stanislaus (CA), Tuolumne (CA), Yuba (CA), and Yolo (CA).

Local and National Councils, Boards, and Districts: Boulder Creek Protection District, California Prison Industry Authority (CALPIA), Cosumnes Community Services District, Hass Avocado Board (HAB), Jackson County Fire District 5, Los Angeles County Employees Retirement Association (LACERA), Mendocino County Air Quality Management District, Metropolitan Transportation Commission (MTC), Modesto Irrigation District, Monterey One Water, Nevada Irrigation District, Newark Chamber of Commerce, North American Blueberry Council/U.S. Highbush Blueberry Council (NABC/USHBC), Oakland Housing Authority, Olivehurst Public Utility District, Orange County Employees Retirement System (OCERS), Port of Long Beach (CA), Placer County Transportation Planning Agency (PCTPA), Rogue Valley Sewer Services, Sacramento Area Flood Control Agency (SAFCA), Sacramento Employment & Training Agency (SETA), Sacramento Public Library Authority, Sacramento Sewer District, Sacramento Suburban Water District, San Benito Council of Governments, San Diego Port Authority, San Joaquin County Employees' Retirement Association (SJCERA), San Rafael Sanitation District (SRSD), Sonoma County Library, Tri-City Mental Health Authority (TCMHA), Truckee-Donner Public Utility District (TDPUD), Tuolumne Utilities District, and Valley Water.

Nonprofit and Joint Powers Authorities (JPAs): Center Point, Central California Legal Services (CCLS), Community Food Bank, Community Works, Dogs for Better Lives/Dogs for the Deaf, Downtown Streets Team, First 5 (Alameda County, California Association, Fresno, Santa Barbara County, San Mateo), Futures Without Violence (Family Violence Protect Fund), Gold Coast Health, Greater Richmond Interfaith Program (GRIP), Los Angeles Unified School District (LAUSD), La Public Media, Latino Public Broadcasting, Northern Valley Catholic Social Service (NVCSS), Options Recovery, Radio Bilingüe, Sacramento Public Library Authority (SPLA), Sacramento Superior Court, Santa Cruz County Animal Services Authority, Teton County Joint Housing Authority (TCJHA), Transitions-Mental Health Association, Valley Consortium for Medical Education (VCME), Water Forum and West Angeles Church of God in Christ.

Private Organizations: CDS Publications, Central California Truck and Trailer, Morton & Pitalo, NAVA, SWEED, Tekmangement, Touchstone Accounting.

Consulting services (classification and compensation services, competency modeling, job description development, job family development, job analysis): City of Fremont, City of Medford, City of Santa Maria, City of Santa Paula, County of Humboldt, County of Mariposa, County of Santa Barbara, and County of San Luis Obispo.

INDUSTRIES

- Organizational Leadership
- Economic Development
- Facilities & Operations
- Financial, Administrative Services, Accounting, Auditing
- Health & Human Services, Housing, Unhoused
- HR, Risk, Labor/Employee Relations
- Information Technology
- Legal, Counsel, Clerk
- Library
- Marketing, Communications, PR
- Parks & Rec, Community Services, Arts
- Planning, Environmental, Community Development, Building, Transit
- Public Safety
- Public Works, Transportation, Engineering



II. BACKGROUND & QUALIFICATIONS.....

BELOW IS A LIST OF SIMILAR RECRUITMENTS WBCP HAS MANAGED:

PUBLIC WORKS, TRANSPORTATION, ENGINEERING

- Chief Operating Officer, Water Utility Enterprise, Valley Water, CA
- Chief Operating Officer, Administrative and Contract Services, Valley Water, CA
- Director of Transportation, County of Riverside, CA
- Director of Engineering, City of Ceres, CA
- Director of Engineering, Monterey One Water, CA
- Director of Utilities, City of Sacramento, CA
- Director of Public Works, City of Solvang, CA
- Director of Public Works, City of Roseville, CA
- Director of Public Works, City of San Rafael, CA
- Director of Public Works, City of Santa Maria, CA
- Director of Public Works, City of Sacramento, CA
- Director of Public Works, City of Ashland, OR
- Director of Public Works, County of Shasta, CA
- Director of Public Works, County of Yuba, CA
- Director of Public Works & Transportation, City of Irvine, CA
- Director of Electric Utility, City of Roseville, CA
- Director of Electric Utility, Truckee Donner Public Utility District (TPUD), CA
- Assistant Director Public Works, County of Marin, CA
- Assistant Director of Public Works, City of Santa Paula, CA
- Assistant Director of Public Works – Transportation, City of Davis, CA
- Assistant Director of Public Works/City Engineer, City of San Rafael, CA
- Assistant Operating Officer of Watershed Stewardship & Planning Div., Valley Water, CA
- Assistant Operating Officer, Treated Water, Valley Water, CA
- Assistant Operating Officer, Dam Safety and Capital Delivery, Valley Water, CA
- City Engineer, City of Milpitas, CA
- Utilities Systems Superintendent, City of Calistoga, CA
- Deputy Director Public Works, Civil/Traffic Engineer, County of Marin, CA
- Deputy Director Public Works/Traffic Engineer, City of San Rafael, CA
- Deputy PW Director/Principal Civil Engineer/Traffic Engineer, City of Santa Maria, CA
- Deputy Public Works Directors: Engineering & Transportation and Operations & Zero Waste, City of Berkeley, CA
- Deputy Transportation Officer & Transportation and Mobility Planning Manager, City of Culver City, CA
- Deputy Operating Officer, Watersheds Design and Construction, Valley Water, CA
- Deputy Operating Officer, Water Utility Capital, Valley Water, CA
- Deputy Operating Officer, Watersheds Operations and Maintenance, Valley Water, CA
- Deputy Operating Officer, Raw Water, Valley Water, CA
- Manager of Public Works – Utilities, City of Milpitas, CA
- Manager of Engineering (City Engineer), City of Berkeley, CA
- Civil Engineering Manager – Structures & Capital Group, County of Santa Barbara, CA
- Street Maintenance Superintendent, City of Roseville, CA
- Unit Manager, Treatment Plant Design & Commissioning Manager, Valley Water, CA
- Unit Manager, Engineering Utility Operations and Maintenance Manager, Valley Water, CA

II. BACKGROUND & QUALIFICATIONS.....

PUBLIC WORKS, TRANSPORTATION, ENGINEERING (CON'T)

- Unit Manager, Asset Management, Valley Water, CA
- Engineering/CIP Manager, City of Petaluma, CA
- Structures and Capital Group Manager, County of Santa Barbara, CA
- Senior Civil Engineer, City of San Rafael, CA
- Senior Civil Engineer, City of Petaluma, CA
- Senior Civil Engineer & Civil Engineer, County of Marin, CA
- Senior Civil Engineer or Associate Civil Engineer, City of San Rafael, CA
- Senior Engineer, City of Roseville, CA
- Senior Engineer, Town of Corte Madera, CA
- Senior Engineer, Environmental/Water Utilities, City of Roseville, CA
- Senior Engineer – Dam Safety, Nevada Irrigation District, CA
- Principal Engineer & Engineering Series, San Rafael Sanitation District, CA
- Principal Engineer, Sacramento Area Flood Control Agency, CA
- Principal Civil Engineer, City of Santa Maria, CA
- Traffic Engineer, City of Pasadena, CA
- Senior Environmental Planner, Valley Water, CA
- Project Engineer/Power Engineer, City of Palo Alto, CA
- Project Director, City of San Rafael, CA
- Electric Project Engineer, City of Palo Alto, CA
- Assistant Engineer & Junior Engineer, City of San Rafael, CA
- Electric Linesperson/Cable Splicer (High Voltage Lineman), City of Palo Alto, CA
- Electric Operations Manager, City of Palo Alto, CA
- Civil Engineer, Project Manager & Assistant Project Manager, Morton and Pitalo, CA
- Industrial / Mechanical Senior Engineer, SWEED, OR
- Multiple Civil Engineering & Project Management Positions, City of Petaluma, CA
- Power Engineering Manager, City of Roseville, CA

Check out our full list of
recruitments here:

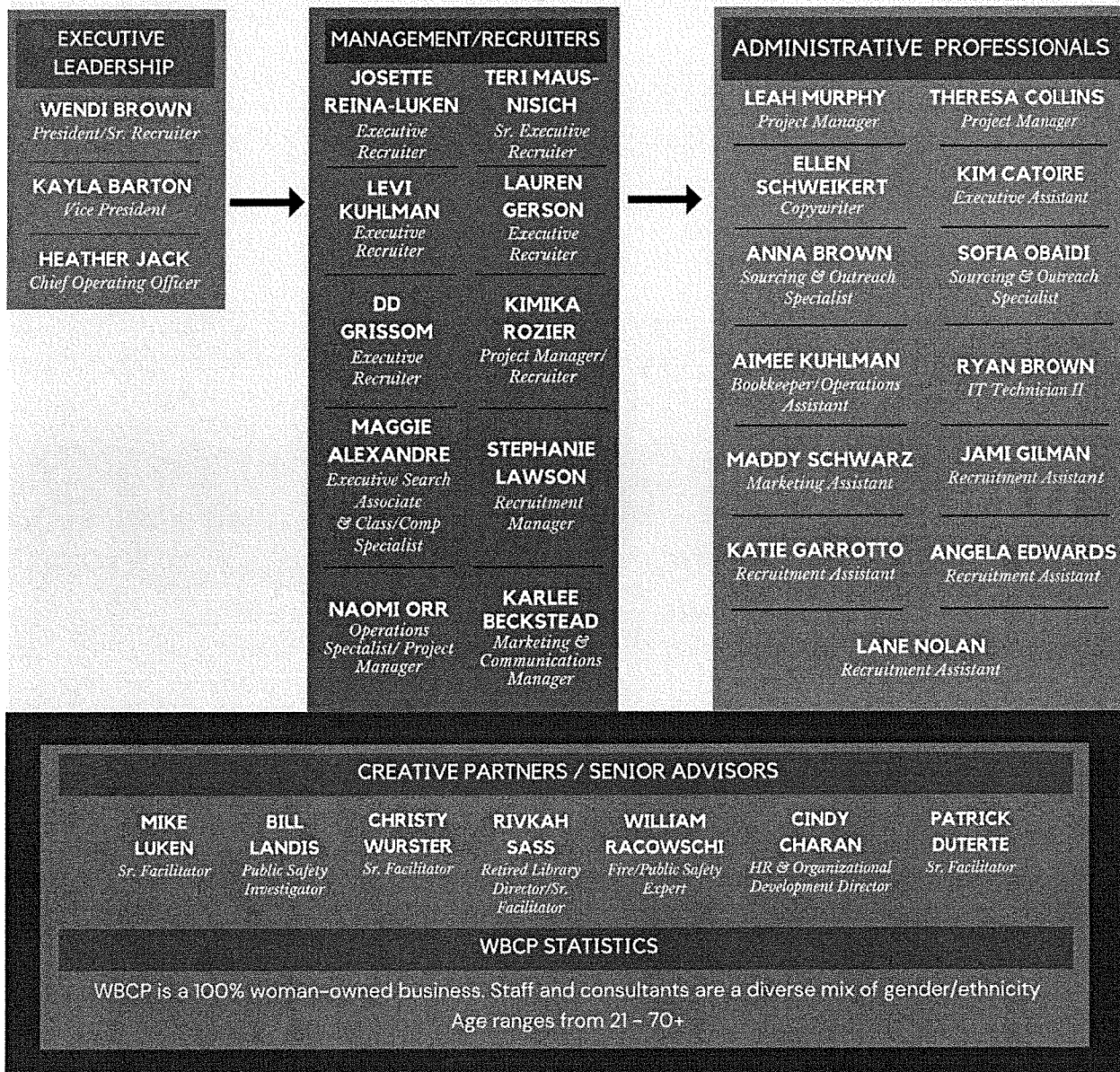
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III. GUARANTEE.....

(1) We guarantee successful placement and will provide continued consulting services at no additional consulting fees (client will pay for any additional direct cost expenses) until a candidate is identified, **OR**

(2) If a candidate selected and appointed by the Client terminates employment for any reason before the completion of the **first 12 months of service**, WBCP will provide the Client with the necessary consulting services required to secure a replacement. Professional consulting services will be provided at no cost to the Client. However, additional expenses will be covered by the Client. The Guarantee is valid for one recruitment/replacement up to a year from their departure.

IV. ORGANIZATIONAL CHART.....



V. WBCP KEY STAFF.....

WENDI BROWN
*Lead Consultant/
 Sr. Executive
 Recruiter*



I am the President of WBCP, with over 20 years of experience in marketing and advertising and combine this with my background in recruiting to successfully place hard-to-fill, management, and executive positions. My team and I are passionate about helping organizations improve their recruitment services, place great talent, conduct department assessments, redesign antiquated processes, revise job descriptions, conduct salary and benchmark studies, and more. I have worked in various industries – advertising and public relations, national real estate franchisor, global manufacturing – and I have worked with nonprofit and public sector organizations since 1999. Formerly, I was an internal Human Resources Consultant for the County of Orange, California, providing countywide communications, human resources, executive search, and recruiter training services to the Assistant Chief Executive Office/Human Resources Director and, at that time, 25 decentralized departments, with 17,000 employees, serving a community of 300,000. I have a Bachelor's of Science in Business Administration with an emphasis in Marketing from Colorado Technical University; have earned several certificates in Project Management, Global Business, Marketing, and Human Resources; and working toward a Master's in Management at Southern Oregon University

TERRI MAUS-NISICH
Sr. Executive Recruiter



Terri Maus-Nisich holds a pivotal role as one of our Senior Executive Recruiters, leveraging her extensive background as a distinguished leader in local government. With a local government career spanning over 40 years, Terri's journey includes transformative roles within the County of Santa Barbara, where she ascended from Parks Director to Assistant County Executive Officer, overseeing vital municipal and health/human service departments. Her remarkable impact encompasses leadership in Homeless Services, Communications, and Emergency Management, driving community engagement, disaster recovery, and support for vulnerable populations. Before her tenure in Santa Barbara, Terri spent 15 years with the City of Santa Clarita in roles ranging from analyst to Deputy City Manager. Throughout her remarkable career, Terri prioritized strategic planning, organizational development, and innovative problem-solving, garnering numerous awards. She holds a Bachelor's Degree from UC Santa Barbara, a Masters of Public Administration from Cal State Northridge, and a graduate certificate from Harvard University's JFK School of Government.

V. WBCP KEY STAFF.....

LEVI KUHLMAN

Executive Recruiter



Levi Kuhlman is an Executive Recruiter at WBCP, and an experienced professional with a multifaceted career spanning across executive recruitment, real estate, and entrepreneurship. He has worked extensively with local municipalities, special districts, and not-for-profit organizations across the Western region, with a focus in California, Oregon, and Idaho. Levi has conducted many successful recruitments in various industries including planning, rent stabilization and housing, engineering, finance, city management, transportation and transit, community development, building and safety, public safety, risk management, and information technology. Levi serves as a skilled and diplomatic liaison, earning a reputation for his personalized approach to recruiting. Before joining the ranks of WBCP, he advocated on behalf of tenants, landlord, and clients. With a diverse skill set and a commitment to excellence, Levi continues to make significant contributions to WBCP, his clients, and broadening the professional community one recruitment at a time.

LAUREN GERSON

Executive Recruiter



Lauren Gerson is a seasoned Executive Recruiter at WBCP, where she draws on over 15 years of experience in career services, customer relations, and operations. Her recruiting expertise extends across various industries, with notable success in health and human services, utilities, and finance. Lauren has helped organizations across multiple states fill hard-to-hire positions at every level, from individual contributors to executives. Lauren's diverse professional journey began in operations and events management, where she honed her expertise in human resources, business management, and regulatory compliance. She later transitioned to career services, and prior to joining WBCP, worked with a career coaching company helping job-seekers better leverage their skills and overcome barriers to employment. Lauren holds a Bachelor's degree in Philosophy from Whittier College. She brings a unique perspective to her role, and is committed to making a positive impact both professionally and personally. With her unwavering dedication and client-centric focus, Lauren continues to drive success and excellence in executive recruitment at WBCP.

JOSETTE REINA- LUKEN

Executive Recruiter



Josette, an Executive Recruiter at WBCP, specializes in government finance and the water industry with nearly 30 years of experience. Her career began in IT, managing software implementations and leading training and sales teams. After earning her MBA, she transitioned to municipal agencies, holding various management positions, including Administrative Manager and Financial Manager. With expertise in budgeting, strategic planning, and organizational development, Josette has made significant contributions to the agencies she's served. She holds a Bachelor's Degree in Political Science/Public Administration from the University of South Florida, an MBA from the University of Phoenix, and certificates in Human Resources from the California State University and Leadership from the University of Davis.

V. WBCP KEY STAFF.....

KIMIKA ROZIER

*Recruiter/Project
Manager*



Kimika brings a diverse and dynamic background to her role as Project Manager/Recruiter at WBCP, Inc. Her career journey began on the volleyball courts, where she excelled as a professional player before transitioning into the role of a volleyball agent in Canada. This experience laid the foundation for her expertise in recruiting, honing skills that she further developed while recruiting college athletes. In 2019, Kimika pivoted into the corporate world, leveraging her mathematics background to carve out a successful career in finance and accounting. She served as a Finance and Accounting Recruiting Manager at prominent firms. Throughout her career, Kimika has utilized her project management skills extensively, especially in her capacity as a full desk recruiter. With over ten years of recruiting experience, including four years within the corporate agency sector, Kimika brings a wealth of knowledge, a unique perspective, and proven expertise to her role at WBCP, Inc.

KAYLA BARTON

Vice President



Kayla Barton serves as the Vice President of Operations and Administration at WBCP. With over a decade of experience, she has adeptly led diverse and collaborative teams across various sectors, including high-growth retail chains, large-scale manufacturing, and start-up ventures. Kayla is known for her balanced approach to enhancing operational efficiencies, streamlining processes, and implementing innovative strategies that not only reduce expenses but also boost customer engagement. She is deeply committed to fostering inclusive workplace cultures where every team member feels heard and valued. Known for her ability to scale both teams and processes effectively, Kayla has built a successful track record in supporting the expansion and success of growing businesses.

HEATHER JACK

*Chief Operating
Officer*



Heather Jack is WBCP's Chief Operating Officer and lead Project Manager. Since starting at WBCP in 2015, she has grown into an integral part of the business. Heather uses her strong organizational skills and attention to detail to support all recruitments from start to finish, coordinate timelines, oversee the team's productivity. Meeting clients' deadlines and major milestones is one of Heather's top priorities, making her our go-to person for all things calendar and project management-related. Heather also assists with projects in human resources with several municipalities in Oregon and California. Other aspects of her role include supporting employee engagement, salary and benchmark studies, and business operations. During her time at WBCP, Heather has modernized processes and scaled technology systems for the company. Prior to working with WBCP, Heather worked at Hannon Library, developing organizational, research, and interpersonal skills. Heather has a Bachelor of Science degree in Anthropology and a double minor in Environmental Studies and French from Southern Oregon University.

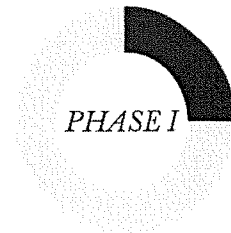
REVIEW OTHER EMPLOYEES & CONSULTANT
PARTNERS ON OUR WEBSITE:
WWW.WBCPING.COM/WBCP-TEAM

VI. RECRUITMENT STRATEGY / PHASES.....

WBCP knows how to customize your search strategy to meet your unique recruitment needs. We customize your recruitment based on the specific needs, target audience, and challenges for each recruitment; however, below is a baseline approach for most recruitments.

CLIENT & STAKEHOLDER MEETINGS

We require the Client and/or Search Committee, and other stakeholders identified by the Client, be involved in the initial and final phases of this recruitment. These are critical phases to ensure we obtain a clear sense of the priorities and the successful hire of the right candidate. WBCP will meet with various stakeholders as warranted by the Client and the level of the position in the organization. These meetings will allow us an opportunity to gather information and gain knowledge about the organization, community, and unique aspects of the recruitment to design the ideal candidate professional profile, advertising materials, and strategic approach



FEEDBACK OUTCOME / TIMELINE DEVELOPMENT

Following the Client/stakeholder meetings, we will develop a detailed timeline for the recruitment along with a proposed advertising plan for approval.

CREATIVE DEVELOPMENT

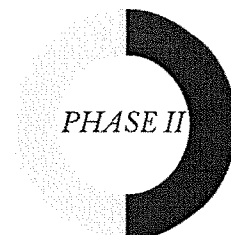
Immediately following the client feedback activities, we will draft the competencies for the recruitment and advertising material/recruitment brochure for the Client's review. This information will summarize what was learned from Client-related interviews and will be used to advertise the opening.

MARKETING STRATEGY & IMPLEMENTATION

WBCP will execute a customized marketing/ad plan once the job announcement is created. An ad plan could include the following (based on assumptions), and will be customized based on information gathered in Phase I:

DIGITAL ADVERTISING WITH DIVERSITY IN MIND

WBCP utilizes digital advertising to obtain diverse applicant pools, leveraging local and national job boards, associations, and social media. In partnership with a diversity platform, our postings reach up to 600 local employment and diversity websites, connecting across 15,000+ community organizations and niche sites, tapping into a job bank of 2 million resumes. Our 2023 review indicates that 83% of candidates placed with WBCP clients have diverse backgrounds — a 21% increase from last year's review.



EMAIL & DIRECT MAIL ADVERTISING

In addition to tapping into WBCP's existing pool of potential applicants, we have the capability to access various professional lists. We actively seek out additional lists through associations, contacts, and other strategic channels.

SOURCING/HEADHUNTING

WBCP employs a proactive approach by reaching out to targeted individuals and cultivating new connections through referrals from reputable sources. As a LinkedIn recruiter, we harness the power of over 350 million profiles to identify and engage with ideal candidates. Additionally, WBCP utilizes cutting-edge AI tools for precise Boolean searches, enabling us to uncover niche candidates effectively.

COMMUNICATION WITH CLIENT

We will provide weekly updates on the progress of this search unless the client prefers more or less frequent communications. We tailor our communications in accordance with our Client's needs.

VI. RECRUITMENT STRATEGY / PHASES.....

RESUME ASSESSMENT

WBCP will review resumes as they are received and/or at the close of the recruitment. Those candidates determined to be the most highly qualified will be selected for a screening interview.

SCREENING INTERVIEWS / REPORT TO CLIENT

WBCP does not restrict the number of applicants or candidates to be screened. Rather, we interview candidates who meet our ideal candidate criteria; frequently this group amounts to 20 candidates, or on average 20% of the applicant pool. Following the completion of the phone screen interviews, we will develop a report/recommended shortlist of candidates, which includes: resumes, cover letters, and a one-page profile summary of candidates' professional history, including a brief overview of WBCP's assessment and the results of their phone screen. We will meet with the selection committee/Client to review this report and select candidates for interviews. In this meeting, we will review the recruitment plan and discuss the final stages of the selection process.



COMMUNICATION WITH CANDIDATES

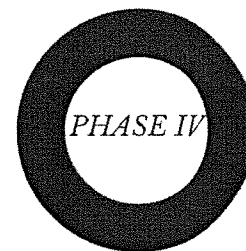
WBCP will take responsibility for communicating with the applicants/candidates during each phase of the search process and Client should refer any inquiries from potential or existing applicants directly to WBCP.

SELECTION PROCESS

WBCP will design and administer an appropriate final selection process based on the needs of the Client (tailored to the need and recruitment). WBCP will facilitate the invitation and coordination of these meetings/interviews and provide additional assessment tools/recommendations such as interview questions, writing and presentation exercises, problem solving scenarios, etc.

COMMUNICATION WITH CLIENT

Following the interviews and the Client's top candidate(s) selection, we will assist the Client with facilitating a thorough background and reference check. A typical approach includes a review of federal, state, and local criminal background checks and academic verification by a licensed background agency. Reference checks are conducted over the phone by a senior consultant and a final report is provided to the Client. References are completed on candidate(s) being considered after initial/panel interviews.



NEGOTIATIONS

Once the client reviews and is comfortable with the findings in the background and reference report, we are available to assist with negotiations on compensation, benefits, start date, and other transition details.

VII. SCOPE OF WORK.....

- Facilitate initial kick-off meeting with Client and other meetings that may include Executive Leadership, staff, community, and other stakeholders to assist with identifying the ideal candidate profile.
- Assist Client hiring authority/stakeholders in modifying the job description (as needed), and develop a recruitment announcement, marketing materials, and advertising plan for the recruitment.
- Attend all other meetings and engagements as needed or identified by the Client.
- Implement advertising plan including: publication, headhunting, direct mail, and other online and email marketing efforts.
- Provide timely updates and progress reports to the client regarding search services; every two weeks or as Client identifies is needed.
- Preliminary internet searches will be conducted on recommended candidates.
- Coordinate interview panel(s) as needed, or coordinate this process with Client.
- Receive and review applicants and screen those applicants to identify top candidates. Top screened paper applicants will be video/phone screened by recruiter to identify the key competencies (technical and interpersonal) to assist in identifying the top group of candidates who will be recommended at the Client/WBCP shortlist meeting.
- Facilitate shortlist meeting with Client – review and select candidates who will be invited to interview.
- Coordinate invitations to candidates.
- Develop interview questions and other selection details to meet specific needs and identify key competencies of candidates.
- Facilitate interviews with panel(s).
- Background and reference checks will be conducted with candidates who are identified as final candidates after initial Client interviews have been conducted. Background checks will typically include the following: criminal (local, state, and federal), education, credit, social security. References will be conducted based on a 360-degree perspective and will include staff, peers, and superiors. Onsite background services are available at an additional fee (see fees for details)
- Facilitate offer and negotiations with selected candidate; as directed by Client.

VIII. RECRUITMENT TIMELINE.....

*BELOW IS A SAMPLE OF AN EXECUTIVE SEARCH TIMELINE THAT
WBCP WILL CUSTOMIZE FOR THIS RECRUITMENT*

Week 1:

- Secure services with search firm, WBCP, Inc.
 - WBCP can schedule a Kickoff meeting as soon as we are selected.
- WBCP: review search parameters and recruiting processes with Client
 - Interview with hiring authority and other stakeholders for competencies
 - Identification of advertising venues and ideal candidate prospects
 - Calls, meetings, or coordination with other stakeholders for information gathering

Weeks 1 + 2:

- Develop and approvals: recruitment process, deadlines, ad plan and strategy, recruitment timeline and brochure
- Print coordination (if applicable)

Weeks 2 + 3:

- **OPEN RECRUITMENT AND AD PLAN:** Implement marketing plan and direct mail (if applicable)
- Secure panel member calendars
- Timeline may be extended if direct mail piece is included (i.e., print/postage)
- Finalize panel members and interview logistics and invitations to panel members

Weeks 4, 5, + 6:

- Receive applications –Collect and source applicants will continue until recruitment closes

Weeks 7 + 8:

- **CLOSE RECRUITMENT AND ADVERTISING**
- Conduct initial phone screen to identify shortlist of candidates
- Preliminary check on shortlist candidates (Google search)
- Candidate profiles developed and short list recommendations to client

Weeks 9 + 10:

- **MEETING – Client confirms selection of candidates to be advanced to panel interviews**
- Finalize questions, presentation, in-basket (as determined)
- Coordinates invitations with selected top candidates (shortlist)
- Produce panel candidate interview packets

Weeks 10 + 11:

- WBCP facilitates interview process – Interview process will be customized based on client and community needs:
 - **Day 1: Panel Interviews Conducted; Day 2: 2nd Interviews with executive leaders;**
 - 3rd interviews may be scheduled as needed with Boards/Commissions, etc.;
 - As needed schedule staff and/or community discussions/meetings

Week 12:

- WBCP conducts background and reference checks (backgrounds may be conducted by Client if current contract exists)
- WBCP conducts full reference checks for candidate(s) selected for Board/Commission interviews; or when Client is interested in making an offer

NEGOTIATIONS / HIRE:

- Hire date to accommodate possible candidate relocation
- Client (WBCP available to assist in process) conducts offer and facilitates salary negotiations with preferred candidate

IX. REFERENCES.....

1-Monterey One Water, California

Positions Filled:

- Director of Engineering

Contact Information:

- Diane Ooms, Principal Personnel Analyst - DOoms@marincounty.org | 415-473-3045

2-San Joaquin Tributaries Authority, California

Positions Filled:

- Executive Director (active)

Contact Information:

- Jennifer Persike, President/Founder, JP&CO - jp@jenniferpersike.com | 916-296-3981

3-San Rafael Sanitation District, California

Positions Filled:

- Principal Engineer & Engineering Series

Contact Information:

- Alissa Curtin, -Alissa.Curtin@cityofsanrafael.org

4-Valley Water (Formerly Santa Clara Valley Water District), California

Positions Filled:

- Engineering Utility Operations & Maintenance Manager
- Associate Civil Engineer, Dam Safety

Contact Information:

- Courtney Letts, Supervising Program Administrator - CLetts@valleywater.org | 408-630-2981

X. MARKETING MATERIAL EXAMPLES.....

*Click below to see our marketing samples for similar positions. To see all of our brochures, visit: wbcpinc.com/closed-jobs-private/ and use the password: #wbcp202212**

- Director of Engineering, Monterey One Water, CA
- Executive Director, San Joaquin Tributaries Authority, CA
- City Engineer/Public Works Director, City of Hemet, CA
- Manager of Engineering (City Engineer), City of Berkeley, CA
- City Engineer/Director of Engineering Services, City of Ceres, CA
- City Engineer/Assistant Public Works Director, City of San Rafael, CA
- Principal Engineer & Engineering Series, San Rafael Sanitation District, CA
- Senior Civil Engineer & Civil Engineer, County of Marin, CA
- Senior Civil Engineer or Associate Civil Engineer, City of San Rafael, CA

XI. COST PROPOSAL.....

WBCP will not limit the number of hours we work on a recruitment, rather we charge a flat rate and will spend the time necessary to ensure we are successful. Consulting fees will be billed in thirds at the beginning (open for applications and advertising campaign launched), middle (shortlist selection), and end of the recruitment process (selection made and background/ references concluded).

SERVICE COST PER RECRUITMENT DISTRICT ENGINEER

Description of Services/Deliverables:	Inclusive Rate per Recruitment:
Consulting Services: Phases I-IV in the proposal's recruitment strategy/phases section.	\$24,900 (flat rate)
Expenses Include: Travel to client location (up to 1 trip); document shipping fees/delivery charges to facilitate virtual meetings, panel packet content; fees for background and reference checks; may include fee for one additional consultant to travel (and related expenses) and facilitate an additional panel for one day (\$700/day); brochure/graphic design (\$950); marketing and advertising which may include: print and postage (if applicable); online job boards; social media; sourcing; and may include flat fee pricing for: LinkedIn \$395, InMails \$300, Circa Diversity Job Boards \$295, Zoom Info \$299. These expenses will be billed based on what is expended and based on the needs of the client/recruitment.	\$4,500 - \$6,500 (direct expenses not-to-exceed)

Force Majeure: Client agrees that WBCP, Inc. is not responsible for any events or circumstances beyond its control (e.g., including but not limited to war, riots, embargoes, strikes, and/or Acts of God) that prevent WBCP, Inc. from meeting its obligations under this Agreement.

Work Performed Out Of Scope: To provide the best results for our clients, we strongly recommend a steadfast commitment to agreed-upon dates/times for critical recruitment milestones (shortlist meeting and interview dates). Any timeline changes to agreed upon dates after a recruitment has been opened may result in additional charges at our hourly rate.

XII. OTHER.....

INSURANCE

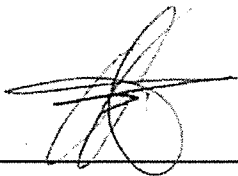
WBCP and its sub-consultants have reviewed the contractual agreement and the Insurance Requirements. If selected, WBCP will execute said agreement and will provide the required insurance documents. WBCP will submit certificates of insurance as evidence of the required coverage limits. Insurance policies include: liability, errors and omissions, workers compensation, and vehicle insurance.

CONFIDENTIALITY SAFEGUARDS

Confidentiality is paramount in the work we do. We ensure that the client and candidate information we receive, and conversations with our client (and certainly discussions in closed session) are kept confidential. There are several physical safeguards we have in place including: locked and alarmed office space, password, and encryption protected information on our computers and servers, multiple backup systems. As information is shared with our client, we discuss the importance of confidentiality and why it is important to the candidates they are considering but also brands the organization appropriately. We also ask candidates who are interviewed to keep candidate information confidential, as they may see or meet a candidate during the process. We emphasize that confidentiality is not just until the recruitment is completed, and a candidate is hired, confidentiality is in perpetuity. Leaked information is not a reputation that a client wants to receive, as this could deter future applicants from applying.

ORGANIZATIONAL DIVERSITY STATEMENT

WBCP embraces cross-cultural diversity and we are committed to equitable treatment and elimination of discrimination in all its forms at all organizational levels and throughout all consulting practices, including search services. We strive to reach diverse groups of people to inform them of leadership opportunities. **Upon our 2023 year-end review, we found that over the last three years, 90% of our applicants and 83% of our candidates placed in positions with our clients came from diverse backgrounds.** We will make extensive efforts to attract a qualified applicant pool that represents a broad range of gender and ethnically diverse individuals.



Wendi Brown, President

MAY 30, 2024

Date

Client, Title

Date

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**San Benito County Water District
Agenda Transmittal**

Agenda Item:

7

Meeting Date: June 26, 2024

Submitted By: Jeff Cattaneo

Presented By: Jeff Cattaneo

Agenda Title: Consider Resolution for the San Benito County Water District, Acting as the Groundwater Sustainability Agency for the North San Benito Groundwater Basin, Requesting the County of San Benito to Collect a Groundwater Management Fee on the Property Tax Rolls

Detailed Description:

On July 14, 2021, the Board of Directors, acting as the Groundwater Sustainability Agency, adopted a Groundwater Management Fee (Fee) in compliance with the requirements of California Water Code section 10730(a). This fee is a per acre charge based upon the type of land usage classification (i.e. Areas benefitting from GSP, Upland Areas, M & I Areas).

Annually, the Board of Directors must adopt a resolution requesting the County of San Benito collect the Fee by placing the charge on property tax rolls for benefitting parcels outside of the City of Hollister, Sunnyslope County Water District and City of San Juan Bautista. The charge for parcels within those service areas will be billed directly to those agencies.

There are a total of 3130 parcels that will be assessed. The total amount to be collected by this action is \$450,446.

Prior Committee or Board Action(s):

Resolutions 2021-13, 2021-14, 2022-18, 2023-15

Financial Impact: X Yes No

Funding Source/ Recap: N/A

Material Included for Information/Consideration:

Draft Resolution

Recommendation: Staff recommends that the Board approve Resolution 2024-24 to request the County to Collect the Groundwater Management Fee.

Action Required: X Resolution Motion Review

Board Action

 X Resolution No. Motion By Second By

Ayes Abstained

Noes Absent

Reagendized Date No Action Taken

RESOLUTION NO. 2024-24

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SAN BENITO COUNTY WATER DISTRICT,
ACTING AS THE GROUNDWATER SUSTAINABILITY AGENCY
FOR THE NORTH SAN BENITO GROUNDWATER BASIN,
REQUESTING THE COUNTY OF SAN BENITO TO COLLECT
A GROUNDWATER MANAGEMENT FEE ON THE PROPERTY TAX ROLLS**

WHEREAS, on July 14, 2021, the Board of Directors of the San Benito County Water District, acting as the groundwater sustainability agency for the North San Benito Groundwater Basin (the “San Benito County Water District GSA”), duly adopted and levied a Groundwater Management Fee pursuant to the authority and in compliance with the requirements of California Water Code section 10730(a);

WHEREAS, California Water Code section 10730(d) authorizes the San Benito County Water District GSA (the “GSA”) to request collection of the Groundwater Management Fee in the same manner as ordinary municipal ad valorem taxes;

WHEREAS, a list of parcels and the amount of the Groundwater Management Fee to be collected for each parcel for Fiscal Year 2024-2025 (the “2024-2025 Roll”) has been prepared in compliance with the requirements of California Water Code section 10730(d)(2), and is on file with the General Manager of the San Benito County Water District, which 2024-2025 Roll is included herein by reference;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Benito County Water District, acting as the San Benito County Water District GSA, that the GSA hereby requests the County of San Benito to collect, on the County property tax rolls for fiscal year 2024-25, the Groundwater Management Fee in the amounts shown with respect to the parcels on the 2024-2025 Roll.

BE IT FURTHER RESOLVED that the General Manager of the San Benito County Water District is authorized and directed to deliver a copy of this Resolution and 2024-2025 Roll and all pertinent information to the San Benito County Auditor-Controller and Board of Supervisors by August 1, 2024.

BE IT FURTHER RESOLVED that the President of the Board is authorized to sign this Resolution on behalf of the Board and the GSA.

PASSED AND ADOPTED by the Board of Directors of the San Benito County Water District, acting as the San Benito County Water District GSA, at a regular Board Meeting, this 26th day of June 2024 by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

(Signature of presiding Board member
Attested by Board Secretary
Resolution #2024-24)

Andrew Shelton
President

ATTEST:

Barbara L. Mauro
Board Secretary

\$6.23

Assessor's Parcel Number	Parcel Acreage	Benifitting Acreage	Percent Parcel In Basin	In Basin APN Charge to SBC	Tax Code
002-230-001-000	16.36	16.36	100	\$102.20	93100
002-240-010-000	1.79	1.79	100	\$11.40	93100
002-240-011-000	1.75	1.75	100	\$11.20	93100
002-240-018-000	3.21	3.21	100	\$20.20	93100
002-240-019-000	3.69	3.69	100	\$23.20	93100
002-240-020-000	3.77	3.77	100	\$23.70	93100
002-250-004-000	29.09	29.09	100	\$181.50	93100
002-250-005-000	10.1	10.1	100	\$63.20	93100
002-310-002-000	11.06	11.06	100	\$69.20	93100
002-500-002-000	15.23	15.23	100	\$95.10	93100
002-550-003-000	9	9	100	\$56.30	93100
002-550-004-000	3	3	100	\$18.90	93100
002-550-007-000	0.78	0.78	100	\$5.10	93100
002-550-008-000	18.07	18.07	100	\$112.80	93100
002-550-016-000	3.77	3.77	100	\$23.70	93100
002-550-017-000	3.16	3.16	100	\$19.90	93100
002-550-018-000	3.8	3.8	100	\$23.90	93100
002-550-019-000	1.04	1.04	100	\$6.70	93100
002-620-062-000	0.65	0.65	100	\$4.30	93100
011-030-005-000	7.54	4.688374706	62.18003589	\$29.50	93100
011-030-006-000	3.8	3.8	100	\$23.90	93100
011-030-038-000	7.47	0.713264995	9.548393503	\$4.70	93100
011-030-046-000	2.04	1.989798487	97.53914152	\$12.60	93100
011-030-061-000	5.45	2.782005244	51.04596778	\$17.60	93100
011-070-003-000	5.76	5.76	100	\$36.10	93100
011-070-004-000	5.37	5.37	100	\$33.70	93100
011-140-006-000	0.68	0.68	100	\$4.50	93100
011-140-007-000	29.03	21.40438059	73.73193452	\$133.60	93100
011-140-014-000	3.14	3.14	100	\$19.80	93100
011-140-017-000	6.67	6.67	100	\$41.80	93100
011-140-022-000	13.36	13.36	100	\$83.50	93100
011-140-028-000	3.53	3.53	100	\$22.20	93100
011-140-032-000	5.11	5.11	100	\$32.10	93100
011-140-034-000	4.92	4.92	100	\$30.90	93100
011-140-035-000	5.967	5.967	100	\$37.40	93100
011-140-036-000	4.3	4.3	100	\$27.00	93100
011-140-038-000	2.74	2.74	100	\$17.30	93100
011-140-039-000	0.94	0.94	100	\$6.10	93100
011-140-040-000	5.67	5.67	100	\$35.60	93100
011-140-041-000	1.95	1.95	100	\$12.40	93100
011-140-042-000	12.16	12.16	100	\$76.00	93100
011-140-043-000	12.75	12.75	100	\$79.70	93100
011-140-044-000	5.03	5.03	100	\$31.60	93100

011-140-045-000	5.29	4.272855631	80.77231816	\$26.90	93100
011-140-046-000	3.84	3.84	100	\$24.20	93100
011-140-047-000	20.04	20.04	100	\$125.10	93100
011-140-048-000	9.22	9.22	100	\$57.70	93100
011-140-049-000	10.81	10.81	100	\$67.60	93100
011-140-050-000	5.17	1.943000475	37.58331421	\$12.40	93100
011-140-051-000	5.28	5.238484617	99.2137238	\$32.90	93100
011-200-002-000	18.89	18.89	100	\$117.90	93100
011-200-005-000	13.75	13.75	100	\$85.90	93100
011-200-006-000	0.4	0.4	100	\$2.70	93100
011-200-007-000	9.08	9.08	100	\$56.80	93100
011-200-010-000	53.33	25.38411084	47.59818271	\$158.40	93100
011-200-020-000	10.94	10.0127687	91.52439397	\$62.60	93100
011-200-024-000	15.47	15.47	100	\$96.60	93100
011-200-025-000	4.46	2.135309665	47.87689832	\$13.60	93100
011-200-026-000	4.9	4.9	100	\$30.80	93100
011-200-027-000	5	5	100	\$31.40	93100
011-200-028-000	1.63	1.63	100	\$10.40	93100
011-200-029-000	5	5	100	\$31.40	93100
011-200-031-000	34.36	14.66263891	42.67357076	\$91.60	93100
011-200-034-000	13.44	13.44	100	\$84.00	93100
011-200-035-000	5.16	5.16	100	\$32.40	93100
011-200-040-000	5.54	5.54	100	\$34.80	93100
011-200-041-000	5.12	5.12	100	\$32.10	93100
011-200-042-000	5.13	4.716457708	91.93874675	\$29.60	93100
011-200-043-000	5.1	5.1	100	\$32.00	93100
011-200-044-000	5.34	2.335772878	43.74106513	\$14.80	93100
011-200-046-000	5.02	2.887810263	57.52610085	\$18.20	93100
011-200-048-000	5.43	2.307126513	42.48851773	\$14.60	93100
011-200-049-000	5.01	5.01	100	\$31.50	93100
011-200-050-000	5	5	100	\$31.40	93100
011-200-051-000	19.48	19.48	100	\$121.60	93100
011-250-005-000	6.83	4.361037299	63.85120496	\$27.40	93100
011-250-014-000	20.41	1.222634311	5.990368993	\$7.90	93100
011-250-015-000	1.5	1.5	100	\$9.60	93100
012-010-006-000	0.55	0.55	100	\$3.70	93100
012-010-007-000	3	3	100	\$18.90	93100
012-010-015-000	34.17	34.17	100	\$213.10	93100
012-010-018-000	4.24	4.24	100	\$26.70	93100
012-010-019-000	3.12	3.12	100	\$19.70	93100
012-010-023-000	107.26	107.26	100	\$668.50	93100
012-010-024-000	74.86	74.86	100	\$466.60	93100
012-010-025-000	5.71	5.71	100	\$35.80	93100
012-010-027-000	5	5	100	\$31.40	93100
012-010-028-000	6.94	6.94	100	\$43.50	93100
012-010-029-000	50	50	100	\$311.80	93100
012-010-030-000	126.03	126.03	100	\$785.40	93100

012-010-031-000	21.25	21.25	100	\$132.60	93100
012-020-001-000	10	10	100	\$62.60	93100
012-020-021-000	167.78	167.78	100	\$1,045.50	93100
012-020-022-000	40.67	40.67	100	\$253.60	93100
012-020-023-000	12.8	12.8	100	\$80.00	93100
012-030-003-000	1.36	1.36	100	\$8.70	93100
012-030-008-000	10.89	10.89	100	\$68.10	93100
012-030-011-000	4.13	4.13	100	\$26.00	93100
012-030-017-000	3.05	3.05	100	\$19.30	93100
012-030-019-000	17.88	17.88	100	\$111.60	93100
012-030-020-000	1.05	1.05	100	\$6.80	93100
012-030-023-000	2.51	2.51	100	\$15.90	93100
012-030-028-000	6.08	6.08	100	\$38.10	93100
012-030-030-000	6.07	6.07	100	\$38.10	93100
012-030-031-000	5.07	5.07	100	\$31.80	93100
012-030-033-000	5.85	5.85	100	\$36.70	93100
012-030-035-000	5.16	5.16	100	\$32.40	93100
012-030-036-000	5.36	5.36	100	\$33.60	93100
012-030-037-000	5.07	5.07	100	\$31.80	93100
012-030-038-000	5.07	5.07	100	\$31.80	93100
012-030-039-000	5	5	100	\$31.40	93100
012-030-040-000	5.11	5.11	100	\$32.10	93100
012-030-041-000	5.23	5.23	100	\$32.80	93100
012-030-042-000	5.87	5.87	100	\$36.80	93100
012-030-043-000	1.04	1.04	100	\$6.70	93100
012-030-045-000	104.42	104.42	100	\$650.80	93100
012-040-010-000	2.5	2.5	100	\$15.80	93100
012-040-021-000	45.01	35.93789796	79.8442523	\$224.10	93100
012-040-022-000	25.26	25.26	100	\$157.60	93100
012-040-035-000	1.52	1.52	100	\$9.70	93100
012-040-036-000	3.32	3.32	100	\$20.90	93100
012-040-037-000	0.76	0.76	100	\$5.00	93100
012-040-039-000	6.24	6.24	100	\$39.10	93100
012-040-042-000	15.16	15.16	100	\$94.70	93100
012-040-044-000	44.95	44.95	100	\$280.30	93100
012-040-045-000	15.8	15.8	100	\$98.70	93100
012-040-046-000	2.82	2.82	100	\$17.80	93100
012-040-047-000	0.31	0.31	100	\$2.20	93100
012-040-049-000	6.08	6.08	100	\$38.10	93100
012-040-051-000	18.14	18.14	100	\$113.30	93100
012-040-053-000	1	1	100	\$6.50	93100
012-040-054-000	4.15	4.15	100	\$26.10	93100
012-040-055-000	1.3	1.3	100	\$8.30	93100
012-040-056-000	5.22	5.22	100	\$32.80	93100
012-040-057-000	5.8	5.8	100	\$36.40	93100
012-040-058-000	5.62	5.62	100	\$35.30	93100
012-050-007-000	0.09	0.09	100	\$0.80	93100

012-050-009-000	68.54	68.54	100	\$427.30	93100
012-050-016-000	54.15	54.15	100	\$337.60	93100
012-050-019-000	55.2	55.2	100	\$344.10	93100
012-050-020-000	50.86	50.86	100	\$317.10	93100
012-060-001-000	80	80	100	\$498.70	93100
012-060-002-000	73.49	73.49	100	\$458.10	93100
012-060-003-000	16.16	16.16	100	\$100.90	93100
012-060-004-000	64.61	64.61	100	\$402.80	93100
012-070-001-000	247.69	247.69	100	\$1,543.40	93100
012-070-003-000	86.31	86.31	100	\$538.00	93100
012-080-002-000	100	100	100	\$623.30	93100
012-080-003-000	56.56	56.56	100	\$352.60	93100
012-080-004-000	25.94	25.94	100	\$161.90	93100
012-080-005-000	37.64	37.64	100	\$234.70	93100
012-090-003-000	198.22	56.65048009	28.57959847	\$353.20	93100
012-090-018-000	5.26	1.053516571	20.02883215	\$6.80	93100
012-100-004-000	2.68	2.68	100	\$16.90	93100
012-100-011-000	106.58	106.58	100	\$664.20	93100
012-100-014-000	48.62	25.30262433	52.04159673	\$157.90	93100
012-100-015-000	2.68	2.68	100	\$16.90	93100
012-100-016-000	22.39	22.39	100	\$139.70	93100
012-100-017-000	45.87	45.87	100	\$286.00	93100
012-110-003-000	18.29	18.29	100	\$114.20	93100
012-110-004-000	7.48	7.48	100	\$46.90	93100
012-110-005-000	132.03	132.03	100	\$822.80	93100
012-120-001-000	291.42	291.42	100	\$1,815.80	93100
012-120-002-000	40	40	100	\$249.50	93100
012-130-002-000	19.55	19.55	100	\$122.00	93100
012-130-003-000	18.22	18.22	100	\$113.80	93100
012-130-005-000	29.32	29.32	100	\$182.90	93100
012-130-006-000	1.41	1.41	100	\$9.00	93100
012-130-007-000	18.33	18.33	100	\$114.40	93100
012-130-008-000	17.99	17.99	100	\$112.30	93100
012-130-020-000	20	20	100	\$124.90	93100
012-130-022-000	48.72	48.72	100	\$303.80	93100
012-130-026-000	23.14	23.14	100	\$144.40	93100
012-130-028-000	18.66	18.66	100	\$116.50	93100
012-130-033-000	5.97	5.97	100	\$37.40	93100
012-130-034-000	0.56	0.56	100	\$3.70	93100
012-130-035-000	5	5	100	\$31.40	93100
012-130-036-000	5	5	100	\$31.40	93100
012-130-039-000	6.58	6.58	100	\$41.20	93100
012-130-040-000	3.42	3.42	100	\$21.60	93100
012-130-041-000	27.7	27.7	100	\$172.80	93100
012-140-028-000	231.1	0.010008513	0.004330815	\$0.30	93100
012-160-009-000	4.67	4.67	100	\$29.30	93100
012-160-010-000	7.76	7.76	100	\$48.60	93100

012-160-012-000	0.76	0.76	100	\$5.00	93100
012-160-030-000	9.17	0.517306475	5.641291984	\$3.50	93100
012-160-032-000	0.47	0.47	100	\$3.20	93100
012-160-033-000	2.6	2.6	100	\$16.40	93100
012-160-034-000	6.03	6.03	100	\$37.80	93100
012-160-035-000	35.82	25.85749306	72.18730614	\$161.30	93100
012-160-038-000	20.93	0.039916938	0.190716379	\$0.50	93100
012-160-039-000	9.68	6.987731234	72.18730614	\$43.80	93100
012-160-040-000	6.27	4.526144095	72.18730614	\$28.40	93100
012-170-001-000	18.75	18.75	100	\$117.10	93100
012-170-002-000	0.164	0.164	100	\$1.30	93100
012-170-004-000	2	2	100	\$12.70	93100
012-170-006-000	0.89	0.89	100	\$5.80	93100
012-170-007-000	0.88	0.88	100	\$5.70	93100
012-180-001-000	0.07	0.07	100	\$0.70	93100
012-180-002-000	0.32	0.32	100	\$2.20	93100
012-180-003-000	0.73	0.73	100	\$4.80	93100
012-180-004-000	5.31	5.31	100	\$33.30	93100
012-180-005-000	0.205	0.205	100	\$1.50	93100
012-180-006-000	0.272	0.272	100	\$1.90	93100
012-180-007-000	0.275	0.275	100	\$2.00	93100
012-180-008-000	1.11	1.11	100	\$7.20	93100
012-190-007-000	37.73	33.74737308	89.44440254	\$210.50	93100
012-190-008-000	1.09	1.09	100	\$7.00	93100
012-190-009-000	1.09	1.09	100	\$7.00	93100
012-190-010-000	1.09	1.09	100	\$7.00	93100
012-190-013-000	19.81	8.677462344	43.80344444	\$54.30	93100
012-190-014-000	7.52	7.52	100	\$47.10	93100
012-190-016-000	9.95	9.95	100	\$62.20	93100
012-190-021-000	11	11	100	\$68.80	93100
012-190-023-000	7.9	7.9	100	\$49.50	93100
012-190-026-000	1.08	1.08	100	\$7.00	93100
012-190-027-000	2.27	2.27	100	\$14.40	93100
012-190-028-000	19.08	18.9809758	99.48100526	\$118.50	93100
012-190-029-000	12.02	12.02	100	\$75.10	93100
012-190-032-000	5	5	100	\$31.40	93100
012-190-033-000	5.58	5.58	100	\$35.00	93100
012-190-035-000	5	5	100	\$31.40	93100
012-190-036-000	4.78	4.78	100	\$30.00	93100
012-190-037-000	4.46	4.46	100	\$28.00	93100
012-190-040-000	1.15	1.15	100	\$7.40	93100
012-190-044-000	1.1	1.1	100	\$7.10	93100
012-190-045-000	1.1	1.1	100	\$7.10	93100
012-190-046-000	1.1	1.1	100	\$7.10	93100
012-190-047-000	1.11	1.11	100	\$7.20	93100
012-190-048-000	25	25	100	\$156.00	93100
012-200-003-000	4.99	0.788044054	15.79246602	\$5.20	93100

012-200-008-000	58.68	25.06724691	42.71855301	\$156.40	93100
013-010-001-000	28.86	28.83498758	99.91333187	\$179.90	93100
013-010-005-000	318.15	318.15	100	\$1,982.30	93100
013-010-010-000	21.2	21.2	100	\$132.30	93100
013-010-014-000	9	9	100	\$56.30	93100
013-010-016-000	8.32	8.32	100	\$52.10	93100
013-010-017-000	5.52	5.52	100	\$34.60	93100
013-010-019-000	5	5	100	\$31.40	93100
013-010-021-000	185.37	184.624501	99.59783191	\$1,150.50	93100
013-010-023-000	14.47	14.47	100	\$90.40	93100
013-010-025-000	13.86	13.86	100	\$86.60	93100
013-010-026-000	0.076	0.076	100	\$0.70	93100
013-010-028-000	50	50	100	\$311.80	93100
013-010-029-000	67.57	67.57	100	\$421.20	93100
013-010-031-000	5.86	5.86	100	\$36.80	93100
013-010-032-000	299.09	299.09	100	\$1,863.60	93100
013-010-034-000	27.5	27.5	100	\$171.60	93100
013-010-035-000	27.5	27.5	100	\$171.60	93100
013-010-036-000	27.5	27.5	100	\$171.60	93100
013-010-037-000	27.5	27.5	100	\$171.60	93100
013-020-001-000	181.33	181.33	100	\$1,129.90	93100
013-020-004-000	82.23	78.96029768	96.02371115	\$492.20	93100
013-020-005-000	135.43	135.3231212	99.92120819	\$843.30	93100
013-020-006-000	146.22	141.1773214	96.55130718	\$879.80	93100
013-020-008-000	173.42	173.42	100	\$1,080.70	93100
013-020-009-000	195.37	195.37	100	\$1,217.40	93100
013-020-010-000	135.13	135.13	100	\$842.10	93100
013-020-013-000	157.8	157.8	100	\$983.30	93100
013-020-014-000	182.11	182.11	100	\$1,134.80	93100
013-020-017-000	209.5	209.5	100	\$1,305.40	93100
013-020-019-000	87.04	83.28568944	95.68668364	\$519.10	93100
013-020-020-000	156.08	156.08	100	\$972.60	93100
013-030-005-000	17.56	12.33791495	70.26147468	\$77.10	93100
013-030-006-000	13.3	7.725359452	58.08540941	\$48.40	93100
013-030-007-000	25.92	20.44148895	78.86376909	\$127.60	93100
013-030-008-000	10.92	8.383861655	76.77528988	\$52.50	93100
013-040-005-000	305.25	305.25	100	\$1,902.00	93100
013-040-006-000	2	2	100	\$12.70	93100
013-040-014-000	151.72	151.72	100	\$945.50	93100
013-040-015-000	222.63	222.63	100	\$1,387.20	93100
013-040-022-000	64.36	64.36	100	\$401.20	93100
013-040-024-000	29.14	29.14	100	\$181.80	93100
013-040-025-000	161.06	161.06	100	\$1,003.70	93100
013-040-026-000	171.63	171.63	100	\$1,069.50	93100
013-040-027-000	254.5	254.5	100	\$1,585.80	93100
013-040-028-000	9.5	9.5	100	\$59.40	93100
013-040-029-000	9.5	9.5	100	\$59.40	93100

013-040-030-000	9.5	9.5	100	\$59.40	93100
013-040-031-000	9.5	9.5	100	\$59.40	93100
013-040-032-000	209.09	208.6483282	99.78876476	\$1,300.10	93100
013-040-033-000	143.42	143.42	100	\$893.80	93100
013-040-034-000	159.93	159.93	100	\$996.60	93100
013-040-035-000	178.85	178.85	100	\$1,114.50	93100
013-050-001-000	68.34	68.34	100	\$426.00	93100
013-050-002-000	2.65	2.65	100	\$16.80	93100
013-050-003-000	96.95	96.95	100	\$604.20	93100
013-050-004-000	77.15	77.15	100	\$480.90	93100
013-050-005-000	57.36	57.36	100	\$357.60	93100
013-050-007-000	31.16	31.16	100	\$194.40	93100
013-050-010-000	50	50	100	\$311.80	93100
013-050-013-000	59.86	59.86	100	\$373.20	93100
013-050-014-000	0.44	0.44	100	\$3.00	93100
013-050-017-000	92.99	92.99	100	\$579.60	93100
013-050-018-000	61.26	61.26	100	\$381.90	93100
013-050-021-000	38.51	38.51	100	\$240.20	93100
013-050-024-000	41.27	41.27	100	\$257.40	93100
013-050-025-000	38.98	38.98	100	\$243.10	93100
013-050-027-000	0.76	0.76	100	\$5.00	93100
013-050-028-000	77.02	77.02	100	\$480.10	93100
013-050-029-000	49.04	49.04	100	\$305.80	93100
013-050-030-000	49.57	49.57	100	\$309.10	93100
013-050-031-000	41.79	41.79	100	\$260.60	93100
013-050-032-000	41.79	41.79	100	\$260.60	93100
013-050-033-000	48.76	48.76	100	\$304.00	93100
013-050-034-000	48.76	48.76	100	\$304.00	93100
013-060-004-000	1.44	1.44	100	\$9.20	93100
013-060-015-000	512	281.6	55	\$1,754.60	93100
013-060-016-000	2.22	2.22	100	\$14.10	93100
013-060-018-000	251.72	251.72	100	\$1,568.50	93100
013-060-026-000	67.18	67.18	100	\$418.80	93100
013-060-027-000	44.68	44.68	100	\$278.60	93100
013-060-028-000	53.77	53.77	100	\$335.20	93100
013-060-029-000	53.82	53.82	100	\$335.50	93100
013-060-030-000	53.71	53.71	100	\$334.90	93100
013-060-031-000	54.28	54.28	100	\$338.40	93100
013-060-032-000	54.28	54.28	100	\$338.40	93100
013-060-033-000	506.53	506.53	100	\$3,155.90	93100
013-070-005-000	6.74	6.74	100	\$42.20	93100
013-070-006-000	468.94	468.94	100	\$2,921.70	93100
013-070-008-000	85.74	80.8615603	94.31019396	\$504.00	93100
013-070-009-000	15.45	15.45	100	\$96.50	93100
013-070-010-000	432.28	429.6608019	99.39409687	\$2,677.00	93100
013-070-011-000	140.73	140.73	100	\$877.00	93100
013-070-017-000	83.44	83.44	100	\$520.10	93100

013-070-018-000	19.7	19.7	100	\$123.00	93100
013-070-019-000	9.92	9.92	100	\$62.10	93100
013-070-020-000	211.61	211.61	100	\$1,318.60	93100
013-070-021-000	9.91	9.91	100	\$62.00	93100
013-080-004-000	105.23	105.23	100	\$655.80	93100
013-080-005-000	29.3	29.3	100	\$182.80	93100
013-080-006-000	4.79	4.79	100	\$30.10	93100
013-080-007-000	141.74	141.74	100	\$883.30	93100
013-080-009-000	213.07	213.07	100	\$1,327.70	93100
013-080-010-000	162	162	100	\$1,009.50	93100
013-080-011-000	300.81	300.81	100	\$1,874.30	93100
013-090-007-000	166.43	164.6965951	98.95847812	\$1,026.30	93100
013-090-011-000	120.55	120.55	100	\$751.30	93100
013-090-018-000	118.64	75.76900306	63.86463508	\$472.30	93100
013-090-020-000	73.5	73.5	100	\$458.20	93100
013-090-021-000	30.06	30.06	100	\$187.50	93100
013-090-022-000	106.19	106.19	100	\$661.80	93100
013-090-025-000	108.97	108.97	100	\$679.10	93100
013-090-026-000	116.07	116.07	100	\$723.40	93100
013-090-036-000	136.21	39.60461561	29.0761439	\$247.00	93100
013-090-038-000	211.32	202.2642727	95.71468516	\$1,260.40	93100
013-090-040-000	260.76	218.4491034	83.77400805	\$1,361.20	93100
013-100-006-000	45.1	45.1	100	\$281.20	93100
013-100-007-000	66.92	66.92	100	\$417.20	93100
013-100-008-000	0.68	0.68	100	\$4.50	93100
013-100-014-000	18.16	18.16	100	\$113.40	93100
013-100-015-000	145.56	145.56	100	\$907.10	93100
013-100-018-000	186.51	186.51	100	\$1,162.20	93100
013-100-022-000	181.94	181.94	100	\$1,133.70	93100
013-110-011-000	25.56	2.544816648	9.956246667	\$16.10	93100
013-110-015-000	183.44	80.90090215	44.1021054	\$504.30	93100
013-120-009-000	189.93	189.93	100	\$1,183.50	93100
013-120-010-000	20.97	20.97	100	\$130.90	93100
013-120-011-000	79.1	79.1	100	\$493.00	93100
013-120-012-000	464.73	464.73	100	\$2,895.50	93100
013-120-013-000	32.159	32.159	100	\$200.60	93100
013-120-014-000	4.03	4.03	100	\$25.40	93100
013-120-015-000	62.59	62.59	100	\$390.20	93100
013-120-016-000	36.49	36.49	100	\$227.60	93100
013-130-007-000	11.5	11.5	100	\$71.90	93100
013-130-012-000	0.99	0.99	100	\$6.40	93100
013-130-014-000	93.38	93.38	100	\$582.00	93100
013-130-023-000	195.23	195.23	100	\$1,216.50	93100
013-130-024-000	9.78	9.78	100	\$61.20	93100
013-130-026-000	182.51	182.51	100	\$1,137.30	93100
013-140-004-000	8.86	5.088630233	57.43374981	\$32.00	93100
013-150-010-000	13.98	13.98	100	\$87.30	93100

013-150-012-000	0.009	0.009	100	\$0.30	93100
013-150-013-000	0.236	0.236	100	\$1.70	93100
013-150-021-000	2.96	2.96	100	\$18.70	93100
013-150-022-000	13.71	13.71	100	\$85.70	93100
013-150-023-000	27.89	27.89	100	\$174.00	93100
013-150-026-000	17.17	17.17	100	\$107.20	93100
013-150-027-000	2.89	2.89	100	\$18.30	93100
013-150-030-000	30.56	30.56	100	\$190.60	93100
013-150-032-000	9.44	9.44	100	\$59.10	93100
013-150-033-000	50.56	50.56	100	\$315.20	93100
014-010-001-000	172.07	172.07	100	\$1,072.20	93100
014-020-001-000	139.35	139.35	100	\$868.40	93100
014-020-005-000	169.59	169.59	100	\$1,056.80	93100
014-020-006-000	182.27	182.27	100	\$1,135.80	93100
014-020-007-000	106.26	106.26	100	\$662.20	93100
014-030-003-000	111.12	111.12	100	\$692.50	93100
014-030-004-000	49.11	49.11	100	\$306.20	93100
014-040-002-000	85.39	85.39	100	\$532.20	93100
014-040-003-000	49.73	49.73	100	\$310.10	93100
014-040-004-000	49.83	49.83	100	\$310.70	93100
014-040-005-000	49.87	49.87	100	\$310.90	93100
014-040-008-000	71.79	71.79	100	\$447.50	93100
014-040-009-000	23.99	23.99	100	\$149.70	93100
014-050-002-000	100	100	100	\$623.30	93100
014-050-003-000	35	35	100	\$218.30	93100
014-050-004-000	30	30	100	\$187.20	93100
014-060-002-000	25.9	25.9	100	\$161.60	93100
014-060-003-000	55.7	55.7	100	\$347.30	93100
014-060-004-000	40.27	40.27	100	\$251.10	93100
014-060-005-000	22.59	22.59	100	\$141.00	93100
014-060-007-000	1.42	1.42	100	\$9.10	93100
014-060-008-000	1.24	1.24	100	\$8.00	93100
014-060-009-000	139.53	139.53	100	\$869.50	93100
014-070-002-000	11.58	11.58	100	\$72.40	93100
014-070-003-000	33.03	33.03	100	\$206.00	93100
014-070-004-000	28.09	28.09	100	\$175.30	93100
014-070-005-000	28.09	28.09	100	\$175.30	93100
014-080-001-000	72.46	72.46	100	\$451.70	93100
014-080-005-000	1.49	1.49	100	\$9.50	93100
014-080-007-000	1.81	1.81	100	\$11.50	93100
014-080-008-000	58.39	58.39	100	\$364.00	93100
014-080-009-000	63.76	63.76	100	\$397.50	93100
014-090-002-000	220.17	220.17	100	\$1,371.90	93100
014-090-003-000	15.39	15.39	100	\$96.10	93100
014-090-008-000	261.47	261.47	100	\$1,629.20	93100
014-090-016-000	0.33	0.33	100	\$2.30	93100
014-090-017-000	12.18	12.18	100	\$76.10	93100

014-090-024-000	42.46	42.46	100	\$264.80	93100
014-090-032-000	501.61	501.61	100	\$3,125.30	93100
014-090-039-000	78.56	78.56	100	\$489.70	93100
014-090-043-000	51.21	51.21	100	\$319.30	93100
014-090-044-000	39.95	39.95	100	\$249.10	93100
014-090-045-000	39.72	39.72	100	\$247.70	93100
014-090-048-000	13.08	13.08	100	\$81.70	93100
014-090-049-000	43.28	43.28	100	\$269.90	93100
014-090-050-000	232.22	232.22	100	\$1,447.00	93100
014-090-051-000	191.82	191.82	100	\$1,195.30	93100
014-090-053-000	37.93	37.93	100	\$236.60	93100
014-090-056-000	96.26	96.26	100	\$599.90	93100
014-090-057-000	8.38	8.38	100	\$52.50	93100
014-090-058-000	1.76	1.76	100	\$11.20	93100
014-100-001-000	23	23	100	\$143.50	93100
014-100-002-000	40	40	100	\$249.50	93100
014-120-004-000	490.12	490.12	100	\$3,053.70	93100
014-120-005-000	92.61	92.61	100	\$577.20	93100
014-120-006-000	112.81	112.81	100	\$703.10	93100
014-120-007-000	49.55	49.55	100	\$308.90	93100
014-120-008-000	37.5	37.5	100	\$233.90	93100
014-120-009-000	37.5	37.5	100	\$233.90	93100
014-120-011-000	87.38	87.38	100	\$544.60	93100
014-120-012-000	115	115	100	\$716.70	93100
014-120-014-000	6.27	6.27	100	\$39.30	93100
014-120-015-000	98.32	98.32	100	\$612.80	93100
014-120-018-000	6.5	6.5	100	\$40.70	93100
014-120-019-000	24.16	24.16	100	\$150.80	93100
014-120-020-000	12.81	12.81	100	\$80.10	93100
014-120-055-000	143.14	143.14	100	\$892.00	93100
014-120-058-000	25.6	25.6	100	\$159.70	93100
014-120-059-000	8.01	8.01	100	\$50.20	93100
014-120-060-000	56.77	56.77	100	\$353.90	93100
014-120-061-000	109.27	109.27	100	\$681.00	93100
014-120-063-000	73.59	73.59	100	\$458.70	93100
014-120-064-000	5.8	5.8	100	\$36.40	93100
014-130-001-000	20	20	100	\$124.90	93100
014-130-002-000	10	10	100	\$62.60	93100
014-130-003-000	10	10	100	\$62.60	93100
014-130-004-000	118	118	100	\$735.40	93100
014-130-005-000	40	40	100	\$249.50	93100
015-010-001-000	24.5	24.38579912	99.53387395	\$152.20	93100
015-010-010-000	15.29	15.29	100	\$95.50	93100
015-010-013-000	1.98	1.98	100	\$12.60	93100
015-010-015-000	7.62	7.62	100	\$47.70	93100
015-010-019-000	21.34	21.34	100	\$133.20	93100
015-010-020-000	2.19	2.19	100	\$13.90	93100

015-010-022-000	25.7	25.7	100	\$160.40	93100
015-010-024-000	32.2	32.2	100	\$200.90	93100
015-020-001-000	2.1	2.1	100	\$13.30	93100
015-020-002-000	5.68	5.68	100	\$35.60	93100
015-020-013-000	5.3	5.3	100	\$33.30	93100
015-020-014-000	5.59	5.59	100	\$35.10	93100
015-020-016-000	39.4	39.4	100	\$245.70	93100
015-020-018-000	21.42	21.42	100	\$133.70	93100
015-020-019-000	12.67	12.67	100	\$79.20	93100
015-020-020-000	14.89	14.89	100	\$93.00	93100
015-020-021-000	13.87	13.87	100	\$86.70	93100
015-020-022-000	30.07	30.07	100	\$187.60	93100
015-020-023-000	19.67	19.67	100	\$122.80	93100
015-030-006-000	75.62	75.62	100	\$471.40	93100
015-030-010-000	30.44	30.44	100	\$189.90	93100
015-030-013-000	5.34	5.34	100	\$33.50	93100
015-030-016-000	17.67	17.67	100	\$110.30	93100
015-030-018-000	2.33	2.33	100	\$14.80	93100
015-030-019-000	2.31	2.31	100	\$14.60	93100
015-030-021-000	17.15	17.15	100	\$107.10	93100
015-030-024-000	10.4	10.4	100	\$65.00	93100
015-030-025-000	45.34	45.34	100	\$282.70	93100
015-030-026-000	2.95	2.95	100	\$18.60	93100
015-030-028-000	18.83	18.83	100	\$117.60	93100
015-030-030-000	10.83	10.83	100	\$67.70	93100
015-030-031-000	13.36	13.36	100	\$83.50	93100
015-030-032-000	59.99	59.99	100	\$374.00	93100
015-040-001-000	280.35	280.35	100	\$1,746.80	93100
015-040-003-000	10.63	10.63	100	\$66.50	93100
015-040-004-000	2	2	100	\$12.70	93100
015-040-005-000	22	22	100	\$137.30	93100
015-040-006-000	18	18	100	\$112.40	93100
015-040-007-000	65.15	65.15	100	\$406.10	93100
015-040-009-000	7.85	7.85	100	\$49.20	93100
015-040-010-000	10.02	10.02	100	\$62.70	93100
015-040-011-000	24.45	24.45	100	\$152.60	93100
015-050-001-000	50	50	100	\$311.80	93100
015-050-005-000	60.14	60.14	100	\$374.90	93100
015-050-016-000	8.96	8.96	100	\$56.10	93100
015-050-019-000	0.57	0.57	100	\$3.80	93100
015-050-020-000	10.5	10.5	100	\$65.70	93100
015-050-021-000	2	2	100	\$12.70	93100
015-050-025-000	10	10	100	\$62.60	93100
015-050-026-000	11.29	11.29	100	\$70.60	93100
015-050-027-000	0.29	0.29	100	\$2.10	93100
015-050-028-000	10.12	10.12	100	\$63.30	93100
015-050-031-000	4.47	4.47	100	\$28.10	93100

015-050-032-000	1.076	1.076	100	\$7.00	93100
015-050-033-000	0.771	0.771	100	\$5.10	93100
015-050-035-000	0.21	0.21	100	\$1.60	93100
015-050-037-000	0.81	0.81	100	\$5.30	93100
015-050-039-000	0.38	0.38	100	\$2.60	93100
015-050-040-000	11.68	11.68	100	\$73.00	93100
015-050-041-000	0.31	0.31	100	\$2.20	93100
015-050-043-000	0.39	0.39	100	\$2.70	93100
015-050-045-000	0.65	0.65	100	\$4.30	93100
015-050-046-000	2.2	2.2	100	\$14.00	93100
015-050-047-000	0.46	0.46	100	\$3.10	93100
015-050-048-000	0.42	0.42	100	\$2.90	93100
015-050-051-000	3.54	3.54	100	\$22.30	93100
015-050-052-000	8.86	8.86	100	\$55.40	93100
015-050-053-000	5	5	100	\$31.40	93100
015-050-054-000	5	5	100	\$31.40	93100
015-050-055-000	10	10	100	\$62.60	93100
015-050-059-000	5.19	5.19	100	\$32.60	93100
015-050-061-000	38.09	38.09	100	\$237.60	93100
015-050-062-000	40.9	40.9	100	\$255.10	93100
015-050-063-000	18.23	18.23	100	\$113.80	93100
015-050-064-000	5.02	5.02	100	\$31.50	93100
015-050-065-000	5	5	100	\$31.40	93100
015-050-066-000	5	5	100	\$31.40	93100
015-060-004-000	24.21	24.21	100	\$151.10	93100
015-060-005-000	22.12	22.12	100	\$138.10	93100
015-060-008-000	13.46	13.46	100	\$84.10	93100
015-060-011-000	70.93	70.93	100	\$442.10	93100
015-060-016-000	2.52	2.52	100	\$15.90	93100
015-060-019-000	0.723	0.723	100	\$4.80	93100
015-060-022-000	1.28	1.28	100	\$8.20	93100
015-060-023-000	6.55	6.55	100	\$41.10	93100
015-060-024-000	6.1	6.1	100	\$38.30	93100
015-060-025-000	5	5	100	\$31.40	93100
015-060-026-000	5.08	5.08	100	\$31.90	93100
015-060-027-000	3.48	3.48	100	\$21.90	93100
015-060-028-000	3.54	3.54	100	\$22.30	93100
015-060-029-000	15.97	15.97	100	\$99.70	93100
015-060-030-000	10	10	100	\$62.60	93100
015-060-031-000	4.88	4.88	100	\$30.70	93100
015-060-033-000	35.22	35.22	100	\$219.70	93100
015-060-034-000	5.5	5.5	100	\$34.50	93100
015-060-035-000	27.87	27.87	100	\$173.90	93100
015-060-037-000	2.5	2.5	100	\$15.80	93100
015-060-038-000	14.88	14.88	100	\$93.00	93100
015-070-005-000	62.25	62.25	100	\$388.10	93100
015-070-007-000	58.12	58.12	100	\$362.30	93100

015-070-012-000	1.36	1.36	100	\$8.70	93100
015-070-015-000	1	1	100	\$6.50	93100
015-070-016-000	1	1	100	\$6.50	93100
015-070-017-000	48	48	100	\$299.30	93100
015-070-018-000	2	2	100	\$12.70	93100
015-070-030-000	0.22	0.22	100	\$1.60	93100
015-070-035-000	13.88	13.88	100	\$86.70	93100
015-070-036-000	5.01	5.01	100	\$31.50	93100
015-070-038-000	6.6	6.6	100	\$41.40	93100
015-070-039-000	6.76	6.76	100	\$42.40	93100
015-070-040-000	5	5	100	\$31.40	93100
015-070-041-000	5	5	100	\$31.40	93100
015-070-043-000	16.34	16.34	100	\$102.00	93100
015-070-045-000	11.26	11.26	100	\$70.40	93100
015-070-047-000	1.6	1.6	100	\$10.20	93100
015-070-048-000	15	15	100	\$93.70	93100
015-070-049-000	7.4	7.4	100	\$46.40	93100
015-070-050-000	0.37	0.37	100	\$2.60	93100
015-070-051-000	9.46	9.46	100	\$59.20	93100
015-070-052-000	9.45	9.45	100	\$59.10	93100
015-080-001-000	133.7	133.7	100	\$833.20	93100
015-080-003-000	6.01	6.01	100	\$37.70	93100
015-080-004-000	5.02	5.02	100	\$31.50	93100
015-080-005-000	5.02	5.02	100	\$31.50	93100
015-080-006-000	5.02	5.02	100	\$31.50	93100
015-080-007-000	81.67	81.67	100	\$509.10	93100
015-090-005-000	29.5	29.5	100	\$184.00	93100
015-090-006-000	30	30	100	\$187.20	93100
015-090-007-000	0.5	0.5	100	\$3.40	93100
015-090-008-000	99.5	99.5	100	\$620.10	93100
015-090-009-000	75.65	75.65	100	\$471.50	93100
015-090-010-000	71.25	71.25	100	\$444.10	93100
015-090-015-000	31.57	31.57	100	\$196.90	93100
015-090-016-000	39.25	39.25	100	\$244.80	93100
015-090-017-000	1.25	1.25	100	\$8.00	93100
015-100-002-000	27.71	27.71	100	\$172.90	93100
015-100-003-000	5	5	100	\$31.40	93100
015-100-005-000	0.88	0.88	100	\$5.70	93100
015-100-012-000	1.73	1.73	100	\$11.00	93100
015-100-016-000	8.75	8.75	100	\$54.80	93100
015-100-017-000	5	5	100	\$31.40	93100
015-100-021-000	7.78	7.78	100	\$48.70	93100
015-100-022-000	4.97	4.97	100	\$31.20	93100
015-100-024-000	5.18	5.18	100	\$32.50	93100
015-100-025-000	5.18	5.18	100	\$32.50	93100
015-100-026-000	15.61	15.61	100	\$97.50	93100
015-100-027-000	15.65	15.65	100	\$97.70	93100

015-100-030-000	4.96	4.96	100	\$31.20	93100
015-100-031-000	4.93	4.93	100	\$31.00	93100
015-100-032-000	18.2	18.2	100	\$113.60	93100
015-100-033-000	5	5	100	\$31.40	93100
015-100-034-000	34.94	34.94	100	\$217.90	93100
015-100-035-000	20.04	20.04	100	\$125.10	93100
015-100-036-000	10	10	100	\$62.60	93100
016-010-006-000	0.29	0.29	100	\$2.10	93100
016-010-011-000	8.49	8.49	100	\$53.10	93100
016-010-012-000	15.04	15.04	100	\$93.90	93100
016-010-017-000	0.42	0.42	100	\$2.90	93100
016-010-018-000	0.27	0.27	100	\$1.90	93100
016-010-020-000	10	10	100	\$62.60	93100
016-010-024-000	5	5	100	\$31.40	93100
016-010-025-000	10	10	100	\$62.60	93100
016-010-026-000	10	10	100	\$62.60	93100
016-010-027-000	10	10	100	\$62.60	93100
016-010-034-000	4.99	4.99	100	\$31.30	93100
016-010-035-000	4.91	4.91	100	\$30.80	93100
016-010-036-000	129.35	129.35	100	\$806.10	93100
016-010-037-000	38.34	38.34	100	\$239.10	93100
016-010-038-000	38.34	38.34	100	\$239.10	93100
016-010-046-000	25.03	25.03	100	\$156.20	93100
016-010-047-000	371.98	371.98	100	\$2,317.70	93100
016-010-048-000	337.36	87.17435673	25.84015791	\$543.30	93100
016-010-049-000	23.44	23.44	100	\$146.30	93100
016-010-050-000	14.1	14.1	100	\$88.10	93100
016-020-003-000	11.14	11.14	100	\$69.70	93100
016-020-004-000	3.09	3.09	100	\$19.50	93100
016-020-006-000	12.8	12.8	100	\$80.00	93100
016-020-014-000	35.3	35.3	100	\$220.20	93100
016-020-016-000	95.23	95.23	100	\$593.50	93100
016-020-020-000	8.87	8.87	100	\$55.50	93100
016-020-021-000	11.31	11.31	100	\$70.70	93100
016-020-029-000	1.64	0.600575016	36.62042782	\$4.00	93100
016-020-030-000	4.8	4.8	100	\$30.20	93100
016-020-032-000	14.48	14.48	100	\$90.50	93100
016-020-033-000	2.28	2.28	100	\$14.50	93100
016-020-036-000	4.8	4.8	100	\$30.20	93100
016-020-042-000	5.03	5.03	100	\$31.60	93100
016-020-043-000	7.5	7.5	100	\$47.00	93100
016-020-044-000	7.61	7.61	100	\$47.70	93100
016-020-045-000	0.01	0.01	100	\$0.30	93100
016-020-046-000	0.61	0.61	100	\$4.10	93100
016-020-047-000	9.68	9.38526627	96.95523006	\$58.70	93100
016-020-048-000	5	5	100	\$31.40	93100
016-020-049-000	5	5	100	\$31.40	93100

016-020-050-000	5.22	5.22	100	\$32.80	93100
016-020-051-000	5.1	5.1	100	\$32.00	93100
016-020-052-000	10.28	4.312775811	41.95307209	\$27.10	93100
016-020-053-000	10	10	100	\$62.60	93100
016-020-055-000	2.36	2.36	100	\$15.00	93100
016-020-056-000	1.81	1.81	100	\$11.50	93100
016-020-057-000	5.57	5.57	100	\$35.00	93100
016-020-058-000	5	1.484648546	29.69297092	\$9.50	93100
016-030-014-000	214.68	50.8611579	23.69161445	\$317.10	93100
016-050-004-000	9.52	8.360858377	87.82414262	\$52.30	93100
016-050-009-000	50.67	0.968985708	1.91234598	\$6.30	93100
016-050-011-000	7.03	7.03	100	\$44.00	93100
016-050-015-000	0.23	0.23	100	\$1.70	93100
016-050-021-000	1.09	1.09	100	\$7.00	93100
016-050-022-000	0.1	0.1	100	\$0.90	93100
016-050-026-000	3.71	3.71	100	\$23.40	93100
016-050-032-000	9.96	9.96	100	\$62.30	93100
016-050-033-000	9.69	9.69	100	\$60.60	93100
016-050-036-000	5	5	100	\$31.40	93100
016-050-037-000	6.78	6.78	100	\$42.50	93100
016-050-044-000	88.77	64.88014653	73.08791994	\$404.50	93100
016-050-047-000	7.75	7.75	100	\$48.50	93100
016-050-049-000	22.19	22.19	100	\$138.50	93100
016-050-051-000	249.18	22.44905865	9.009917355	\$140.10	93100
016-050-054-000	27.64	12.526016	45.31843704	\$78.30	93100
016-050-056-000	194.76	194.76	100	\$1,213.60	93100
016-050-057-000	22.53	22.53	100	\$140.60	93100
016-050-058-000	18.48	18.48	100	\$115.40	93100
016-060-011-000	12.79	12.79	100	\$79.90	93100
016-060-012-000	14.19	14.19	100	\$88.70	93100
016-060-020-000	17.32	17.32	100	\$108.20	93100
016-060-022-000	17.26	17.26	100	\$107.80	93100
016-060-029-000	9.69	2.689945851	27.7600191	\$17.00	93100
016-060-033-000	25.16	25.15978533	99.99991468	\$157.00	93100
016-060-044-000	5	5	100	\$31.40	93100
016-060-049-000	2.74	2.74	100	\$17.30	93100
016-060-050-000	1.11	1.11	100	\$7.20	93100
016-060-051-000	1.23	1.23	100	\$7.90	93100
016-060-052-000	1.85	1.85	100	\$11.80	93100
016-060-053-000	1.31	1.31	100	\$8.40	93100
016-060-054-000	1.54	1.54	100	\$9.80	93100
016-060-055-000	2.05	2.05	100	\$13.00	93100
016-060-056-000	2.44	2.44	100	\$15.50	93100
016-060-057-000	2.16	2.16	100	\$13.70	93100
016-060-058-000	1.95	1.95	100	\$12.40	93100
016-060-065-000	10.08	6.182536834	61.33469081	\$38.80	93100
016-060-066-000	34.15	34.15	100	\$213.00	93100

016-060-067-000	32.479	32.479	100	\$202.60	93100
016-060-070-000	4.07	3.867332562	95.02045608	\$24.30	93100
016-060-071-000	30.73	30.73	100	\$191.70	93100
016-060-072-000	13.95	13.95	100	\$87.20	93100
016-060-073-000	1.11	1.11	100	\$7.20	93100
016-060-074-000	7.6	7.6	100	\$47.60	93100
016-060-075-000	3.97	3.97	100	\$25.00	93100
016-060-076-000	1.13	1.13	100	\$7.30	93100
016-060-077-000	14.44	14.44	100	\$90.20	93100
016-060-078-000	41.63	41.63	100	\$259.60	93100
016-060-081-000	19.69	19.69	100	\$122.90	93100
016-060-082-000	3.79	3.79	100	\$23.90	93100
016-060-083-000	1.78	1.78	100	\$11.30	93100
016-060-084-000	1.71	1.71	100	\$10.90	93100
016-060-085-000	2.07	2.07	100	\$13.10	93100
016-060-086-000	3.48	2.446013539	70.28774536	\$15.50	93100
016-060-087-000	1.52	0.159114071	10.46803097	\$1.20	93100
016-060-088-000	5.54	3.893941093	70.28774536	\$24.50	93100
016-060-089-000	2.48	1.743136085	70.28774536	\$11.10	93100
016-060-090-000	2.52	0.26379438	10.46803097	\$1.90	93100
016-060-091-000	5	0.523401544	10.46803097	\$3.50	93100
016-070-003-000	17.06	17.06	100	\$106.50	93100
016-070-005-000	21.36	21.36	100	\$133.30	93100
016-070-009-000	19.46	19.46	100	\$121.50	93100
016-070-010-000	19.24	19.24	100	\$120.10	93100
016-070-011-000	12.88	12.88	100	\$80.50	93100
016-070-014-000	1	1	100	\$6.50	93100
016-070-015-000	21.34	21.34	100	\$133.20	93100
016-070-022-000	10	10	100	\$62.60	93100
016-070-031-000	10.08	10.08	100	\$63.00	93100
016-070-034-000	11.35	11.35	100	\$71.00	93100
016-070-035-000	28.57	28.57	100	\$178.20	93100
016-070-036-000	5	5	100	\$31.40	93100
016-070-037-000	4.89	4.89	100	\$30.70	93100
016-070-039-000	4.88	4.88	100	\$30.70	93100
016-070-040-000	10	10	100	\$62.60	93100
016-070-041-000	11.7	11.7	100	\$73.10	93100
016-070-042-000	10	10	100	\$62.60	93100
016-070-043-000	5	5	100	\$31.40	93100
016-070-047-000	4.58	4.58	100	\$28.80	93100
016-070-048-000	4.99	4.99	100	\$31.30	93100
016-070-049-000	5	5	100	\$31.40	93100
016-070-050-000	4.87	4.87	100	\$30.60	93100
016-070-051-000	5	5	100	\$31.40	93100
016-070-052-000	5	5	100	\$31.40	93100
016-070-053-000	5.23	5.23	100	\$32.80	93100
016-070-054-000	1.32	0.232893888	17.6434764	\$1.70	93100

016-070-055-000	1.28	0.609670443	47.63050333	\$4.00	93100
016-070-059-000	5	5	100	\$31.40	93100
016-070-060-000	10.66	10.66	100	\$66.70	93100
016-070-061-000	5.4	5.4	100	\$33.90	93100
016-070-062-000	5.07	5.07	100	\$31.80	93100
016-070-063-000	3.72	3.72	100	\$23.40	93100
016-070-064-000	4.65	4.65	100	\$29.20	93100
016-070-065-000	4.9	3.207018847	65.44936423	\$20.20	93100
016-070-068-000	5.62	1.348424693	23.99332194	\$8.70	93100
016-080-002-000	100	100	100	\$623.30	93100
016-080-003-000	20	20	100	\$124.90	93100
016-080-005-000	40.42	40.42	100	\$252.10	93100
016-080-012-000	23.28	23.28	100	\$145.30	93100
016-080-013-000	9.7	9.7	100	\$60.70	93100
016-080-019-000	5	5	100	\$31.40	93100
016-080-020-000	5	5	100	\$31.40	93100
016-080-021-000	5	5	100	\$31.40	93100
016-080-022-000	5.02	5.02	100	\$31.50	93100
016-080-023-000	5.42	5.42	100	\$34.00	93100
016-080-024-000	5.8	5.8	100	\$36.40	93100
016-080-025-000	5	5	100	\$31.40	93100
016-080-026-000	5	5	100	\$31.40	93100
016-080-027-000	5.1	5.1	100	\$32.00	93100
016-080-029-000	5	5	100	\$31.40	93100
016-080-030-000	0.009	0.009	100	\$0.30	93100
016-080-031-000	10	10	100	\$62.60	93100
016-080-032-000	14.8	14.8	100	\$92.50	93100
016-080-033-000	5	5	100	\$31.40	93100
016-080-034-000	5	5	100	\$31.40	93100
016-080-035-000	5.01	5.01	100	\$31.50	93100
016-080-036-000	5.09	5.09	100	\$32.00	93100
016-080-037-000	6.05	6.05	100	\$37.90	93100
016-080-038-000	5.02	5.02	100	\$31.50	93100
016-080-039-000	5.01	5.01	100	\$31.50	93100
016-080-040-000	4.46	4.46	100	\$28.00	93100
016-080-041-000	4.63	4.63	100	\$29.10	93100
016-080-042-000	7.06	7.06	100	\$44.20	93100
016-090-011-000	16.1	16.1	100	\$100.60	93100
016-090-017-000	19.02	19.02	100	\$118.70	93100
016-090-018-000	129.35	129.35	100	\$806.10	93100
016-090-019-000	10	10	100	\$62.60	93100
016-090-020-000	8.25	8.25	100	\$51.60	93100
016-090-021-000	9.42	9.42	100	\$58.90	93100
016-090-022-000	4.58	4.58	100	\$28.80	93100
016-090-025-000	10.16	10.16	100	\$63.50	93100
016-090-027-000	5.01	5.01	100	\$31.50	93100
016-090-028-000	6.01	6.01	100	\$37.70	93100

016-090-029-000	8.01	8.01	100	\$50.20	93100
016-090-032-000	26.18	26.18	100	\$163.40	93100
016-090-033-000	15.26	15.26	100	\$95.30	93100
016-100-006-000	29.15	29.15	100	\$181.90	93100
016-100-007-000	14.33	14.33	100	\$89.50	93100
016-100-008-000	21.09	21.09	100	\$131.60	93100
016-100-009-000	20	20	100	\$124.90	93100
016-100-013-000	0.21	0.21	100	\$1.60	93100
016-100-014-000	1.94	1.94	100	\$12.30	93100
016-100-020-000	17.9	17.9	100	\$111.80	93100
016-100-021-000	0.35	0.35	100	\$2.40	93100
016-100-023-000	5	5	100	\$31.40	93100
016-100-024-000	10.78	10.78	100	\$67.40	93100
016-100-025-000	7.46	7.46	100	\$46.70	93100
016-100-026-000	5	5	100	\$31.40	93100
016-100-027-000	5	5	100	\$31.40	93100
016-100-030-000	14.84	14.84	100	\$92.70	93100
016-100-031-000	10	10	100	\$62.60	93100
016-100-035-000	7.9	7.9	100	\$49.50	93100
016-100-036-000	8	8	100	\$50.10	93100
016-100-037-000	22.11	22.11	100	\$138.00	93100
016-100-038-000	21.97	21.97	100	\$137.10	93100
016-100-039-000	10.88	10.88	100	\$68.00	93100
016-110-001-000	0.8	0.8	100	\$5.20	93100
016-110-002-000	29.54	29.54	100	\$184.30	93100
016-110-013-000	14.04	14.04	100	\$87.70	93100
016-110-014-000	14.04	14.04	100	\$87.70	93100
016-110-017-000	7.94	7.94	100	\$49.70	93100
016-110-018-000	10.18	10.18	100	\$63.70	93100
016-110-021-000	0.516	0.516	100	\$3.50	93100
016-110-024-000	5	5	100	\$31.40	93100
016-110-026-000	5	5	100	\$31.40	93100
016-110-027-000	4.87	4.87	100	\$30.60	93100
016-110-028-000	5.25	5.25	100	\$33.00	93100
016-110-030-000	8.189	8.189	100	\$51.30	93100
016-110-031-000	9.42	9.42	100	\$58.90	93100
016-110-032-000	10	10	100	\$62.60	93100
016-110-033-000	5.42	5.42	100	\$34.00	93100
016-110-034-000	5.42	5.42	100	\$34.00	93100
016-110-035-000	23.11	23.11	100	\$144.20	93100
016-110-036-000	5	5	100	\$31.40	93100
016-110-037-000	5	5	100	\$31.40	93100
016-110-038-000	5	5	100	\$31.40	93100
016-110-040-000	5	5	100	\$31.40	93100
016-110-044-000	4.69	4.69	100	\$29.50	93100
016-110-045-000	4.96	4.96	100	\$31.20	93100
016-110-046-000	4.56	4.56	100	\$28.70	93100

016-110-047-000	5.04	5.04	100	\$31.60	93100
016-110-049-000	16.58	16.58	100	\$103.50	93100
016-110-050-000	6.7	6.7	100	\$42.00	93100
016-110-051-000	5	5	100	\$31.40	93100
016-110-052-000	5	5	100	\$31.40	93100
016-110-053-000	5	5	100	\$31.40	93100
016-110-054-000	2.73	2.73	100	\$17.30	93100
016-110-055-000	2.27	2.27	100	\$14.40	93100
016-110-056-000	39.6	39.6	100	\$247.00	93100
016-110-057-000	0.45	0.45	100	\$3.10	93100
016-120-001-000	50	50	100	\$311.80	93100
016-120-002-000	219.93	219.93	100	\$1,370.40	93100
016-120-007-000	12.32	12.32	100	\$77.00	93100
016-120-010-000	15.68	15.68	100	\$97.90	93100
016-120-011-000	172	172	100	\$1,071.80	93100
016-120-012-000	6.03	6.03	100	\$37.80	93100
016-120-014-000	249.29	249.29	100	\$1,553.30	93100
016-130-007-000	10	10	100	\$62.60	93100
016-130-008-000	10	10	100	\$62.60	93100
016-130-009-000	19.85	19.85	100	\$123.90	93100
016-130-010-000	19.9	19.9	100	\$124.20	93100
016-130-011-000	10	10	100	\$62.60	93100
016-130-015-000	0.15	0.15	100	\$1.20	93100
016-130-016-000	35.23	35.23	100	\$219.70	93100
016-130-019-000	5	5	100	\$31.40	93100
016-130-020-000	5.06	5.06	100	\$31.80	93100
016-130-021-000	5.1	5.1	100	\$32.00	93100
016-130-022-000	5	5	100	\$31.40	93100
016-130-023-000	25.89	25.89	100	\$161.50	93100
016-130-024-000	26	26	100	\$162.20	93100
016-130-025-000	20.68	20.68	100	\$129.10	93100
016-130-026-000	21.3	21.3	100	\$132.90	93100
016-130-027-000	5	5	100	\$31.40	93100
016-140-006-000	12	12	100	\$75.00	93100
016-140-007-000	20	20	100	\$124.90	93100
016-140-009-000	0.33	0.33	100	\$2.30	93100
016-140-010-000	4.57	4.57	100	\$28.70	93100
016-140-012-000	56.93	56.93	100	\$354.90	93100
016-140-014-000	46.28	46.28	100	\$288.60	93100
016-140-015-000	5.14	5.14	100	\$32.30	93100
016-140-016-000	14.52	14.52	100	\$90.70	93100
016-140-017-000	6.04	6.04	100	\$37.90	93100
016-140-018-000	26.37	26.37	100	\$164.50	93100
016-150-004-000	9.16	9.16	100	\$57.30	93100
016-150-019-000	5.54	5.54	100	\$34.80	93100
016-150-020-000	10.07	10.07	100	\$63.00	93100
016-150-021-000	10.07	10.07	100	\$63.00	93100

016-150-022-000	18.81	18.81	100	\$117.40	93100
016-150-034-000	5.11	5.11	100	\$32.10	93100
016-150-035-000	5.11	5.11	100	\$32.10	93100
016-150-036-000	5.11	5.11	100	\$32.10	93100
016-150-037-000	29.65	29.65	100	\$185.00	93100
016-150-039-000	5	5	100	\$31.40	93100
016-150-040-000	5	5	100	\$31.40	93100
016-150-041-000	5	5	100	\$31.40	93100
016-150-042-000	5.12	5.12	100	\$32.10	93100
016-150-043-000	5	5	100	\$31.40	93100
016-150-044-000	5.12	5.12	100	\$32.10	93100
016-150-046-000	5.11	5.11	100	\$32.10	93100
016-150-048-000	7.87	7.87	100	\$49.30	93100
016-150-049-000	8.4	8.4	100	\$52.60	93100
016-150-050-000	8.72	8.72	100	\$54.60	93100
016-150-054-000	5	5	100	\$31.40	93100
016-150-055-000	5	5	100	\$31.40	93100
016-150-056-000	5	5	100	\$31.40	93100
016-150-057-000	5	5	100	\$31.40	93100
016-150-058-000	5.19	5.19	100	\$32.60	93100
016-150-059-000	5	5	100	\$31.40	93100
016-150-060-000	5	5	100	\$31.40	93100
016-150-061-000	10.21	10.21	100	\$63.90	93100
016-150-063-000	4.32	4.32	100	\$27.20	93100
016-150-064-000	4.32	4.32	100	\$27.20	93100
016-150-065-000	5	5	100	\$31.40	93100
016-150-066-000	5	5	100	\$31.40	93100
016-150-067-000	5	5	100	\$31.40	93100
016-150-068-000	5	5	100	\$31.40	93100
016-150-069-000	5	5	100	\$31.40	93100
016-150-070-000	5	5	100	\$31.40	93100
016-150-071-000	5	5	100	\$31.40	93100
016-150-072-000	5	5	100	\$31.40	93100
016-150-073-000	6.7	6.7	100	\$42.00	93100
016-150-074-000	5.11	5.11	100	\$32.10	93100
016-150-077-000	22.16	22.16	100	\$138.30	93100
016-150-078-000	6	6	100	\$37.60	93100
016-160-001-000	1.08	1.08	100	\$7.00	93100
016-160-002-000	1.05	1.05	100	\$6.80	93100
016-160-003-000	1.08	1.08	100	\$7.00	93100
016-160-004-000	1.07	1.07	100	\$6.90	93100
016-160-005-000	1.03	1.03	100	\$6.70	93100
016-160-006-000	1.02	1.02	100	\$6.60	93100
016-160-007-000	1.03	1.03	100	\$6.70	93100
016-160-008-000	1.05	1.05	100	\$6.80	93100
016-160-009-000	1.05	1.05	100	\$6.80	93100
016-160-010-000	1.03	1.03	100	\$6.70	93100

016-160-011-000	1	1	100	\$6.50	93100
016-160-012-000	1.02	1.02	100	\$6.60	93100
016-160-013-000	1.06	1.06	100	\$6.90	93100
016-160-014-000	1.08	1.08	100	\$7.00	93100
016-160-015-000	1.04	1.04	100	\$6.70	93100
016-160-016-000	1.07	1.07	100	\$6.90	93100
016-160-017-000	1	1	100	\$6.50	93100
016-160-018-000	1	1	100	\$6.50	93100
016-160-019-000	1.03	1.03	100	\$6.70	93100
016-160-020-000	1.05	1.05	100	\$6.80	93100
016-160-021-000	1.04	1.04	100	\$6.70	93100
016-160-022-000	1.02	1.02	100	\$6.60	93100
016-160-023-000	1.01	1.01	100	\$6.50	93100
016-160-024-000	1.06	1.06	100	\$6.90	93100
016-160-025-000	1.03	1.03	100	\$6.70	93100
016-160-026-000	1.05	1.05	100	\$6.80	93100
016-160-027-000	1.01	1.01	100	\$6.50	93100
016-160-028-000	1	1	100	\$6.50	93100
016-160-029-000	1.05	1.05	100	\$6.80	93100
016-160-030-000	1.07	1.07	100	\$6.90	93100
016-170-001-000	5.72	5.72	100	\$35.90	93100
016-170-002-000	4.41	4.41	100	\$27.70	93100
016-170-003-000	4.23	4.23	100	\$26.60	93100
016-170-004-000	4.18	4.18	100	\$26.30	93100
016-170-005-000	4.93	4.93	100	\$31.00	93100
016-170-006-000	12.6	12.6	100	\$78.70	93100
016-170-007-000	4.33	4.33	100	\$27.20	93100
016-170-008-000	5	5	100	\$31.40	93100
016-170-009-000	4.41	4.41	100	\$27.70	93100
016-170-010-000	4.2	4.2	100	\$26.40	93100
016-170-011-000	7.09	7.09	100	\$44.40	93100
016-170-012-000	7.29	7.29	100	\$45.70	93100
016-170-013-000	4.45	4.45	100	\$28.00	93100
016-170-014-000	4.71	4.71	100	\$29.60	93100
016-170-015-000	4.72	4.72	100	\$29.70	93100
016-170-016-000	4.68	4.68	100	\$29.40	93100
016-170-017-000	4.72	4.72	100	\$29.70	93100
016-170-018-000	4.69	4.69	100	\$29.50	93100
016-170-019-000	4.12	4.12	100	\$25.90	93100
016-170-020-000	4.6	4.6	100	\$28.90	93100
016-170-021-000	4.72	4.72	100	\$29.70	93100
016-170-022-000	4.68	4.68	100	\$29.40	93100
016-170-023-000	4.66	4.66	100	\$29.30	93100
016-170-024-000	4.32	4.32	100	\$27.20	93100
016-170-025-000	4.34	4.34	100	\$27.30	93100
016-170-026-000	4.64	4.64	100	\$29.20	93100
016-170-027-000	4.19	4.19	100	\$26.40	93100

016-170-028-000	4.95	4.95	100	\$31.10	93100
016-170-029-000	4.78	4.78	100	\$30.00	93100
016-170-030-000	4.79	4.79	100	\$30.10	93100
016-170-031-000	4.76	4.76	100	\$29.90	93100
016-170-032-000	4.77	4.77	100	\$30.00	93100
016-170-035-000	4.78	4.78	100	\$30.00	93100
016-170-036-000	44.24	44.24	100	\$275.90	93100
017-010-002-000	15.69	15.69	100	\$98.00	93100
017-010-005-000	41.58	41.58	100	\$259.30	93100
017-010-006-000	40.25	40.25	100	\$251.00	93100
017-010-011-000	6.71	6.71	100	\$42.10	93100
017-010-013-000	37.12	37.12	100	\$231.50	93100
017-010-014-000	49.08	49.08	100	\$306.00	93100
017-010-015-000	64.79	64.79	100	\$403.90	93100
017-010-016-000	32.39	32.39	100	\$202.00	93100
017-010-017-000	40.82	40.82	100	\$254.60	93100
017-010-018-000	10.69	10.69	100	\$66.80	93100
017-020-003-000	4.39	4.39	100	\$27.60	93100
017-020-004-000	4.39	4.39	100	\$27.60	93100
017-020-005-000	4.39	4.39	100	\$27.60	93100
017-020-020-000	4.94	4.94	100	\$31.00	93100
017-020-021-000	4.94	4.94	100	\$31.00	93100
017-020-022-000	4.94	4.94	100	\$31.00	93100
017-020-025-000	5.2	5.2	100	\$32.60	93100
017-020-026-000	5.19	5.19	100	\$32.60	93100
017-020-028-000	5.11	5.11	100	\$32.10	93100
017-020-029-000	5	5	100	\$31.40	93100
017-020-030-000	5.43	5.43	100	\$34.10	93100
017-020-035-000	5.01	5.01	100	\$31.50	93100
017-020-036-000	5.01	5.01	100	\$31.50	93100
017-020-037-000	5.03	5.03	100	\$31.60	93100
017-020-038-000	5.01	5.01	100	\$31.50	93100
017-020-040-000	4.84	4.84	100	\$30.40	93100
017-020-043-000	9.52	9.52	100	\$59.60	93100
017-020-044-000	9.5	9.5	100	\$59.40	93100
017-020-045-000	10	10	100	\$62.60	93100
017-020-046-000	10	10	100	\$62.60	93100
017-020-047-000	5.92	5.92	100	\$37.10	93100
017-020-048-000	5.7	5.7	100	\$35.80	93100
017-020-049-000	5.73	5.73	100	\$35.90	93100
017-020-050-000	5	5	100	\$31.40	93100
017-020-051-000	5	5	100	\$31.40	93100
017-020-052-000	5	5	100	\$31.40	93100
017-020-053-000	5	5	100	\$31.40	93100
017-020-054-000	5	5	100	\$31.40	93100
017-020-055-000	5.3	5.3	100	\$33.30	93100
017-020-056-000	5.3	5.3	100	\$33.30	93100

017-020-057-000	5	5	100	\$31.40	93100
017-020-058-000	5	5	100	\$31.40	93100
017-020-059-000	5	5	100	\$31.40	93100
017-020-060-000	5.01	5.01	100	\$31.50	93100
017-020-061-000	5.01	5.01	100	\$31.50	93100
017-020-062-000	5	5	100	\$31.40	93100
017-020-063-000	5	5	100	\$31.40	93100
017-020-064-000	5	5	100	\$31.40	93100
017-020-065-000	5	5	100	\$31.40	93100
017-020-066-000	5	5	100	\$31.40	93100
017-020-067-000	5	5	100	\$31.40	93100
017-020-068-000	5	5	100	\$31.40	93100
017-020-069-000	5	5	100	\$31.40	93100
017-020-070-000	5	5	100	\$31.40	93100
017-020-071-000	5	5	100	\$31.40	93100
017-020-072-000	5	5	100	\$31.40	93100
017-020-073-000	5	5	100	\$31.40	93100
017-020-074-000	7.47	7.47	100	\$46.80	93100
017-020-075-000	5.13	5.13	100	\$32.20	93100
017-020-076-000	5	5	100	\$31.40	93100
017-020-077-000	5	5	100	\$31.40	93100
017-020-078-000	5	5	100	\$31.40	93100
017-020-079-000	5	5	100	\$31.40	93100
017-020-080-000	5	5	100	\$31.40	93100
017-020-081-000	5	5	100	\$31.40	93100
017-020-082-000	5	5	100	\$31.40	93100
017-030-010-000	31.18	31.18	100	\$194.50	93100
017-030-015-000	38.95	38.95	100	\$242.90	93100
017-030-022-000	6.2	6.2	100	\$38.90	93100
017-030-023-000	13	13	100	\$81.20	93100
017-030-024-000	5	5	100	\$31.40	93100
017-030-025-000	5	5	100	\$31.40	93100
017-030-026-000	5	5	100	\$31.40	93100
017-030-027-000	7.93	7.93	100	\$49.70	93100
017-030-028-000	5	5	100	\$31.40	93100
017-030-029-000	5	5	100	\$31.40	93100
017-030-033-000	8.28	8.28	100	\$51.80	93100
017-030-034-000	8.54	8.54	100	\$53.50	93100
017-030-035-000	4.95	4.95	100	\$31.10	93100
017-030-036-000	4.98	4.98	100	\$31.30	93100
017-030-037-000	5	5	100	\$31.40	93100
017-030-038-000	13.14	13.14	100	\$82.10	93100
017-030-040-000	9.8	9.8	100	\$61.30	93100
017-030-041-000	56.69	56.69	100	\$353.40	93100
017-030-042-000	55.83	55.35511494	99.14940881	\$345.10	93100
017-030-043-000	4.69	4.69	100	\$29.50	93100
017-030-044-000	6.49	6.49	100	\$40.70	93100

017-040-004-000	30.04	30.04	100	\$187.40	93100
017-040-006-000	5	5	100	\$31.40	93100
017-040-008-000	9.54	9.54	100	\$59.70	93100
017-040-012-000	5	5	100	\$31.40	93100
017-040-014-000	5.17	5.17	100	\$32.50	93100
017-040-015-000	0.001	0.001	100	\$0.30	93100
017-040-016-000	10.04	2.456777456	24.46989498	\$15.60	93100
017-040-017-000	20.06	20.06	100	\$125.20	93100
017-040-020-000	7.19	7.19	100	\$45.00	93100
017-040-021-000	7.2	7.2	100	\$45.10	93100
017-040-022-000	10.65	7.680463866	72.11703161	\$48.10	93100
017-040-023-000	10.65	0.957769331	8.993139256	\$6.20	93100
017-040-024-000	4.83	4.83	100	\$30.30	93100
017-040-025-000	4.8	4.8	100	\$30.20	93100
017-040-026-000	4.96	4.96	100	\$31.20	93100
017-040-027-000	4.95	4.95	100	\$31.10	93100
017-040-028-000	4.97	4.97	100	\$31.20	93100
017-040-029-000	4.84	4.84	100	\$30.40	93100
017-040-030-000	5.04	5.04	100	\$31.60	93100
017-040-031-000	5.07	5.07	100	\$31.80	93100
017-040-032-000	15.61	15.61	100	\$97.50	93100
017-040-033-000	5.2	5.2	100	\$32.60	93100
017-050-007-000	372.35	7.570902266	2.033275753	\$47.40	93100
017-050-011-000	181.67	11.39283576	6.271170671	\$71.20	93100
017-060-001-000	40	40	100	\$249.50	93100
017-060-002-000	10	10	100	\$62.60	93100
017-060-003-000	132.45	132.45	100	\$825.40	93100
017-060-009-000	20	20	100	\$124.90	93100
017-060-011-000	55.68	55.68	100	\$347.10	93100
017-060-017-000	4.63	4.63	100	\$29.10	93100
017-060-019-000	0.5	0.5	100	\$3.40	93100
017-060-020-000	0.35	0.35	100	\$2.40	93100
017-060-021-000	4.04	4.04	100	\$25.40	93100
017-060-022-000	0.13	0.13	100	\$1.10	93100
017-060-023-000	0.21	0.21	100	\$1.60	93100
017-060-024-000	0.16	0.16	100	\$1.20	93100
017-060-030-000	46.71	46.71	100	\$291.30	93100
017-060-031-000	44.98	44.98	100	\$280.50	93100
017-060-032-000	26	26	100	\$162.20	93100
017-060-033-000	10	10	100	\$62.60	93100
017-060-034-000	10.64	10.64	100	\$66.50	93100
017-060-035-000	5.04	5.04	100	\$31.60	93100
017-060-036-000	5.04	5.04	100	\$31.60	93100
017-060-037-000	5	5	100	\$31.40	93100
017-060-038-000	6.09	6.09	100	\$38.20	93100
017-060-039-000	5	5	100	\$31.40	93100
017-060-040-000	5	5	100	\$31.40	93100

017-060-041-000	5.67	5.67	100	\$35.60	93100
017-070-002-000	10.77	10.77	100	\$67.30	93100
017-070-007-000	5.03	5.03	100	\$31.60	93100
017-070-010-000	12.94	12.94	100	\$80.90	93100
017-070-011-000	12.41	12.41	100	\$77.60	93100
017-070-012-000	12.01	12.01	100	\$75.10	93100
017-070-013-000	12.45	12.45	100	\$77.80	93100
017-070-028-000	5.94	5.94	100	\$37.30	93100
017-070-029-000	5.05	5.05	100	\$31.70	93100
017-070-030-000	4.99	4.99	100	\$31.30	93100
017-070-031-000	4.99	4.99	100	\$31.30	93100
017-070-032-000	5	5	100	\$31.40	93100
017-070-033-000	5	5	100	\$31.40	93100
017-070-035-000	5.94	5.94	100	\$37.30	93100
017-070-036-000	5	5	100	\$31.40	93100
017-070-037-000	5	5	100	\$31.40	93100
017-070-038-000	0.001	0.001	100	\$0.30	93100
017-070-039-000	4.95	4.95	100	\$31.10	93100
017-070-040-000	7.75	7.75	100	\$48.50	93100
017-070-042-000	0.001	0.001	100	\$0.30	93100
017-070-043-000	9.41	9.41	100	\$58.90	93100
017-070-044-000	4.78	4.78	100	\$30.00	93100
017-070-045-000	4.49	4.49	100	\$28.20	93100
017-070-046-000	4.92	4.92	100	\$30.90	93100
017-070-047-000	9.99	9.99	100	\$62.50	93100
017-070-048-000	4.74	4.74	100	\$29.80	93100
017-070-049-000	2.85	2.85	100	\$18.00	93100
017-070-050-000	4.92	4.92	100	\$30.90	93100
017-070-051-000	4.86	4.86	100	\$30.50	93100
017-070-052-000	4.92	4.92	100	\$30.90	93100
017-070-053-000	4.53	4.53	100	\$28.50	93100
017-070-054-000	4.59	4.59	100	\$28.80	93100
017-070-055-000	4.91	4.91	100	\$30.80	93100
017-070-056-000	5.06	5.06	100	\$31.80	93100
017-070-057-000	5.03	5.03	100	\$31.60	93100
017-070-058-000	5.08	5.08	100	\$31.90	93100
017-070-059-000	5.06	5.06	100	\$31.80	93100
017-070-060-000	5.02	5.02	100	\$31.50	93100
017-070-061-000	5	5	100	\$31.40	93100
017-070-062-000	5	5	100	\$31.40	93100
017-070-063-000	5	5	100	\$31.40	93100
017-070-064-000	7.88	7.88	100	\$49.30	93100
017-070-066-000	3.95	3.95	100	\$24.90	93100
017-070-067-000	4.86	4.86	100	\$30.50	93100
017-070-068-000	4.86	4.86	100	\$30.50	93100
017-070-069-000	4.86	4.86	100	\$30.50	93100
017-070-070-000	4.86	4.86	100	\$30.50	93100

017-070-071-000	4.47	4.47	100	\$28.10	93100
017-070-072-000	4.74	4.74	100	\$29.80	93100
017-070-073-000	4.73	4.73	100	\$29.70	93100
017-070-074-000	4.94	4.94	100	\$31.00	93100
017-070-075-000	5.08	5.08	100	\$31.90	93100
017-080-009-000	25.31	25.31	100	\$157.90	93100
017-080-011-000	4.98	4.98	100	\$31.30	93100
017-080-015-000	5	5	100	\$31.40	93100
017-080-016-000	5	5	100	\$31.40	93100
017-080-018-000	4.94	4.94	100	\$31.00	93100
017-080-022-000	5	5	100	\$31.40	93100
017-080-023-000	4.81	4.81	100	\$30.20	93100
017-080-025-000	4.82	4.82	100	\$30.30	93100
017-080-026-000	4.9	4.9	100	\$30.80	93100
017-080-027-000	4.84	4.84	100	\$30.40	93100
017-080-029-000	4.78	4.78	100	\$30.00	93100
017-080-031-000	5.08	5.08	100	\$31.90	93100
017-080-032-000	5.01	5.01	100	\$31.50	93100
017-080-033-000	5	5	100	\$31.40	93100
017-080-034-000	5	5	100	\$31.40	93100
017-080-035-000	5.11	5.11	100	\$32.10	93100
017-080-036-000	5.11	5.11	100	\$32.10	93100
017-080-039-000	5.11	5.11	100	\$32.10	93100
017-080-040-000	4.94	4.94	100	\$31.00	93100
017-080-041-000	4.99	4.99	100	\$31.30	93100
017-080-042-000	4.98	4.98	100	\$31.30	93100
017-080-043-000	4.98	4.98	100	\$31.30	93100
017-080-044-000	4.98	4.98	100	\$31.30	93100
017-080-045-000	4.97	4.97	100	\$31.20	93100
017-080-046-000	4.98	4.98	100	\$31.30	93100
017-080-049-000	5.11	5.11	100	\$32.10	93100
017-080-050-000	6.89	6.89	100	\$43.20	93100
017-080-051-000	4.96	4.96	100	\$31.20	93100
017-080-052-000	4.61	4.61	100	\$29.00	93100
017-080-053-000	7.05	7.05	100	\$44.20	93100
017-080-054-000	7.05	7.05	100	\$44.20	93100
017-090-001-000	46.24	46.24	100	\$288.30	93100
017-090-002-000	74.1	74.1	100	\$461.90	93100
017-090-004-000	1	1	100	\$6.50	93100
017-090-005-000	41.19	41.19	100	\$256.90	93100
017-090-009-000	99.96	99.96	100	\$623.00	93100
017-090-010-000	10	10	100	\$62.60	93100
017-090-013-000	49.75	49.75	100	\$310.20	93100
017-090-014-000	3.42	3.42	100	\$21.60	93100
017-100-009-000	30	30	100	\$187.20	93100
017-100-014-000	0.38	0.38	100	\$2.60	93100
017-100-016-000	5	5	100	\$31.40	93100

017-100-017-000	5	5	100	\$31.40	93100
017-100-018-000	5	5	100	\$31.40	93100
017-100-019-000	5	5	100	\$31.40	93100
017-100-020-000	5.16	5.16	100	\$32.40	93100
017-100-021-000	5.58	5.58	100	\$35.00	93100
017-100-022-000	5	5	100	\$31.40	93100
017-100-023-000	5	5	100	\$31.40	93100
017-100-024-000	5.1	5.1	100	\$32.00	93100
017-100-025-000	5	5	100	\$31.40	93100
017-100-026-000	5	5	100	\$31.40	93100
017-100-027-000	10.06	10.06	100	\$62.90	93100
017-100-028-000	5	5	100	\$31.40	93100
017-100-029-000	5	5	100	\$31.40	93100
017-100-030-000	5	5	100	\$31.40	93100
017-100-031-000	5	5	100	\$31.40	93100
017-100-032-000	5	5	100	\$31.40	93100
017-100-033-000	6	6	100	\$37.60	93100
017-100-034-000	5	5	100	\$31.40	93100
017-100-035-000	5	5	100	\$31.40	93100
017-100-036-000	5	5	100	\$31.40	93100
017-100-037-000	5	5	100	\$31.40	93100
017-100-038-000	5	5	100	\$31.40	93100
017-100-039-000	5	5	100	\$31.40	93100
017-100-042-000	5	5	100	\$31.40	93100
017-100-043-000	5	5	100	\$31.40	93100
017-100-044-000	5	5	100	\$31.40	93100
017-100-045-000	5	5	100	\$31.40	93100
017-100-046-000	30.7	30.7	100	\$191.50	93100
017-100-051-000	5.16	5.16	100	\$32.40	93100
017-100-052-000	5.03	5.03	100	\$31.60	93100
017-100-053-000	5	5	100	\$31.40	93100
017-100-054-000	5.01	5.01	100	\$31.50	93100
017-100-056-000	5.01	5.01	100	\$31.50	93100
017-100-057-000	28.5	28.5	100	\$177.80	93100
017-100-058-000	23.88	23.88	100	\$149.00	93100
017-100-059-000	5.18	5.18	100	\$32.50	93100
017-100-060-000	5.8	5.8	100	\$36.40	93100
017-100-061-000	5.27	5.27	100	\$33.10	93100
017-100-062-000	5.03	5.03	100	\$31.60	93100
017-120-001-000	30.24	30.24	100	\$188.60	93100
017-120-002-000	29.95	29.95	100	\$186.80	93100
017-120-003-000	49.97	49.97	100	\$311.60	93100
017-120-008-000	0.27	0.27	100	\$1.90	93100
017-120-009-000	38.57	38.57	100	\$240.50	93100
017-120-010-000	10.07	10.07	100	\$63.00	93100
017-120-011-000	56.32	56.32	100	\$351.10	93100
017-120-012-000	10.61	10.61	100	\$66.40	93100

017-120-017-000	5	5	100	\$31.40	93100
017-120-018-000	4.85	4.85	100	\$30.50	93100
017-130-001-000	97	97	100	\$604.60	93100
017-130-012-000	19.97	19.97	100	\$124.70	93100
017-130-019-000	3.81	3.81	100	\$24.00	93100
017-130-029-000	10	10	100	\$62.60	93100
017-130-030-000	5.24	5.24	100	\$32.90	93100
017-130-038-000	5.01	5.01	100	\$31.50	93100
017-130-040-000	10.19	10.19	100	\$63.70	93100
017-130-041-000	4.77	4.77	100	\$30.00	93100
017-130-042-000	9.33	9.33	100	\$58.40	93100
017-130-046-000	5.06	5.06	100	\$31.80	93100
017-130-050-000	4.9	4.9	100	\$30.80	93100
017-130-051-000	59.1	59.1	100	\$368.40	93100
017-130-052-000	4.58	4.58	100	\$28.80	93100
017-130-053-000	5	5	100	\$31.40	93100
017-130-054-000	5.27	5.27	100	\$33.10	93100
017-130-055-000	7.26	7.26	100	\$45.50	93100
017-130-060-000	5.07	5.07	100	\$31.80	93100
017-130-061-000	5.06	5.06	100	\$31.80	93100
017-130-067-000	5.06	5.06	100	\$31.80	93100
017-130-068-000	5.07	5.07	100	\$31.80	93100
017-130-069-000	4.99	4.99	100	\$31.30	93100
017-130-070-000	5	5	100	\$31.40	93100
017-130-071-000	5	5	100	\$31.40	93100
017-130-072-000	5	5	100	\$31.40	93100
017-130-073-000	5	5	100	\$31.40	93100
017-130-074-000	9.68	9.68	100	\$60.60	93100
017-130-078-000	5.35	5.35	100	\$33.60	93100
017-130-079-000	10.84	10.84	100	\$67.80	93100
017-130-082-000	4.78	4.78	100	\$30.00	93100
017-130-083-000	4.78	4.78	100	\$30.00	93100
017-130-086-000	50	50	100	\$311.80	93100
017-130-087-000	10.41	10.41	100	\$65.10	93100
017-130-088-000	5.62	5.62	100	\$35.30	93100
017-140-008-000	15.57	15.57	100	\$97.30	93100
017-140-009-000	24.43	24.43	100	\$152.40	93100
017-140-012-000	40	40	100	\$249.50	93100
017-150-012-000	8	8	100	\$50.10	93100
017-150-013-000	10	10	100	\$62.60	93100
017-150-024-000	2.029	2.029	100	\$12.90	93100
017-150-032-000	12.69	12.69	100	\$79.30	93100
017-150-033-000	12.69	12.69	100	\$79.30	93100
017-150-036-000	5.48	5.48	100	\$34.40	93100
017-150-038-000	5.43	5.43	100	\$34.10	93100
017-150-039-000	5.43	5.43	100	\$34.10	93100
017-150-040-000	9.11	9.11	100	\$57.00	93100

017-150-044-000	10.59	10.59	100	\$66.20	93100
017-150-046-000	4.92	4.92	100	\$30.90	93100
017-150-047-000	5	5	100	\$31.40	93100
017-150-053-000	5	5	100	\$31.40	93100
017-150-054-000	5	5	100	\$31.40	93100
017-150-055-000	5	5	100	\$31.40	93100
017-150-056-000	4.89	4.89	100	\$30.70	93100
017-150-057-000	4.91	4.91	100	\$30.80	93100
017-150-058-000	7.54	7.54	100	\$47.20	93100
017-150-059-000	5.47	5.47	100	\$34.30	93100
017-150-060-000	4.64	4.64	100	\$29.20	93100
017-150-061-000	4.64	4.64	100	\$29.20	93100
017-150-062-000	10	10	100	\$62.60	93100
017-150-073-000	5.5	5.5	100	\$34.50	93100
017-150-074-000	4.5	4.5	100	\$28.30	93100
017-150-077-000	4.65	4.65	100	\$29.20	93100
017-150-078-000	4.64	4.64	100	\$29.20	93100
017-150-079-000	4.98	4.98	100	\$31.30	93100
017-150-080-000	8.09	8.09	100	\$50.70	93100
017-150-081-000	8.1	8.1	100	\$50.70	93100
017-150-082-000	7.46	7.46	100	\$46.70	93100
017-150-083-000	5	5	100	\$31.40	93100
017-150-084-000	5	5	100	\$31.40	93100
017-150-085-000	24.28	24.28	100	\$151.50	93100
017-150-086-000	4.59	4.59	100	\$28.80	93100
017-150-087-000	4.92	4.92	100	\$30.90	93100
017-150-088-000	4.47	4.47	100	\$28.10	93100
017-150-089-000	4.47	4.47	100	\$28.10	93100
017-150-090-000	5.09	5.09	100	\$32.00	93100
017-150-091-000	6.39	6.39	100	\$40.10	93100
017-160-001-000	145	145	100	\$903.60	93100
017-160-005-000	168.25	168.25	100	\$1,048.40	93100
017-160-006-000	160	160	100	\$997.10	93100
017-160-009-000	1.55	1.55	100	\$9.90	93100
017-160-010-000	1.74	1.74	100	\$11.10	93100
017-160-012-000	0.93	0.93	100	\$6.00	93100
017-170-005-000	10	10	100	\$62.60	93100
017-170-006-000	5.95	5.95	100	\$37.30	93100
017-170-007-000	5	5	100	\$31.40	93100
017-170-008-000	5	5	100	\$31.40	93100
017-170-012-000	20.35	20.35	100	\$127.00	93100
017-170-013-000	4.99	4.99	100	\$31.30	93100
017-170-014-000	4.92	4.92	100	\$30.90	93100
017-170-015-000	20.55	20.55	100	\$128.30	93100
017-170-018-000	5.83	5.83	100	\$36.60	93100
017-170-019-000	24.22	24.22	100	\$151.10	93100
017-180-002-000	20	20	100	\$124.90	93100

017-180-003-000	20	20	100	\$124.90	93100
017-180-004-000	29.26	29.26	100	\$182.50	93100
017-180-005-000	30	30	100	\$187.20	93100
017-180-020-000	0.35	0.35	100	\$2.40	93100
017-180-021-000	0.33	0.33	100	\$2.30	93100
017-180-024-000	5	5	100	\$31.40	93100
017-180-025-000	5	5	100	\$31.40	93100
017-180-026-000	5	5	100	\$31.40	93100
017-180-027-000	9.81	9.81	100	\$61.40	93100
017-180-028-000	10	10	100	\$62.60	93100
017-180-029-000	15	15	100	\$93.70	93100
017-180-030-000	5	5	100	\$31.40	93100
017-180-031-000	4.6	4.6	100	\$28.90	93100
017-180-034-000	8.48	8.48	100	\$53.10	93100
017-180-035-000	5.43	5.43	100	\$34.10	93100
017-180-036-000	5.41	5.41	100	\$34.00	93100
017-180-037-000	5.4	5.4	100	\$33.90	93100
017-180-038-000	4.96	4.96	100	\$31.20	93100
017-180-039-000	5.19	5.19	100	\$32.60	93100
017-180-040-000	5.2	5.2	100	\$32.60	93100
017-180-042-000	4.92	4.92	100	\$30.90	93100
017-180-043-000	4.54	4.54	100	\$28.50	93100
017-180-044-000	4.53	4.53	100	\$28.50	93100
017-180-045-000	4.66	4.66	100	\$29.30	93100
017-180-046-000	4.88	4.88	100	\$30.70	93100
017-180-047-000	5.81	5.81	100	\$36.40	93100
017-180-048-000	5	5	100	\$31.40	93100
017-180-049-000	5	5	100	\$31.40	93100
017-180-050-000	6.59	6.59	100	\$41.30	93100
017-180-052-000	10	10	100	\$62.60	93100
017-180-053-000	28.66	28.66	100	\$178.80	93100
017-180-054-000	21.05	21.05	100	\$131.40	93100
017-180-055-000	4.81	4.81	100	\$30.20	93100
017-180-056-000	5	5	100	\$31.40	93100
017-190-001-000	5	5	100	\$31.40	93100
017-190-002-000	5	5	100	\$31.40	93100
017-190-003-000	5	5	100	\$31.40	93100
017-190-004-000	5	5	100	\$31.40	93100
017-190-005-000	5	5	100	\$31.40	93100
017-190-006-000	5	5	100	\$31.40	93100
017-190-007-000	5	5	100	\$31.40	93100
017-190-008-000	5	5	100	\$31.40	93100
017-190-009-000	5	5	100	\$31.40	93100
017-190-010-000	5.39	5.39	100	\$33.80	93100
017-190-011-000	5.22	5.22	100	\$32.80	93100
017-190-012-000	5.03	5.03	100	\$31.60	93100
017-190-013-000	5	5	100	\$31.40	93100

017-190-014-000	5	5	100	\$31.40	93100
017-190-015-000	5	5	100	\$31.40	93100
017-190-016-000	5	5	100	\$31.40	93100
017-190-017-000	5	5	100	\$31.40	93100
017-190-018-000	5.43	5.43	100	\$34.10	93100
017-190-019-000	5	5	100	\$31.40	93100
017-190-020-000	5	5	100	\$31.40	93100
017-190-021-000	5	5	100	\$31.40	93100
017-190-022-000	5	5	100	\$31.40	93100
017-190-023-000	5	5	100	\$31.40	93100
017-190-024-000	5	5	100	\$31.40	93100
017-190-025-000	5	5	100	\$31.40	93100
017-190-026-000	5	5	100	\$31.40	93100
017-190-030-000	5	5	100	\$31.40	93100
017-190-031-000	5	5	100	\$31.40	93100
017-190-032-000	5	5	100	\$31.40	93100
017-190-033-000	5.35	5.35	100	\$33.60	93100
017-190-034-000	6.18	6.18	100	\$38.80	93100
017-190-035-000	5.53	5.53	100	\$34.70	93100
017-200-001-000	7.15	7.15	100	\$44.80	93100
017-200-002-000	5.1	5.1	100	\$32.00	93100
017-200-003-000	5	5	100	\$31.40	93100
017-200-004-000	5	5	100	\$31.40	93100
017-200-005-000	4.99	4.99	100	\$31.30	93100
017-200-006-000	0.009	0.009	100	\$0.30	93100
017-200-007-000	5	5	100	\$31.40	93100
017-200-008-000	14	14	100	\$87.50	93100
017-200-009-000	10	10	100	\$62.60	93100
017-200-010-000	20.01	20.01	100	\$124.90	93100
017-200-011-000	5	5	100	\$31.40	93100
017-200-012-000	5.31	5.31	100	\$33.30	93100
017-200-013-000	5	5	100	\$31.40	93100
017-200-014-000	5	5	100	\$31.40	93100
017-200-015-000	5	5	100	\$31.40	93100
017-200-016-000	5	5	100	\$31.40	93100
017-200-017-000	5	5	100	\$31.40	93100
017-200-018-000	5	5	100	\$31.40	93100
017-200-019-000	22	22	100	\$137.30	93100
017-200-020-000	0.56	0.56	100	\$3.70	93100
017-200-021-000	16.079	16.079	100	\$100.40	93100
017-200-022-000	5	5	100	\$31.40	93100
017-200-023-000	20	20	100	\$124.90	93100
017-200-024-000	5.1	5.1	100	\$32.00	93100
017-200-025-000	5.1	5.1	100	\$32.00	93100
017-200-026-000	10.08	10.08	100	\$63.00	93100
017-200-027-000	5	5	100	\$31.40	93100
017-200-028-000	5	5	100	\$31.40	93100

017-200-029-000	5	5	100	\$31.40	93100
017-200-030-000	5	5	100	\$31.40	93100
017-200-031-000	25	25	100	\$156.00	93100
017-200-032-000	68.02	68.02	100	\$424.00	93100
018-010-002-000	152.77	152.77	100	\$952.00	93100
018-010-005-000	22.87	22.87	100	\$142.70	93100
018-010-006-000	300	300	100	\$1,869.30	93100
018-010-010-000	54.62	54.62	100	\$340.50	93100
018-010-011-000	225.78	225.78	100	\$1,406.90	93100
018-010-012-000	23.08	23.08	100	\$144.00	93100
018-010-013-000	48.36	48.36	100	\$301.50	93100
018-020-005-000	19.04	19.04	100	\$118.90	93100
018-020-007-000	101.21	101.21	100	\$630.80	93100
018-020-011-000	30.09	30.09	100	\$187.70	93100
018-020-012-000	25.86	25.86	100	\$161.40	93100
018-020-014-000	33.27	33.27	100	\$207.50	93100
018-020-015-000	104.43	104.43	100	\$650.80	93100
018-020-016-000	82.62	82.62	100	\$515.00	93100
018-030-011-000	81.5	81.5	100	\$508.00	93100
018-030-012-000	175.71	175.71	100	\$1,094.90	93100
018-030-013-000	27.73	27.73	100	\$173.00	93100
018-030-014-000	134.86	134.86	100	\$840.40	93100
018-030-020-000	61.08	61.08	100	\$380.80	93100
018-030-021-000	2.28	2.28	100	\$14.50	93100
018-050-011-000	247.95	247.95	100	\$1,545.00	93100
018-050-012-000	3.62	3.62	100	\$22.80	93100
018-050-013-000	41.38	41.38	100	\$258.00	93100
018-050-014-000	577.76	577.76	100	\$3,599.70	93100
018-050-015-000	14.6	14.6	100	\$91.20	93100
018-050-016-000	8.38	8.38	100	\$52.50	93100
018-050-017-000	53.94	53.94	100	\$336.30	93100
018-060-005-000	6	6	100	\$37.60	93100
018-060-008-000	13.79	13.79	100	\$86.20	93100
018-060-012-000	6	6	100	\$37.60	93100
018-060-015-000	5	5	100	\$31.40	93100
018-060-017-000	5.36	5.36	100	\$33.60	93100
018-060-018-000	5.41	5.41	100	\$34.00	93100
018-060-021-000	5.34	5.34	100	\$33.50	93100
018-060-022-000	5.09	5.09	100	\$32.00	93100
018-060-023-000	5	5	100	\$31.40	93100
018-060-024-000	62.34	62.34	100	\$388.60	93100
018-060-025-000	8.189	8.189	100	\$51.30	93100
018-060-026-000	27.08	27.08	100	\$169.00	93100
018-060-027-000	9.95	9.95	100	\$62.20	93100
018-070-001-000	19.86	19.86	100	\$124.00	93100
018-070-003-000	20	20	100	\$124.90	93100
018-070-004-000	11.73	11.73	100	\$73.30	93100

018-070-006-000	13.9	13.9	100	\$86.80	93100
018-070-008-000	15	15	100	\$93.70	93100
018-070-009-000	5	5	100	\$31.40	93100
018-080-001-000	16.309	16.309	100	\$101.90	93100
018-080-005-000	29.88	29.88	100	\$186.40	93100
018-080-006-000	29.81	29.81	100	\$186.00	93100
018-080-007-000	29.88	29.88	100	\$186.40	93100
018-080-013-000	9.99	9.99	100	\$62.50	93100
018-080-020-000	23.65	23.65	100	\$147.60	93100
018-080-022-000	21.64	21.64	100	\$135.10	93100
018-080-023-000	25.63	25.63	100	\$159.90	93100
018-080-024-000	9.94	9.94	100	\$62.20	93100
018-080-025-000	9.94	9.94	100	\$62.20	93100
018-080-026-000	7.85	7.85	100	\$49.20	93100
018-080-027-000	3.15	3.15	100	\$19.90	93100
018-080-028-000	8.21	8.21	100	\$51.40	93100
018-080-029-000	10	10	100	\$62.60	93100
018-090-007-000	1.09	1.09	100	\$7.00	93100
018-090-008-000	4.13	4.13	100	\$26.00	93100
018-090-011-000	12.64	12.64	100	\$79.00	93100
018-090-013-000	119.77	119.77	100	\$746.40	93100
018-090-015-000	10.7	10.7	100	\$66.90	93100
018-090-017-000	4.68	4.68	100	\$29.40	93100
018-090-019-000	36.97	36.97	100	\$230.60	93100
018-090-020-000	12.23	12.23	100	\$76.40	93100
018-090-022-000	10.03	10.03	100	\$62.70	93100
018-090-023-000	10.08	10.08	100	\$63.00	93100
018-090-024-000	13.13	13.13	100	\$82.00	93100
018-090-026-000	5	5	100	\$31.40	93100
018-090-027-000	62.51	62.51	100	\$389.70	93100
018-090-028-000	5	5	100	\$31.40	93100
018-100-002-000	29.51	29.51	100	\$184.10	93100
018-100-011-000	10	10	100	\$62.60	93100
018-100-012-000	20	20	100	\$124.90	93100
018-100-015-000	8.76	8.76	100	\$54.80	93100
018-100-019-000	10	10	100	\$62.60	93100
018-100-020-000	0.96	0.96	100	\$6.20	93100
018-100-021-000	22.74	22.74	100	\$141.90	93100
018-100-022-000	92.05	92.05	100	\$573.70	93100
018-100-024-000	7.94	7.94	100	\$49.70	93100
018-100-025-000	7.94	7.94	100	\$49.70	93100
018-100-026-000	6.06	6.06	100	\$38.00	93100
018-100-027-000	4.67	4.67	100	\$29.30	93100
018-100-028-000	4.88	4.88	100	\$30.70	93100
018-100-029-000	20.83	20.83	100	\$130.00	93100
018-100-030-000	34.29	34.29	100	\$213.90	93100
018-100-031-000	33.43	33.43	100	\$208.50	93100

018-100-032-000	5.97	5.97	100	\$37.40	93100
018-100-033-000	22.24	22.24	100	\$138.80	93100
018-100-034-000	4.13	4.13	100	\$26.00	93100
018-100-035-000	4.08	4.08	100	\$25.70	93100
018-110-015-000	1.32	1.32	100	\$8.50	93100
018-110-016-000	32.38	32.38	100	\$202.00	93100
018-110-019-000	0.007	0.007	100	\$0.30	93100
018-110-024-000	1.25	1.25	100	\$8.00	93100
018-110-025-000	0.57	0.57	100	\$3.80	93100
018-110-032-000	18.67	18.67	100	\$116.60	93100
018-110-033-000	6.17	6.17	100	\$38.70	93100
018-110-036-000	6	6	100	\$37.60	93100
018-110-040-000	33.08	33.08	100	\$206.30	93100
018-110-042-000	4.59	4.59	100	\$28.80	93100
018-110-043-000	4.88	4.88	100	\$30.70	93100
018-110-044-000	27.95	27.95	100	\$174.40	93100
018-110-045-000	36.35	36.35	100	\$226.70	93100
018-120-002-000	40.09	40.09	100	\$250.00	93100
018-120-003-000	50.1	50.1	100	\$312.40	93100
018-120-006-000	29.99	29.99	100	\$187.10	93100
018-120-007-000	12.46	12.46	100	\$77.90	93100
018-120-009-000	2.5	2.5	100	\$15.80	93100
018-120-010-000	10.08	10.08	100	\$63.00	93100
018-120-012-000	8.97	8.97	100	\$56.10	93100
018-120-013-000	35.6	35.6	100	\$222.00	93100
018-130-001-000	10	10	100	\$62.60	93100
018-130-004-000	10.9	10.9	100	\$68.20	93100
018-130-005-000	5.45	5.45	100	\$34.20	93100
018-130-006-000	20.9	20.9	100	\$130.50	93100
018-130-008-000	7.84	7.84	100	\$49.10	93100
018-130-010-000	20.9	20.9	100	\$130.50	93100
018-130-013-000	20.9	20.9	100	\$130.50	93100
018-130-014-000	5	5	100	\$31.40	93100
018-130-015-000	5	5	100	\$31.40	93100
018-130-016-000	9.92	9.92	100	\$62.10	93100
018-130-017-000	15.05	15.05	100	\$94.00	93100
018-130-021-000	1	1	100	\$6.50	93100
018-130-022-000	20	20	100	\$124.90	93100
018-130-025-000	10	10	100	\$62.60	93100
018-130-026-000	10	10	100	\$62.60	93100
018-130-027-000	10	10	100	\$62.60	93100
018-130-028-000	10	10	100	\$62.60	93100
018-130-029-000	10	10	100	\$62.60	93100
018-130-031-000	7.58	7.58	100	\$47.50	93100
018-130-032-000	0.259	0.259	100	\$1.90	93100
018-130-035-000	4.98	4.98	100	\$31.30	93100
018-130-036-000	5.02	5.02	100	\$31.50	93100

018-130-037-000	5.02	5.02	100	\$31.50	93100
018-130-038-000	5	5	100	\$31.40	93100
018-130-046-000	5.91	5.91	100	\$37.10	93100
018-130-047-000	5	5	100	\$31.40	93100
018-130-048-000	7	7	100	\$43.90	93100
018-130-049-000	3.01	3.01	100	\$19.00	93100
018-130-050-000	15.46	15.46	100	\$96.60	93100
018-130-051-000	0.221	0.221	100	\$1.60	93100
018-130-054-000	8.5	8.5	100	\$53.20	93100
018-130-055-000	4.92	4.92	100	\$30.90	93100
018-130-056-000	4.92	4.92	100	\$30.90	93100
018-130-057-000	4.88	4.88	100	\$30.70	93100
018-130-058-000	10.89	10.89	100	\$68.10	93100
018-130-060-000	4.92	4.92	100	\$30.90	93100
018-130-061-000	4.92	4.92	100	\$30.90	93100
018-130-062-000	4.92	4.92	100	\$30.90	93100
018-130-063-000	5	5	100	\$31.40	93100
018-130-064-000	5.49	5.49	100	\$34.50	93100
018-140-001-000	40	40	100	\$249.50	93100
018-140-002-000	5	5	100	\$31.40	93100
018-140-008-000	36.5	36.5	100	\$227.60	93100
018-140-010-000	30	30	100	\$187.20	93100
018-140-011-000	40	40	100	\$249.50	93100
018-140-012-000	40	40	100	\$249.50	93100
018-140-014-000	0.65	0.65	100	\$4.30	93100
018-140-017-000	16.76	16.76	100	\$104.70	93100
018-140-018-000	15.92	15.92	100	\$99.40	93100
018-140-019-000	0.83	0.83	100	\$5.40	93100
018-140-020-000	30	30	100	\$187.20	93100
018-140-021-000	9.22	9.22	100	\$57.70	93100
018-140-025-000	10	10	100	\$62.60	93100
018-140-026-000	5	5	100	\$31.40	93100
018-140-027-000	5	5	100	\$31.40	93100
018-140-028-000	10.01	10.01	100	\$62.60	93100
018-140-029-000	10.01	10.01	100	\$62.60	93100
018-140-030-000	5	5	100	\$31.40	93100
018-140-031-000	5	5	100	\$31.40	93100
018-140-032-000	4.93	4.93	100	\$31.00	93100
018-150-002-000	20	20	100	\$124.90	93100
018-150-003-000	30	30	100	\$187.20	93100
018-150-004-000	10	10	100	\$62.60	93100
018-150-006-000	10	10	100	\$62.60	93100
018-150-007-000	15	15	100	\$93.70	93100
018-150-014-000	15	15	100	\$93.70	93100
018-150-015-000	4	4	100	\$25.20	93100
018-150-016-000	1	1	100	\$6.50	93100
018-150-017-000	5	5	100	\$31.40	93100

018-150-018-000	5	5	100	\$31.40	93100
018-150-019-000	5	5	100	\$31.40	93100
018-150-021-000	4.98	4.98	100	\$31.30	93100
018-150-022-000	5	5	100	\$31.40	93100
018-150-023-000	10.19	10.19	100	\$63.70	93100
018-150-024-000	7.62	7.62	100	\$47.70	93100
018-150-025-000	5.1	5.1	100	\$32.00	93100
018-150-026-000	7.05	7.05	100	\$44.20	93100
018-160-001-000	40	40	100	\$249.50	93100
018-160-002-000	10	10	100	\$62.60	93100
018-160-005-000	12	12	100	\$75.00	93100
018-160-006-000	4	4	100	\$25.20	93100
018-160-007-000	4	4	100	\$25.20	93100
018-160-008-000	20	20	100	\$124.90	93100
018-160-010-000	50.01	50.01	100	\$311.80	93100
018-160-015-000	0.713	0.713	100	\$4.70	93100
018-160-016-000	18	18	100	\$112.40	93100
018-160-017-000	22	22	100	\$137.30	93100
018-160-018-000	4.92	4.92	100	\$30.90	93100
018-160-019-000	4.92	4.92	100	\$30.90	93100
018-160-020-000	9.78	9.78	100	\$61.20	93100
018-160-021-000	10	10	100	\$62.60	93100
018-160-022-000	15.7	15.7	100	\$98.10	93100
018-160-023-000	14.31	14.31	100	\$89.40	93100
018-160-024-000	23.97	23.97	100	\$149.60	93100
018-160-025-000	15.68	15.68	100	\$97.90	93100
018-160-026-000	30	30	100	\$187.20	93100
018-160-027-000	10	10	100	\$62.60	93100
018-170-003-000	20	20	100	\$124.90	93100
018-170-010-000	15	15	100	\$93.70	93100
018-170-011-000	15.64	15.64	100	\$97.70	93100
018-170-012-000	10	10	100	\$62.60	93100
018-170-014-000	0.4	0.4	100	\$2.70	93100
018-170-015-000	24.06	24.06	100	\$150.10	93100
018-170-018-000	0.126	0.126	100	\$1.00	93100
018-170-020-000	19.91	19.91	100	\$124.30	93100
018-170-022-000	14	14	100	\$87.50	93100
018-170-023-000	13	13	100	\$81.20	93100
018-170-024-000	13	13	100	\$81.20	93100
018-170-025-000	13	13	100	\$81.20	93100
018-170-026-000	13	13	100	\$81.20	93100
018-170-027-000	13	13	100	\$81.20	93100
018-170-028-000	8.05	8.05	100	\$50.40	93100
018-170-029-000	10	10	100	\$62.60	93100
018-170-030-000	4.89	4.89	100	\$30.70	93100
018-170-031-000	4.89	4.89	100	\$30.70	93100
018-170-032-000	4.89	4.89	100	\$30.70	93100

018-170-033-000	4.89	4.89	100	\$30.70	93100
018-170-034-000	45.7	45.7	100	\$285.00	93100
018-180-003-000	92.62	92.62	100	\$577.30	93100
018-180-004-000	349.16	349.16	100	\$2,175.50	93100
018-180-005-000	55	55	100	\$342.90	93100
018-180-006-000	112.2	112.2	100	\$699.30	93100
018-180-007-000	382.5	382.5	100	\$2,383.20	93100
018-190-001-000	1	1	100	\$6.50	93100
018-190-008-000	68.09	68.09	100	\$424.50	93100
018-190-016-000	149.95	149.95	100	\$934.40	93100
018-190-017-000	126.8	126.8	100	\$790.20	93100
018-190-019-000	161.19	161.19	100	\$1,004.50	93100
018-190-022-000	123.81	123.81	100	\$771.60	93100
018-190-023-000	30.44	30.44	100	\$189.90	93100
018-190-028-000	42	42	100	\$261.90	93100
018-190-032-000	60.44	60.44	100	\$376.80	93100
018-190-035-000	101.96	101.96	100	\$635.50	93100
018-190-036-000	418.07	418.07	100	\$2,604.80	93100
018-190-037-000	76.36	76.36	100	\$476.00	93100
018-200-010-000	22	22	100	\$137.30	93100
018-200-014-000	37.3	37.3	100	\$232.60	93100
018-200-016-000	51.9	51.9	100	\$323.60	93100
018-200-033-000	62.7	57.97809995	92.46905893	\$361.50	93100
018-200-046-000	49.29	47.25238695	95.86607212	\$294.60	93100
018-200-061-000	87.61	37.36846917	42.65320074	\$233.10	93100
018-200-067-000	209.36	0.437873034	0.209148373	\$3.00	93100
018-200-071-000	16.37	16.37	100	\$102.20	93100
018-200-075-000	140.17	59.27192755	42.28574413	\$369.50	93100
018-200-076-000	8.25	3.488573891	42.28574413	\$22.00	93100
018-200-078-000	38.9	27.61431998	70.9879691	\$172.30	93100
018-210-001-000	49.93	49.93	100	\$311.30	93100
018-210-002-000	0.39	0.39	100	\$2.70	93100
018-210-003-000	0.16	0.16	100	\$1.20	93100
018-210-005-000	34.07	34.07	100	\$212.50	93100
018-210-006-000	35.75	35.75	100	\$223.00	93100
018-210-007-000	25.26	25.26	100	\$157.60	93100
018-210-008-000	25.88	25.88	100	\$161.50	93100
018-210-009-000	0.17	0.17	100	\$1.30	93100
018-220-002-000	0.247	0.247	100	\$1.80	93100
018-220-007-000	2.31	2.31	100	\$14.60	93100
018-220-008-000	3.38	3.38	100	\$21.30	93100
018-220-009-000	12.87	12.87	100	\$80.40	93100
018-220-010-000	5.17	5.17	100	\$32.50	93100
018-220-011-000	8.3	8.3	100	\$52.00	93100
018-220-012-000	5	5	100	\$31.40	93100
018-220-014-000	11.5	11.5	100	\$71.90	93100
019-010-007-000	52.94	52.94	100	\$330.10	93100

019-010-008-000	107.05	107.05	100	\$667.20	93100
019-010-013-000	15.31	15.31	100	\$95.60	93100
019-010-014-000	5	5	100	\$31.40	93100
019-010-015-000	20	20	100	\$124.90	93100
019-020-008-000	20	20	100	\$124.90	93100
019-020-011-000	18.64	18.64	100	\$116.40	93100
019-020-012-000	1.97	1.97	100	\$12.50	93100
019-020-013-000	1.51	1.51	100	\$9.70	93100
019-020-015-000	24	24	100	\$149.80	93100
019-030-004-000	22.91	22.91	100	\$143.00	93100
019-030-016-000	13.58	13.58	100	\$84.90	93100
019-030-019-000	3.46	3.46	100	\$21.80	93100
019-030-021-000	3.5	3.5	100	\$22.10	93100
019-030-022-000	1.57	1.57	100	\$10.00	93100
019-030-023-000	4.66	4.66	100	\$29.30	93100
019-030-024-000	4.52	4.52	100	\$28.40	93100
019-030-027-000	15.78	15.78	100	\$98.60	93100
019-030-028-000	4.94	4.94	100	\$31.00	93100
019-030-029-000	4.98	4.98	100	\$31.30	93100
019-050-003-000	87.01	87.01	100	\$542.30	93100
019-050-005-000	86.48	86.48	100	\$539.00	93100
019-050-006-000	1	1	100	\$6.50	93100
019-050-007-000	10	10	100	\$62.60	93100
019-050-008-000	10	10	100	\$62.60	93100
019-050-009-000	61.92	61.92	100	\$386.00	93100
019-050-010-000	92.5	92.5	100	\$576.50	93100
019-050-011-000	1.76	1.76	100	\$11.20	93100
019-060-001-000	116.85	116.85	100	\$728.20	93100
019-060-002-000	56.37	56.37	100	\$351.40	93100
019-060-004-000	150.42	150.42	100	\$937.40	93100
019-060-005-000	5.09	5.09	100	\$32.00	93100
019-060-006-000	5.01	5.01	100	\$31.50	93100
019-060-007-000	5.12	5.12	100	\$32.10	93100
019-060-008-000	4.59	4.59	100	\$28.80	93100
019-070-001-000	171.94	171.94	100	\$1,071.40	93100
019-080-001-000	24.27	24.27	100	\$151.50	93100
019-080-004-000	19.26	19.26	100	\$120.20	93100
019-080-006-000	28.37	28.37	100	\$177.00	93100
019-080-008-000	26.08	26.08	100	\$162.70	93100
019-080-009-000	27.86	27.86	100	\$173.80	93100
019-080-010-000	5	5	100	\$31.40	93100
019-080-011-000	5	5	100	\$31.40	93100
019-080-012-000	5	5	100	\$31.40	93100
019-080-013-000	5	5	100	\$31.40	93100
019-080-014-000	5	5	100	\$31.40	93100
019-080-015-000	5.31	5.31	100	\$33.30	93100
019-080-016-000	5	5	100	\$31.40	93100

019-090-001-000	42.27	42.27	100	\$263.60	93100
019-090-003-000	5	5	100	\$31.40	93100
019-090-010-000	19.06	19.06	100	\$119.00	93100
019-090-012-000	5	5	100	\$31.40	93100
019-090-013-000	64.37	64.37	100	\$401.30	93100
019-090-014-000	0.33	0.33	100	\$2.30	93100
019-090-015-000	17.9	17.9	100	\$111.80	93100
019-090-018-000	2.22	2.22	100	\$14.10	93100
019-090-021-000	2.42	2.42	100	\$15.30	93100
019-090-022-000	17.44	17.44	100	\$108.90	93100
019-090-024-000	16.73	16.73	100	\$104.50	93100
019-090-025-000	13.01	13.01	100	\$81.30	93100
019-090-026-000	14.41	14.41	100	\$90.00	93100
019-090-031-000	3.13	3.13	100	\$19.70	93100
019-090-032-000	2.5	2.5	100	\$15.80	93100
019-090-033-000	3.13	3.13	100	\$19.70	93100
019-090-034-000	5.16	5.16	100	\$32.40	93100
019-090-035-000	6.09	6.09	100	\$38.20	93100
019-090-037-000	6.23	6.23	100	\$39.10	93100
019-090-038-000	20.5	20.5	100	\$128.00	93100
019-090-039-000	1.003	1.003	100	\$6.50	93100
019-090-040-000	0.52	0.52	100	\$3.50	93100
019-090-041-000	5.05	5.05	100	\$31.70	93100
019-100-012-000	6.62	6.62	100	\$41.50	93100
019-100-013-000	6.33	6.33	100	\$39.70	93100
019-100-014-000	4.83	4.83	100	\$30.30	93100
019-100-018-000	5	5	100	\$31.40	93100
019-100-019-000	24.51	24.51	100	\$152.90	93100
019-100-020-000	5.31	5.31	100	\$33.30	93100
019-100-021-000	5.01	5.01	100	\$31.50	93100
019-100-022-000	15.6	15.6	100	\$97.40	93100
019-100-023-000	0.79	0.79	100	\$5.20	93100
019-100-024-000	2.5	2.5	100	\$15.80	93100
019-100-025-000	5	5	100	\$31.40	93100
019-100-026-000	10.1	10.1	100	\$63.20	93100
019-100-027-000	7	7	100	\$43.90	93100
019-100-028-000	11.7	11.7	100	\$73.10	93100
019-110-001-000	36.68	36.68	100	\$228.80	93100
019-110-003-000	31.68	31.68	100	\$197.60	93100
019-110-006-000	31.27	31.27	100	\$195.10	93100
019-110-008-000	9.18	9.18	100	\$57.40	93100
019-110-009-000	20	20	100	\$124.90	93100
019-110-010-000	1.38	1.38	100	\$8.80	93100
019-110-011-000	27.79	27.79	100	\$173.40	93100
019-110-015-000	29.18	29.18	100	\$182.00	93100
019-110-019-000	33.58	33.58	100	\$209.50	93100
019-110-020-000	0.41	0.41	100	\$2.80	93100

019-110-023-000	0.2	0.2	100	\$1.50	93100
019-110-025-000	0.11	0.11	100	\$0.90	93100
019-110-026-000	12.92	12.92	100	\$80.70	93100
019-110-027-000	2.3	2.3	100	\$14.60	93100
019-110-028-000	41.88	41.88	100	\$261.20	93100
019-110-029-000	5	5	100	\$31.40	93100
019-110-030-000	8.38	8.38	100	\$52.50	93100
019-110-032-000	13.91	13.91	100	\$86.90	93100
019-110-033-000	4.91	4.91	100	\$30.80	93100
019-110-034-000	4.91	4.91	100	\$30.80	93100
019-110-035-000	29.17	29.17	100	\$182.00	93100
019-120-007-000	9.68	9.68	100	\$60.60	93100
019-120-009-000	49.68	49.68	100	\$309.80	93100
019-120-012-000	2	2	100	\$12.70	93100
019-120-014-000	2.85	2.85	100	\$18.00	93100
019-120-016-000	17.26	17.26	100	\$107.80	93100
019-120-018-000	0.24	0.24	100	\$1.70	93100
019-120-019-000	44.4	44.4	100	\$276.90	93100
019-120-020-000	0.39	0.39	100	\$2.70	93100
019-120-022-000	0.91	0.91	100	\$5.90	93100
019-120-028-000	20.77	20.77	100	\$129.60	93100
019-120-029-000	5	5	100	\$31.40	93100
019-120-030-000	5	5	100	\$31.40	93100
019-120-031-000	5	5	100	\$31.40	93100
019-120-032-000	18.65	18.65	100	\$116.40	93100
019-120-033-000	16.35	16.35	100	\$102.10	93100
019-120-034-000	4.48	4.48	100	\$28.20	93100
019-120-035-000	1.5	1.5	100	\$9.60	93100
019-120-039-000	29.01	29.01	100	\$181.00	93100
019-120-040-000	19.45	19.45	100	\$121.40	93100
019-120-041-000	6.99	6.99	100	\$43.80	93100
019-120-042-000	6.99	6.99	100	\$43.80	93100
019-130-001-000	2.62	2.62	100	\$16.60	93100
019-130-002-000	16.34	16.34	100	\$102.00	93100
019-130-010-000	20.46	20.46	100	\$127.70	93100
019-130-011-000	31.12	31.12	100	\$194.10	93100
019-130-015-000	11.33	11.33	100	\$70.80	93100
019-130-016-000	9.6	9.6	100	\$60.10	93100
019-130-017-000	10	10	100	\$62.60	93100
019-130-018-000	9.36	9.36	100	\$58.60	93100
019-130-019-000	9.82	9.82	100	\$61.40	93100
019-130-021-000	38.27	38.27	100	\$238.70	93100
019-130-025-000	20.36	20.36	100	\$127.10	93100
019-140-006-000	1	1	100	\$6.50	93100
019-140-008-000	6.33	6.33	100	\$39.70	93100
019-160-003-000	0.137	0.137	100	\$1.10	93100
019-160-004-000	0.137	0.137	100	\$1.10	93100

019-160-005-000	0.137	0.137	100	\$1.10	93100
019-160-006-000	0.137	0.137	100	\$1.10	93100
019-160-007-000	0.31	0.31	100	\$2.20	93100
019-160-008-000	1.3	1.3	100	\$8.30	93100
019-170-057-000	1.03	1.03	100	\$6.70	93100
019-170-062-000	0.328	0.328	100	\$2.30	93100
019-170-068-000	0.417	0.417	100	\$2.80	93100
019-170-073-000	0.446	0.446	100	\$3.00	93100
019-170-074-000	0.45	0.45	100	\$3.10	93100
019-170-078-000	19.28	19.28	100	\$120.40	93100
019-170-079-000	9.66	9.66	100	\$60.40	93100
019-170-080-000	1.08	1.08	100	\$7.00	93100
019-170-081-000	0.457	0.457	100	\$3.10	93100
019-170-082-000	21.76	21.76	100	\$135.80	93100
019-170-089-000	14.44	14.44	100	\$90.20	93100
019-210-014-000	129.789	129.789	100	\$808.80	93100
019-210-016-000	0.53	0.53	100	\$3.60	93100
019-210-017-000	39.97	39.97	100	\$249.30	93100
019-210-018-000	25.1	25.1	100	\$156.60	93100
019-220-001-000	72.18	72.18	100	\$449.90	93100
019-220-012-000	8.47	8.47	100	\$53.00	93100
019-220-014-000	28.5	28.5	100	\$177.80	93100
019-220-028-000	11.63	11.63	100	\$72.70	93100
019-220-029-000	5	5	100	\$31.40	93100
019-220-030-000	5.01	5.01	100	\$31.50	93100
019-220-072-000	1	1	100	\$6.50	93100
019-220-075-000	1	1	100	\$6.50	93100
019-220-076-000	1.52	1.52	100	\$9.70	93100
019-220-077-000	1.65	1.65	100	\$10.50	93100
019-220-078-000	1.91	1.91	100	\$12.10	93100
019-220-079-000	1.96	1.96	100	\$12.50	93100
019-220-080-000	1.53	1.53	100	\$9.80	93100
019-220-081-000	1	1	100	\$6.50	93100
019-220-085-000	1	1	100	\$6.50	93100
019-220-086-000	1	1	100	\$6.50	93100
019-220-091-000	1.01	1.01	100	\$6.50	93100
019-220-092-000	1.01	1.01	100	\$6.50	93100
019-220-093-000	1.01	1.01	100	\$6.50	93100
019-220-094-000	1.01	1.01	100	\$6.50	93100
019-220-095-000	5.43	5.43	100	\$34.10	93100
019-230-003-000	5	5	100	\$31.40	93100
019-230-009-000	0.28	0.28	100	\$2.00	93100
019-230-010-000	13.09	13.09	100	\$81.80	93100
019-230-011-000	2.26	2.26	100	\$14.30	93100
019-230-019-000	4.34	4.34	100	\$27.30	93100
019-230-020-000	6.98	6.98	100	\$43.70	93100
019-230-021-000	1.45	1.45	100	\$9.30	93100

019-230-022-000	11.75	11.75	100	\$73.50	93100
019-230-023-000	19.91	19.91	100	\$124.30	93100
019-230-031-000	45	45	100	\$280.60	93100
019-330-009-000	4	4	100	\$25.20	93100
019-330-011-000	12.56	12.56	100	\$78.50	93100
019-350-006-000	5	5	100	\$31.40	93100
019-350-009-000	4.91	4.91	100	\$30.80	93100
019-350-010-000	4.91	4.91	100	\$30.80	93100
019-350-014-000	6.03	6.03	100	\$37.80	93100
019-350-015-000	21.77	21.77	100	\$135.90	93100
019-350-016-000	0.62	0.62	100	\$4.10	93100
019-380-001-000	1.25	1.25	100	\$8.00	93100
019-380-002-000	0.89	0.89	100	\$5.80	93100
019-380-003-000	0.53	0.53	100	\$3.60	93100
019-380-004-000	0.5	0.5	100	\$3.40	93100
019-380-005-000	0.5	0.5	100	\$3.40	93100
019-380-006-000	0.5	0.5	100	\$3.40	93100
019-380-009-000	1.38	1.38	100	\$8.80	93100
019-380-010-000	1.01	1.01	100	\$6.50	93100
019-380-011-000	1.09	1.09	100	\$7.00	93100
019-380-012-000	1.01	1.01	100	\$6.50	93100
019-380-013-000	1.01	1.01	100	\$6.50	93100
019-380-014-000	1	1	100	\$6.50	93100
019-380-015-000	0.88	0.88	100	\$5.70	93100
019-380-016-000	1.3	1.3	100	\$8.30	93100
019-420-001-000	7.12	7.12	100	\$44.60	93100
019-420-018-000	5	5	100	\$31.40	93100
020-060-030-000	1.57	1.57	100	\$10.00	93100
020-060-042-000	35.85	35.85	100	\$223.60	93100
020-060-043-000	6.01	6.01	100	\$37.70	93100
020-160-014-000	27.87	27.87	100	\$173.90	93100
020-160-015-000	24.46	24.46	100	\$152.60	93100
020-160-025-000	5.34	5.34	100	\$33.50	93100
020-170-025-000	0.95	0.95	100	\$6.20	93100
020-170-026-000	0.3	0.3	100	\$2.10	93100
020-170-028-000	0.275	0.275	100	\$2.00	93100
020-170-037-000	3.92	3.92	100	\$24.70	93100
020-170-038-000	4.67	4.67	100	\$29.30	93100
020-170-039-000	10.04	10.04	100	\$62.80	93100
020-170-040-000	7	7	100	\$43.90	93100
020-170-046-000	21.11	21.11	100	\$131.80	93100
020-190-021-000	0.718	0.718	100	\$4.70	93100
020-190-022-000	0.27	0.27	100	\$1.90	93100
020-280-007-000	14.72	14.72	100	\$92.00	93100
020-280-013-000	27.96	27.96	100	\$174.40	93100
020-280-018-000	6.341	6.341	100	\$39.80	93100
020-280-049-000	19.64	19.64	100	\$122.60	93100

020-280-050-000	11.16	11.16	100	\$69.80	93100
020-280-053-000	9.75	9.75	100	\$61.00	93100
020-280-062-000	1.9	1.9	100	\$12.10	93100
020-280-064-000	8.6	8.6	100	\$53.80	93100
020-280-070-000	3.34	3.34	100	\$21.10	93100
020-280-072-000	5	5	100	\$31.40	93100
020-280-073-000	8.18	8.18	100	\$51.20	93100
020-280-074-000	11.9	11.9	100	\$74.40	93100
020-280-075-000	0.39	0.39	100	\$2.70	93100
020-320-006-000	19.23	19.23	100	\$120.10	93100
020-330-056-000	8.28	8.28	100	\$51.80	93100
020-330-065-000	89.93	89.93	100	\$560.50	93100
020-340-001-000	40.07	40.07	100	\$249.90	93100
020-340-004-000	10	10	100	\$62.60	93100
020-340-005-000	3.68	3.68	100	\$23.20	93100
020-340-006-000	16.97	16.97	100	\$106.00	93100
020-340-007-000	8	8	100	\$50.10	93100
020-340-008-000	23.29	23.29	100	\$145.30	93100
020-340-009-000	69.32	69.32	100	\$432.10	93100
020-340-011-000	10	10	100	\$62.60	93100
020-340-017-000	5	5	100	\$31.40	93100
020-340-018-000	4.73	4.73	100	\$29.70	93100
020-340-019-000	4.73	4.73	100	\$29.70	93100
020-340-022-000	6.05	6.05	100	\$37.90	93100
020-340-023-000	5.25	5.25	100	\$33.00	93100
020-340-024-000	8.15	8.15	100	\$51.00	93100
020-340-025-000	7.13	7.13	100	\$44.70	93100
020-340-026-000	12.51	12.51	100	\$78.20	93100
020-650-010-000	11.91	11.91	100	\$74.40	93100
020-650-014-000	11.8	11.8	100	\$73.80	93100
020-650-017-000	25.74	25.74	100	\$160.60	93100
020-650-024-000	9.5	9.5	100	\$59.40	93100
020-650-025-000	4.84	4.84	100	\$30.40	93100
020-650-026-000	7.63	7.63	100	\$47.80	93100
020-650-027-000	7	7	100	\$43.90	93100
021-010-002-000	0.6	0.6	100	\$4.00	93100
021-010-004-000	1.23	1.23	100	\$7.90	93100
021-010-008-000	0.41	0.41	100	\$2.80	93100
021-010-010-000	0.46	0.46	100	\$3.10	93100
021-010-011-000	1.57	1.57	100	\$10.00	93100
021-010-013-000	4.94	4.94	100	\$31.00	93100
021-010-023-000	2.12	2.12	100	\$13.50	93100
021-010-024-000	2.2	2.2	100	\$14.00	93100
021-010-025-000	4.059	4.059	100	\$25.50	93100
021-020-001-000	0.21	0.21	100	\$1.60	93100
021-020-002-000	6.89	6.89	100	\$43.20	93100
021-020-004-000	18.81	18.81	100	\$117.40	93100

021-020-006-000	4.22	4.22	100	\$26.50	93100
021-020-021-000	5.35	5.35	100	\$33.60	93100
021-020-022-000	0.25	0.25	100	\$1.80	93100
021-020-023-000	0.27	0.27	100	\$1.90	93100
021-020-024-000	0.25	0.25	100	\$1.80	93100
021-020-025-000	0.25	0.25	100	\$1.80	93100
021-020-026-000	0.25	0.25	100	\$1.80	93100
021-020-027-000	0.35	0.35	100	\$2.40	93100
021-020-028-000	2.77	2.77	100	\$17.50	93100
021-020-029-000	1.47	1.47	100	\$9.40	93100
021-030-009-000	0.343	0.343	100	\$2.40	93100
021-030-011-000	6.86	6.86	100	\$43.00	93100
021-030-013-000	29.06	29.06	100	\$181.30	93100
021-030-017-000	43.92	43.92	100	\$273.90	93100
021-030-018-000	31.56	31.56	100	\$196.90	93100
021-030-019-000	5	5	100	\$31.40	93100
021-030-020-000	8.43	8.43	100	\$52.80	93100
021-030-021-000	17.53	17.53	100	\$109.50	93100
021-030-022-000	5.1	5.1	100	\$32.00	93100
021-030-023-000	20.01	20.01	100	\$124.90	93100
021-040-010-000	10.51	10.51	100	\$65.70	93100
021-040-012-000	4.64	4.64	100	\$29.20	93100
021-040-017-000	38.65	38.65	100	\$241.00	93100
021-040-018-000	13.18	13.18	100	\$82.40	93100
021-040-019-000	75.93	75.93	100	\$473.30	93100
021-040-020-000	10.51	10.51	100	\$65.70	93100
021-040-021-000	2.39	2.39	100	\$15.10	93100
021-050-007-000	5.97	5.97	100	\$37.40	93100
021-050-009-000	6.88	6.88	100	\$43.10	93100
021-050-011-000	20.67	20.67	100	\$129.00	93100
021-050-012-000	11.8	11.8	100	\$73.80	93100
021-050-013-000	17.36	17.36	100	\$108.40	93100
021-050-014-000	2.58	2.58	100	\$16.30	93100
021-050-015-000	0.009	0.009	100	\$0.30	93100
021-050-016-000	5	5	100	\$31.40	93100
021-050-017-000	1.76	1.76	100	\$11.20	93100
021-050-018-000	0.21	0.21	100	\$1.60	93100
021-050-019-000	10.15	10.15	100	\$63.50	93100
021-050-020-000	4.88	4.88	100	\$30.70	93100
021-050-021-000	1.85	1.85	100	\$11.80	93100
021-050-022-000	8.98	8.98	100	\$56.20	93100
021-050-023-000	5.17	5.17	100	\$32.50	93100
021-050-025-000	19.14	19.14	100	\$119.50	93100
021-050-026-000	4.79	4.79	100	\$30.10	93100
021-050-027-000	5.43	5.43	100	\$34.10	93100
021-050-028-000	5	5	100	\$31.40	93100
021-060-002-000	5.55	5.55	100	\$34.80	93100

021-060-003-000	6.13	6.13	100	\$38.40	93100
021-060-004-000	13.54	13.54	100	\$84.60	93100
021-060-007-000	18.06	18.06	100	\$112.80	93100
021-060-017-000	2.25	2.25	100	\$14.30	93100
021-060-018-000	18.44	18.44	100	\$115.10	93100
021-060-024-000	5.59	5.59	100	\$35.10	93100
021-060-026-000	5	5	100	\$31.40	93100
021-060-027-000	5	5	100	\$31.40	93100
021-060-028-000	3.5	3.5	100	\$22.10	93100
021-060-029-000	1.5	1.5	100	\$9.60	93100
021-060-030-000	3.04	3.04	100	\$19.20	93100
021-060-031-000	1.96	1.96	100	\$12.50	93100
021-060-032-000	13.92	13.92	100	\$87.00	93100
021-060-033-000	55.58	55.58	100	\$346.50	93100
021-060-034-000	11	11	100	\$68.80	93100
021-060-035-000	9.79	9.79	100	\$61.20	93100
021-060-036-000	12.64	12.64	100	\$79.00	93100
021-070-001-000	57.57	57.57	100	\$358.90	93100
021-070-007-000	9.14	9.14	100	\$57.20	93100
021-070-011-000	40	40	100	\$249.50	93100
021-070-012-000	2.78	2.78	100	\$17.60	93100
021-070-013-000	44.13	44.13	100	\$275.20	93100
021-070-014-000	3.25	3.25	100	\$20.50	93100
021-070-015-000	3.93	3.93	100	\$24.70	93100
021-070-016-000	10.12	10.12	100	\$63.30	93100
021-070-017-000	18.94	18.94	100	\$118.20	93100
021-080-005-000	24.22	24.22	100	\$151.10	93100
021-080-006-000	24.24	24.24	100	\$151.30	93100
021-080-009-000	49.51	49.51	100	\$308.70	93100
021-080-010-000	0.67	0.67	100	\$4.40	93100
021-080-015-000	5.16	5.16	100	\$32.40	93100
021-080-024-000	6.35	6.35	100	\$39.80	93100
021-080-025-000	5	5	100	\$31.40	93100
021-080-027-000	5.03	5.03	100	\$31.60	93100
021-080-029-000	4.37	4.37	100	\$27.50	93100
021-080-030-000	4.65	4.65	100	\$29.20	93100
021-080-032-000	5.07	5.07	100	\$31.80	93100
021-080-033-000	4.42	4.42	100	\$27.80	93100
021-080-037-000	1.1	1.1	100	\$7.10	93100
021-080-038-000	1.26	1.26	100	\$8.10	93100
021-080-039-000	1.74	1.74	100	\$11.10	93100
021-080-040-000	1.05	1.05	100	\$6.80	93100
021-080-041-000	1.09	1.09	100	\$7.00	93100
021-080-043-000	1.02	1.02	100	\$6.60	93100
021-080-044-000	1.27	1.27	100	\$8.20	93100
021-080-045-000	1.1	1.1	100	\$7.10	93100
021-080-046-000	1.1	1.1	100	\$7.10	93100

021-080-047-000	46.98	46.98	100	\$292.90	93100
021-080-052-000	1.21	1.21	100	\$7.80	93100
021-080-053-000	1.27	1.27	100	\$8.20	93100
021-080-054-000	1.09	1.09	100	\$7.00	93100
021-080-055-000	1	1	100	\$6.50	93100
021-080-056-000	1	1	100	\$6.50	93100
021-080-057-000	1.04	1.04	100	\$6.70	93100
021-080-058-000	1.04	1.04	100	\$6.70	93100
021-080-059-000	1.76	1.76	100	\$11.20	93100
021-080-060-000	1.59	1.59	100	\$10.20	93100
021-080-061-000	1.49	1.49	100	\$9.50	93100
021-080-062-000	1.36	1.36	100	\$8.70	93100
021-080-063-000	1.1	1.1	100	\$7.10	93100
021-080-064-000	1.21	1.21	100	\$7.80	93100
021-080-065-000	27.94	27.94	100	\$174.30	93100
021-080-066-000	5.82	5.82	100	\$36.50	93100
021-080-067-000	5	5	100	\$31.40	93100
021-080-069-000	6.85	6.85	100	\$42.90	93100
021-080-070-000	42.83	42.83	100	\$267.10	93100
021-090-003-000	31.59	31.59	100	\$197.10	93100
021-090-007-000	14.77	14.77	100	\$92.30	93100
021-090-008-000	11.92	11.92	100	\$74.50	93100
021-090-010-000	5	5	100	\$31.40	93100
021-090-011-000	64	64	100	\$399.00	93100
021-090-012-000	5.26	5.26	100	\$33.00	93100
021-090-013-000	5	5	100	\$31.40	93100
021-090-014-000	5	5	100	\$31.40	93100
021-090-015-000	6.02	6.02	100	\$37.80	93100
021-100-003-000	34.21	34.21	100	\$213.40	93100
021-100-004-000	3	3	100	\$18.90	93100
021-100-023-000	5	5	100	\$31.40	93100
021-100-024-000	9.27	9.27	100	\$58.00	93100
021-100-026-000	5	5	100	\$31.40	93100
021-100-027-000	6.94	6.94	100	\$43.50	93100
021-100-036-000	7.44	7.44	100	\$46.60	93100
021-100-037-000	5.82	5.82	100	\$36.50	93100
021-100-038-000	5.01	5.01	100	\$31.50	93100
021-100-039-000	5	5	100	\$31.40	93100
021-100-040-000	5	5	100	\$31.40	93100
021-110-002-000	2.19	2.19	100	\$13.90	93100
021-110-003-000	5.27	5.27	100	\$33.10	93100
021-110-014-000	16.76	16.76	100	\$104.70	93100
021-110-022-000	5.49	5.49	100	\$34.50	93100
021-110-023-000	5	5	100	\$31.40	93100
021-110-029-000	5	5	100	\$31.40	93100
021-110-030-000	5	5	100	\$31.40	93100
021-110-033-000	4.91	4.91	100	\$30.80	93100

021-110-034-000	4.89	4.89	100	\$30.70	93100
021-110-037-000	12.75	12.75	100	\$79.70	93100
021-110-041-000	0.36	0.36	100	\$2.50	93100
021-110-042-000	0.52	0.52	100	\$3.50	93100
021-110-044-000	5	5	100	\$31.40	93100
021-110-048-000	4.96	4.96	100	\$31.20	93100
021-110-049-000	5.08	5.08	100	\$31.90	93100
021-110-050-000	4.34	4.34	100	\$27.30	93100
021-110-052-000	5	5	100	\$31.40	93100
021-110-053-000	4.59	4.59	100	\$28.80	93100
021-110-054-000	4.95	4.95	100	\$31.10	93100
021-110-055-000	4.52	4.52	100	\$28.40	93100
021-110-056-000	6.97	6.97	100	\$43.70	93100
021-110-057-000	4.74	4.74	100	\$29.80	93100
021-110-058-000	5.49	5.49	100	\$34.50	93100
021-110-059-000	5	5	100	\$31.40	93100
021-110-063-000	6.02	6.02	100	\$37.80	93100
021-110-064-000	5	5	100	\$31.40	93100
021-110-065-000	5.17	5.17	100	\$32.50	93100
021-110-066-000	1.3	1.3	100	\$8.30	93100
021-110-067-000	4.67	4.67	100	\$29.30	93100
021-110-068-000	19.14	19.14	100	\$119.50	93100
021-110-070-000	0.59	0.59	100	\$3.90	93100
021-110-071-000	54.93	54.93	100	\$342.50	93100
021-110-072-000	22.6	22.6	100	\$141.00	93100
021-120-004-000	0.5	0.5	100	\$3.40	93100
021-120-005-000	89.35	89.35	100	\$556.90	93100
021-120-006-000	17	17	100	\$106.20	93100
021-120-007-000	9.9	9.9	100	\$61.90	93100
021-120-008-000	9.9	9.9	100	\$61.90	93100
021-120-009-000	5.3	5.3	100	\$33.30	93100
021-120-010-000	9.9	9.9	100	\$61.90	93100
021-130-003-000	32.479	32.479	100	\$202.60	93100
021-130-005-000	0.03	0.03	100	\$0.40	93100
021-130-012-000	5.75	5.75	100	\$36.10	93100
021-130-014-000	5	5	100	\$31.40	93100
021-130-015-000	9.75	9.75	100	\$61.00	93100
021-130-016-000	9.67	9.67	100	\$60.50	93100
021-130-017-000	9.64	9.64	100	\$60.30	93100
021-130-018-000	9.02	9.02	100	\$56.40	93100
021-130-022-000	5	5	100	\$31.40	93100
021-130-023-000	6.9	6.9	100	\$43.20	93100
021-130-024-000	5	5	100	\$31.40	93100
021-130-025-000	5.03	5.03	100	\$31.60	93100
021-130-026-000	5.07	5.07	100	\$31.80	93100
021-130-030-000	5.67	5.67	100	\$35.60	93100
021-130-031-000	7.14	7.14	100	\$44.70	93100

021-130-032-000	5	5	100	\$31.40	93100
021-130-033-000	5.19	5.19	100	\$32.60	93100
021-130-034-000	5.01	5.01	100	\$31.50	93100
021-130-037-000	5.06	5.06	100	\$31.80	93100
021-130-038-000	5.12	5.12	100	\$32.10	93100
021-130-039-000	5	5	100	\$31.40	93100
021-130-040-000	1	1	100	\$6.50	93100
021-130-041-000	5	5	100	\$31.40	93100
021-130-043-000	1.71	1.71	100	\$10.90	93100
021-130-044-000	2.33	2.33	100	\$14.80	93100
021-130-045-000	1.65	1.65	100	\$10.50	93100
021-130-046-000	1.45	1.45	100	\$9.30	93100
021-130-047-000	1.23	1.23	100	\$7.90	93100
021-130-048-000	1.05	1.05	100	\$6.80	93100
021-130-049-000	1.73	1.73	100	\$11.00	93100
021-130-050-000	1.31	1.31	100	\$8.40	93100
021-130-051-000	1	1	100	\$6.50	93100
021-130-052-000	1.16	1.16	100	\$7.50	93100
021-130-053-000	1.12	1.12	100	\$7.20	93100
021-130-054-000	1.27	1.27	100	\$8.20	93100
021-130-055-000	1.32	1.32	100	\$8.50	93100
021-130-056-000	1.21	1.21	100	\$7.80	93100
021-130-057-000	1.32	1.32	100	\$8.50	93100
021-130-058-000	1.17	1.17	100	\$7.50	93100
021-130-059-000	1.27	1.27	100	\$8.20	93100
021-130-060-000	1.48	1.48	100	\$9.50	93100
021-130-061-000	1.55	1.55	100	\$9.90	93100
021-130-062-000	1.84	1.84	100	\$11.70	93100
021-130-063-000	2.15	2.15	100	\$13.60	93100
021-130-064-000	1.47	1.47	100	\$9.40	93100
021-130-065-000	1.71	1.71	100	\$10.90	93100
021-130-066-000	2.11	2.11	100	\$13.40	93100
021-130-067-000	1.69	1.69	100	\$10.80	93100
021-130-068-000	2.58	2.58	100	\$16.30	93100
021-130-069-000	1.87	1.87	100	\$11.90	93100
021-130-070-000	1.89	1.89	100	\$12.00	93100
021-130-071-000	3.13	3.13	100	\$19.70	93100
021-130-072-000	2.99	2.99	100	\$18.90	93100
021-130-073-000	2.53	2.53	100	\$16.00	93100
021-130-074-000	2.4	2.4	100	\$15.20	93100
021-130-075-000	2.79	2.79	100	\$17.60	93100
021-130-076-000	66.18	66.18	100	\$412.60	93100
021-130-077-000	5.04	5.04	100	\$31.60	93100
021-130-078-000	5.92	5.92	100	\$37.10	93100
021-130-079-000	5.55	5.55	100	\$34.80	93100
021-140-001-000	251.35	251.35	100	\$1,566.20	93100
021-140-004-000	5	5	100	\$31.40	93100

021-140-005-000	2.55	2.55	100	\$16.10	93100
021-140-008-000	65.51	65.51	100	\$408.40	93100
021-140-009-000	14.38	14.38	100	\$89.80	93100
021-140-020-000	5.01	5.01	100	\$31.50	93100
021-140-022-000	37.28	37.28	100	\$232.50	93100
021-140-028-000	10	10	100	\$62.60	93100
021-140-040-000	5	5	100	\$31.40	93100
021-140-041-000	5	5	100	\$31.40	93100
021-140-043-000	49.08	49.08	100	\$306.00	93100
021-140-044-000	5	5	100	\$31.40	93100
021-140-045-000	5	5	100	\$31.40	93100
021-140-046-000	26.12	26.12	100	\$163.00	93100
021-140-048-000	20	20	100	\$124.90	93100
021-140-049-000	12.21	12.21	100	\$76.30	93100
021-140-050-000	4.45	4.45	100	\$28.00	93100
021-140-051-000	5	5	100	\$31.40	93100
021-140-055-000	116.98	116.98	100	\$729.00	93100
021-150-002-000	3.74	3.74	100	\$23.60	93100
021-150-010-000	4	4	100	\$25.20	93100
021-150-012-000	6	6	100	\$37.60	93100
021-150-013-000	5	5	100	\$31.40	93100
021-150-014-000	4.81	4.81	100	\$30.20	93100
021-150-015-000	5.93	5.93	100	\$37.20	93100
021-150-019-000	2.24	2.24	100	\$14.20	93100
021-150-020-000	5.32	5.32	100	\$33.40	93100
021-150-021-000	6.19	6.19	100	\$38.80	93100
021-150-022-000	5	5	100	\$31.40	93100
021-150-023-000	4.85	4.85	100	\$30.50	93100
021-150-024-000	6.55	6.55	100	\$41.10	93100
021-150-027-000	3.06	3.06	100	\$19.30	93100
021-150-028-000	6.78	6.78	100	\$42.50	93100
021-150-029-000	4.37	4.37	100	\$27.50	93100
021-160-002-000	71.99	71.99	100	\$448.70	93100
021-160-012-000	18.18	18.18	100	\$113.50	93100
021-160-017-000	1	1	100	\$6.50	93100
021-160-019-000	0.59	0.59	100	\$3.90	93100
021-160-020-000	92.02	92.02	100	\$573.50	93100
021-160-021-000	4.17	4.17	100	\$26.20	93100
021-160-022-000	51.25	51.25	100	\$319.50	93100
021-170-009-000	5.8	5.8	100	\$36.40	93100
021-170-010-000	4.6	4.6	100	\$28.90	93100
021-170-011-000	4.62	4.62	100	\$29.00	93100
021-170-012-000	5	5	100	\$31.40	93100
021-170-015-000	4.52	4.52	100	\$28.40	93100
021-170-016-000	5	5	100	\$31.40	93100
021-170-017-000	5	5	100	\$31.40	93100
021-170-019-000	5	5	100	\$31.40	93100

021-170-020-000	10	10	100	\$62.60	93100
021-170-021-000	4.76	4.76	100	\$29.90	93100
021-170-022-000	5.23	5.23	100	\$32.80	93100
021-170-024-000	5.03	5.03	100	\$31.60	93100
021-170-025-000	4.19	4.19	100	\$26.40	93100
021-170-026-000	31.59	31.59	100	\$197.10	93100
021-170-027-000	153.89	153.89	100	\$959.00	93100
021-180-010-000	11.76	11.76	100	\$73.50	93100
021-180-017-000	11.99	11.99	100	\$74.90	93100
021-180-019-000	52.7	52.7	100	\$328.60	93100
021-180-022-000	50.74	50.74	100	\$316.40	93100
021-180-023-000	7.13	7.13	100	\$44.70	93100
021-190-033-000	2.52	2.52	100	\$15.90	93100
021-190-034-000	38.34	38.34	100	\$239.10	93100
021-190-035-000	51.84	51.84	100	\$323.20	93100
021-190-036-000	130.44	130.44	100	\$812.90	93100
021-190-037-000	30.87	30.87	100	\$192.60	93100
021-190-038-000	32.37	32.37	100	\$201.90	93100
021-190-041-000	3.16	3.16	100	\$19.90	93100
021-220-002-000	6.47	6.47	100	\$40.60	93100
021-220-004-000	6.31	6.31	100	\$39.60	93100
021-220-005-000	7.59	7.59	100	\$47.50	93100
021-220-006-000	8.3	8.3	100	\$52.00	93100
021-220-007-000	8.14	8.14	100	\$51.00	93100
021-220-008-000	7.98	7.98	100	\$50.00	93100
021-220-009-000	9.68	9.68	100	\$60.60	93100
021-220-010-000	8.44	8.44	100	\$52.80	93100
021-220-011-000	8.79	8.79	100	\$55.00	93100
021-220-012-000	5.46	5.46	100	\$34.30	93100
021-220-013-000	7.01	7.01	100	\$43.90	93100
021-220-014-000	5.56	5.56	100	\$34.90	93100
021-220-015-000	7.43	7.43	100	\$46.50	93100
021-220-016-000	5.65	5.65	100	\$35.40	93100
021-220-017-000	6.99	6.99	100	\$43.80	93100
021-220-018-000	24.56	24.56	100	\$153.30	93100
021-220-019-000	15.92	15.92	100	\$99.40	93100
021-220-020-000	5.26	5.26	100	\$33.00	93100
021-220-021-000	7.37	7.37	100	\$46.20	93100
021-230-001-000	10.97	10.97	100	\$68.60	93100
021-230-002-000	9.73	9.73	100	\$60.90	93100
021-230-003-000	7.83	7.83	100	\$49.00	93100
021-230-005-000	8.44	8.44	100	\$52.80	93100
021-230-006-000	8.51	8.51	100	\$53.30	93100
021-230-007-000	7.85	7.85	100	\$49.20	93100
021-230-008-000	6.57	6.57	100	\$41.20	93100
021-230-009-000	8.38	8.38	100	\$52.50	93100
021-230-010-000	9.2	9.2	100	\$57.60	93100

021-230-011-000	11.92	11.92	100	\$74.50	93100
021-230-012-000	6.48	6.48	100	\$40.60	93100
021-230-013-000	7.61	7.61	100	\$47.70	93100
021-230-014-000	6.74	6.74	100	\$42.20	93100
021-230-015-000	6.8	6.8	100	\$42.60	93100
021-230-016-000	12.09	12.09	100	\$75.60	93100
021-230-017-000	7.76	7.76	100	\$48.60	93100
021-230-018-000	8.21	8.21	100	\$51.40	93100
021-230-019-000	7.12	7.12	100	\$44.60	93100
021-230-020-000	6.03	6.03	100	\$37.80	93100
021-230-021-000	91.88	91.88	100	\$572.70	93100
021-230-022-000	12.69	12.69	100	\$79.30	93100
021-240-001-000	6.41	6.41	100	\$40.20	93100
021-240-002-000	6.24	6.24	100	\$39.10	93100
021-240-003-000	5.72	5.72	100	\$35.90	93100
021-240-004-000	6.06	6.06	100	\$38.00	93100
021-240-005-000	6.59	6.59	100	\$41.30	93100
021-240-006-000	6.29	6.29	100	\$39.40	93100
021-240-007-000	6.35	6.35	100	\$39.80	93100
021-240-008-000	6.98	6.98	100	\$43.70	93100
021-240-009-000	7.08	7.08	100	\$44.40	93100
021-240-010-000	9.4	9.4	100	\$58.80	93100
021-240-011-000	9.2	9.2	100	\$57.60	93100
021-240-012-000	6	6	100	\$37.60	93100
021-240-013-000	13.5	13.5	100	\$84.40	93100
021-240-014-000	6.03	6.03	100	\$37.80	93100
021-240-015-000	5.49	5.49	100	\$34.50	93100
021-240-016-000	5.42	5.42	100	\$34.00	93100
021-240-017-000	8.66	8.66	100	\$54.20	93100
021-240-018-000	14.99	14.99	100	\$93.60	93100
021-240-020-000	61.81	61.81	100	\$385.30	93100
021-240-021-000	4.59	4.59	100	\$28.80	93100
021-250-001-000	1.01	1.01	100	\$6.50	93100
021-250-002-000	1.01	1.01	100	\$6.50	93100
021-250-003-000	1	1	100	\$6.50	93100
021-250-004-000	1	1	100	\$6.50	93100
021-250-005-000	1	1	100	\$6.50	93100
021-250-006-000	1.01	1.01	100	\$6.50	93100
021-250-007-000	1.15	1.15	100	\$7.40	93100
021-250-008-000	1.12	1.12	100	\$7.20	93100
021-250-009-000	1.31	1.31	100	\$8.40	93100
021-250-010-000	1.07	1.07	100	\$6.90	93100
021-250-011-000	1.12	1.12	100	\$7.20	93100
021-250-012-000	1.23	1.23	100	\$7.90	93100
021-250-013-000	1	1	100	\$6.50	93100
021-250-014-000	1.01	1.01	100	\$6.50	93100
021-250-015-000	1	1	100	\$6.50	93100

021-250-016-000	1.01	1.01	100	\$6.50	93100
021-250-017-000	1.77	1.77	100	\$11.30	93100
021-250-018-000	1.6	1.6	100	\$10.20	93100
021-250-019-000	1.46	1.46	100	\$9.30	93100
021-250-024-000	1	1	100	\$6.50	93100
021-250-025-000	6.23	6.23	100	\$39.10	93100
021-260-001-000	1.07	1.07	100	\$6.90	93100
021-260-002-000	1.07	1.07	100	\$6.90	93100
021-260-003-000	1	1	100	\$6.50	93100
021-260-004-000	1.09	1.09	100	\$7.00	93100
021-260-005-000	1.08	1.08	100	\$7.00	93100
021-260-006-000	1.06	1.06	100	\$6.90	93100
021-260-007-000	1.01	1.01	100	\$6.50	93100
021-260-008-000	1.33	1.33	100	\$8.50	93100
021-260-009-000	1.19	1.19	100	\$7.70	93100
021-260-010-000	1.07	1.07	100	\$6.90	93100
021-260-011-000	1.1	1.1	100	\$7.10	93100
021-260-012-000	1.4	1.4	100	\$9.00	93100
021-260-013-000	5	5	100	\$31.40	93100
021-260-014-000	1	1	100	\$6.50	93100
021-260-015-000	1	1	100	\$6.50	93100
021-260-016-000	1	1	100	\$6.50	93100
021-260-017-000	1	1	100	\$6.50	93100
021-260-018-000	1	1	100	\$6.50	93100
021-260-019-000	1	1	100	\$6.50	93100
021-260-022-000	1.42	1.42	100	\$9.10	93100
021-260-023-000	1.17	1.17	100	\$7.50	93100
021-260-024-000	1.11	1.11	100	\$7.20	93100
021-260-025-000	1.21	1.21	100	\$7.80	93100
021-260-026-000	1.21	1.21	100	\$7.80	93100
021-270-001-000	1	1	100	\$6.50	93100
021-270-002-000	1.02	1.02	100	\$6.60	93100
021-270-003-000	1	1	100	\$6.50	93100
021-270-004-000	1.15	1.15	100	\$7.40	93100
021-270-005-000	1.05	1.05	100	\$6.80	93100
021-270-006-000	1.17	1.17	100	\$7.50	93100
021-270-007-000	1.06	1.06	100	\$6.90	93100
021-270-008-000	1.03	1.03	100	\$6.70	93100
021-270-009-000	1.01	1.01	100	\$6.50	93100
021-270-010-000	1	1	100	\$6.50	93100
021-270-011-000	1	1	100	\$6.50	93100
021-270-012-000	1	1	100	\$6.50	93100
021-270-013-000	1	1	100	\$6.50	93100
021-270-014-000	1.05	1.05	100	\$6.80	93100
021-270-015-000	1	1	100	\$6.50	93100
021-270-016-000	1	1	100	\$6.50	93100
021-270-017-000	1.12	1.12	100	\$7.20	93100

021-270-018-000	1.11	1.11	100	\$7.20	93100
021-270-019-000	1.11	1.11	100	\$7.20	93100
021-270-020-000	1.4	1.4	100	\$9.00	93100
021-270-021-000	1.32	1.32	100	\$8.50	93100
021-270-022-000	1.06	1.06	100	\$6.90	93100
021-270-023-000	1	1	100	\$6.50	93100
021-270-024-000	1	1	100	\$6.50	93100
021-270-025-000	1.38	1.38	100	\$8.80	93100
021-270-026-000	1.19	1.19	100	\$7.70	93100
021-270-027-000	1.19	1.19	100	\$7.70	93100
021-270-028-000	1.19	1.19	100	\$7.70	93100
021-280-001-000	2	2	100	\$12.70	93100
021-280-002-000	1.66	1.66	100	\$10.60	93100
021-280-003-000	1.41	1.41	100	\$9.00	93100
021-280-004-000	1.01	1.01	100	\$6.50	93100
021-280-005-000	1.17	1.17	100	\$7.50	93100
021-280-006-000	0.25	0.25	100	\$1.80	93100
021-280-007-000	1.39	1.39	100	\$8.90	93100
021-280-010-000	0.41	0.41	100	\$2.80	93100
021-280-011-000	23.75	23.75	100	\$148.20	93100
021-280-012-000	5.21	5.21	100	\$32.70	93100
021-280-013-000	5.85	5.85	100	\$36.70	93100
021-280-014-000	5.48	5.48	100	\$34.40	93100
021-280-015-000	5.1	5.1	100	\$32.00	93100
021-280-016-000	1.28	1.28	100	\$8.20	93100
021-280-017-000	5.77	5.77	100	\$36.20	93100
022-140-019-000	10.81	10.81	100	\$67.60	93100
022-140-021-000	0.83	0.83	100	\$5.40	93100
022-140-022-000	350.06	213.5639616	61.00781626	\$1,330.80	93100
022-140-023-000	7.35	7.35	100	\$46.00	93100
022-140-026-000	43.66	5.728108845	13.11980954	\$35.90	93100
022-160-027-000	120.35	56.93392286	47.30695709	\$354.90	93100
022-160-037-000	45.98	19.434256	42.26675947	\$121.30	93100
022-160-038-000	22.88	21.0249503	91.89226529	\$131.20	93100
022-160-046-000	128.53	3.608244441	2.807316923	\$22.70	93100
022-160-047-000	180.13	2.320226707	1.288084554	\$14.70	93100
022-160-050-000	84.35	14.47549967	17.16123257	\$90.40	93100
022-170-042-000	116	12.23732725	10.54942004	\$76.50	93100
022-190-001-000	5.31	5.31	100	\$33.30	93100
022-190-002-000	3.88	3.88	100	\$24.40	93100
022-200-008-000	2.95	2.95	100	\$18.60	93100
022-200-009-000	0.1	0.1	100	\$0.90	93100
022-200-010-000	2.84	2.84	100	\$17.90	93100
022-200-011-000	0.74	0.74	100	\$4.90	93100
022-200-012-000	6.26	6.26	100	\$39.20	93100
022-200-013-000	1	1	100	\$6.50	93100
022-210-001-000	0.429	0.429	100	\$2.90	93100

022-210-002-000	0.397	0.397	100	\$2.70	93100
022-210-007-000	0.857	0.857	100	\$5.60	93100
022-210-009-000	0.249	0.249	100	\$1.80	93100
022-210-010-000	0.253	0.253	100	\$1.80	93100
022-210-011-000	0.287	0.287	100	\$2.00	93100
022-210-012-000	0.332	0.332	100	\$2.30	93100
022-210-017-000	0.096	0.096	100	\$0.80	93100
022-210-018-000	0.096	0.096	100	\$0.80	93100
022-210-021-000	0.192	0.192	100	\$1.40	93100
022-210-022-000	0.193	0.193	100	\$1.50	93100
022-210-023-000	0.25	0.25	100	\$1.80	93100
022-210-024-000	0.192	0.192	100	\$1.40	93100
022-210-025-000	0.173	0.173	100	\$1.30	93100
022-210-027-000	0.163	0.163	100	\$1.30	93100
022-210-028-000	0.163	0.163	100	\$1.30	93100
022-210-029-000	0.163	0.163	100	\$1.30	93100
022-210-030-000	0.165	0.165	100	\$1.30	93100
022-210-031-000	0.165	0.165	100	\$1.30	93100
022-210-032-000	0.165	0.165	100	\$1.30	93100
022-210-033-000	0.229	0.229	100	\$1.70	93100
022-210-034-000	0.821	0.821	100	\$5.40	93100
022-210-035-000	0.725	0.725	100	\$4.80	93100
022-210-037-000	0.875	0.875	100	\$5.70	93100
022-210-038-000	1.216	1.216	100	\$7.80	93100
022-210-039-000	0.29	0.29	100	\$2.10	93100
022-210-040-000	0.192	0.192	100	\$1.40	93100
022-210-041-000	0.76	0.76	100	\$5.00	93100
022-210-042-000	0.62	0.62	100	\$4.10	93100
022-210-044-000	0.174	0.174	100	\$1.30	93100
022-210-047-000	0.59	0.59	100	\$3.90	93100
022-210-048-000	0.68	0.68	100	\$4.50	93100
022-210-049-000	1.41	1.41	100	\$9.00	93100
022-210-053-000	0.192	0.192	100	\$1.40	93100
022-210-054-000	0.289	0.289	100	\$2.10	93100
022-210-055-000	0.33	0.33	100	\$2.30	93100
022-210-056-000	0.17	0.17	100	\$1.30	93100
022-210-057-000	0.17	0.17	100	\$1.30	93100
022-220-002-000	1.21	1.21	100	\$7.80	93100
022-220-003-000	0.267	0.267	100	\$1.90	93100
022-220-004-000	0.055	0.055	100	\$0.60	93100
022-220-008-000	0.069	0.069	100	\$0.70	93100
022-220-009-000	0.289	0.289	100	\$2.10	93100
022-220-010-000	0.192	0.192	100	\$1.40	93100
022-220-011-000	0.192	0.192	100	\$1.40	93100
022-220-012-000	0.028	0.028	100	\$0.40	93100
022-220-014-000	0.055	0.055	100	\$0.60	93100
022-220-015-000	0.139	0.139	100	\$1.10	93100

022-220-016-000	0.289	0.289	100	\$2.10	93100
022-220-017-000	0.951	0.951	100	\$6.20	93100
022-220-018-000	1.01	1.01	100	\$6.50	93100
022-220-022-000	1.274	1.274	100	\$8.20	93100
022-220-023-000	1.13	1.13	100	\$7.30	93100
022-220-025-000	0.234	0.234	100	\$1.70	93100
022-220-032-000	0.13	0.13	100	\$1.10	93100
022-220-034-000	0.294	0.294	100	\$2.10	93100
022-220-039-000	0.14	0.14	100	\$1.10	93100
022-220-040-000	0.14	0.14	100	\$1.10	93100
022-220-041-000	0.14	0.14	100	\$1.10	93100
022-220-042-000	2.174	2.174	100	\$13.80	93100
022-220-043-000	5.16	5.16	100	\$32.40	93100
022-220-044-000	0.34	0.34	100	\$2.40	93100
022-220-045-000	0.25	0.25	100	\$1.80	93100
022-220-046-000	0.068	0.068	100	\$0.70	93100
022-220-047-000	0.275	0.275	100	\$2.00	93100
022-220-048-000	0.207	0.207	100	\$1.50	93100
022-220-049-000	1.101	1.101	100	\$7.10	93100
022-220-050-000	0.917	0.917	100	\$6.00	93100
022-220-051-000	0.342	0.342	100	\$2.40	93100
022-230-003-000	0.414	0.414	100	\$2.80	93100
022-230-011-000	0.706	0.706	100	\$4.60	93100
022-230-018-000	0.522	0.522	100	\$3.50	93100
022-230-021-000	0.179	0.179	100	\$1.40	93100
022-230-022-000	0.165	0.165	100	\$1.30	93100
022-230-027-000	0.144	0.144	100	\$1.10	93100
022-230-028-000	0.137	0.137	100	\$1.10	93100
022-230-029-000	0.156	0.156	100	\$1.20	93100
022-230-030-000	0.424	0.424	100	\$2.90	93100
022-230-031-000	0.275	0.275	100	\$2.00	93100
022-230-032-000	0.81	0.81	100	\$5.30	93100
022-230-036-000	4.42	4.42	100	\$27.80	93100
022-230-037-000	0.74	0.74	100	\$4.90	93100
022-230-038-000	0.47	0.47	100	\$3.20	93100
022-230-039-000	0.46	0.46	100	\$3.10	93100
022-230-040-000	0.46	0.46	100	\$3.10	93100
022-230-043-000	0.754	0.754	100	\$4.90	93100
022-230-044-000	0.257	0.257	100	\$1.90	93100
022-230-047-000	0.131	0.131	100	\$1.10	93100
022-230-048-000	0.143	0.143	100	\$1.10	93100
022-230-049-000	4.16	4.16	100	\$26.20	93100
022-230-051-000	1.06	1.06	100	\$6.90	93100
022-230-052-000	1	1	100	\$6.50	93100
022-230-053-000	0.25	0.25	100	\$1.80	93100
022-230-055-000	0.27	0.27	100	\$1.90	93100
022-230-057-000	0.08	0.08	100	\$0.70	93100

022-230-058-000	0.29	0.29	100	\$2.10	93100
022-230-059-000	0.33	0.33	100	\$2.30	93100
022-230-060-000	0.64	0.64	100	\$4.20	93100
022-230-061-000	0.51	0.51	100	\$3.40	93100
022-250-001-000	2.5	2.5	100	\$15.80	93100
022-250-002-000	26.85	26.85	100	\$167.50	93100
022-250-004-000	59.23	59.23	100	\$369.30	93100
022-250-006-000	0.26	0.26	100	\$1.90	93100
022-250-007-000	36.95	36.95	100	\$230.40	93100
022-250-008-000	37.45	37.45	100	\$233.60	93100
022-250-009-000	1.91	1.91	100	\$12.10	93100
022-250-010-000	17.61	17.61	100	\$110.00	93100
022-250-011-000	2.18	2.18	100	\$13.80	93100
022-250-012-000	1.8	1.8	100	\$11.50	93100
022-250-013-000	5.78	5.78	100	\$36.30	93100
022-250-014-000	4.92	4.92	100	\$30.90	93100
022-250-015-000	22.5	22.5	100	\$140.40	93100
022-250-016-000	31.14	31.14	100	\$194.30	93100
022-300-001-000	3.01	3.01	100	\$19.00	93100
022-300-002-000	19.33	19.33	100	\$120.70	93100
022-300-003-000	3	3	100	\$18.90	93100
022-300-004-000	3	3	100	\$18.90	93100
022-300-005-000	3	3	100	\$18.90	93100
022-300-006-000	4.96	4.96	100	\$31.20	93100
022-300-007-000	6.77	6.77	100	\$42.40	93100
022-300-008-000	9.84	9.84	100	\$61.60	93100
022-300-009-000	6.03	6.03	100	\$37.80	93100
022-300-010-000	9.94	9.94	100	\$62.20	93100
022-300-011-000	4.68	4.68	100	\$29.40	93100
022-300-012-000	5.27	5.27	100	\$33.10	93100
022-300-013-000	6.33	6.33	100	\$39.70	93100
022-300-014-000	3	3	100	\$18.90	93100
022-300-015-000	3.59	3.59	100	\$22.60	93100
022-300-016-000	5.97	5.97	100	\$37.40	93100
022-300-017-000	3.11	3.11	100	\$19.60	93100
022-300-018-000	3	3	100	\$18.90	93100
022-300-019-000	3	3	100	\$18.90	93100
022-300-020-000	3.31	3.31	100	\$20.90	93100
022-300-021-000	3	3	100	\$18.90	93100
022-300-022-000	3.19	3.19	100	\$20.10	93100
022-300-023-000	4.19	4.19	100	\$26.40	93100
022-300-024-000	6.5	6.5	100	\$40.70	93100
022-300-025-000	3.12	3.12	100	\$19.70	93100
022-300-026-000	3.65	3.65	100	\$23.00	93100
022-300-027-000	3.21	3.21	100	\$20.20	93100
022-300-028-000	3.35	3.35	100	\$21.10	93100
022-300-029-000	3.9	3.9	100	\$24.50	93100

022-300-030-000	6.67	6.67	100	\$41.80	93100
022-300-031-000	3	3	100	\$18.90	93100
022-300-032-000	3	3	100	\$18.90	93100
022-300-033-000	3	3	100	\$18.90	93100
022-300-034-000	3.32	3.32	100	\$20.90	93100
022-300-035-000	3.01	3.01	100	\$19.00	93100
022-300-036-000	8.54	8.54	100	\$53.50	93100
022-300-037-000	5.13	5.13	100	\$32.20	93100
022-300-038-000	3.1	3.1	100	\$19.60	93100
022-300-039-000	3.1	3.1	100	\$19.60	93100
022-300-040-000	3.19	3.19	100	\$20.10	93100
022-300-041-000	3.27	3.27	100	\$20.60	93100
022-300-042-000	3.35	3.35	100	\$21.10	93100
022-300-043-000	3.35	3.35	100	\$21.10	93100
022-300-044-000	3.1	3.1	100	\$19.60	93100
022-300-045-000	4.15	4.15	100	\$26.10	93100
022-310-001-000	7.29	7.29	100	\$45.70	93100
022-310-002-000	9.53	9.53	100	\$59.60	93100
022-310-003-000	9.32	9.32	100	\$58.30	93100
022-310-004-000	8.54	8.54	100	\$53.50	93100
022-310-005-000	9.49	9.49	100	\$59.40	93100
022-310-006-000	3.89	3.89	100	\$24.50	93100
022-310-007-000	10.92	10.92	100	\$68.30	93100
022-310-008-000	10.51	10.51	100	\$65.70	93100
022-310-009-000	3	3	100	\$18.90	93100
022-310-010-000	3	3	100	\$18.90	93100
022-310-011-000	3.44	3.44	100	\$21.70	93100
022-310-012-000	3.97	3.97	100	\$25.00	93100
022-310-013-000	4.29	4.29	100	\$27.00	93100
022-310-014-000	3.21	3.21	100	\$20.20	93100
022-310-016-000	3.18	3.18	100	\$20.10	93100
022-310-017-000	4.21	4.21	100	\$26.50	93100
022-310-018-000	3.35	3.35	100	\$21.10	93100
022-310-019-000	3.79	3.79	100	\$23.90	93100
022-310-020-000	3.77	3.77	100	\$23.70	93100
022-310-021-000	3	3	100	\$18.90	93100
022-310-022-000	3.06	3.06	100	\$19.30	93100
022-310-023-000	3	3	100	\$18.90	93100
022-310-024-000	3	3	100	\$18.90	93100
022-310-025-000	3	3	100	\$18.90	93100
022-310-026-000	3	3	100	\$18.90	93100
022-310-027-000	3.72	3.72	100	\$23.40	93100
022-310-028-000	3.28	3.28	100	\$20.70	93100
022-310-029-000	3	3	100	\$18.90	93100
022-310-030-000	6.35	6.35	100	\$39.80	93100
022-310-031-000	6.27	6.27	100	\$39.30	93100
022-310-032-000	6.74	6.74	100	\$42.20	93100

023-070-005-000	12.5	12.5	100	\$78.10	93100
023-070-006-000	127.52	85.43248486	66.9953614	\$532.50	93100
023-070-019-000	8.5	8.416358418	99.01598139	\$52.70	93100
023-070-044-000	152.06	38.015	25	\$237.10	93100
023-070-045-000	53.52	53.52	100	\$333.70	93100
023-070-049-000	387.76	238.0755343	61.39765171	\$1,483.50	93100
023-070-052-000	7.71	7.71	100	\$48.30	93100
023-070-053-000	42.81	42.81	100	\$267.00	93100
023-070-055-000	5.58	5.58	100	\$35.00	93100
023-070-056-000	423.76	141.249471	33.3324219	\$880.20	93100
023-070-057-000	361.77	43.36747432	11.9875817	\$270.40	93100
023-100-013-000	2.28	2.28	100	\$14.50	93100
023-100-019-000	27.36	27.36	100	\$170.70	93100
023-100-024-000	5.86	5.86	100	\$36.80	93100
023-100-025-000	28	28	100	\$174.70	93100
023-100-026-000	58.74	58.74	100	\$366.20	93100
023-100-027-000	62.38	62.38	100	\$388.90	93100
023-100-029-000	112.65	112.65	100	\$702.10	93100
023-100-030-000	39.2	39.2	100	\$244.50	93100
023-100-032-000	136.26	136.26	100	\$849.10	93100
023-100-033-000	1.9	1.9	100	\$12.10	93100
023-100-036-000	25.46	25.46	100	\$158.90	93100
023-100-041-000	375.73	370.8350894	98.69722657	\$2,310.60	93100
023-100-042-000	9.67	9.67	100	\$60.50	93100
023-100-044-000	6	6	100	\$37.60	93100
023-100-046-000	8.67	8.67	100	\$54.30	93100
023-100-047-000	352.07	309.6602878	87.95418178	\$1,929.40	93100
023-100-048-000	98.76	98.76	100	\$615.50	93100
023-100-052-000	207.77	207.77	100	\$1,294.70	93100
023-100-055-000	11.92	11.92	100	\$74.50	93100
023-100-056-000	20.34	20.34	100	\$127.00	93100
023-100-064-000	56.14	56.14	100	\$350.00	93100
023-100-068-000	92.61	92.61	100	\$577.20	93100
023-100-069-000	280.43	280.43	100	\$1,747.30	93100
023-100-070-000	40.01	40.01	100	\$249.50	93100
023-100-071-000	543.6	543.6	100	\$3,386.90	93100
023-110-005-000	130.669	130.669	100	\$814.30	93100
023-110-014-000	6.12	2.342572739	38.37733233	\$14.80	93100
023-110-020-000	32.57	3.89517884	11.95940694	\$24.50	93100
023-110-026-000	49.61	49.61	100	\$309.30	93100
023-110-027-000	17.65	17.65	100	\$110.20	93100
023-110-030-000	12.5	12.5	100	\$78.10	93100
023-110-034-000	213.9	203.4415394	95.1105841	\$1,267.70	93100
023-110-035-000	84.02	33.80786757	40.23788094	\$210.90	93100
023-110-036-000	150.73	45.23935196	30.01350226	\$282.10	93100
023-110-040-000	42.36	30.62179567	72.28941376	\$191.00	93100
023-110-041-000	252.35	15.89915749	6.300438869	\$99.30	93100

023-110-044-000	210.06	210.06	100	\$1,308.90	93100
023-110-045-000	151.2	111.5836989	73.79874266	\$695.40	93100
023-120-001-000	7.75	7.75	100	\$48.50	93100
023-120-008-000	12.73	12.73	100	\$79.60	93100
023-120-022-000	74.33	74.33	100	\$463.30	93100
023-120-032-000	23.13	23.13	100	\$144.30	93100
023-120-035-000	1.87	1.87	100	\$11.90	93100
023-120-036-000	2.17	2.17	100	\$13.80	93100
023-130-003-000	197.75	12.82499318	6.48545799	\$80.10	93100
023-160-001-000	72.57	1.603330777	2.209357554	\$10.20	93100
023-160-008-000	115.1	36.11462916	31.37674123	\$225.20	93100
025-090-004-000	159.36	159.36	100	\$993.10	93100
025-090-005-000	158.2	158.2	100	\$985.80	93100
025-090-017-000	348	224.7738555	64.59018835	\$1,400.60	93100
025-090-018-000	204.56	204.56	100	\$1,274.70	93100
025-090-019-000	240	77.09426522	32.12261051	\$480.50	93100
025-090-020-000	200	199.9320364	99.96601821	\$1,245.80	93100
025-090-022-000	120	120	100	\$747.90	93100
025-090-025-000	236.36	236.36	100	\$1,472.80	93100
025-090-026-000	3.64	3.64	100	\$22.90	93100
025-090-031-000	30.61	30.61	100	\$191.00	93100
025-090-035-000	5	5	100	\$31.40	93100
025-090-037-000	8.15	8.15	100	\$51.00	93100
025-090-038-000	5.06	5.06	100	\$31.80	93100
025-090-041-000	2.3	2.3	100	\$14.60	93100
025-090-043-000	3	3	100	\$18.90	93100
025-090-044-000	3.76	3.76	100	\$23.70	93100
025-090-053-000	29.6	29.6	100	\$184.70	93100
025-090-054-000	26.51	26.51	100	\$165.40	93100
025-090-055-000	33.63	33.63	100	\$209.80	93100
025-090-056-000	40.07	40.07	100	\$249.90	93100
025-090-057-000	11.75	11.75	100	\$73.50	93100
025-090-058-000	13.49	13.49	100	\$84.30	93100
025-090-059-000	16.6	16.6	100	\$103.70	93100
025-090-060-000	40	4.810213596	12.02553399	\$30.20	93100
025-090-062-000	1.26	1.26	100	\$8.10	93100
025-090-063-000	1.35	1.35	100	\$8.70	93100
025-090-069-000	19.46	19.46	100	\$121.50	93100
025-090-070-000	5	5	100	\$31.40	93100
025-090-071-000	5	4.523034606	90.46069212	\$28.40	93100
025-100-002-000	160	160	100	\$997.10	93100
025-100-004-000	178.39	4.358402169	2.443187493	\$27.40	93100
025-100-007-000	202.87	202.87	100	\$1,264.10	93100
025-100-008-000	236.77	113.6977295	48.02032752	\$708.60	93100
025-100-011-000	25.68	23.57887346	91.81804308	\$147.10	93100
025-100-013-000	66.62	42.11098819	63.2107298	\$262.60	93100
025-100-018-000	4.91	4.91	100	\$30.80	93100

025-100-019-000	29.12	25.54803226	87.73362726	\$159.40	93100
025-100-020-000	50.2	18.57874437	37.00945094	\$116.00	93100
025-100-022-000	41.12	40.62792191	98.80331203	\$253.40	93100
025-190-012-000	30.15	30.15	100	\$188.10	93100
025-190-032-000	160	63.57839811	39.73649882	\$396.30	93100
025-190-033-000	80	79.9285396	99.9106745	\$498.20	93100
025-190-057-000	179.62	167.082831	93.02017091	\$1,041.20	93100
025-190-058-000	399.26	40.08220632	10.03912396	\$250.00	93100
025-190-062-000	29.09	29.09	100	\$181.50	93100
025-190-063-000	1.12	1.12	100	\$7.20	93100
025-190-066-000	54.96	54.96	100	\$342.70	93100
025-190-071-000	94.97	94.97	100	\$591.90	93100
025-190-076-000	228.2	8.977929687	3.934237374	\$56.20	93100
025-190-077-000	24.99	0.98316592	3.934237374	\$6.40	93100
025-190-078-000	213.12	8.384646691	3.934237374	\$52.50	93100
025-190-081-000	146.62	5.768378838	3.934237374	\$36.20	93100
025-200-001-000	106.75	105.4796672	98.80999271	\$657.40	93100
025-200-002-000	80	0.11011474	0.137643425	\$0.90	93100
025-200-015-000	40	40	100	\$249.50	93100
025-200-016-000	40	40	100	\$249.50	93100
025-200-017-000	26.66	26.66	100	\$166.30	93100
025-200-022-000	26.66	26.66	100	\$166.30	93100
025-200-029-000	1	1	100	\$6.50	93100
025-200-030-000	37.63	37.63	100	\$234.70	93100
025-200-031-000	37.78	37.78	100	\$235.60	93100
025-200-039-000	33.51	33.51	100	\$209.00	93100
025-200-040-000	15	15	100	\$93.70	93100
025-200-041-000	14.99	14.99	100	\$93.60	93100
025-200-056-000	0.97	0.97	100	\$6.30	93100
025-200-057-000	1.43	1.43	100	\$9.20	93100
025-200-060-000	37.1	0.291016516	0.784411094	\$2.10	93100
025-200-061-000	15.26	15.26	100	\$95.30	93100
025-200-062-000	15.26	15.26	100	\$95.30	93100
025-200-064-000	368.58	368.58	100	\$2,296.50	93100
025-200-067-000	6.73	6.73	100	\$42.20	93100
025-200-068-000	3.82	3.82	100	\$24.00	93100
025-200-069-000	2.29	2.29	100	\$14.50	93100
025-200-071-000	73.96	73.96	100	\$461.00	93100
025-200-073-000	20	20	100	\$124.90	93100
025-200-074-000	20	20	100	\$124.90	93100
025-200-076-000	2.59	2.59	100	\$16.40	93100
025-200-077-000	23.82	23.82	100	\$148.60	93100
025-200-078-000	23.06	23.06	100	\$143.90	93100
025-200-079-000	62.79	62.79	100	\$391.40	93100
025-200-080-000	2.83	2.83	100	\$17.90	93100
025-200-081-000	3.53	3.53	100	\$22.20	93100
025-200-082-000	9.51	9.51	100	\$59.50	93100

025-200-083-000	26.18	26.18	100	\$163.40	93100
025-200-084-000	4.64	4.64	100	\$29.20	93100
025-200-085-000	13.33	13.33	100	\$83.30	93100
025-200-086-000	26.67	26.67	100	\$166.40	93100
025-210-001-000	10.6	10.6	100	\$66.30	93100
025-210-006-000	95.88	95.88	100	\$597.60	93100
025-210-007-000	26	26	100	\$162.20	93100
025-210-016-000	10.87	10.87	100	\$68.00	93100
025-210-019-000	80	80	100	\$498.70	93100
025-210-020-000	35.45	35.45	100	\$221.10	93100
025-210-023-000	44.42	44.42	100	\$277.00	93100
025-210-024-000	60.83	60.83	100	\$379.20	93100
025-210-031-000	8.119	8.119	100	\$50.80	93100
025-210-034-000	5.1	5.1	100	\$32.00	93100
025-210-035-000	5	5	100	\$31.40	93100
025-210-036-000	5	5	100	\$31.40	93100
025-210-040-000	70.53	70.53	100	\$439.70	93100
025-210-041-000	14.63	14.63	100	\$91.40	93100
025-210-042-000	5.45	5.45	100	\$34.20	93100
025-210-043-000	25.41	25.41	100	\$158.60	93100
025-210-044-000	10	10	100	\$62.60	93100
025-210-048-000	75.62	75.62	100	\$471.40	93100
025-210-049-000	78.69	78.69	100	\$490.50	93100
025-220-002-000	53.64	53.64	100	\$334.40	93100
025-220-009-000	40	40	100	\$249.50	93100
025-220-017-000	120	120	100	\$747.90	93100
025-220-019-000	46.95	46.95	100	\$292.70	93100
025-220-031-000	21.96	21.96	100	\$137.10	93100
025-220-032-000	19.92	19.92	100	\$124.40	93100
025-220-039-000	13.31	13.31	100	\$83.20	93100
025-220-041-000	8.27	8.27	100	\$51.80	93100
025-220-042-000	50.69	50.69	100	\$316.00	93100
025-220-043-000	41	39.46527581	96.25677026	\$246.10	93100
025-220-044-000	49.17	35.8014381	72.8115479	\$223.30	93100
025-220-046-000	18.2	18.2	100	\$113.60	93100
025-220-051-000	13.96	13.96	100	\$87.20	93100
025-220-052-000	19.61	19.61	100	\$122.40	93100
025-220-053-000	10.75	10.75	100	\$67.20	93100
025-330-003-000	11.4	11.4	100	\$71.30	93100
025-340-001-000	38.83	38.83	100	\$242.20	93100
025-340-003-000	11.55	11.55	100	\$72.20	93100
025-340-004-000	4.94	4.94	100	\$31.00	93100
025-340-005-000	3.59	3.59	100	\$22.60	93100
025-340-006-000	0.92	0.92	100	\$6.00	93100
025-340-008-000	5	5	100	\$31.40	93100
025-340-009-000	75	75	100	\$467.50	93100
025-340-038-000	15	15	100	\$93.70	93100

025-340-039-000	50.81	50.81	100	\$316.80	93100
025-340-040-000	5	5	100	\$31.40	93100
025-340-041-000	5	5	100	\$31.40	93100
025-340-042-000	5.17	5.17	100	\$32.50	93100
025-410-001-000	141.23	141.23	100	\$880.10	93100
025-410-002-000	156.06	156.06	100	\$972.50	93100
025-410-003-000	10	10	100	\$62.60	93100
025-410-004-000	5	5	100	\$31.40	93100
025-410-005-000	5	5	100	\$31.40	93100
025-410-006-000	5	5	100	\$31.40	93100
025-410-007-000	5	5	100	\$31.40	93100
025-410-009-000	5	5	100	\$31.40	93100
025-410-010-000	5	5	100	\$31.40	93100
025-410-011-000	7.47	7.47	100	\$46.80	93100
025-420-007-000	5	5	100	\$31.40	93100
025-420-008-000	5.16	5.16	100	\$32.40	93100
025-420-013-000	5	5	100	\$31.40	93100
025-420-014-000	6.42	6.42	100	\$40.20	93100
025-420-015-000	6.73	6.73	100	\$42.20	93100
025-420-016-000	0.57	0.57	100	\$3.80	93100
025-420-020-000	15.45	15.45	100	\$96.50	93100
025-420-022-000	34.32	34.32	100	\$214.10	93100
025-420-023-000	0.7	0.7	100	\$4.60	93100
025-420-024-000	3.1	3.1	100	\$19.60	93100
025-420-026-000	36.43	36.43	100	\$227.20	93100
025-420-027-000	5.36	5.36	100	\$33.60	93100
025-420-029-000	17.4	17.4	100	\$108.70	93100
025-420-030-000	23.72	23.72	100	\$148.00	93100
025-420-032-000	51.51	51.51	100	\$321.20	93100
025-420-033-000	5.1	5.1	100	\$32.00	93100
025-420-034-000	0.19	0.19	100	\$1.40	93100
025-420-036-000	0.55	0.55	100	\$3.70	93100
025-420-037-000	50.6	50.6	100	\$315.50	93100
025-420-038-000	5	5	100	\$31.40	93100
025-420-039-000	6.41	6.41	100	\$40.20	93100
025-420-041-000	5.37	5.37	100	\$33.70	93100
025-420-042-000	2.48	2.48	100	\$15.70	93100
025-420-043-000	5.54	5.54	100	\$34.80	93100
025-420-044-000	5	5	100	\$31.40	93100
025-420-047-000	31.94	31.94	100	\$199.20	93100
025-420-049-000	3.52	3.52	100	\$22.20	93100
025-420-051-000	1.52	1.52	100	\$9.70	93100
025-430-003-000	1.64	1.64	100	\$10.50	93100
025-430-004-000	21.23	21.23	100	\$132.50	93100
025-430-005-000	51.59	51.59	100	\$321.70	93100
025-430-006-000	1.01	1.01	100	\$6.50	93100
025-430-008-000	14.53	14.53	100	\$90.80	93100

025-430-009-000	20.39	20.39	100	\$127.30	93100
025-430-010-000	1	1	100	\$6.50	93100
025-430-011-000	6.79	6.79	100	\$42.60	93100
025-430-012-000	13.58	13.58	100	\$84.90	93100
025-430-013-000	6.79	6.79	100	\$42.60	93100
025-430-017-000	5.15	5.15	100	\$32.30	93100
025-430-018-000	5.33	5.33	100	\$33.50	93100
025-430-019-000	19.96	19.96	100	\$124.60	93100
025-430-024-000	0.39	0.39	100	\$2.70	93100
025-430-025-000	4.97	4.97	100	\$31.20	93100
025-430-026-000	5	5	100	\$31.40	93100
025-430-027-000	31.1	31.1	100	\$194.00	93100
025-430-028-000	23.2	23.2	100	\$144.80	93100
025-430-029-000	35.15	35.15	100	\$219.20	93100
025-430-030-000	32.509	32.509	100	\$202.80	93100
025-440-001-000	152.77	152.77	100	\$952.00	93100
025-450-004-000	15.33	15.33	100	\$95.80	93100
025-450-005-000	3.91	3.91	100	\$24.60	93100
025-450-006-000	21.69	21.69	100	\$135.40	93100
025-460-002-000	2.48	2.48	100	\$15.70	93100
025-460-003-000	2.56	2.56	100	\$16.20	93100
025-460-007-000	2.47	2.47	100	\$15.60	93100
025-460-008-000	2.63	2.63	100	\$16.60	93100
025-460-009-000	1.46	1.46	100	\$9.30	93100
025-460-010-000	1.02	1.02	100	\$6.60	93100
025-470-006-000	2.74	2.74	100	\$17.30	93100
025-470-007-000	2.31	2.31	100	\$14.60	93100
025-470-008-000	5.09	5.09	100	\$32.00	93100
025-470-009-000	2.59	2.59	100	\$16.40	93100
025-500-001-000	5.19	5.19	100	\$32.60	93100
025-500-002-000	5.05	5.05	100	\$31.70	93100
025-500-003-000	5.15	5.15	100	\$32.30	93100
025-500-004-000	5.04	5.04	100	\$31.60	93100
025-500-005-000	5	5	100	\$31.40	93100
025-500-006-000	5.01	5.01	100	\$31.50	93100
025-500-007-000	5	5	100	\$31.40	93100
025-500-008-000	5.03	5.03	100	\$31.60	93100
025-500-009-000	7.09	7.09	100	\$44.40	93100
025-500-010-000	8.49	8.49	100	\$53.10	93100
025-500-011-000	8.1	8.1	100	\$50.70	93100
025-500-012-000	5.04	5.04	100	\$31.60	93100
025-500-013-000	4.96	4.96	100	\$31.20	93100
025-500-014-000	5.68	5.68	100	\$35.60	93100
025-500-015-000	5.32	5.32	100	\$33.40	93100
025-500-016-000	5.06	5.06	100	\$31.80	93100
025-500-017-000	5.04	5.04	100	\$31.60	93100
025-500-018-000	5.5	5.5	100	\$34.50	93100

025-500-019-000	5.06	5.06	100	\$31.80	93100
025-500-020-000	5.07	5.07	100	\$31.80	93100
025-500-021-000	5.17	5.17	100	\$32.50	93100
025-500-022-000	5.02	5.02	100	\$31.50	93100
025-500-023-000	5.36	5.36	100	\$33.60	93100
025-500-024-000	5.04	5.04	100	\$31.60	93100
025-500-025-000	5.29	5.29	100	\$33.20	93100
025-500-026-000	5.96	5.96	100	\$37.40	93100
025-510-001-000	5	5	100	\$31.40	93100
025-510-002-000	5	5	100	\$31.40	93100
025-510-003-000	5	5	100	\$31.40	93100
025-510-004-000	5	5	100	\$31.40	93100
025-510-007-000	5.06	5.06	100	\$31.80	93100
025-510-008-000	5	5	100	\$31.40	93100
025-510-009-000	5	5	100	\$31.40	93100
025-510-010-000	5	5	100	\$31.40	93100
025-510-011-000	5	5	100	\$31.40	93100
025-510-012-000	5	5	100	\$31.40	93100
025-510-013-000	5	5	100	\$31.40	93100
025-510-014-000	5	5	100	\$31.40	93100
025-510-015-000	5.19	5.19	100	\$32.60	93100
025-510-016-000	5	5	100	\$31.40	93100
025-510-017-000	5	5	100	\$31.40	93100
025-510-018-000	5	5	100	\$31.40	93100
025-510-019-000	5	5	100	\$31.40	93100
025-510-020-000	5	5	100	\$31.40	93100
025-510-021-000	5	5	100	\$31.40	93100
025-510-022-000	5	5	100	\$31.40	93100
025-510-023-000	5	5	100	\$31.40	93100
025-510-024-000	5	5	100	\$31.40	93100
025-510-025-000	5	5	100	\$31.40	93100
025-510-026-000	5	5	100	\$31.40	93100
025-510-027-000	5	5	100	\$31.40	93100
025-510-028-000	5	5	100	\$31.40	93100
025-510-029-000	5	5	100	\$31.40	93100
025-510-030-000	5.26	5.26	100	\$33.00	93100
025-510-031-000	5.08	5.08	100	\$31.90	93100
025-520-001-000	6.29	6.032021357	95.89859073	\$37.80	93100
025-520-011-000	5	2.3949742	47.89948399	\$15.20	93100
025-520-012-000	5	5	100	\$31.40	93100
025-520-013-000	5.21	5.21	100	\$32.70	93100
025-520-014-000	5	5	100	\$31.40	93100
025-520-015-000	5	1.858090888	37.16181776	\$11.80	93100
025-520-018-000	5	0.122803821	2.456076419	\$1.00	93100
025-520-019-000	5	4.807411553	96.14823106	\$30.20	93100
025-520-022-000	5.68	5.68	100	\$35.60	93100
025-520-023-000	5.77	1.911889156	33.13499404	\$12.20	93100

025-520-024-000	5.74	1.457636633	25.39436643	\$9.30	93100
025-520-025-000	5.69	5.69	100	\$35.70	93100
025-570-001-000	5	5	100	\$31.40	93100
025-570-002-000	4.86	4.86	100	\$30.50	93100
025-570-003-000	4.5	4.5	100	\$28.30	93100
025-570-004-000	4.9	4.9	100	\$30.80	93100
025-570-006-000	4.53	4.53	100	\$28.50	93100
025-570-007-000	4.2	4.2	100	\$26.40	93100
025-570-008-000	4.74	4.74	100	\$29.80	93100
025-570-009-000	4.96	4.96	100	\$31.20	93100
025-570-010-000	4.92	4.92	100	\$30.90	93100
025-570-011-000	4.93	4.93	100	\$31.00	93100
025-570-012-000	4.85	4.85	100	\$30.50	93100
025-570-013-000	4.7	4.7	100	\$29.50	93100
025-570-014-000	10	10	100	\$62.60	93100
025-570-015-000	10	10	100	\$62.60	93100
026-070-010-000	79.04	79.04	100	\$492.70	93100
026-070-012-000	47.59	47.59	100	\$296.70	93100
026-080-006-000	40.88	40.88	100	\$254.90	93100
026-080-007-000	31.1	31.1	100	\$194.00	93100
026-080-010-000	114.15	96.10474799	84.19163205	\$599.00	93100
026-080-011-000	31.07	31.07	100	\$193.80	93100
026-080-014-000	144.77	144.77	100	\$902.20	93100
026-080-015-000	80.68	80.68	100	\$502.90	93100
026-080-018-000	29.86	29.86	100	\$186.30	93100
026-080-022-000	19.59	19.59	100	\$122.30	93100
026-080-023-000	59.54	59.54	100	\$371.20	93100
026-080-027-000	40	40	100	\$249.50	93100
026-080-028-000	40.03	40.03	100	\$249.60	93100
026-080-036-000	306.54	237.6756256	77.53494671	\$1,481.00	93100
026-080-041-000	33.36	0.326724793	0.979390867	\$2.30	93100
026-080-043-000	4.13	0.48433978	11.72735546	\$3.30	93100
026-080-045-000	11.51	11.51	100	\$72.00	93100
026-080-046-000	65.04	65.04	100	\$405.40	93100
026-080-047-000	11.16	0.860184754	7.707748694	\$5.60	93100
026-080-048-000	0.76	0.76	100	\$5.00	93100
026-080-049-000	12.19	4.456545405	36.55902711	\$28.00	93100
026-080-050-000	1.02	1.02	100	\$6.60	93100
026-080-051-000	127.27	84.28997475	66.2292565	\$525.40	93100
026-080-052-000	44.11	44.11	100	\$275.10	93100
026-080-053-000	121.14	121.14	100	\$755.00	93100
026-100-001-000	71.54	71.54	100	\$445.90	93100
026-100-005-000	5.72	5.72	100	\$35.90	93100
026-100-008-000	160	160	100	\$997.10	93100
026-100-009-000	102.47	102.47	100	\$638.60	93100
026-100-010-000	55.99	55.99	100	\$349.10	93100
026-100-011-000	160	160	100	\$997.10	93100

026-120-004-000	58.65	28.05842983	47.84046007	\$175.10	93100
026-120-005-000	38.11	38.11	100	\$237.70	93100
026-120-007-000	156.5	156.5	100	\$975.20	93100
026-120-008-000	51.32	45.98630698	89.60698943	\$286.70	93100
026-120-013-000	43.58	5.57915786	12.80210615	\$35.00	93100
026-120-015-000	183.71	62.35885582	33.94418149	\$388.70	93100
026-120-021-000	139.12	139.12	100	\$867.00	93100
026-120-022-000	38.84	37.0555219	95.40556618	\$231.10	93100
026-120-025-000	80.99	80.99	100	\$504.80	93100
026-120-026-000	70.67	70.67	100	\$440.50	93100
026-120-028-000	35.83	35.83	100	\$223.50	93100
026-120-032-000	0.66	0.66	100	\$4.40	93100
026-120-034-000	81.86	81.86	100	\$510.20	93100
026-120-049-000	19.76	19.76	100	\$123.40	93100
026-120-050-000	33.91	33.91	100	\$211.50	93100
026-120-051-000	20	20	100	\$124.90	93100
026-120-054-000	25.5	25.5	100	\$159.10	93100
026-120-056-000	40	0.5	1.228286974	\$3.40	93100
026-120-057-000	40	4.5	11.34546417	\$28.30	93100
026-130-004-000	549.14	147.1054335	26.78832966	\$916.70	93100
026-150-001-000	322.8	284.7546525	88.21395678	\$1,774.30	93100
026-150-006-000	363.51	321.6410485	88.48203585	\$2,004.10	93100
026-150-012-000	37.6	37.6	100	\$234.50	93100
026-150-018-000	62.13	62.13	100	\$387.30	93100
026-150-026-000	34.11	34.11	100	\$212.80	93100
026-150-027-000	55.96	55.96	100	\$348.90	93100
026-150-028-000	60.91	60.91	100	\$379.70	93100
026-150-030-000	56.71	56.71	100	\$353.60	93100
026-150-033-000	1.05	1.05	100	\$6.80	93100
026-150-037-000	146.24	146.24	100	\$911.30	93100
026-150-040-000	153.82	153.82	100	\$958.50	93100
026-150-041-000	165.89	82.945	50	\$517.00	93100
026-150-042-000	167.29	167.29	100	\$1,042.50	93100
026-150-043-000	160	160	100	\$997.10	93100
026-160-007-000	520	395.2223337	76.00429495	\$2,462.50	93100
026-160-016-000	23.17	23.17	100	\$144.60	93100
026-160-017-000	23.22	23.22	100	\$144.90	93100
026-170-014-000	300	241.0077991	80.33593302	\$1,501.70	93100
026-170-015-000	250.94	188.205	75	\$1,172.80	93100
026-170-020-000	38.43	38.43	100	\$239.70	93100
026-170-021-000	47.03	33.64579592	71.54113527	\$209.90	93100
026-170-022-000	17.97	3.316470001	18.45559266	\$20.90	93100
026-170-024-000	40	40	100	\$249.50	93100
026-170-027-000	80	80	100	\$498.70	93100
026-170-028-000	160	160	100	\$997.10	93100
026-170-029-000	160	160	100	\$997.10	93100
027-030-005-000	2.54	2.54	100	\$16.10	93100

027-030-023-000	28	19.40853971	69.31621326	\$121.20	93100
027-030-024-000	160	46.48244686	29.05152929	\$289.80	93100
027-080-005-000	43.12	43.12	100	\$268.90	93100
027-080-019-000	7.58	7.58	100	\$47.50	93100
027-080-020-000	10	3.565628094	35.65628094	\$22.50	93100
027-080-026-000	18.54	2.200835806	11.87074327	\$14.00	93100
027-080-031-000	122.38	120.6419296	98.5797758	\$751.80	93100
027-080-032-000	124.86	31.215	25	\$194.70	93100
027-080-046-000	130.62	28.02541914	21.4556876	\$174.80	93100
027-080-049-000	105.91	35.43966611	33.46205846	\$221.00	93100
027-080-053-000	40	36.85502292	92.1375573	\$229.90	93100
027-080-054-000	19	19	100	\$118.60	93100
027-080-055-000	13	13	100	\$81.20	93100
027-080-057-000	70	52.96207113	75.66010162	\$330.20	93100
027-080-058-000	29.13	3.81075137	13.08187906	\$24.00	93100
027-080-060-000	1.55	1.021433786	65.89895395	\$6.60	93100
027-090-006-000	0.11	0.11	100	\$0.90	93100
027-130-003-000	8	6.967951383	87.09939229	\$43.70	93100
027-140-025-000	282.61	62.6663372	22.17414005	\$390.70	93100
027-140-026-000	331.27	300.6203247	90.74782647	\$1,873.10	93100
051-100-049-000	13.15	13.15	100	\$82.20	93100
051-100-050-000	0.68	0.68	100	\$4.50	93100
051-100-051-000	0.66	0.66	100	\$4.40	93100
051-100-052-000	0.66	0.66	100	\$4.40	93100
051-100-053-000	0.69	0.69	100	\$4.50	93100
051-230-003-000	9.14	9.14	100	\$57.20	93100
051-230-004-000	6.21	6.21	100	\$38.90	93100
051-230-005-000	14.04	14.04	100	\$87.70	93100
051-230-006-000	18.25	18.25	100	\$113.90	93100
052-090-017-000	26.02	26.02	100	\$162.40	93100
052-090-030-000	5.3	5.3	100	\$33.30	93100
052-090-031-000	2.4	2.4	100	\$15.20	93100

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**San Benito County Water District
Agenda Transmittal**

Agenda Item: 8

Meeting Date: June 26, 2024

Submitted By: Jeff Cattaneo

Presented By: Jeff Cattaneo

Agenda Title: Consider Approval and Authorize Interim General Manager to Execute a Contract with Kennedy Jenks Inc. Consultants for Construction Management Services Related to West Hills Water Treatment Plant Expansion (NTE \$ 1,850,997 with 5% contingency of \$92,550)

Detailed Description: With the adoption of the Urban Area Water Supply Master Plan (Master Plan) 2023 Update, the District has begun moving forward with the recommendations from the Master Plan for water supply reliability for the existing customers in the urban area.

The preferred project from the Master Plan for water supply reliability is the ADRoP, or Aquifer Storage and Recovery project. This project will take water in years that supply exceeds immediate demand and treat the water to drinking water standards and inject the water into the ground for future recovery during droughts. Originally constructed to treat up 4.5 million gallons per day of water, the addition of the ADRoP project will require an expansion of West Hills to treat up to 6.75 million gallons per day.

Funding for the project comes from the water supply reliability fee, adopted by the District in January of 2023. The fee is applied to all Municipal and Industrial water sold through the District. Total project cost is estimated to be approximately \$40 million including the associated conveyance pipelines and the injection/extraction wells. In November of 2022, the District applied for and ultimately received three grants to help offset the cost of the project. Two of the grants totaling approximately \$13.5 million dollars came from state funding, and an additional \$6.7 million dollars came by way of a United States Bureau of Reclamation grant for Small Storage Projects.

As with any project of this magnitude, hiring a construction manager to not only manage and supervise the day-to-day construction operations and contractor, but also to complete a constructability review of the design plans prior to putting the project out to bid. The designer of the West Hills Water Treatment Plant (WHWTP), HDR has the capability of providing construction management (CM) services during the construction of the facility and was considered by SBCWD to provide services. However, all agreed that the advantages of having a third-party CM that could provide a “fresh eyes” look at the facility far outweighed any advantage that HDR might have as the result of their familiarity with the design. In fact, this was

To that end, District staff requested proposals from competent engineering firms to provide those services. The District received two proposals, one from MNS Engineers Inc., and one from Kennedy-Jenks. District staff reviewed both proposals and set up individual interviews for both firms. From those interviews Kennedy-Jenks was considered the best firm given their familiarity with West Hills, demonstration of knowledge of water treatment plant design, and a clear commitment to the construction management for the West Hills expansion. While the Kennedy-Jenks proposal was higher in cost, \$1,850,997 for Kennedy-Jenks, vs. \$1,620,264 for MNS Engineers Inc, staff made their determination based on the firm staff believed could deliver the project with the least amount of risk.

Financial Impact: X Yes No

Recommendation: Authorize Interim General Manager to Execute a Contract with Kennedy Jenks Inc. Consultants for Construction Management Services Related to West Hills Water Treatment Plant Expansion in an amount not to exceed \$1,850,997, with a 5% contingency of \$92,550.

Action Required: _____ Resolution X Motion _____ Review

Resolution No. _____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes	Absent
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Reagendized _____ Date _____ No Action Taken _____

SAN BENITO COUNTY WATER DISTRICT PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT, made and entered into this 26th day of June, 2024, by and between the San Benito County Water District, ("District,") and Kennedy Jenks, ("Consultant").

- 1. Description of Project:** District desires to undertake Construction Management Services for the Implementation of Phase 1 of the Accelerated Drought Response Project (ADRoP) ("the project") and to engage Consultant to provide the required professional services relating to the project.
- 2. Scope of Services - Basic; Completion:** Consultant shall perform those basic services in connection with the project as are set forth more particularly in EXHIBIT "A" entitled "SCOPE OF CONSULTANT SERVICES - BASIC, COMPLETION SCHEDULE" and shall complete said services in accordance with the completion schedule for them incorporated in said Exhibit.
- 3. Scope of Services - Additional, Completion Schedule:** It is understood by District and Consultant that it may be necessary, in connection with the project, for Consultant to perform or secure the performance of services other than those set forth in EXHIBIT "A". In each such instance, Consultant shall advise the District, in advance and in writing, of the need for such additional services, their cost and the estimated time required to perform them (if applicable). Consultant shall not proceed to perform any such required additional services until District has determined that such service is beyond the scope of the basic services to be provided, is required, and has given written authorization to perform or obtain it. Each additional service so authorized shall constitute an amendment to this Agreement, shall be identified and sequentially numbered as "Additional Consultant Service Order No. 1" and so forth, shall be subject to all of the provisions of this Agreement, and shall be attached as EXHIBIT "D" entitled "SCOPE OF CONSULTANT SERVICES - ADDITIONAL; COMPLETION SCHEDULE."
- 4. Changes to Scope of Work - Basic Services:** District may at any time and, upon a minimum of ten (10) days' written notice, modify the scope of basic services to be provided under this Agreement. Consultant shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify District in writing. Upon agreement between District and Consultant as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by District and Consultant shall constitute the Consultant's notice to proceed with the changed scope.
- 5. Compensation; Retention:** Consultant shall be compensated for services rendered to District pursuant to this Agreement periodically in the amounts, manner and in accordance with the payment schedule as set forth in EXHIBIT "B" entitled "COMPENSATION." Amounts due to Consultant from District for services rendered shall be evidenced by the submission to District by Consultant of an invoice, prepared in a form satisfactory to District, setting forth the amount

of compensation due for the period covered. Invoices, including the paid invoices of any subconsultants shall, at a minimum set forth the hours and hourly rates of each individual charged to the Project for the invoice period. Compensation shall not include the cost of executive, administrative and other personnel whose time is not directly identifiable to the Project. Each such invoice shall be forwarded to District so as to reach it on or before the fifteenth (15th) day of the month next following the month or months, or other applicable period, for which the services invoiced were provided. All such invoices shall be in full accordance with any and all applicable provisions of this Agreement. District will make payment on each such invoice within thirty (30) days of its receipt, provided however that if Consultant submits an invoice which is incorrect, incomplete, or not in accordance with the provisions of this Agreement, then District shall not be obligated to process any payment to Consultant until a correct and complying invoice has been submitted.

6. Responsibility of Consultant: By executing this Agreement, Consultant warrants to District that Consultant possesses, or will arrange to secure from others, all of the professional capabilities, experience, resources and facilities necessary to provide to District the services contemplated under this Agreement. Consultant further warrants that it will follow the highest current, generally accepted professional care, skill, diligence and practices to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding this project for which services are rendered under this Agreement and that the Consultant shall, at no cost to the District, re-perform services which fail to satisfy the foregoing Standard of Care.

7. Responsibility of District: To the extent appropriate to the project contemplated by this Agreement, District shall:

7.1 Assist Consultant by placing at its disposal all available information pertinent to the project, including previous reports and any other relevant data.

7.2 Guarantee access to and make all provision for Consultant to enter upon public and private property as required for Consultant to perform its services.

7.3 Examine all studies, reports, specifications, proposals and other documents prepared and presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the progress of the work by Consultant.

7.4 Designate in writing a person to act as District's representative with respect to work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define District's policies and decision with respect to materials, equipment, elements and systems pertinent to Consultant's services.

8. Indemnification: Consultant shall defend, indemnify, and hold harmless the District, its officers, boards and commissions, and members thereof, its employees (collectively "District") from the negligent acts, errors and omissions of Consultant arising out of its

performance of the services provided under this Agreement. To the extent that the claims against the District arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, the Consultant's duty to defend and indemnify the district shall be limited to the Consultant's proportional share of fault.

9. Insurance: During the term of this Agreement, Consultant shall maintain in full force and effect at its own cost and expense the following insurance coverage:

9.1 Workers' Compensation Insurance to cover its employees, and Consultant shall require all contractors and subcontractors similarly to provide Workers' Compensation Insurance as required by the Labor Code of the State of California for all of the subcontractors' employees. Each Workers' Compensation policy shall be endorsed with the provision that it will not be canceled or altered without first giving thirty (30) days prior notice to the District by certified or registered mail.

9.2 Public Liability Insurance including personal injury and property damage insurance for all activities of the Consultant and its contractors and subcontractors arising out of or in connection with this contract, written on a comprehensive general liability form including, but not limited to, Broad Form Property Damage, blanket contractual, products liability and completed operations, hazards, vehicle coverage and non-owned auto liability coverage in an amount not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit personal injury and property damage for each occurrence.

9.3 Professional Liability Insurance Covering Errors and Omissions. The limits of coverage shall be no less than ONE MILLION DOLLARS (\$1,000,000) with a provision for no more than \$25,000 deductible. Consultant may not disclaim responsibility or avoid liability for the acts or omissions of its subcontractors or other professional consultants.

9.4 Certificates of Insurance and properly executed endorsements in a form acceptable to the District Counsel evidencing the coverage required by the clauses set forth above shall be filed with the District at the time of execution of this agreement. Each such policy shall be endorsed with the following language:

(1) The San Benito County Water District is named as additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents, and employees against liability for personal and bodily injuries, deaths or property damage or destruction arising in any respect, directly or indirectly, in the performance of the contract.

(2) The insurance provided is primary and no other insurance held or owned by the District shall be called upon to contribute to a loss.

(3) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured.

(4) The coverage provided by this policy shall not be canceled, non-renewed, or substantially reduced in amount or scope, without thirty (30) days prior to written notice given to the District by certified mail.

(5) All rights of subrogation are hereby waived against the District, its officers and employees when acting within the scope of their appointment or employment.

10. Confidentiality: All District information disclosed to Consultant during the course of performance of services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by District, or required by law.

11. Conflict of Interest: Consultant warrants that neither Consultant, nor any of its employees, agents or subcontractors, have a conflict of interest with respect to the work to be performed under this Agreement, nor shall such individuals, during this term of this Agreement, acquire any interest which would conflict in any manner with the performances of services hereunder.

12. Nondiscrimination: During the performance of this Agreement, Consultant will not discriminate against any employee or applicant for employment because of race, religion, creed, color, national origin, sex or age. Consultant will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, national origin, sex or age.

13. Independent Contractor: District and Consultant agree that the relationship between them created by this Agreement is that of an employer-independent contractor. Consultant shall be solely responsible for the conduct and control of the work performed under this Agreement. Consultant shall be free to render professional consulting services to others during the term of this Agreement, so long as such activities do not interfere with or diminish Consultant's ability to fulfill the obligations established herein to District.

14. Commencement of Services: Consultant shall proceed with the project upon execution of this Agreement by the parties.

15. Notice to Proceed; Progress; Completion: Upon execution of this Agreement by the parties, District shall give Consultant written notice to proceed with the work. Such notice may authorize Consultant to render all of the services contemplated herein, or such portions or phases as may be mutually agreed upon. In the latter event, District shall, in its sole discretion, issue subsequent notices from time to time regarding further portions or phases of the work. Upon receipt of such notices, Consultant shall diligently proceed with the work authorized and complete it within the agreed time period.

16. Ownership of Documents: Title to all documents, drawings, specifications, and the like with respect to work performed under this Agreement shall vest with District at such

time as District has compensated Consultant, as provided herein, for the services rendered by Consultant in connection with which they were prepared.

17. Designation of Key Personnel: The individuals specified in the attached EXHIBIT "C" shall provide the services set forth herein, and shall be the persons primarily in charge of such work. Prior to the provision of work by any other individuals on this project, such other individuals shall first be approved, in writing, by the District Manager or his designee.

18. Mistake of Fact: Each party understands that if any fact with respect to any matter covered by this Agreement is found hereafter to be other or different from the facts now believed by that party to be true, such party expressly accepts and assumes the risk of such possible differences in fact and agrees that this Agreement shall be in all respects effective and not subject to termination or rescission by reason of any such difference in facts.

19. Term; Termination: The term of this Agreement shall commence upon District's issuance to Consultant of a notice to proceed for all or a portion of the work, as herein above provided, and shall terminate upon District's acceptance and payment for all or such portion of the work as was authorized by such notice, including any and all retention. Notwithstanding the foregoing, District may, in its sole discretion, terminate this Agreement at any time and for any reason whatsoever by giving at least ten (10) days prior written notice of such termination to Consultant. In this latter event, Consultant shall be entitled to compensation for all services rendered and work performed for District to the date of such termination.

20. General Provisions:

20.1 Access to Records: Consultant shall maintain all books, records, documents, accounting ledgers, and similar materials relating to work performed for District under this Agreement on file for at least one (1) year following the date of final payment to Consultant by District. Any duly authorized representative(s) of District shall have access to such records for the purpose of inspection, audit and copying at reasonable times, during Consultant's usual and customary business hours. Consultant shall provide proper facilities to District's representative(s) for access and inspection. Consultant shall be entitled to reasonable compensation for time and expenses relate to such access and inspection activities, which shall be considered to be an additional service to the District, falling under the provisions of SECTION 4 herein above.

20.2 Assignment: This Agreement is binding on the heirs, successors, and assigns of the parties hereto and shall not be assigned by either District or Consultant without the prior written consent of the other. Any attempt by Consultant to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

20.3 Compliance with Laws, Rules, Regulations: All services performed by Consultant pursuant to this Agreement shall be performed in full compliance with all applicable federal, state, and District laws, including any rules, standards or regulations

promulgated thereunder.

20.4 Exhibits Incorporated: All Exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference.

20.5 Integration; Amendment: This Agreement represents the entire understanding of District and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing sign by both parties.

20.6 Waiver/Validity: Consultant agrees that waiver by District of any one or more of the conditions of performance under this Agreement shall not be construed as waiver of any other condition of performance under this Agreement. The acceptance by the District of the performance of any work or services by Contractor shall not be deemed to be a waiver of any term or condition of this Agreement.

21. Jurisdiction: District and Consultant agree that the law governing this Agreement shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the Municipal or Superior Court of the County of San Benito. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null, and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

22. Attorney's Fees: In the event any dispute between the parties hereto arising from or relating to this Agreement shall result in litigation, the prevailing party shall be entitled to all reasonable costs, including, but not limited to, actual attorney's fees.

23. Notice: Any notices, required to be given pursuant to this Agreement, shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

- a. To District : San Benito County Water District
 30 Mansfield Road
 Hollister, CA 95023

- b. To Consultant: _____

Nothing hereinabove shall prevent either District or Consultant from personal deliver of any such notices to the other party.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

District:

CONSULTANT:

By: _____

By: _____

Title

Title

Date

Date



EXHIBIT A

SCOPE
OF WORK



San Benito County Water District

Construction Management Services for the Implementation of Phase 1 of the Accelerated Drought Response Project (ADRoP)

Technical Proposal

Original | May 20, 2024

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May 20, 2024

David Macdonald, PE | Senior Engineer
San Benito County Water District
30 Mansfield Road, Hollister, CA 95023

Subject: Construction Management Services for the Implementation of Phase 1 of the Accelerated Drought Response Project (ADRoP)

Dear David:

The San Benito County Water District (District) continues to be a steward of water resources in the County and is seeking to increase water reliability and resiliency by implementing Phase 1 of the ADRoP, consisting of expanding the treatment capacity at the existing West Hills Water Treatment Plant (WHWTP). Kennedy/Jenks Consultants, Inc. (KJ) offers a Construction Management (CM) Team that provides comprehensive project management, contract administration, and inspection services and is committed to the District's goal of minimizing the effects of drought and reduced allocations by enhancing your water management capabilities.

Proven CM Experience in WTP Expansions: Foreseeing Challenges for Seamless Project Execution

JD Brosnan, Construction Manager, has 24 years of CM experience delivering water infrastructure projects up to \$50M in construction value on time and on budget. Resident Engineer Lisa Vance and Lead Construction Inspector Lupe Silva will ably provide day-to-day CM as they have successfully done as a team on a water treatment plant upgrade for Tahoe City Public Utility District (TCPUD). JD is also supported by Todd Reynolds (Checkout & Start-Up), John Dahl (Technical Advisor and Constructability Review), and Wayne Dahl (Constructability Review), who completed projects for both of the District's water treatment plants, including the original construction of the WHWTP. **KJ's CM Team understands the intricacies of constructing upgrades to existing facilities and will anticipate and resolve issues before they become problems.**

Successful Working History with the District: Easy Collaboration and Deep Project Comprehension

Todd, John, and Wayne bring a working knowledge of the District's processes and preferences, having worked on projects at both the District's water treatment plants. Additionally, Todd worked with the WHWTP operators from the Sunnyslope Water District (Sunnyslope) during a tracer study for the Treated Water Storage Tank in 2020-21. Their expertise will provide insight and guidance, applying their previous WHWTP project experience to ensure all project considerations are reviewed thoroughly. **The KJ Team brings consistency and familiarity in working with the District and WHWTP operators to hit the ground running, providing the District with depth of understanding of the Project site and operations.**

Responsive and Proactive CM Plan to Stay on Schedule and Without Claims

KJ's CM plan includes a proactive approach that enables early identification and development of solutions to construction challenges to avoid costly delays and claims. Identifying and allowing time for resubmittals of long-lead time equipment in the baseline schedule provides a realistic timeline for when equipment is needed onsite. Constructability review by CM Team members, who are familiar with the WHWTP and its operations by Sunnyslope, will set guidelines following best practices with no unplanned outages. Our CM Team is accustomed to working with Design Engineers and streamlining communication to achieve timely responses to RFIs and submittals. Additionally, KJ is experienced in efficient use of staffing to match the timeline of construction activities. **The KJ team will engage early, respond quickly, and expand upon our working knowledge and relationships to successfully construct Phase 1 of ADRoP.**

In-Depth Understanding of Grant Funding: Effective Project Coordination

KJ understands that this project is being implemented using grants from the California Department of Water Resources (DWR) and potentially from the US Bureau of Reclamation (USBR). KJ's Grant Funding Coordinator, Meredith Clement, has helped our clients secure over \$142M in State and Federal grants. Meredith's funding knowledge extends from application to negotiation of grant and loan terms to compliance with state and federal funding requirements, including Build America Buy America (BABA) domestic preferences and applicable waivers. **Meredith will provide guidance in strategizing on how to secure grant funding and track compliance requirements.**

We appreciate the opportunity to work with the District on expanding the WHWTP (Phase 1) and ultimately installing ASR wells and pipelines (Phase 2), supporting your goals in providing sustainable water management practices. Harold Glaser is a KJ principal who is authorized to execute the District's professional services agreement, if selected for this project. If you have any questions regarding our proposal, contact JD at (925) 953-1513 or JDBrosnan@kennedyjenks.com.

Very truly yours,
Kennedy/Jenks Consultants, Inc.



Harold Glaser, PE
Principal-in-Charge



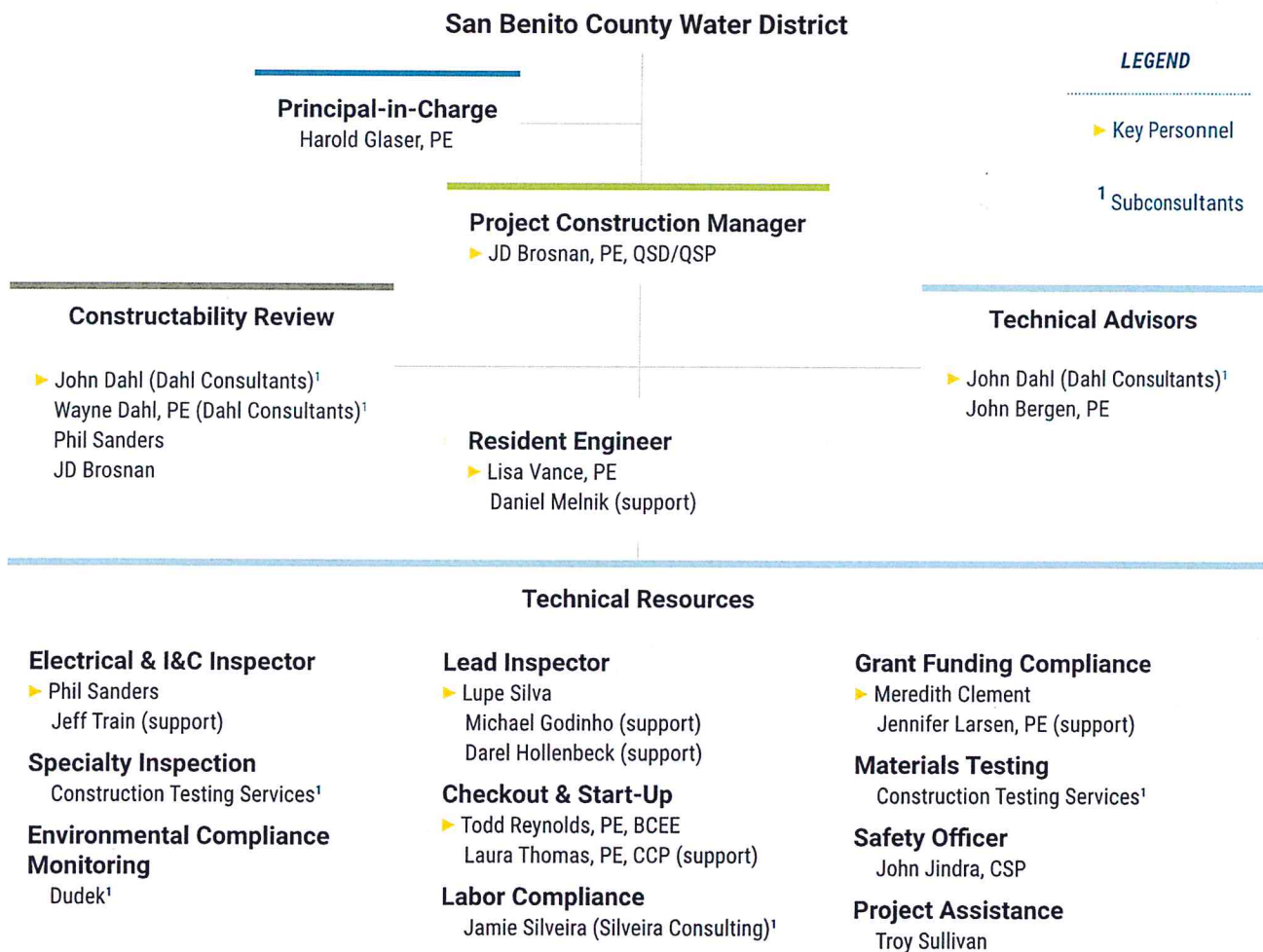
JD Brosnan, PE, QSP/D
Project Construction Manager

1 Management and Team Members

Proven CM and Inspection Leaders with Relevant Treatment Facility Expertise to Meet Your Quality, Schedule, and Budget Goals

KJ is a 105-year-old, full-service, multi-disciplinary water/wastewater engineering consulting firm that has earned a reputation for excellence and innovation in planning, design, value engineering, constructability reviews, and construction management and inspection (CM&I) for water-related projects. KJ provides a full range of water treatment planning, design, and CM&I capabilities for surface water treatment plants and groundwater recharge basins and associated structures and pipelines. Your Project is enhanced by KJ's design capabilities during field problem resolution.

Our core CM team communicates effectively, and anticipates our teammates' and clients' needs for proven successful project delivery. Our Construction Manager, JD Brosnan, brings the required skill set and a hands-on management approach to the Project. He will be supported by a proven CM team, as shown in the organization chart below. Resident Engineer Lisa Vance and Lead Construction Inspector Lupe Silva, who have worked as a team on TCPUD's water treatment plant upgrade, will provide day-to-day construction management and inspection. **Working together as an extension of your staff, our experienced water infrastructure construction team has the availability and capacity to deliver Phase 1 of the ADRoP with quality on time and on budget.** Summaries of key personnel experience, background, and qualifications are included in this section. Resumes of key team members are provided in appendix A.



Qualified Team with Relevant Project Experience

Key Project Team Member	Role	Relevant Project Experience																			Years of Experience
		Construction Management	Inspection	Constructability Review	Checkout & Start-Up	Schedule Review	Special Inspection & Material Testing	Change Orders/Claims	Maintenance of Plant Operations	Cost Estimating	Utility Coordination	Water Treatment Plant Expansion/Rehabilitation	Actiflo-Carb Pre-Treatment	Pump Station	Dual Media Filters	Solids Drying Beds	Pipelines	Chemical Facility	Water Wells	State & Federal Grant Coordination	
JD Brosnan, PE, QSD/QSP	Project Construction Manager	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
John Dahl	Constructability Review Technical Advisor	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
Lisa Vance, PE	Resident Engineer	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
Lupe Silva	Lead Inspector	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
Phil Sanders	Electrical Inspector Constructability Review	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
Todd Reynolds, PE, BCEE	Checkout & Start-Up	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
Meredith Clement	Grant Funding Compliance	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	

Table 1. The District receives expert guidance and grant funding compliance from our team's experience with project elements relevant to the ADROp.

Staff Resourcing to Keep Your Project on Schedule

KJ's CM Team understands that it is crucial to maintain the schedule of Phase 1 of the ADROp to secure funding and to properly sequence the implementation of Phase 2. We have put together a well-resourced CM team, including backup resources as "support" staff in the event that a key team member has to go on vacation or is sick. Our centralized network for communication and knowledge sharing eliminates any disruptions for smooth hand-offs between team members. The backup resources are listed as follows:

- ▶ Resident Engineer: Daniel Melnik
- ▶ Inspector: Michael Godindo and Darel Hollenbeck
- ▶ Electrical and I&C Inspector: Jeff Train
- ▶ Checkout & Start-up: Laura Thomas
- ▶ Grant Funding Compliance: Jennifer Larsen

Team Continuity Improves Efficiency and Collaboration

Our cohesive team consisting of KJ staff members Lisa, Lupe, Laura, Jeff, and Phil, along with Dudek, has worked closely during the construction of the West Lake Tahoe Regional Water Treatment Plant for the Tahoe City Public Utility District, and will bring effective teamwork and continuity to the ADROp project.

A Conversation with **JD Brosnan**, your Project Construction Manager



Q Describe one key element of this project and your approach?

A The ADRoP Phase 1 has some important benefits to water quality and resiliency as a part of the region's master plan. Because this project has grant funding, one key will be on-time performance.

As your Project Construction Manager, I will take an active role in the generation, review, and implementation of the Contractor's baseline schedule. By engaging with the Contractor and project team early, I can facilitate the creation of a schedule that will then be a roadmap to success. This starts with our constructability review, where we can use our direct experience at the WHWTP to tailor the Project's sequence and constraints for a realistic and efficient approach to the work.

Another important role is to use our resources efficiently and effectively. KJ has assembled a team that stands apart because of our involvement with the construction and commissioning of the WHWTP. Our advisors, John & Wayne Dahl played a key role in the construction of the facility, and Todd Reynolds helped to bring the plant online. My view is that we have assembled a great team and at the core of my approach to this or any construction project lies a commitment to collaboration.

Q What is your approach to engagement with operations staff?

A My approach to plant staff engagement is to make sure that their operations needs are being met first and foremost. I keep this in the front of my mind when making recommendations and managing the construction contract. Understanding that the Contractor activities will impact plant operations in some fashion, I communicate the Contractor's plan to the Operations staff early and often, especially if the plan has changed and when activities are completed.

Q How do you manage conflict resolution?

A My conflict resolution style is to make sure that items are resolved by team members who are at the level to best respond. I instruct my inspection staff to coordinate with the field level supervision (foreman/superintendent and craft labor) first. If they are not getting resolution on the issue, then escalate it to our resident engineer for discussion with the project engineers. If not addressed to satisfaction, then the issue is discussed during weekly progress meeting and noted in the minutes. If this continues to be an issue, a formal non-conformance report may be issued with a notice to repair the non-compliant work item. Using this empowering technique, our field team typically finds resolution at the first step and rarely do we have to escalate.



JD Brosnan, QSD/QSP

Project Construction Manager

Years of Experience **24**

Role & Responsibilities

JD is the single point of contact for the District. Working closely with the District he will accomplish the following:

- Provide proactive daily communication and construction updates to the District
- Responsible for the Project scope, schedule, and budget
- Optimize staffing resources and District budget
- Directs and oversees CM work on all phases of the project
- Regular check-ins with John Dahl and John Bergen to resolve project challenges
- Daily check-ins with Resident Engineer and inspectors for construction updates, issues, and identify any communication that needs to be addressed with the District. Discussion on interpretation of plans and specifications if there are any discrepancies

Education

BS, Engineering Management, University of the Pacific, 2000

Registrations/Certifications

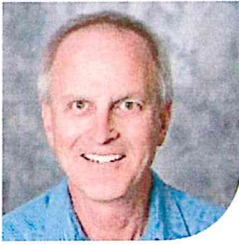
Professional Engineer - Civil - California (74559)
QSD | QSP California Storm-water Quality Association

Background

- Proven Construction and Project Manager delivering quality projects with up to \$50M in construction value, on-time and on-budget
- Faces challenges head-on, fosters collaborative solutions, and builds trust through accountability, attention to detail, and rigorous adherence to QA/QC
- Knows what issues to expect and proactively addresses problems before they occur, which minimizes claims and impacts on schedule and cost
- Available and committed for the duration of Phase 1 of ADRoP (July 2026)

Relevant Experience

- **Del Valle WTP Ozonation Project, Zone 7 Water Agency** | Construction & Project Manager
\$49M new ozone facility at the existing Del Valle WTP, consisting of an ozone generation building and ozone generators, with complex sequencing over two years of wet/dry seasons.
- **Recycled Water Facility Expansion Project, North Marin Water District** | Construction & Project Manager
\$12M rehabilitation of a recycled water storage tank; new and upgraded recycled water services; and installation of 5.8 miles of two PCV pipelines. Coordination of four separate contracts; utility, railway, and highway crossings; CEQA permitting for sensitive environmental compliance.
- **Driscoll Road Water Main Renewal, Alameda County Water District** | Construction Manager
Installation of ~ 7,400 feet of 12- and 16-inch welded steel pipeline, associated fittings, valves, water service laterals, and other appurtenances within right-of-way.



Education
BS, Business
Administration, North
Dakota State University,
1979

John Dahl Constructability Review; Technical Advisor

Years of Experience **37**

Role & Responsibilities

John will leverage his CM experience and onsite knowledge to assist our Construction Manager in resolving technical challenges during construction..

Background

- Construction manager for numerous projects throughout California: water treatment plants, pump stations, pipelines, and groundwater recharge facilities

Relevant Experience

- West Hills WTP Construction, District | *Construction Manager*
- Lessalt WTP DBPs Reduction Improvements, District | *Construction Manager*
- Oasis In-Lieu Recharge Project, Coachella Valley Water District | *Constructability Review & Cost Estimator*



Education
BS & MS, Environmental
Engineering, California
Polytechnic State
University, San Luis
Obispo, 2016, 2017

Registrations
Professional Engineer -
Civil - California (92145)

Lisa Vance, PE Resident Engineer

Years of Experience **7**

Role & Responsibilities

Lisa is responsible to assist in the field and provide overall CM of the project. She will work closely with JD to provide successful construction management by accomplishing the following:

- Daily construction administration, coordination, monthly progress payment, submittal and RFI coordination, progress meeting, shutdown/startup/commissioning coordination services, and project closeout
- Daily check-ins with the Construction Manager and inspectors to provide construction update, issues, and identify any communication that needs to be addressed with the District. Discussion on interpretation of plans and specifications if there are any discrepancies

Background

- Design and CM experience in Northern California: water and wastewater treatment, pipelines, and pump stations

Relevant Experience

- West Lake Tahoe Regional WTP Construction, TCPUD | *Deputy Construction Manager*
- West Lake Tahoe Regional WTP Design, TCPUD | *Project Engineer*
- Cross Valley Pipeline Extension ESDC, Santa Clara Valley Water District | *Staff Engineer*



Certifications

ICC Structural
Masonry & ACI Field
Technician Grade
1 - Wilrick Inspection
Institute of Technology,
Sacramento, CA

Lupe Silva Lead Inspector

Years of Experience 19

Role & Responsibilities

As he has successfully provided in previous projects, Lupe will be your eyes and ears in the field, remaining one step ahead of the Contractor. He will ensure that contract documents are in place and plans and procedures are approved prior to work commencement. He is responsible for daily observation and inspection, daily reporting monthly payment verification, photo documentation, coordinating with material and specialty testing, startup, and testing. Lupe will accomplish the following:

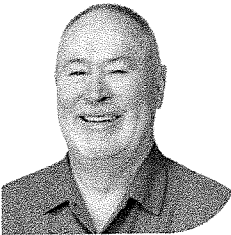
- Make sure the Contractor and Subcontractor are utilizing approved submittals for construction
- Review Contractor's four-week look-ahead schedule
- Daily check-ins with CM and Resident Engineer to provide construction field activities update
- Review monthly record drawings update.
- Prepare preliminary and final punch list.

Background

- CM inspection and QA/QC services on a variety of construction projects throughout Northern California, including water and wastewater treatment plants and pipelines

Relevant Experience

- West Lake Tahoe Regional WTP Construction, TCPUD | *Inspector*
- WWTP UV Disinfection Replacement – CM&I, Mountain View Sanitary District | *Inspector*
- Collection System Rehabilitation CM Services, City of San Mateo | *Inspector*



Registrations/ Certifications

CA DIR Certified General
Electrician (E150135G)

Medium Voltage
Technician (MVCT-517)

Phil Sanders Electrical & I&C Inspector Construtability Review

Years of Experience 47

Role & Responsibilities

Phil will facilitate electrical inspection activities while coordinating directly with Lupe and the Contractor to ensure those systems comply with the project Plans and Specifications.

Background

- Electrical construction and inspection experience in a variety of construction projects: water and wastewater treatment, pump stations, power plants, and substations
- Licensed electrical contractor experienced in low/medium voltage, underground utilities, fire alarms, on-site inspections, and equipment commissioning

Relevant Experience

- West Lake Tahoe Regional WTP Construction, TCPUD | *Electrical Inspector*
- Curtner Road Booster Station Upgrades, ACWD | *Electrical Inspector*
- High Desert Water Bank, AVEK | *Electrical/Instrumentation Inspector*



Todd Reynolds, PE, BCEE Checkout & Start-Up

Years of Experience 34

Role & Responsibilities

Todd will leverage his water treatment and Actiflo-Carb experience, along with his on-site knowledge, to lead checkout and start-up efforts. Todd will coordinate with JD and Lisa on these efforts..

Background

- Leads KJ's Water Treatment Community of Practice and has evaluated/designed upgrades, retrofits, and/or replacements for over 26 treatment plants, 31 advanced treatment projects, and 15 pumping stations for 40+ municipalities

Relevant Experience

- West Hills WTP Construction, District | *Constructability Review; QA/QC; Startup & Commissioning*
- West Hills WTP Treated Water Storage Tank (TWST) Tracer Study | *Project Manager*
- West Lake Tahoe Regional WTP Construction, TCPUD | *Process Engineer; ESDC*
- Lessalt WTP DBPs Reduction Improvements, District | *Project Manager*

Education

BS, Nuclear Engineering,
MS, Environmental
Engineering, University
of California, Berkeley,
1989, 1995

Registrations

Professional Engineer -
Civil - California (59630)



Meredith Clement Grant Funding Compliance

Years of Experience 26

Role & Responsibilities

Meredith will assist JD and Lisa with grant compliance:

- Identification of relevant compliance for State and Federal financing
- Development of BABA compliance strategy
- Application for BABA waivers

Background

- Extensive experience in grant and loan funding, including USBR grants and loans, with a strong grasp of Davis Bacon and BABA compliance requirements
- State and Federal grants funding expertise ranges from the initial application process to negotiating grant and loan terms to ensuring compliance with all public financing regulations

Relevant Experience

- Over \$142M in grants from DWR, the SWRCB, DDW, and the USBR and \$48M in loans for municipal clients throughout California

Education

BS, Environmental Policy,
Analysis and Planning,
University of California
at Davis, 1996

MS, City and Regional
Planning, California
Polytechnic State
University, 2000

MS, Transportation
Engineering, California
Polytechnic State
University, 2000

2 | Subconsultants

Experienced Subconsultants Promote Efficiency and Quality

KJ has built teaming partnerships with the subconsultants below on similar projects in California. Our proven ability to communicate and collaborate results in successful on-time and on-budget project completion. We trust these proven subconsultants to provide high-quality, client-focused service.



Est. 1987

Closest Location
Citrus Heights, CA

Dahl Consultants Constructability Review; Technical Advisors

- Planning, design, and construction management experience for water resources facilities including canals, pipelines, pump stations, and treatment plants
- Multiple water conveyance projects in California involving construction phasing, alternatives evaluation, stakeholder coordination, and within existing facilities
- Additional expertise in hydraulics, groundwater management, dewatering, sediment transfer, scour, construction, cost estimating, environmental, structural, and electrical design



Est. 1980

Closest Location
Santa Cruz, CA

Dudek Environmental Compliance Monitoring

- 44 years of experience providing environmental and engineering services
- 800+ planners, scientists, civil engineers, contractors, and technical experts
- Their professionals find practical, project-specific approaches to help you achieve your project-specific and overall goals
- Staff distributed between five offices within short drive, including Oakland, Sacramento, Auburn, and Santa Cruz



Est. 1994

Closest Location
Pleasanton, CA

Construction Testing Services Specialty Inspection; Materials Testing

- 30 years of experience providing geotechnical engineering, materials testing and inspection services
- 200+ member staff includes licensed engineers, inspectors and technicians who are experienced in all types of construction
- Proactive, budget-conscious management style for cost-effectiveness while covering all aspects of required inspections



Est. 2014

Closest Location
Galt, CA

Silveira Consulting Labor Compliance

- Guides agencies, contractors, and subcontractors through state and federal prevailing wage laws and requirements
- Successfully managed labor compliance services on over half a billion dollars in construction efforts
- Worked with KJ on several projects since 2018

3 | Scope of Work

Project Understanding

The District owns two surface water treatment plants (West Hills and Lessalt Water Treatment Plants) in the Hollister Urban Area that deliver drinking water to the Sunnyslope County Water District and the City of Hollister. The District also manages local and imported surface water through the San Benito River System and the San Felipe Distribution System.

The District is seeking a qualified CM&I firm for Phase 1 of the ADRoP, consisting of the expansion of the WHWTP from 4.5 to 6.75 mgd. The WHWTP expansion will include the following components:

- New Raw Water Pump Station
- New Auto Strainer
- New Pretreatment System (Actiflo-Carb)
- New Dual Media Filters
- New Drying Bed
- Chemical system improvements
- Associated piping, fitting, valve, and electric/instrumentation work for all of the above items

Phase 2 of the Project will include construction of up to 5 Aquifer Storage and Recovery (ASR) wells and associated pipelines. The Project is partially funded by State and potentially Federal grants. The District is planning to complete Phase 1 of the Project by July 31, 2026.

Our Team's Value in Accomplishing Your Project Goals

We understand that the primary role of our Construction Manager and Inspection Services on this Project is to represent the "best interest of the District" by protecting the District's investment, managing the project risks associated with change order costs and potential delays, and guiding the Contractor through the Checkout and Start-Up Process to satisfy six goals to provide a successful project:

- ✓ **On Time.** Manage the schedule so the Project is delivered within the planned timeframe, including any verified extensions, from breaking ground to plant commissioning and startup.
- ✓ **On Budget.** Manage the construction process and change orders to deliver the Project within the budget, the planned contingency, and without claims.
- ✓ **Quality.** Implement a Quality Assurance (QA) program, including detailed construction inspections that deliver constructed facilities meeting specified qualifications to deliver good workmanship, long-lasting value, and that are readily accepted by Operations staff.
- ✓ **Safely Built.** Deliver the Project constructed in a safe manner by the Contractor, with no recordable accidents for all Project participants.
- ✓ **Maintenance of Plant Operations (MOPO).** The WHWTP is an active plant that must remain in continuous and safe operations during construction. The Contractor must maintain dust-free, heated, and ventilated spaces in areas that are adjacent to construction. Key issues need to be prioritized by collaboratively developing specific MOPO Plans with the Contractor, the District, Design Engineer, and the CM that address coordinated construction activities with well-planned shutdowns and tie-ins.
- ✓ **Claims Avoidance.** Proactive identification and collaborative resolution will be used for potential construction issues that could result in interruptions of continuous and safe plant operations, as well as construction cost overruns and time delays that could result in claims by the Contractor.

Approach

Existing plant expansion projects are significantly different from greenfield projects; therefore, a team with CM experience at existing plants and a tailored CM approach are required. Often when buried facilities are excavated or structural, mechanical, or electrical demolition is performed, differing conditions and surprises arise. This requires a proactive, experienced CM staff and a nimble teamwork approach to develop solutions quickly to minimize delays and extra costs.

Our CM Team will be proactive in providing the leadership and experience that the District is seeking. We will create sound partnering with the District, Design Engineer, and Contractor to coordinate critical path project activities, promptly addressing field issues and facilitating successful project completion. We understand and know how to deliver. Members of our team (John Dahl, Wayne Dahl, and Todd Reynolds) have successfully completed the construction of the WHWTP in 2017 and are familiar with its operations.

Additionally, KJ has partnered with Dahl Consultants, Construction Testing Services, Silveira, and Dudek to successfully tackle the intricacies of your Project. We have prepared the following project approach focusing on these critical elements:



Managing Risks, Costs, and Claims



Schedule Control Management



Proven CM&I Methods to Accomplish the Work



Managing Risks, Costs, and Claims

We have reviewed the available documents and developed a solid understanding of the project requirements, constraints, and challenges. As your CM team, our responsibility is to minimize risk by providing solutions and mitigation assistance to the District and Design Engineer during construction. **The following table lists the challenges the CM team has identified thus far, along with solutions to manage risks and costs and to prevent construction delays and claims.**

Potential Risks/Challenges	Grant Funding Implementation and Timing	Construction of Hydraulic structures with complex piping tie-ins	Procurement of Pre-negotiated (Actiflow-Carb) and Long-Lead Time Equipment	Maintaining Existing Plant Operations During Construction
Approach/Solutions	<ul style="list-style-type: none"> • Thorough Constructability review with team familiar with WHWTP will result in a set of constraints that follows best practices and minimizes outages • Take an active role in the generation, review, and implementation of the Contractor's baseline schedule and monthly updates • Implement a BABA workshop with contractor and Design Engineer • Develop a BABA tracking spreadsheet that is updated regularly 	<p>Excavation & Earthwork</p> <ul style="list-style-type: none"> • Verify bottom slab grade and confirm foundation stability • Engage Geotechnical Engineer for soils observations and testing <p>Structural & Concrete</p> <ul style="list-style-type: none"> • Develop pre-concrete pour check list • Thoroughly review construction design to prevent formation of ridges, fins, and offsets • Form ties shall have integral water stops • Form removal only when the concrete has developed sufficient strength • Form tie holes shall be coated with epoxy prior to filling • Waterstop shall be positioned so that it is centered on the joint • The trial batch meets specifications, and the batch plant is inspected during concrete placement • Cold and hot weather concrete placement per ACI 306 & 305, respectively • Conduct concrete testing per ASTM standards • Cold joints in floor slab, roof slab, and wall footings are not acceptable • Follow ACI 308.1 and provide moist curing methods for continuously wet concrete such as wet burlap or ponding • Make sure Contractor coordinates construction with Actiflow-Carb manufacturer for performance guarantee 	<ul style="list-style-type: none"> • Upon NTP conduct procurement schedule review and develop a plan for addressing critical equipment • Detailed monthly schedule update reviews • Identify potential alternatives to named equipment (consistent with state and federal procurement rules and BABA, as applicable) • Identify and allow time for resubmittals of critical equipment in baseline schedule to show realistic timeline • Employ pre-submittal meetings • Weekly meetings standing agenda item • Confirm factory testing and certification • Detailed inspection upon delivery to the site • Enforce manufacturer shipping, handling, and storage, requirements 	<ul style="list-style-type: none"> • Maintain utilities serviceable, functional, and operational • Maintain site security • Dust and noise mitigation • Provide temporary partitions and enclosures necessary to maintain dust-free, heated, and ventilated spaces in areas of the facility that are adjacent to construction • Prepare and distribute a list of 24-hour emergency contacts along with contingency plan • Maintain site cleanliness • Enforce SWPPP and dust control requirements • Monitor compliance with contractor shoring plans • Confirm proper pipeline and grade • Verify soil and AC compaction testing • Verify pipe leakage testing
Benefit to the District	<ul style="list-style-type: none"> ✓ No unplanned outages will minimize risk and avoids delays ✓ On time performance meets funding obligations ✓ Early identification of schedule delays or slippage allows time for recovery options 	<ul style="list-style-type: none"> ✓ Avoid re-work , delays, and claims ✓ Well-constructed facilities with water-tight joints and less potential for leaking and cracks in concrete 	<ul style="list-style-type: none"> ✓ Critical equipment is available onsite when needed ✓ Procurement keeps pace with construction needs to meet the schedule ✓ Avoid delays and claims 	<ul style="list-style-type: none"> ✓ Avoid delays and claims ✓ Provide continuing potable water service

Managing Costs: The first key component of project commencement will be to review the Contractor's schedule of values breakdown which reflects physical progress and quantities of work completed. Front loaded schedule of values is **NOT** acceptable.

The monthly review of the Contractor payment requests by comparing them to actual physical progress and quantities of work completed. We will review the associated certified payrolls for labor compliance, which includes conducting labor interviews. Our CM team will develop a cash flow curve to provide an additional management tool for maintaining budget.

Proactively Managing Changes/Claims: We understand that this Project represents a significant capital commitment for the District; hence, effective cost control is critical. We will follow procedures as identified in Specification Section 01 26 00, Contract Modification Procedures to manage field orders, work directive, and change orders.

Our CM Team will identify, track scope, and manage cost changes throughout construction. The District will be kept fully informed of all potential cost changes; no action will be taken without approval. Our CM Team will develop and propose solutions to the District and will coordinate with the Design Engineer and Contractor as the potential for changes arise. The goal is to keep the Project on track with a minimal number of changes. Our CM Team will review the validity of each change order request to determine if the claim has merit. After validation, we will perform cost verification and time impact analyses. We will present our findings and recommendations to the District. We will also assist the District in negotiating the change order with the Contractor. After successful negotiation, we will prepare a change order package to the District for approval.

In addition, the Project also has a contingency allowance as identified in Specification Section 01 21 00. The allowance can only be authorized by the District. Our CM team will assist the District to complete allowance forms as requested by the District.

A Proven Change Management Process Results in Minimal Change Orders, Reduces Claims, and Mitigates Risk

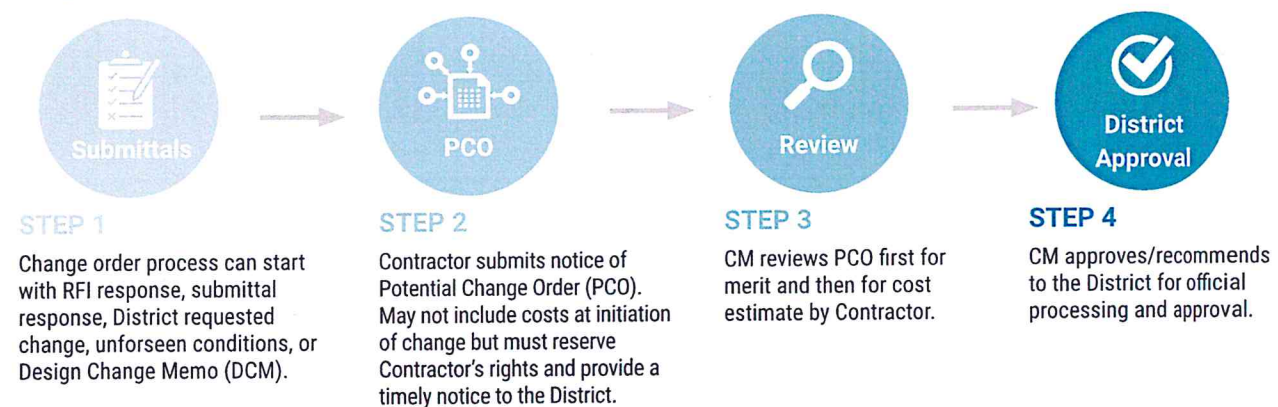


Figure 1. To mitigate potential impacts and risk from change conditions, it is necessary to implement a process that can allow for timely resolution of Contractor claims. Figure 1 summarizes the important aspects of KJ's approach to change order management and claims mitigation.

Claims Dispute Resolution: One of the keys to a successful project is proactive conflict management and resolution. KJ has found success in establishing a conflict management/resolution decision ladder during the pre-construction meeting, identifying the parties involved in resolving issues (**Figure 2**). Four primary levels are established to resolve and manage conflicts.

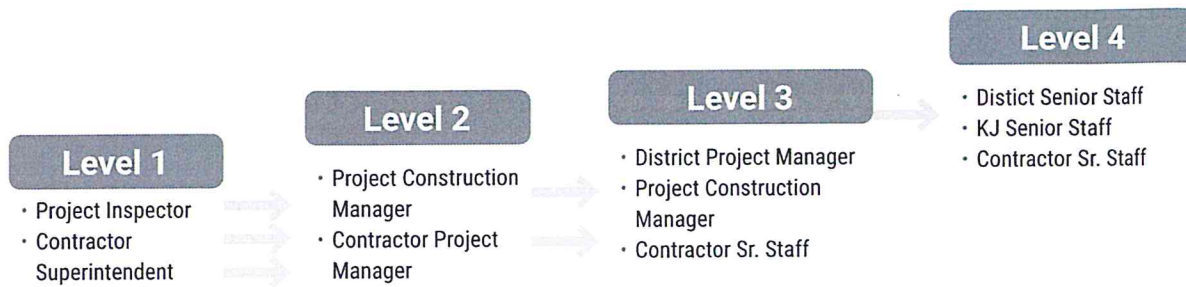


Figure 2. KJ's successful approach to conflict resolution aims to resolve issues at the lowest level possible, in the spirit of collaboration, and to help move the Project forward to meet the District's schedule goals.



Schedule Control Management

Our CM team will review the Contractor's baseline schedule for conformance with the front-end documents and to verify the schedule's reasonableness in allocating project resources such as activity durations, labor, and equipment.

In validating the key metrics of the Contractor's baseline schedule, we will verify that the Contractor's work plans will not unduly disrupt plant operations. The following key activities are included in the baseline schedule.

- Long lead time submittals
- O&M manual submittals
- Shutdown plan submittals and each shutdown activity
- Equipment manufacturer services including inspection, certification, training, and startup
- Checkout & Startup submittals and coordination meetings
- Substantial completion
- Project closeout and completion

The Contractor must start long lead time equipment procurement immediately after NTP. **The following list, verified by KJ staff during proposal preparation, summarizes long-lead time equipment requiring early procurement and close tracking.**

Long-Lead Time Equipment	Estimated Delivery Lead Time after Shop Drawing Approval
Transformers	59 to 63 weeks
Motor Control Center	59 to 63 weeks
Variable Frequency Drives	32 to 38 weeks
Check Valves	22 to 24 weeks
Butterfly Valves	22 to 24 weeks

The Contractor will be required to update the equipment delivery schedule during each monthly schedule update. The project schedule may not permit a resubmittal for long lead time equipment. We will proactively manage the above activities. We propose adding pre-submittal and submittal review progress meetings between the vendors, Contractor, District, and Design Engineer.

While the CM is not responsible for means and methods of the Contractor, the CM team helps manage the schedule by constantly reviewing for the following:

- ✓ Schedule completeness
- ✓ Compliance with the schedule specifications and milestones
- ✓ Correct logic ties
- ✓ Timely or late responses to RFIs and submittals
- ✓ Potential issues beyond the Contractor's control such as late equipment deliveries, differing site conditions, etc.
- ✓ Mitigation and corrective measures

Our CM will make sure the critical path predecessor activities are tracked and managed to avoid delays. In addition to reviewing each four-week lookahead schedule, we propose to add a critical path activity coordination item into the weekly progress meeting agenda to identify and resolve any issues early in the process and mitigate impacts to the schedule.

The areas of emphasis in coordinating the Contractor baseline schedule with contract documents and construction sequence include the following:

- ✓ A clearly defined Work Breakdown Structure (WBS) consistent with the contract documents
- ✓ Progression of the work in accordance with the construction sequence
- ✓ Shutdown constraints
- ✓ Verification of project critical path, or if there are multiple near-critical paths
- ✓ Confirm fair utilization of project float by verifying activity durations are not excessive
- ✓ Verify adequate time is allowed for deficiency correction, startup and testing, commissioning, and project close-out

Consistent and Timely Schedule Revisions are Keys to Schedule Management

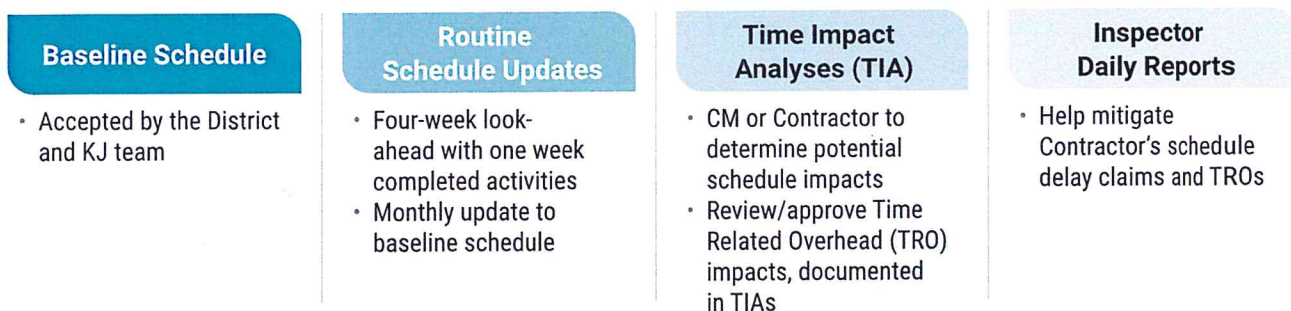


Figure 3. Proactive schedule management is the key to successful project delivery. KJ employs a proven multifaceted approach.

Our CM team has identified some of the key anticipated coordination activities and developed control measures that will help the Project to meet the construction schedule.

Activity	Control Measure	Benefit to the District
Daily construction work activities	<ul style="list-style-type: none"> Utilize four week look-ahead schedule to coordinate daily work activities 	Avoid delays
Stockpile	<ul style="list-style-type: none"> Monitor stockpiles compliance with approved plan 	Avoid stop work and delays
Shop Drawings and O&M Manuals	<ul style="list-style-type: none"> Confirm applicability of BABA provisions Coordinate timely submittal of long lead time equipment shop drawings with contractor. Conduct pre-submittal meetings Review shop drawings for completeness and compliance with Contract Documents Coordinate review comments from the District and the Design Engineer Resolve potential conflicting comments before returning the shop drawing to the contractor Identify review comments that could be a change order 	Avoid delays, extra costs, and claims; streamline procurement
Onsite Permits	<ul style="list-style-type: none"> Monitor SWPPP, environmental monitoring plan for compliance 	Avoid stop work and delays
Spare Parts & Special Tools	<ul style="list-style-type: none"> Receive & turn over spare parts and special tools to the District in sturdy labeled boxes Include location & contact of the nearest spare parts distributor information in the O&M manual 	Easy access for O&M personnel
Storage and Handling	<ul style="list-style-type: none"> Equipment storage and handling per manufacturer's recommendation 	Avoid delays & equipment premature failure
Certification of proper installation (COPI)	<ul style="list-style-type: none"> Coordinate with manufacturer's representative and Design Engineer 	Avoid delays
Manufacturer's field services	<ul style="list-style-type: none"> Coordinate manufacturer's field services for proper equipment installation, functional tests, performance tests, startup, and training Coordinate on time submittal of checkout and startup procedures plan Coordinate pre-demonstration period and demonstration period activities with contractor 	Avoid delays
Checkout & Start-up Procedures	<ul style="list-style-type: none"> Coordinate field performance and functional with contractor Schedule pre-demonstration and demonstration activities well in advance Do not place equipment in operation on Friday, Saturday, Sunday and holidays without approval from District 	Avoid delays
Warranty	<ul style="list-style-type: none"> Equipment warranties and extended warranties Include all warranties in the final O&M manuals 	Avoid future unnecessary O&M expenditure and maintain easy access for the O&M personnel



Proven CM&I Methods to Accomplish the Work

Our CM team is committed to providing you with a high-quality, fully functional, long lasting facility. The Contractor is required to employ the means and methods and quality control and assurance necessary to achieve the contractual quality requirements. Of critical importance is the role of our CM Team in the quality management process: we perform quality assurance of the construction services and activities to help the Contractor comply with the quality requirements of the Contract Documents.

Construction Management (CM) Procedures Manual: At the start of the project, our CM team will prepare a CM Procedures Manual (Manual) based upon our CM guidelines and augmented by the District's applicable construction policies, procedures, and forms. The Manual will serve as a guide for the overall CM team, summarizing project organization, communication protocols, roles and responsibilities for all project team members, and defining the project tracking/ reporting procedures. The Manual will include procedures for contract administration, reporting, documentation, filing, flowcharts, change order, field order, allowance template, and quality assurance used during construction.

Maintenance of Plant Operations (MOPO): During construction, the existing plant must remain in operations at all times except for coordinated the following key shutdowns.

- ✓ Construction of Raw Water Pump Station & Auto Strainer
- ✓ Construction of Pretreatment Basins and Equipment
- ✓ Construction of Filter Basin

The Contractor to submit each shutdown plan for approval not less than 30 days prior to proposed shutdown. The Contractor to notify at least 72 hours in advance for each shutdown. Our CM team will coordinate shutdown guidelines as identified in Specification Section 01 14 16. We will require the Contractor to show shutdowns in the baseline schedule. Our top priority is to make sure there are no hidden surprises during Contractor activity and that the shutdowns, tie-in connections, and commissioning are properly scheduled and coordinated.

Checkout and Start-up Procedures: Checkout and start-up activities are too often considered as an afterthought, which could lead to lost time, additional costs, and project delays. We will use a phased approach to checkout and start-up that will allow for the Contractor to efficiently move through the construction and start-up phases to final project acceptance by the District. The key activities for checkout and start-up, in the general order of execution, are as follows.

- Review Equipment Manufacturer O&M Manuals and O&M Lesson Training Plans approved by the Design Engineer
- Observe Equipment Manufactures' Installation Inspections, where specified
- Review Contractor approved COPI (Certificates of Proper Installation) from Manufacturers
- Observe Equipment Manufacturer Training Sessions
- Review Contractor checkout and start-up procedures submittal
- Oversee Equipment water testing: hydraulic testing, pump performance testing, etc.
- Review Contractor pre-start-up mechanical equipment test reports and installation checklists
- Review Contractor pre-start-up electrical equipment test reports and installation checklists loop checks, motor rotation checklists, etc.
- Oversee System Water Testing and functional testing of equipment and systems in local and remote
- Oversee pre-demonstration and demonstration period testing

Responsive to Grant Funding Requirements: It is understood that Phase 1 and Phase 2 have funding from the California Department of Water Resources and may receive funding from the US Bureau of Reclamation (USBR). To preserve the opportunity to utilize funding from the USBR, the District is asking the Contractor and CM team to assist with:

- BABA Domestic Preferences
- Davis-Bacon Wage Requirements
- Federal procurement rules for grantees (2 CFR Part 200 Subpart D)

KJ's CM Team is familiar with compliance with both state and federal grant reporting requirements, procurement rules, and grant condition compliance. Recent past work has included developing reporting templates, performing quarterly and semi-annual state and federal grant reporting, developing protocols for verifying compliance with BABA, developing project and item specific waivers of BABA, developing the application for, and receiving approvals for, sole-source procurement of specialized equipment.

The RFP asks the CM team to specifically perform submittal review and tracking including review of submittals related to 'Buy America' provisions. Recently, USBR has issued broad BABA waivers for specific project types including drought response projects. If application for the BABA waiver is not successful, we will implement the following steps for BABA compliance:

Using the Master BABA Tracking log, KJ's CM Team will monitor that materials/equipment/steel products subject to BABA have BABA certification before installation and keep BABA certifications in the project archive. The BABA waivers approved for the Project or specific materials should be provided by the District and will also be included in the archive.

Develop an initial BABA tracking log that includes:

- » All materials/items to be used on the Project
- » The design spec section and spec title for the material
- » A description of the material
- » Whether or not the item is subject to BABA
- » The preferred vendor for the item
- » Whether an item specific waiver will be sought

Work with the Contractor to provide a materials/items list that includes:

- » All materials/items to be used on the Project
- » The design spec section and spec title for the material
- » A description of the material
- » Whether or not the item is subject to BABA

Project Safety Oversight: Safety is a corporate priority of KJ and we are committed to protecting the health and safety of our CM team. While safety is the responsibility of the Contractor, our CM team will be an active participant in monitoring the Contractor's compliance with their safety program. Particular construction safety considerations for the Project will consist of the following:

- ✓ Trench and temporary shoring safety for deep excavation
- ✓ Fall safety for elevated work
- ✓ Working around pressurized pipes
- ✓ Demolition activities
- ✓ Construction vehicle ingress and egress
- ✓ Electrical safety
- ✓ Working around water treatment plant equipment

The Attributes Needed to Perform Quality Assurance/Inspection: Our inspectors will coordinate daily with the Contractor's field staff, enforce the Contract Documents, District Quality Assurance Program (QAP), and closely monitor the work. Our inspectors possess the essential traits required to verify compliance and will benefit your Project in the following ways:

Essential Traits	How Our Team's Traits Help MWA Maintain Compliance
Knowledge	✓ Detailed knowledge of the Contract Documents and codes for the work being inspected is important to verify the Contractor adheres to a comprehensive approach to quality construction.
Limits of Authority	✓ We will notify the contractor management team immediately if construction field staff do not adhere to construction standards.
Common Sense	✓ Ability to interpret contract documents to enforce their intent is invaluable.
Experience	✓ On-the-job experience gives our inspectors the ability to see and understand what they are looking at and recognize an incorrect condition quickly.
Documentation Skills	✓ Organizing job records is vital for the Project, serving as a valuable reference for construction progress and potential claims defense.
Teamwork, Communication, and Courtesy	✓ Close collaborations with the Contractor to promptly notify them of unsatisfactory conditions or deviations from contract documents, and if needed, enforce the contract ourselves.

Using the foregoing proven approach and serving as your dedicated agent, KJ's experienced CM team will provide leadership to leverage proven relationships gained on similar complex water infrastructure projects to successfully deliver this Project.

Scope of Work

The comprehensive Scope of Services is presented below:

Task	Description	Deliverables
Task 1.1 – Project Management	This task includes the management responsibilities associated with proper construction management (CM) team coordination and scheduling, budget tracking and control, invoice preparation, subcontractant management and invoice processing, and coordination.	<ul style="list-style-type: none"> Monthly submittal of invoices
Task 1.2 – Constructability Review	Review Contract Documents for constructability at the 95% design levels. Look for problem areas that could lead to delays, disputes, change orders, or potential document contradictions during construction.	<ul style="list-style-type: none"> Submit findings to District in a tabular format with critical items identified, recommendations, and a column for the District/Design Engineer responses
Task 1.4 – Construction Management (CM) Procedures Manual	The CM Procedures Manual will serve as a guide for the overall CM team, summarizing project organization, communication protocols, roles and responsibilities for all project team members, and defining the project tracking/ reporting procedures. The Manual will include procedures for contract administration, reporting, documentation, filing, flowcharts, change order, field order, allowance template, and quality assurance used during construction.	<ul style="list-style-type: none"> Project Specific CM Procedures Manual
Task 1.5 – Pre-Construction Survey	Perform a pre-construction site survey to document all preexisting site conditions with digital photographs	<ul style="list-style-type: none"> Site survey report including photographs
Task 1.6 – Pre-Construction Meeting	Coordinate the pre-construction meeting with all project partners. Meeting will be structured around safety, quality control, budget control, schedule control, communication protocols, and overall partnership between the City, Design Engineer, the Contractor, and our CM Team.	<ul style="list-style-type: none"> Prepare and distribute meeting agenda Prepare and distribute meeting minutes
Task 1.7 – Safety Program	The Contractor is contractually required to prepare and submit their safety program and a site-specific safety plan. KJ will develop a project-specific safety plan for our staff.	<ul style="list-style-type: none"> Review the Contractor's safety program for completeness Develop specific plan for KJ CM team
Task 2.1 – Document Control	Develop and maintain a document control system to manage and track all Project documentation, including, at a minimum, contract plans and specifications, correspondence, meeting agendas, meeting minutes, submittals, shop drawings, requests for information (RFIs), potential change orders, change orders, field directives, allowances, daily reports, and photographs. The document control system will be accessible by the District, Design Engineer, and the Contractor. The document control system will be capable of generating logs for submittals, RFIs, and change orders. The District will have access to daily logs, quality assurance and inspection reports, and documentation stored. Upon completion of the Project, all documentation uploaded to the document control system will be neatly organized in a project archive with a standard and uniform file naming convention and shall be transmitted in a format acceptable to the District.	<ul style="list-style-type: none"> Project document system development and maintenance Final document archive delivery
Task 2.2 – Construction Progress Meeting	Conduct construction progress with the District, Design Engineer, Contractor, and applicable project stakeholders. KJ will prepare the meeting agenda in advance of the meeting and transmit meeting minutes to all attendees.	<ul style="list-style-type: none"> Prepare and distribute meeting agenda Prepare and distribute meeting minutes
Task 2.3 – Project Correspondence & Communication	Establish a communication protocol with all project stakeholders at the commencement of the Project during the pre-construction meeting. Provide written correspondence to the Contractor as necessary to manage the Project in an efficient and timely manner and in accordance with the Contract Documents. All Project correspondence and documentation shall be issued through the electronic document control system.	<ul style="list-style-type: none"> Prepare and distribute correspondence
Task 2.4 – Submittals / Shop Drawings	Coordinate the submittal/shop drawing review process and route all transmittals to the appropriate reviewer(s) (e.g., District and Design Engineer). Maintain a log to track the status and review the action of all submittals. Verify that all submittals required by the Contract Documents have been submitted by the Contractor. KJ is responsible for reviewing the Contract Documents and identifying the submittals for which it is responsible for reviewing. Maintain a neatly organized electronic system with PDF copies of all submittals.	<ul style="list-style-type: none"> Prepare and distribute submittal log during construction progress meeting Prepare and distribute submittal review comments
Task 2.5 – Request for Information (RFIs)	Coordinate the RFI review process and route all RFIs to the appropriate reviewer (e.g., District and Design Engineer). Maintain a log to track the status of all RFIs.	<ul style="list-style-type: none"> Prepare and distribute RFI response
Task 2.6 – Construction Schedule	Review and approve the Contractor's Baseline Schedule, weekly look-ahead schedules, monthly schedule updates, recovery schedules, and time impact analyses (TIAs).	<ul style="list-style-type: none"> Prepare and distribute RFI log during construction progress meeting Prepare and distribute schedule review comments
Task 2.7 – Change Management	Establish and implement a change management procedure, including management of the change order process, field orders, allowances. Reviewing, negotiating, and responding to proposed change orders (PCOs) from the Contractor. Implement a proactive approach to minimize change orders to the extent possible. Review Contractor's change order proposal. KJ will facilitate change order meetings with the District and the Contractor as needed for the review and negotiation of PCOs and preparation of change order packages. Responses to change order requests shall be provided in accordance with the Contract Documents. All negotiated change orders shall be reviewed and approved by the District's Project Manager. KJ will monitor and verify the performance of the authorized change order work.	<ul style="list-style-type: none"> Prepare field orders, allowances as directed by the District Implement change management procedure Review all Change Order requests by the general contractor

Task	Description	Deliverables
Task 2.8 – Construction Observation and Quality Assurance	Observe, document, and determine the acceptability of construction work. Coordinate resolutions for issues encountered in the field without direction or extra cost. Monitor all aspects of the Project, including job site safety, construction activities, including personnel and equipment, and testing for compliance with Contract Documents. Perform onsite monitoring of construction work with respect to quality, schedule, plans and specifications, health and safety, and design intent. Document all changes of conditions, disputes, and extra work. Prepare daily inspection reports, track deficient work to correction and notify District and Contractor of corrective action required. Provide photo documentation. Coordinate, observe, and document all testing (pressure, leakage testing, performance).	<ul style="list-style-type: none"> Daily project reports, including photo documentation, personnel, and equipment records Document unsafe conditions Coordinate testing and provide test results to the District and Contractor
Task 2.9 – Specialty Inspection and Material Testing	Provide material testing and specialty inspection services, including soil testing, welding inspection, concrete testing, coating inspection, electrical and controls inspection, masonry testing, adhesive anchor inspection, and reinforced steel testing as needed to verify materials are furnished and installed in accordance with the contract documents. Develop and maintain reports and results of inspection and material testing services to compliance with the contract documents.	<ul style="list-style-type: none"> Provide testing results to District and Contractor
Task 2.10 – Environmental Compliance Monitoring	Comply with all environmental permitting requirements. Verify the contractor implements and maintains SWPPP, BMP, and biological requirements.	<ul style="list-style-type: none"> SWPPP / BMP submittal review. Review BMP's daily. Coordinate contractor corrections.
Task 2.11 – Schedule of Values	Review and approve the Schedule of Values submitted by the Contractor at the commencement of the Project. KJ will verify that the Schedule of Values contains sufficient detail to track the progress of the work and to facilitate approval of the Contractor's monthly progress payment applications.	<ul style="list-style-type: none"> Prepare and distribute schedule of values review comments
Task 2.12 – Progress Payment	Review and approve the Contractor's monthly progress payment requests. KJ will verify that all supporting documentation (redlined drawings and certified payrolls) and releases have been provided before transmitting the pay application to the District's Project Manager for review and approval.	<ul style="list-style-type: none"> Prepare and submit recommended monthly progress payment
Task 2.13 – Labor Compliance	Conduct monthly labor compliance interviews. The Contractor is responsible for submitting their certified payrolls to the DIR monthly. KJ will submit required records documenting inspector hours worked to the DIR monthly.	<ul style="list-style-type: none"> Conduct monthly Labor compliance interviews
Task 2.14 – Grant Coordination	Review submittals for Build America Buy America (BABA) compliance	<ul style="list-style-type: none"> Review compliance of BABA
Task 3.1 – Checkout and Start-up	Review Equipment Manufacturer O&M Manuals and O&M Lesson Training Plans approved by the Design Engineer. Observe Equipment Manufacturers' Installation Inspections, where specified. Review Contractor approved COPs (Certificates of Proper Installation) from Manufacturers. Observe Equipment Manufacturer Training Sessions. Review Contractor checkout & start-up procedures submittal. Oversee Equipment water testing: hydraulic testing, pump performance testing. Review Contractor pre-start-up mechanical equipment test reports and installation checklists.	<ul style="list-style-type: none"> Prepare and distribute start-up plan review comments Coordinate and assist with Implementation of Contractor's training program
Task 3.2 – Record Drawings	Review Contractor pre-start-up electrical equipment test reports and installation checklists loop checks, motor rotation checklists. Oversee System Water Testing and functional testing of equipment and systems in local and remote. Oversee pre-demonstration and demonstration period testing. Review the Contractor's final redlined drawings to verify that the drawings are accurate and complete with all field changes. Transmit redlined drawings are transmitted to District or Design Engineer for incorporation into AutoCAD.	<ul style="list-style-type: none"> Transmit final redlined drawings to District or Design Engineer
Task 3.3 – Warranty / O&M Manual	Verify warranties are submitted by the Contractor as specified in the Contract Documents. Coordinate with the District to verify that proper operations and maintenance manuals and any training materials have been provided in accordance with the contract documents.	<ul style="list-style-type: none"> Deliver warranties and O&M manuals
Task 3.4 – Punch List	Coordinate with the District, Design Engineer, and the Contractor to prepare punch lists for outstanding items of work, including all documentation and submittals required by the contract documents, upon Substantial Completion of the Project. Review and advise on items to be completed or corrected with the issuance of a Certificate of Substantial Completion. Prepare Project punch list.	<ul style="list-style-type: none"> Provide recommendation for substantial completion Prepare punch list and perform final inspection to verify project completeness prior to contractor demobilization
Task 3.5 – Final Completion	Reconcile all contract Bid Items, change order work and outstanding punch list items in the preparation of the final payment to the District. Transmit all project-related documentation to District's Project Manager. The project file will be neatly organized, and all files will be accurately titled and labeled to facilitate ease of access by District.	<ul style="list-style-type: none"> Prepare and submit recommended final payment to District Submit project file
Electronic Document Control	Optional Services Develop and maintain an electronic document control system (Procore) to manage and track all Project documentation including, at a minimum, contract plans and specifications, correspondence, meeting agendas, meeting minutes, submittals, shop drawings, requests for information (RFIs), potential change orders, change orders, field directives, allowances, daily reports, and photographs. The document control system will be accessible by District, the Design Engineers, and the contractor. Facilitate separate Procore one training session for District, design engineers, and the contractor. The document control system will be capable of generating logs for submittals, RFIs and change orders. Upon completion of the Project, all documentation uploaded to the document control system will be neatly organized in a project archive with a standard and uniform file naming convention and shall be transmitted in a format acceptable to District.	<ul style="list-style-type: none"> Project document system (Procore) development and maintenance Project document system (Procore) training Final document archive delivery

4 Organization Qualifications

The District Can Trust Our CM Experience

KJ has designed, built, and managed the construction of thousands of water and wastewater facilities demonstrating our Team's experience overcoming challenges similar to those faced by your project. KJ has completed dozens of successful CM and inspection services assignments. KJ's CM experience is highlighted in the map below **Figure 4**. Our clients across California trust us to deliver accurate document control, change order management and submittal reviews, schedule analyses, independent cost estimating, and civil/electrical/mechanical field inspections —our clients know us as their "one-stop-shop". Our proven performance on these CM contracts provides the District with confidence that our team has the expertise to overcome challenges on similar projects to the ADRoP.

Benefits of the KJ CM Team

- ✓ **Familiarity** with the West Hills WTP the Sunnyslope operators, and the District for easy collaboration
- ✓ **Applied knowledge** from extensive experience with potable water CM and inspection services
- ✓ **Proven** CM processes and procedures for effective management of your project

**Over 3,700
Construction
Management
assignments
completed
and counting.**



Figure 4. KJ's proven performance on CM contracts similar to the District's ADRoP.

Reference Projects	Relevant Project Services & Features																		
	Construction Management	Inspection	Constructability Review	Schedule Management	Costs/Claims Management	Cost Estimating	Environmental Compliance	Monitoring	Prevailing Wage Compliance	SWPPP	Materials Testing/Inspection	Cloud-Based Document Controls	Construction Safety	Startup and Commissioning	Utility/Agency Coordination	Outreach	Water Treatment Plant	Pipelines	Pump Stations
Client	Groundwater Replenishment Infrastructure																		
Water Wells																			
Reservoirs/Tanks																			
Solids Drying Beds																			
Groundwater Replenishment Infrastructure																			
Pump Stations																			
Pipelines																			
Water Treatment Plant																			
Outreach																			
Utility/Agency Coordination																			
Startup and Commissioning																			
Construction Safety																			
Cloud-Based Document Controls																			
Materials Testing/Inspection																			
SWPPP																			
Prevailing Wage Compliance																			
Monitoring																			
Cost Estimating																			
Costs/Claims Management																			
Schedule Management																			
Constructability Review																			
Inspection																			
Construction Management																			
Client																			
Reference Projects																			
West Hills WTP San Benito County Water District																			
West Lake Tahoe Regional Water Treatment Plant Tahoe City Public Utility District																			
Curtner Road Booster Station Upgrades Alameda County Water District																			
High Desert Water Bank Antelope Valley-East Kern Water Agency																			
Lessalt WTP Disinfection Byproducts Reduction Improvements San Benito County Water District																			
Alameda Reservoir Roof Replacement Project Alameda County Water District																			
Lake Bard Water Filtration Plant Calleguas Municipal Water District																			
Clearwell Bypass Project City of Poway																			
Upper Reservoir Replacement Project City of San Fernando																			
Adelanto R3 Pipeline Extension Project Mojave Water Agency																			
Percolation Basins and Wastewater Treatment Plant Expansion Project Rosamond Community Services District																			
Westside and Eastside Water Banks Antelope Valley-East Kern Water Agency																			
Driscoll Road Water Main Renewal Alameda County Water District																			

Table 2. KJ's experience with conducting CM services for projects similar to the ADROp

West Hills Water Treatment Plant (WHWTP) Construction | San Benito County Water District, Hollister, CA



KJ and Dahl partnered to provide construction services for the new 4.5-mgd WHWTP, completed in the summer of 2017. KJ conducted QA/QC during construction; constructability review of the 95% design submittal; services during preconstruction; construction observation services, including onsite inspection for the construction of the plant facilities; and assistance with startup, testing, and commissioning. Dahl provided overall CM, including contract administration, inspection, startup assistance, and environmental mitigation monitoring and reporting services.

Project Features

- **Raw Water Pump Station and 20-inch Pipeline.** Connects the Hollister Conduit to the plant pretreatment facilities
- **New 4.5-mgd WTP (expandable to 9.0 mgd).** Includes Actiflo Carb pretreatment, gravity filtration, disinfection, and storage in a 0.5-mg prestressed concrete clearwell
- **Ancillary Facilities.** Includes chemical storage and feed equipment, wash water recovery basins, solids drying beds, yard piping, and an operations building
- **20-inch Treated Water Pipeline.** Connects clearwell to the City of Hollister's water distribution system

Relevant Team Members

- Todd Reynolds, Constructability Review, Construction QA/QC, Startup & Commissioning
- John Dahl, Construction Manager
- Wayne Dahl, Project Manager

Project Dates

2015–2017

Relevant Project Services

- Construction Management
- Inspection
- Constructability Review
- Schedule Management
- Costs/Claims Management
- Cost Estimating
- Environmental Compliance Monitoring
- Prevailing Wage Compliance
- SWPPP
- Materials Testing/Inspection
- Construction Safety
- Startup & Commissioning
- Utility/Agency Coordination

Treated Water Storage Tank (TWST) Tracer Study. KJ's Todd Reynolds is very familiar with the WHWTP, having not only participated in its construction but also supported the tracer study conducted in 2020–21 for the TWST. KJ provided engineering services during the tracer study, working with operators from Sunnyslope and District staff, to demonstrate that the TWST's baffling factor met acceptable hydraulic standards. This study ultimately resulted in obtaining approval of a higher baffling factor from the California Division of Drinking Water (DDW).

BENEFIT TO THE DISTRICT: The KJ/Dahl partnership made for easy collaboration with the District, Sunnyslope, and the City of Hollister to maintain all three stakeholders' acceptance of the WHWTP's construction. Our familiarity with the District and the operations at the WHWTP allows our team to hit the ground running with an understanding of the Project conditions and anticipate any potential issues before they arise.

West Lake Tahoe Regional Water Treatment Plant (WLTRWTP) Construction | Tahoe City

Public Utility District, Tahoe City, CA



The Tahoe City Public Utility District (TCPUD) is replacing an existing, temporary, and seasonal water treatment facility with the new, permanent, all-season WLTRWTP, which has a capacity of 1 mgd and is expandable to 1.5 mgd. After completing the preliminary through final design services, KJ is providing ESDC and CM and inspection services as part of an integrated team assembled by TCPUD. KJ is supporting the Site Representative and TCPUD managers; leading the design team input during the construction process; and coordinating several subconsultants. KJ's CM services include contract administration, document management, change order review and negotiation, inspection, special inspection management, and subconsultant management.

Project Features

- **New 1.0-mgd WTP (expandable to 1.5 mgd).** Includes raw water virus inactivation, ultrafiltration (UF), ultraviolet (UV) light disinfection, and new water treatment plant building
- **Raw Water Pump Station.** Includes submersible pumps and replacement of water intake pipe in Lake Tahoe, construction of a pump station building, and installation of new pipelines from Lake Tahoe to the new treatment plant
- **Treated Water Storage and Pumping**
- **Various Chemical Feed and Residual Handling Systems.** New piping and modifications to existing site piping
- **Demolition of Existing, Temporary, Water Treatment Facilities**
- **8- to 12-inch Treated Water Pipeline**

BENEFIT TO THE DISTRICT: KJ identified long-lead-time and critical equipment, conducted pre-submittal meetings, and prioritized submittal reviews to meet procurement needs and will use a similar approach to help the District meet project goals and milestones. The KJ team will use the same approach to the WHTP by bringing our detailed understanding of the facility and plant operation to the startup. We will do this by engaging the contractor, plant O&M staff, and HDR early to provide a smooth transition from construction to testing to the hand-off for operation of the new process equipment.

Relevant Team Members

- JD Brosnan, Technical Advisor
- Lisa Vance, Deputy Construction Manager
- Lupe Silva, Inspection
- Todd Reynolds, Process Engineer
- Phil Sanders, Electrical Inspector
- Jeff Train, Electrical Inspector
- Laura Thomas, Startup & Commissioning
- John Jindra, Safety
- Troy Sullivan, Project Assistant
- Dudek, Environmental Compliance Monitoring

Project Dates

2021 – 2024 (est.)

Relevant Project Services

- ESDC
- Construction Management
- Schedule Management
- Inspection
- SWPPP
- Environmental Compliance Monitoring
- Materials Testing/Inspection
- Document Control
- Construction Safety

Curtner Road Booster Station Upgrades | Alameda County Water District, Fremont, CA



KJ provided CM and inspection services for Alameda County Water District's (ACWD's) Curtner Road Booster Station upgrades for potable water. KJ's CM team worked with the Contractor and ACWD to expedite the procurement of long-lead-time electrical equipment to minimize project schedule impact. An additional schedule challenge was coordinating below-bank construction activities between April 15th and September 30th based on regulatory restrictions associated with the proximity to and operational connection with Agua Fría Creek. The following upgrades and services were completed for this project:

Project Features

- **Replacing Pump Station Pumps.** Includes discharge piping, valves, and associated appurtenances
- **Replacing Electrical Power Distribution Equipment.** Including the Motor Control Center (MCC), Switchboard, UPS, PLC, and other equipment
- **Regrading and Installing a New Driveway** and other site improvements
- **New Raised Electrical Equipment Pad** and a new cantilevered concrete structural addition
- **Pre-Procurement** of materials and equipment
- **Disinfection and Testing** of potable water facilities and pipelines
- **CEQA** compliance
- **Demolition and Replacement of Structural Components.** Includes concrete wall and roof, stairs, railings, and floors
- **Restoration of all Disturbed Areas.** Includes new trees and irrigation

Relevant Team Members

- Phil Sanders, Electrical Inspector
- John Bergen, Technical Advisor
- Jeff Train, Electrical & I&C Inspector
- Troy Sullivan, Project Assistance

Project Dates

2022-2023

Relevant Project Services

- Construction Management
- Inspection
- Schedule Management
- Costs/Claims Management
- Cost Estimating
- Prevailing Wage Compliance
- SWPPP
- Materials Testing/Inspection
- Document Control
- Construction Safety
- Startup and Commissioning
- Utility/Agency Coordination

BENEFIT TO THE DISTRICT: This project demonstrates KJ's CM experience and knowledge of managing complex rehabilitations, specifically related to potable water facilities, with coordination and mitigation of supply chain issues and minimizing impacts to the project schedule.

High Desert Water Bank (HDWB) | Antelope Valley-East-Kern Water Agency (AVEK), Palmdale, CA



AVEK partnered with the Metropolitan Water District to fund the \$210M High Desert Water Bank (HDWB), a groundwater storage and recovery project located in the Antelope Valley. The HDWB is a water supply storage project of up to 280,000 storage capacity with water recovery up to 70,000 AF over four (4) consecutive years on a 1,500-acre site adjacent to the East Branch of the California Aqueduct.

KJ is providing program management, construction management, and inspection for the HDWB program, including constructability review, construction management, inspection, biological and cultural monitoring coordination, SWPPP, prevailing wage compliance, cost and schedule management, and startup and commissioning..

Project Features

- Aqueduct turnout/turn-in facility with traveling screens
- Control building
- ~ 2.3 miles of water recharge pipeline (bi-directional flow)
- ~ 27 recharge wells
- ~ 780 acres of recharge basins
- Water quality treatment facility (Arsenic treatment)

Relevant Team Members

- Phil Sanders, Electrical / Instrumentation Inspector
- John Jindra, Safety
- Troy Sullivan, Project Assistance
- Meredith Clement, Compliance
- John Dahl, Change Order Management
- Wayne Dahl, Technical Advisor

Project Dates

Ongoing (est. 2025)

Relevant Project Services

- Construction Management
- Inspection
- Constructability Review
- Environmental Compliance Monitoring
- Schedule Management
- Costs/Claims Management
- Cost Estimating
- Prevailing Wage Compliance
- SWPPP
- Materials Testing/ Inspection
- Document Control
- Construction Safety
- Startup and Commissioning
- Utility/Agency Coordination

BENEFIT TO THE DISTRICT: Effective coordination with DWR by KJ's CM&I leadership supported AVEK's meeting DWR's construction requirements and achieved the 250-cfs turnout being operational in time to meet the project schedule. This project demonstrates KJ's CM experience and knowledge of managing complex water recharge and recovery project.

Lessalt WTP Disinfection Byproducts (DBPs) Reduction Improvements | San Benito County

Water District, Hollister, CA



Organics in the surface water, as well as iron and manganese, increased the levels of DBPs in the distribution system, requiring additional treatment processes at the 2-mgd Lessalt WTP to improve water quality and meet the Stage 2 Disinfection/DBP Rule. KJ conducted preliminary through final design and provided ESDC, including submittal review, RFI responses, and assistance in planning and conducting the plant startup testing. Dahl provided third-party CM services, including contract administration, inspection services, and startup assistance. KJ also trained plant and DDW staff regarding the facility improvements to assist the District with obtaining a permit amendment to begin operations and production of potable water. The following improvements were designed to efficiently fit into the limited space at the plant site, which contained an existing MF membrane system:

Project Features

- Oxidation, coagulation, and pressure filters for iron and manganese removal
- GAC filters for organics removal
- Treated water tank
- New distribution system pumps and pipeline
- Wash water handling system
- Chemical feed systems

Relevant Team Members

- Todd Reynolds, Project Manager
- John Dahl, Construction Manager
- Wayne Dahl, Technical Advisor

Project Dates

2010–2015

Relevant Project Services

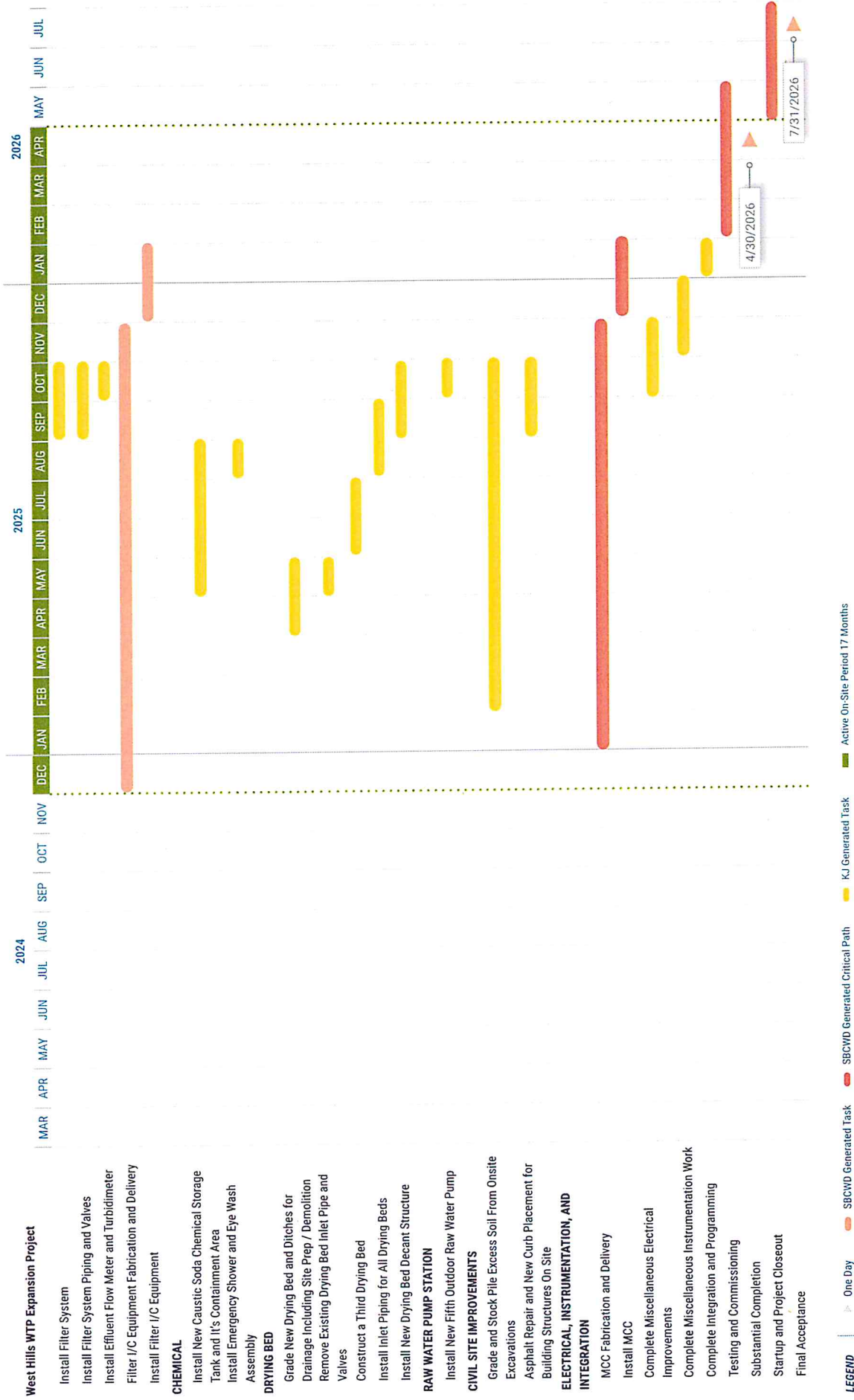
- ESDC
- Construction Management
- Startup & Commissioning
- Regulatory Coordination

BENEFIT TO THE DISTRICT: Our water treatment experience consists of another one of the District's WTPs, including CM services from Dahl, demonstrating our Team's ability to implement construction at an existing SBCWD WTP within a limited space. The successful completion of project demonstrated KJ/Dahl team ability to hit the ground running with an understanding of the Project conditions and any potential issues before they arise.

5 Proposed Schedule

Below is a detailed project schedule indicating a start date in July 2024 and completing in two years.





6 | References

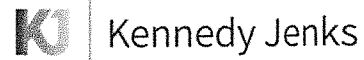
Trust Our Proven Performance. We invite you to contact the references listed below. These individuals will attest to the quality and responsiveness of our CM Team's services on our reference projects, discussed in Section 4.

- ▶ **West Hills WTP Construction** | District, Hollister, CA
Jeff Cattaneo, Interim General Manager | (831) 637-8218, jcattaneo@sbcwd.com
- ▶ **West Lake Tahoe Regional WTP Construction** | TCPUD, Tahoe City, CA
Sarah Hussong Johnson, Engineering Manager | (530) 580-6338, sjohnson@tcpud.org
- ▶ **Curtner Road Booster Station Upgrades** | Alameda County Water District (ACWD), Fremont, CA
Ryan Seidlitz, Project Engineer | (510) 668-4425, Ryan.Seidlitz@acwd.com
- ▶ **High Desert Water Bank** | Antelope Valley-East Kern Water Agency (AVEK), Palmdale, CA
Matthew Knudson, General Manager | (661) 943-3201, mknudson@avek.org
- ▶ **Lessalt WTP DBPs Reduction Improvements** | District, Hollister, CA
Jeff Cattaneo, Interim General Manager | (831) 637-8218, jcattaneo@sbcwd.com
- ▶ **Del Valle WTP Ozonation Project** | Zone 7 Water Agency, Livermore, CA
Brandon Woods, Assistant Principal Engineer | (925) 872-1670, bwoods@zone7water.com

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Client/Address: San Benito County Water District

Contract/Proposal Date: 5-20-2024

Schedule of Charges

Date: 5/20/2024

PERSONNEL COMPENSATION

Classification	Hourly Rate
Technical Advisor	\$309
Project Construction Manager	\$276
Resident Engineer	\$191
Inspector*	\$212
Electrical Inspector*	\$231
Start-up	\$309
Grant Funding Compliance	\$273
Safety Officer	\$248
Project Assistance	\$143

(*) Prevailing Wage (California) Note that M-F the employee is paid at straight time for up to 8 hours per day of work. Overtime hours are paid at 1.5 times that rate. Saturdays are paid at 1.5 times the straight time rate. Sundays are paid at 2.0 times the straight time rate.

Annual labor rate adjustment is 3% starting January 1, 2025.

Direct Expenses

Reimbursement for direct expenses, as listed below, incurred in connection with the work, will be at cost items such as:

- Maps, photographs, 3rd party reproductions, 3rd party printing, equipment rental, and special supplies related to the work.
- Project specific telecommunications and delivery charges.
- Special fees, insurance, permits, and licenses applicable to the work.
- Outside computer processing, computation, and proprietary programs purchased for the work.

Reimbursement for direct expenses, as listed below, incurred in connection with the work, will be at cost plus ten percent for items such as:

- Subconsultants

Overtime for non-exempt employees will be billed at one and a half times the Hourly Rates specified above.

Rates for professional staff for legal proceedings or as expert witnesses will be at rates one and one-half times the Hourly Rates specified above.

Excise and gross receipts taxes, if any, will be added as a direct expense.

San Benito County Water District

Construction Management for the Implementation of Phase 1 of the
Accelerated Drought Response Project (ADRoP)

Appendix A | Resumes

JD Brosnan, PE, QSD/QSP

Project Construction Manager

PROFESSIONAL SUMMARY

JD Brosnan is a proven Construction and Project Manager with 24 years of experience completing successful public sector projects. JD has extensive experience managing complex public works projects' planning, construction, start-up, and testing. He demonstrates performance as a PM/CM, delivering quality, on-time, and on-budget projects. His attention to detail and rigorous adherence to QA/QC standards and practices have resulted in his successful management of projects from \$1 to \$50 million in construction value. He is proficient in complex scheduling, sequencing, and constraints at existing and new facilities. Experience encompasses water treatment, storage, conveyance, and distribution; wastewater collection, treatment, recycling; and recycled water distribution.

TOTAL YEARS OF EXPERIENCE

24

EDUCATION

BS, Engineering
Management,
University of the
Pacific, 2000

REGISTRATIONS

Professional Engineer -
Civil - California
(74559)

CERTIFICATIONS

Qualified SWPPP
Developer, California
Stormwater Quality
Association

PROJECT EXPERIENCE

Del Valle Water Treatment Plant Ozonation Project, Zone 7 Water Agency, Livermore, CA |
Project Manager and Construction Manager

Construction Manager for this \$49 million Zone 7 Water Agency project to construct a new ozone facility at the existing Del Valle Treatment Plant. The Project included complex sequencing over two years of wet/dry seasons, and construction of an ozone generation building and ozone generators, a concrete ozone contactor structure(s) with fine bubble diffusion, 72-inch welded steel chlorine contact pipeline, new carbon dioxide and LOX tanks, modifications to existing chemical systems as necessary for the new ozone facility, all associated piping, ductworks and connections to the existing facilities. Startup and integration of new processes and new vendor systems in an operating treatment plant. The project also includes modifications to existing filters, including air scour addition, gravel-less underdrains retrofit, concrete rehabilitation/coating and new media configuration. Replacement of critical electrical facilities and upgrades to the agency's SCADA system to incorporate the new Ozone, LOX, CO2, standby generator, air scour blowers and make significant upgrades to the chemical and effluent controls. New carbon dioxide and LOX tanks, and modifications to existing chemical systems as necessary for the new ozone facility, all associated piping, ductworks and connections to the existing facilities. Startup and integration of new processes and new vendor systems in an operating treatment plant.

Recycled Water Facility Expansion Project Central Service Area, North Marin Water District, Novato, CA | *Project Manager, Construction Manager, and Public Outreach Coordinator*

Construction Manager and Public Outreach Coordinator for this \$12 million North Marin Water District project. The Project consisted of four separate contracts for the installation of two major PVC pipeline segments totaling 5.8 miles in length (16-inch, 12-inch, 8-inch diameters); rehabilitation of a recycled water storage tank; new and upgraded recycled water services; and six deep pipe crossings with steel casings, including one under Highway 101, one beneath the Sonoma-Marina Area Rail Transit railway, and several beneath joint utility trenches and/or large diameter reinforced concrete drain pipe. The installed pipelines crossed major intersections in Novato, traversed through the region's largest major retail development, and required significant potholing, existing utility identification and relocation, and traffic control. Served as the Agency's

CEQA permit coordinator for the duration of the project, overseeing several permitted crossings through sensitive watersheds plus archaeological, biological and other compliance.

Driscoll Road Water Main Renewal Construction Management, Alameda County Water District, Fremont, CA | *Construction Manager*

The Project includes the installation of approximately 7,400 feet of 12-inch and 16-inch diameter cement-mortar lined and dielectric coated welded steel pipeline, associated fittings, valves, water service laterals, and other appurtenances along Driscoll Road, and a portion of Paseo Padre Parkway. The Driscoll Rd. main renewal is within the existing right-of-way, crosses multiple street intersections, and encroaches into Mission Boulevard, which is under Caltrans jurisdiction. The pipeline connects to an existing main outside of SFPUC right-of-way, crosses Mission Creek, which flows under the road in a concrete box culvert, and also crosses the City of Hayward 14-inch aqueduct pipeline on Mission Boulevard. The main intersects and runs parallel to a Kinder-Morgan (KM) 10-inch-high-pressure refined petroleum pipeline along Driscoll Road, requiring close coordination and communication with KM. KJ provides Project Management, Construction Management, and Document Control Services using the District's Procore platform.

Mission Boulevard Sanitary Sewer Relocation Project, Union Sanitary District, Fremont, CA | *Construction Manager and Inspector*

Construction Manager for this \$1.3 million project. The project was located at Mission Boulevard at I-680 (Southern Interchange) in Fremont, CA. Construction consisted of work within San Francisco Public Utilities Commission (SFPUC), City of Fremont, and Caltrans rights-of-way installing 1,300 lf of HPDE sanitary sewer ranging in size from 8-inch to 30-inch diameter, employing methods such as boring and open cut. Construction also included connection to and modification of three existing manholes, construction of six standard manholes, and abandonment of approximately 1,020 lf of 8-inch and 10-inch diameter sewer and associated appurtenances. Also, performed significant public outreach and acted as the Agency's CEQA permit coordinator for the project's duration, overseeing archaeological, biological, and other compliance.

Emergency Standby Power Upgrades Project, Union Sanitary District, Union City, CA | *Project Manager and Construction Manager*

Construction Manager for this \$25 million project to provide new standby power generation system for the Alvarado Wastewater Treatment Plant, including three new Emergency Standby Generators (each 2.5 MW), and construction of new pre-engineered building including drilled, cast-in-place, reinforced concrete piles. Coordinated with new PG&E 12kV Installation, Service Entrance Equipment & Switchgear. Site improvements including reinforced concrete ductbanks, storm drain and potable water improvements. Replacement of onsite substation with prefabricated enclosure. Associated electrical Upgrades included MCCs, VFDs, PLCs and ductbanks. Structural improvements and repairs, architectural improvements, painting and protective coatings, and site work. Project also included HVAC system upgrades.

John Dahl

CFO, Dahl Consultants Inc.



EDUCATION

B.S., Business Administration, North Dakota State University, 1979

BACKGROUND

Mr. Dahl has over 37 years of experience in construction management of pipelines, pumping plants, canals, levees, fish screens, spreading basins, regulating reservoirs, water treatment plants, and water wells. His responsibilities include preparing specifications, cost estimating, constructability review of drawings during design, reviewing contractor bid documents, project coordination with clients and contractors, construction quality assurance, construction cost control and scheduling, and preparing monthly progress payments and reports. He is also responsible for preparing operation and maintenance manuals, record drawings, and final reports of construction.

EXPERIENCE

West Hills Water Treatment Plant Project, San Benito County Water District, California. Mr. Dahl provided construction management for this project. The project consisted of a raw water pump station, a raw water pipeline, a 4.5 mgd water treatment plant, with 500,000-gallon concrete storage tank, and a treated water pipeline system.

Lessalt Water Treatment Plant DBP Reduction Improvements and Fairview Transmission Pipeline, San Benito County Water District, California. Mr. Dahl provided construction management for this project. The project consisted of improvements to the District's existing 2 mgd Lessalt Water Treatment Plant, including installation of 4,000 lf of 16-inch diameter PVC pipe.

Oasis In-Lieu Recharge Project, Coachella Valley Water District, California. Mr. Dahl provided cost estimating and constructability review for this project. This project will expand CVWD's irrigation system in the Oasis Area to supply up to about 30,000 acre-feet of water per year. The Oasis area, presently in agricultural use and irrigated with groundwater supplied by individual wells, will be converted to surface water. The project involves upgrading and expanding the current irrigation system.

Water Supply Enhancement and System Rehabilitation Project (WSESR), West Stanislaus Irrigation District, California. Mr. Dahl provided construction management for this project. The project consisted of the replacement of existing Pump Stations 1 and 2 along the District's Main Canal with a new 350 cfs pump station, including installation of 4,200 lf of 96-inch diameter reinforced concrete pressure pipe that replaced Reach 1 of the Main Canal. The project also consisted of the replacement of existing Pump Stations 5 and 6 along the Main Canal with a new 240 cfs pump station, including installation of 5,100 lf of 96-inch diameter reinforced concrete pressure pipe that replaced Reaches 5 and 6 of the Main Canal, and connected to the Delta-Mendota Canal.

Highway 86 Transmission Main Extension and Pump Station, Coachella Valley Water District, California. Mr. Dahl provided construction support services for this project. Dahl took over the Highway 86 Transmission Main Extension and Pump Station Project, which has been completed to various levels of design by another design consultant. Using the previous consultant's work to the extent practicable in order to efficiently complete the project, Dahl provided services for final design and preparation of contract bid documents. Project elements included a booster station and 7 miles of 30-inch diameter transmission main.

Mid-Canal Storage Project, Coachella Valley Water District, California. Mr. Dahl is currently serving as CM for this project. He also prepared specifications, provided cost estimating and constructability reviews during design for this project which will provide up to 728 acre-feet of usable water storage to alleviate water storage deficiencies and increase water storage capacity, reliability, and efficiency within the CVWD water distribution system. The project consists of creating a single wide channel (inline reservoir) by joining two existing parallel canal channels, one the original earthen canal constructed in the 1940s, and the second concrete-lined canal constructed in 2005 as a part of the Coachella Canal Lining Project (CCLP). The project will also resolve an ongoing maintenance problem in the affected lined-canal segment caused by high-clay content that results in significant cracking of the concrete.

Whitewater Groundwater Replenishment Facility Intake Structures and Diversion Channels Design, Coachella Valley Water District, Palm Springs, California, Design Support Manager. Mr. Dahl provided cost estimating support for the Whitewater Project. The Project consists of a single intake/sluicing structure to deliver water from the Whitewater River into the recharge facility, two diversion structures within the facility, 12,000 feet of an 800 and 400 cfs capacity conveyance channel, and the replacement of two new intake facilities at Ponds 1 and 10.

Check Structure at MP 120.8 Rehab and Replacement, Coachella Valley Water District, California. Mr. Dahl provided cost estimating and constructability review for this project. Dahl Consultants, Inc. (Dahl) provided an analysis of options for facilities to provide the required water level controls for the reach of the Coachella Canal between MP 118 and MP 120.8. Objectives of the evaluation included: (1) exploring options for addressing physical deficiencies (deterioration) for the MP 120.8 Check, (2) return the Coachella Canal to its original design capacity, and (3) provide sufficient water level control at Lateral 119.64 for reliable water deliveries through a full range of canal flows. Based on the analyses, a new gated check structure, located downstream of Lateral 119.64 Turnout, was required in order to maintain dependable deliveries to Lateral 119.64 for the full range of flows (low to high).

Coachella Canal Water Conveyance System Relocation - SilverRock, Coachella Valley Water District, California. Mr. Dahl provided cost estimating for the two alternatives being evaluated for the SilverRock Conveyance Project. The project involved designing and evaluating two alternatives to repair the restricted flow through the Coachella Canal near the SilverRock Resort. The alternatives included a 108-inch diameter pipeline or a canal reconstruction. As the selected alternative, design was completed for canal reconstruction.

Lisa Vance, PE

Resident Engineer

PROFESSIONAL SUMMARY

Lisa Vance is a Project Engineer with seven years of industry experience. She has experience with 6-inch to 84-inch pipeline projects via open trench, microtunneling, and other technologies for new water and sewer lines, and has worked on three pump station projects. She has expertise in WWTP Solids Handling projects, including rotary drum thickeners and rotary presses. Lisa presented at the 2021 NorCal PUG (Pipe Users Group) Seminar and the title of the presentation was "Just Another Bore-ing Water Main Crossing: How Preliminary Exploration Helped Deliver a Successful Project". Lisa also presented at the 2022 CA-NV AWWA Conference and the title of the presentation was "How to Hide a Pump Station in Plain Site".

TOTAL YEARS OF EXPERIENCE

7

EDUCATION

BS, Environmental
Engineering,
California Polytechnic
State University, San
Luis Obispo, 2016

MS, Civil and
Environmental
Engineering,
California Polytechnic
State University, San
Luis Obispo, 2017

REGISTRATIONS

Professional Engineer -
Civil - California
(92145)

PROJECT EXPERIENCE

West Lake Tahoe Regional Water Treatment Plant (WLTRWTP) Construction, Tahoe City Public Utility District, CA | Deputy Project Manager

KJ is providing engineering services during construction and construction management services as part of an integrated team assembled by TCPUD. KJ is supporting the site representative and TCPUD managers and leading the design team input during the construction process. We are coordinating several subconsultants to provide support. Construction management services include contract administration, document management, change order review and negotiation, inspection, special inspection management, subconsultant inspection management.

West Lake Tahoe Regional Water Treatment Plant Phase 2, Tahoe City Public Utility District, CA | Project Engineer

KJ prepared preliminary design, environmental IS/MND, and supported the Tahoe City Public Utility District with the acquisition from California Tahoe Conservancy land to place a new 1-MGD membrane filtration WTP with expansion capability to 1.5-MGD. A decision matrix evaluation of six sites was conducted along with a detailed evaluation of three viable sites with selection of the preferred WTP lake intake site. The WTP includes raw and treated water pipelines, converting to a submersible lake intake with Lake Tahoe beach restoration; a new booster pump station building with pre-disinfection and standby power; membrane treatment; post disinfection using UV and sodium hypochlorite; underground treated contactor/ clearwell with booster pump station; backwash treatment using settling tanks and bag filters; and standby power. In addition, the project included the development of a monitoring well program to monitor groundwater for a year, obtaining DDW approval to construct buried contactor/ clearwell, and the oversight of TRPA, USF Placer County permitting efforts. Community benefits included the integration of the WTP building into residential McKinney Quail neighborhood and Chambers Landing Resort with screening and architectural features that gained neighborhood acceptance. KJ continues to provide funding support to the District to pursue SWRCB DWSRF funding, support the District with water rights efforts, and supports the District's public information program by attending community meetings and Board of Director meetings to present to the public project features and benefits.

Cross Valley Pipeline Extension Engineering Services during Construction, Santa Clara Valley Water District, San Jose, CA | Staff Engineer

ESDC for 7,100 feet of 36-inch diameter steel pipeline primarily along rural roads

Bay Division Pipeline No. 4 (BDPL4) PCCP Rehabilitation, San Francisco Public Utilities Commission, San Francisco, CA | Project Engineer

SFPUC owns and operates Bay Division Pipeline No. 4, an 84-in diameter potable water transmission pipeline to serve the San Francisco Peninsular area. The pipe was originally constructed in the early 1970s and has been in service for approximately 50 years. A reach of the pipe approximately 1.3-miles in length is located next to Edgewood Road. The pipe is Prestressed Concrete Cylinder Pipe (PCCP). SFPUC has experienced leaks on this reach of pipeline. As part of SFPUC's Regional PCCP Rehabilitation effort, the KJ team is assisting SFPUC with the project's Needs Assessment Report work. The work includes review of the PCCP electromagnetic inspection data, corrosion study, geotechnical reports, PCCP performance curves, operation data and maintenance data, Level of Service gap identification, abbreviated assessment of PCCP deterioration rates, assessing PCCP remaining useful life, brainstorming alternatives to improve the pipe reliability, alternative screening, and shortlisting the alternatives for further studies in Alternative Analysis Report. The KJ Team collaborated with SFPUC Operation and Maintenance team to identify system constraints and identify methods to improve pipeline reliability.

Water Main Replacement Under US-101, City of Mountain View, Mountain View, CA | Project Engineer

Project includes the installation of 600 lf of 12-inch fusible PVC water main pipe by an open trench method and the installation of 600 lf of 24-inch steel casing and 12-inch fusible PVC water main pipe under Highway 101 via jack and bore method. The project requires coordination with Caltrans and with a private company's onsite contractor since the utility easement travels through their active construction site.

Sewage Pump Station Immediate Repairs, City of Mountain View, Mountain View, CA | Project Engineer

The City of Mountain View's Sewage Pump Station collects approximately 85 percent of the City's wastewater and pumps it to the Palo Alto Regional Water Quality Control Plant. This project replaces four sets of steel discharge pipes, an inlet slide gate, HVAC upgrades, and electrical controls. This project included two temporary sewer bypass systems for the construction upgrades.

Phil Sanders

Electrical / I&C Inspector; Constructability Review

PROFESSIONAL SUMMARY

Phil Sanders has 47 years of experience in many facets of construction, including electrical, generation, transmission, civil, and structural. His electrical proficiencies encompass low-voltage, medium-voltage (120V to 69KV), industrial electrical, hydropower, electrical, instrumentation, network, piping and instrumentation diagram, underground utilities, fire alarms, onsite inspections, and equipment commissioning. He has proven excellent project and construction management skills with great attention to detail and the ability to effectively communicate with team members to achieve project specifications and planning while meeting project deadlines.

TOTAL YEARS OF EXPERIENCE

47

REGISTRATIONS

CA DIR Certified General
Electrician
(E150135G)

Transportation Workers ID
Credential

International Brotherhood
of Electrical Workers
(CN-765047)

CERTIFICATIONS

Medium Voltage
Technician (MVCT-
517)

10 Hour OSHA
Construction Training
(36-004562127)

Confined Space Entry
Certificate

30-Hour Construction
Safety and Health (36-
601047481)

40-hour Hazwoper
Training

8-hour Hazwoper
Refresher Training

PROJECT EXPERIENCE

West Lake Tahoe Regional Water Treatment Plant (WLTRWTP) Construction, Tahoe City Public Utility District, CA | *Electrical Inspector*

Supports construction submittal review and provides onsite inspection for the project's electrical infrastructure, including start-up, operational testing, and commissioning of all included electrical systems. The project constructs the new 1.0 mgd West Lake Tahoe Regional Water Treatment Plant, which includes submersible lake intake pumps; 1,500 LF of 12-inch raw water line; 300 LF of 36-inch raw water line; raw water lake intake pump station building; water treatment plant building; installation of owner-procured microfiltration and ultra-violet light disinfection systems; construction and installation of chemical feed systems, treated water pump station, above ground treated water clearwell tank, generators, motor control centers, PLC-based control system with a Wonderware SCADA System, associated piping, instrumentation, and electrical work; 1,200 LF of 8- and 12-inch treated water line; site improvements including, but not limited to, site grading, paving, drainage; demolition of existing water treatment facilities; and associated work.

Construction Management and Inspection Services for the Curtner Road Booster Station Upgrades, Alameda County Water District, Fremont, CA | *Electrical Inspector*

KJ is providing CM and inspection services for the Curtner Road Booster Station Upgrade Project and Washington Booster Station Flow Meter Project. The Curtner Road Booster Station includes mechanical, plumbing, electrical and controls, site, and structural improvements. The upgrades of the Washington Booster Station flow meter include a new flow meter, flow meter vault, associated appurtenances, and electrical equipment. Provided electrical inspection during the demolition and installation of electrical equipment, instrumentation, and controls, specifically with the disconnecting and reconnecting power with PGE. Additionally, prepared for potential modifications to existing electrical equipment should there be a delay in the delivery of equipment to keep the project schedule on track.

High Desert Water Bank, Antelope Valley-East Kern Water Agency, Palmdale, CA | *Electrical/Instrumentation Inspector*

Responsible for inspecting electrical equipment for the HDWB. His work included daily observation and inspection, daily reporting monthly payment verification, photo documentation, coordination with material and specialty testing, startup, and testing.

Aerial Lift And Scissor Lift
Training

NFPA 70E Certification

Construction Management for HTCWRF Design-Build Rehabilitation & Expansion, Elsinore Valley Municipal Water District, Lake Elsinore, CA | *Lead Electrical Inspector*

Responsible for inspecting electrical equipment and installation for the Clearwell Bypass project at the Horsethief Canyon Water Reclamation Facility. Ensured the project complied with code, was installed per specifications and contract documents, and met city standards. The project included new fine screens, a new membrane tank, a new dewatering building, a new MBR building, a new biofilter, a new bioreactor, a new chlorine contact tank, and new chemical tanks.

Construction Management for Wells and Mocho Groundwater Demineralization Plant Electrical Replacement, Zone 7 Water Agency, Livermore, CA | *Electrical Inspector*

Oversees all aspects of electrical switchgear/VFD replacement at numerous well sites in the Livermore area. Provides electrical and instrumentation oversight during construction, including 4160 MV equipment. Reviews contractor submittals and implements proper installation, start-up, testing, and commissioning of all new electrical systems involved with replacement. Keeps complete daily records of all construction activities onsite and compiles all findings for the owner. Coordinates and reviews all safety protocols which are to be implemented during construction. The project constructs and replaces electrical switchgear, motor starter, and Motor Control Center (MCC) at the Hopyard 6, Hopyard 9, Mocho 2, and Stoneridge wells. The Hopyard 6 and Stoneridge well sites utilize 4160V electrical services. Work also includes the replacement of seven VFDs at the Mocho Groundwater Demineralization Plant and one VFD each at the Chain of Lakes Wells 1 and 2.

Ultraviolet (UV) Light Disinfection Replacement Construction Management, Mt. View Sanitary District, Martinez, CA | *Senior Inspector*

Replacement of the existing Ultraviolet Light (UV) disinfection equipment, including demolition of the current UV disinfection equipment and installation of new UV disinfection equipment for a peak wet weather flow of 10.9 mgd wastewater treatment plant. Removal of the existing bridge crane and support structure and installation of new bridge crane and support structure, channel structural modifications. Demolition of existing canopy and installation of new canopies, demolition of existing electrical power and distribution equipment, installation of new electrical power distribution equipment, installation of new process control instrumentation, and replacement of existing UV channel.

Construction Management & Inspection for Clearwell Bypass, City of Poway, Poway, CA | *Electrical/Instrumentation Inspector*

Responsible for inspecting electrical equipment and installation for the Clearwell Bypass project. Reviewed for code compliance, installation per specifications and contract documents, and city standards. The project consisted of two 1.4 MG storage tanks, a bypass pump station, a pressure control facility, and temporary and permanent bypass pipelines.

Hexavalent Chromium (CR6) Compliance Water System Project Engineering Support and Construction Services, Newman, City of, Newman, CA | *Senior Inspector*

KJ is the owner's representative for construction management, oversight, testing support, and engineering services. The project consists of a new Well 10 well pump system, a disinfection system, a 1-million-gallon water storage tank, booster pump station, onsite drain basin, standby generator, electrical controls and instrumentation, water transmission mains, water distribution pipelines (with water services), and site improvements. Performed witness testing, start-up, commissioning, and SCADA testing.

Lupe Silva

Lead Inspector

PROFESSIONAL SUMMARY

Guadalupe (Lupe) Silva has over 19 years of experience in the construction industry performing inspection and quality control and quality assurance services. He is detail-oriented, highly responsive, and experienced in interpreting building codes and reading construction plans. He is able to effectively communicate verbally or via written reports with all team members to ensure a streamlined project delivery. In addition, he brings 13 years of Journeyman HVAC installer and fabricator experience, which contributes to his well-rounded skill set and knowledge of the construction industry.

TOTAL YEARS OF EXPERIENCE

19

CERTIFICATIONS

ICC Structural Masonry -

Wilrick Inspection

Institute of

Technology,

Sacramento, CA

ACI Field Technician

Grade 1 - Wilrick

Inspection Institute of

Technology,

Sacramento, CA

PROJECT EXPERIENCE

West Lake Tahoe Regional Water Treatment Plant (WLRWTP) Construction, Tahoe City Public Utility District, CA | *Inspector*

Inspector for the construction of the new 1.0 mgd West Lake Tahoe Regional Water Treatment Plant, which includes submersible lake intake pumps; approximately 1,500 LF of 12-inch raw water line; approximately 300 LF of 36-inch raw water line; raw water lake intake pump station building; water treatment plant building; installation of Owner procured microfiltration and ultra-violet light disinfection systems; construction and installation of chemical feed systems, treated water pump station, above ground treated water clearwell tank, generators, motor control centers, PLC-based control system with a Wonderware SCADA System, associated piping, instrumentation, and electrical work; approximately 1,200 lf of 8-inch/12-inch treated water line; site improvements including, but not limited to, site grading, paving, drainage; demolition of existing water treatment facilities; and associated work; all as shown and required on the drawings and as described in the contract documents.

WWTP UV Disinfection Replacement – CM&I, Mountain View Sanitary District, CA | *Inspector*

KJ provided CM and inspection services for the \$4M project to replace existing UV disinfection equipment for a 10.9 mgd peak wet weather flow wastewater treatment plant. KJ's approach assisted the contractor in monitoring the submittals and procurement of equipment, especially electrical, developing MOPs in a timely manner to minimize the impact on plant operations, coordinating with O&M to minimize impact on plant operations; and modifying construction and plant activities to match the delivery schedule of the equipment. This collaborative approach was effective because it mitigated impacts to the project schedule and plant operation from continual delays in the delivery of electrical equipment. The project included the demolition of existing and installation of new components, including: Class 3 water reuse pump station and hydro-pneumatic tank; electrical power and distribution equipment; UV disinfection equipment; bridge crane and support structure; canopies; UV channel and diversion Box A slide gates; and bank cleaning basin blower. New process control instrumentation was installed, and additional repairs and reconstruction of existing improvements and incidentals provided the District with a complete and usable facility.

Collection System Rehabilitation, City of San Mateo, CA | *Inspector*

Constructability and construction management (contract administration and inspection) support services for the collection system portion of the \$950M City of San Mateo Clean Water Program. Located on the western shoreline of San Francisco Bay, project elements include replacing, upsizing or rehabilitating 260 miles of pipelines ranging from 6"- 39" in diameter and upgrading 24 sanitary sewer lift and pump stations.

Cosumnes Oaks High School/Elizabeth Pinkerton Middle School, Elk Grove, CA | *Assistant Project Inspector*

Inspected all underground utilities including irrigation and landscaping, grading, and paving. Inspections of bldgs HA, HB, SA, SB, and the construction of the football Stadium grandstands. Provided reports for all inspections performed.

Todd Reynolds, PE, BCEE

Checkout & Start-Up

PROFESSIONAL SUMMARY

Todd Reynolds brings a successful record in designing and managing advanced water treatment plant projects, excellent communication and organization skills, in-depth knowledge of regional water issues, and experience in all project phases. He understands big-picture issues that drive projects at different levels. Todd is KJ's Community of Practice Leader for water treatment; his technical expertise includes ozone, MF, RO and UV design, construction, startup and commissioning, and practical experience in the design and construction of complex, multi-discipline treatment plant projects. His background includes a broad range of project management, design, and construction management for municipal treatment facilities. He has served on a variety of advanced water treatment-related projects throughout California.

TOTAL YEARS OF EXPERIENCE

34

EDUCATION

BS, Nuclear Engineering,
University of
California, Berkeley,
1989

MS, Environmental
Engineering,
University of
California, Berkeley,
1995

REGISTRATIONS

Professional Engineer -
Civil - California
(59630)

CERTIFICATIONS

American Academy of
Environmental
Engineers

MEMBERSHIPS / AFFILIATIONS

American Water Works
Association

California Water Reuse
Association

PROJECT EXPERIENCE

West Hills WTP (WHWTP) Construction, San Benito County Water District, Hollister, CA | *Constructability Review, Construction QA/QC, Startup & Commissioning*

For the construction of the new 4.5-mgd WHWTP, completed in the summer of 2017, KJ conducted QA/QC during construction; constructability review of the 95% design submittal; services during preconstruction; construction observation services, including onsite inspection for the construction of the plant facilities; and assistance with startup, testing, and commissioning. Construction of the WHWTP included a raw water pump station and 20-inch pipeline; Actiflo Carb pretreatment, gravity filtration, disinfection, and storage in a 0.5-mg prestressed concrete clearwell; chemical storage and feed equipment, wash water recovery basins, solids drying beds, yard piping, and an operations building; and 20-inch treated water pipeline.

Treated Water Storage Tank (TWST) Tracer Study for West Hills WTP (WHWTP), San Benito County Water District, Hollister, CA | *Project Manager*

The Sunnyslope County Water District (Sunnyslope) operates the WHWTP under a contract with the District. The WHWTP Treated Water Storage Tank (TWST) had been assigned a T10/T baffling factor of 0.2 by the California Division of Drinking Water (DDW). The WHWTP design engineer provided a memorandum that predicted a T10/T baffling factor for the TWST of 0.46, based on theoretical calculations. The DDW's assigned 0.2 baffling factor limited the operational volume in the TWST because more volume must be reserved for disinfection CT. This reduces the operational flexibility of the WTP and system at higher plant flow rates. A higher T10/T baffling factor for the TWST provides greater flexibility in operation of the TWST and possible chemical savings due to reduced chlorine use. To obtain DDW-approval of a higher baffling factor, a tracer study demonstrating the actual hydraulic performance of the TWST was required. KJ provided engineering services to work with Sunnyslope and District Staff to conduct a tracer study for the WHWTP TWST and to submit a letter to DDW for approval of a higher baffling factor.

American Society of Civil
Engineers

American Membrane
Technology
Association

American Academy of
Environmental
Engineers

Lessalt WTP Disinfection Byproducts Reduction Improvements, San Benito County Water District, Hollister, CA | *Project Manager*

The Lessalt WTP treats surface water from the San Luis Reservoir and serves the Sunnyslope County Water District (SSCWD) and City of Hollister. Organics in the surface water had increased the levels of disinfection byproducts (DBPs) in the distribution system. KJ evaluated Actiflo-Carb, MIEEX, GAC and low pressure NF treatment processes to reduce TOC and DBPs in the system. The project design included oxidation, coagulation and pressure filters for iron-and manganese removal, and GAC filters for organics removal, ahead of an MF membrane system. The new processes reliably and cost-effectively reduce DBPs to meet the Stage 2 D/DBP Rule. The improvements were designed to efficiently fit into the limited space on the existing 2-mgd water treatment plant site and to work within the existing hydraulic profile available. Disinfection contact time is provided with a highly efficient pipeline contactor.

West Lake Tahoe Regional Water Treatment Plant (WLTRWTP) Design and Construction, Tahoe City Public Utility District, Tahoe City, CA | *Process Engineer, ESDC*

Design, permitting, special environmental surveys with IS/MND document, land acquisition, water rights, securing SRF and other funding agency grant and loan funds, geotechnical investigation, backwash bag filter treatment pilot test, public outreach program, and ESDC services. The project design includes a submersible lake intake pump station and controls with a standby power generator, lake intake raw water pipeline, pre-, and post-chlorination with contact tank, membrane filtration, UV disinfection, bag filter backwash treatment process, and treated water storage underground clearwell and pump station.

Avenue Water Treatment Plant Membrane Filtration, City of San Buenaventura, Ventura, CA | *Project Manager*

Project Engineer for the construction a new 10 mgd (expandable to 15 mgd) submerged UF filtration facility, a new chemical building, a new washwater recovery system with pressure filters to pre-treat the return water to meet the goals of the CA Cryptosporidium Action Plan, new sludge drying beds, new water supply wells and piping, and a public art component to enhance the City's historic administration building. Provided overall QA/QC of submittal reviews, Requests for Information, and Clarifications and coordination with Resident Engineer for the two-year construction phase of the project.

Avenue Water Treatment Plant-Foster Park Master Plan, City of San Buenaventura, Ventura, CA | *Project Engineer*

Evaluated improvement alternatives for 15-mgd Avenue WTP including ozone, direct filtration and membrane filtration to meet existing and proposed state and federal water quality regulations. Studied alternatives for washwater handling and recovery, alternative disinfection strategies and TOC and taste and odor reduction.

Pressure Filtration Evaluation, Humboldt Bay Municipal Water District, Eureka, CA | *Project Engineer*

Evaluated treatment process alternatives for a new 21-mgd surface water treatment plant. Process alternatives included contact clarification/filtration, high-rate direct filtration and pressure filtration.

Meredith E. Clement

Grant Funding Compliance

PROFESSIONAL SUMMARY

Meredith Clement leads our Funding Specialist Group and has helped our clients secure over \$142M in grants from DWR, the SWRCB, DDW, and the USBR, and \$48M in loans for our clients in California. Meredith's funding knowledge extends from application to negotiation of grant and loan terms and compliance with terms and conditions of public financing. Meredith is currently the Grant Manager for the Chino Basin Desalter Authority. She manages four separate USBR grants and has developed close working relationships with USBR. She was also the Project Manager for LVMWD's Urban Water Management Plan Update, and Grant Writer for several other projects, including Grant Funding Assistance for Recycled Water Storage and Demineralization Project for the San Elijo Joint Powers Authority, Proposition 1 Water Recycling Grant and SRF Loan Application Assistance for Padre Dam Municipal Water District, and As-needed Grant Support for Western Municipal Water District.

Meredith has provided funding expertise for clients throughout California seeking to obtain grants and loans for critical water, wastewater, and recycled water projects. She has worked on grant administration since the first round of Prop 50 grants and was instrumental in the development of KJ's Web portal. Meredith will provide input on potential funding opportunities that may become available based on siting considerations.

TOTAL YEARS OF EXPERIENCE

26

EDUCATION

BS, Environmental Policy, Analysis and Planning, University of California at Davis, 1996

MS, City and Regional Planning, California Polytechnic State University, 2000

MS, Transportation Engineering, California Polytechnic State University, 2000

MEMBERSHIPS / AFFILIATIONS

American Public Works Association (APWA), Member

Association of Environmental

PROJECT EXPERIENCE

Grant Administration and Application Assistance, United Water Conservation District, Oxnard, CA | Project Manager

Assisted United Water Conservation District (United) with successful application to the 2017 Sustainable Groundwater Planning (2017 SGWP) grant program for the development of the Groundwater Sustainability Plan for the Fillmore-Piru Basins (\$1.5M). Later assisted the agency with successful \$7.5M application to the 2022 Sustainable Groundwater Implementation Program for Critically Overdrafted Basins.

Grant Admin Services 2016/23, Rancho California Water District, Temecula, CA | Grant Manager

Manage up to 10 active federal and state grants for Rancho California Water District for projects and programs related to conservation activities and infrastructure construction. Management includes handling of Reclamation, California Department of Water Resources, and FEMA grants. Track invoices, reimbursement requests, and project progress, and insured timely submittal of grant deliverables to insure prompt grant disbursements.

State Revolving Fund Application and Management of SRF Funds, Western Municipal Water District, Riverside, CA | Project Manager

Prepared a State Revolving Fund application for a non-point source pollution cleanup and abatement program being implemented by a multi-agency joint powers authority in the Inland Empire. Funding for non-point source cleanup is a new program for the State Revolving Funding and it was necessary to work closely with client, project engineers and State Water Resources Control Board staff to develop application materials. Assisting Western with

Professionals,
Member

management of SRF funds, including developing language to be included in bid documentation, Buy American Iron and Steel and prevailing wage requirements.

American Water Works
Association (AWWA),
Member

**Proposition 84 Grant Management, Arlington Basin, Western Municipal Water District,
Riverside, CA | *Project Manager***

Prepared successful Proposition 84 Integrated Regional Water Management Plan implementation grant application (grant awards of \$2.5 million) and successful US Bureau of Reclamation WaterSMART grant applications (\$5.5 million award).

**Integrated Regional Water Management Plan Prop 84 Grant Application, Santa Clarita Valley
Water Agency, Santa Clarita, CA | *Project Scientist***

Assisted in the preparation of a final Proposition 84 Integrated Regional Water Management (IRWM) Implementation Grant Proposal Solicitation Package to gain grant funding to implement projects outlined in the Agency's IRWM plan. Preparation of the grant application included information collection, workshops with stakeholders and the preparation of work plan to adopt the IRWM plan's goals and objectives.

Grant Administration Support, County of Ventura, Ventura, CA | *Grant administrator*

Acting as grant administrator for 11 project proponents that successfully competed for Proposition 50 Integrated Regional Water Management Plan funding. Assist project proponents with contract negotiations, coordination of deliverables, regulatory compliance for projects, preparation of invoices, and progress reports. Act as contact for the 11 projects with the State Water Resources Control Board. As part of grant administration, assisted with the design and development.

**Integrated Regional Water Management Plan - Prop 84, Implementation Grant Administration,
County of Santa Barbara, Santa Barbara County, CA | *Project Manager***

Assisted in grant administration for an agreement between the County of Santa Barbara and the Department of Water Resources. Tasks include interfacing with the Department of Water Resources and seven project proponents to prepare grant reimbursement requests, tracking grant requirements, and maintaining database of grant deliverables.

Grant Support Services, City of Camarillo, Camarillo, CA | *Grant Writer*

Responsible for the preparation of grant application for the Clean Water State Revolving Fund (CWSRF) Project Priority List for several of the City's projects including Stormwater Trash TMDL implementation, Pleasant Valley Road Reclaimed Water Main Phase II, Wastewater Treatment Plant Diversion Discharge to Camrosa, and the Sewer Main Replacements per the Sewer System Upgrade Plan.

**Funding Strategy Development, United Water Conservation District, Santa Paula, CA |
*Funding Coordinator***

Reviewed United Water Conservation District's Capital Improvement Plan and developed a funding strategy for the District that included a mix of state and federal grants. Prepared a timeline for grant activities and other actions necessary to make sure District projects are grant competitive. Prepare monthly grant "look-ahead" to help the District position for grants. Assisted with grant applications to the California Office of Emergency Services and the Federal Emergency Management Agency.



Contact Information

JD Brosnan, PE, QSP/D
Project Construction Manager
(925) 953-1509
JDBrosnan@kennedyjenks.com

Walnut Creek Office
2121 North California Blvd., Suite 810
Walnut Creek, CA 94596

KJ has proposed a highly qualified team with optimized staffing, inspectors, and technical advisors for construction management services. The team is equipped with the necessary skills and expertise to ensure the successful completion of the Project. As a design professional providing construction management and inspection services, KJ takes no exceptions to the District's standard Professional Services Agreement and can execute the agreement.

Kennedy Jenks-

05/20/24

SAN BENITO COUNTY WATER DISTRICT | CONSTRUCTION MANAGEMENT SERVICES FOR
THE IMPLEMENTATION OF PHASE 1 OF THE ADAPL 12024

33

KENNEDY/JENKS CONSULTANTS, INC.

**San Benito County Water District
Agenda Transmittal**

Agenda Item:

9

Meeting Date: June 26, 2024

Submitted By: Jeff Cattaneo

Presented By: Jeff Cattaneo

Agenda Title: Consider Approval and Authorize Interim General Manager to Execute a Contract with Lidia Gutierrez Consultants for USBR WaterSmart Small Storage Grant Administration (NTE \$128,000)

Detailed Description: In November of 2022, the Board approved Amendment 21 of HDR's contract to complete the 2022 update of the Urban Area Water and Wastewater Master Plan Update. The purpose of the 2022 update, was to review and forecast urban water demands through 2035. Out of that work, water demand is expected to increase to 9190 ac-ft per yr. of total water demand with 7280 ac-ft per yr. of imported needed for blending with groundwater to meet the 150 - 180 mg/l hardness goal.

Options were evaluated ranging from new local reservoirs, Valley Water's Expanded Pacheco Reservoir, enlargement of District owned local reservoirs, ASR, North Area Ground Water, and enlargement of BF Sisk Dam "San Luis Reservoir". Out of that work, two projects rose to the top as the first projects to implement, the ASR project and B.F. Sisk dam raise.

At the January 26, 2022, Management Committee Meeting with the City of Hollister, Sunnyslope County Water District, and City San Juan Bautista representatives, three water supply and treatment alternatives were presented to meet the hardness goals through 2035. These alternatives include a combination of treatment and water supply strategies which would be implemented over approximately a 10-year planning horizon. Future concepts were also included beyond the 10-year horizon, but it was recommended that the feasibility, sequence, and timing of these be revisited and confirmed in future master plan updates.

The three alternatives that were presented include the following:

1. Alternative 1: Achieve Average Day and Max Month Water Quality Targets with early expansion of the West Hills Water Treatment Plan, Spot Market Purchases, Phase 1 of the Aquifer Storage and Recovery Project and participation in the BF Sisk Dam Raise.
2. Alternative 2: Achieve Average Day Water Quality Targets (but not Max Month) with Spot Market Purchases used to maximize production at the existing West Hills Water Treatment Plant, Phase 1 of the Aquifer Storage and Recovery Project and participation in the BF Sisk Dam Raise.

3. Alternative 3: Optimize Existing Central Valley Project (CVP) Water to achieve Water Quality Targets in low demand months, Phase 1 of the Aquifer Storage and Recovery Project and participation in the BF Sisk Dam Raise.

At the July 2021 Board meeting the Board approved moving forward with Alternative 2, which included Aquifer Storage and Recovery. Late in 2022 two funding opportunities became available, a DWR SGMA Grant, and USBR WaterSmart Small Storage Grants.

The federal Bipartisan Infrastructure Law (BIL) enacted in November 2021 authorizes USBR to provide funding for small surface water storage and groundwater storage projects. These projects are intended to stretch the limited water supplies in the Western United States, increase water management flexibility, make water supply more reliable, and increase resilience to climate change. This funding opportunity invites sponsors of small surface water and groundwater storage projects to request cost shared funding for the planning, design, and/or construction of these projects.

Approximately \$20 million was available in Fiscal Year 2023. Applicants must be capable of cost sharing 75 percent or more of the total project costs. As a first step, a Feasibility Study was submitted to USBR for review by October 31, 2022. This was followed by the Grant Application, which was due on December 9, 2022. In this first round of funding the District wasn't awarded any funding for the ADRoP project.

In December of 2023, took the same basic project and reapplied for funding through the USBR WaterSmart Small Storage Grants. On March 27, 2024, the Bureau publicly announced the awards. It was an incredibly competitive funding program with USBR awarding \$35 million in funding to only six (6) applicants. SBCWD was awarded \$6.7 million, almost 20% of the available funding.

SBCWD, with support from Gutierrez Consultants, will be responsible for administering the grant consistent with the guidelines and grant agreement. SBCWD will follow the USBR Grant Guidelines to ensure that records are maintained for the project. SBCWD will contract with Gutierrez Consultants (CONSULTANT) to provide grant management and administration services. The duration of the grant agreement is estimated at 3 years. The services to be provided by CONSULTANT are described below.

Task 1: Project Management

CONSULTANT will perform ongoing grant management during the term of the grant contract, including coordination and project update calls and meetings with staff from SBCWD, USBR and project consultants.

Task 2: USBR Grant Agreement

CONSULTANT will support the contract negotiations, submittal of required grant agreement documents, and development of the draft and final grant agreement with USBR. The Grant Agreement will establish the purpose of the grant, the grant amount, the term of the grant agreement, the scope schedule and fee of the project, and SBCWD's responsibilities as grant agent including reporting requirements, reimbursement submittal requirements, and performance evaluation requirements.

Task 3: Reimbursements and Reporting

SAN BENITO COUNTY WATER DISTRICT PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT, made and entered into this 26th day of June, 2024, by and between the San Benito County Water District, ("District,") and Gutierrez Consultants, Inc., ("Consultant").

- 1. Description of Project:** District desires to undertake Grant Administration for the USBR WaterSmart Small Storage Grant ("the project") and to engage Consultant to provide the required professional services relating to the project.
- 2. Scope of Services - Basic; Completion:** Consultant shall perform those basic services in connection with the project as are set forth more particularly in EXHIBIT "A" entitled "SCOPE OF SERVICES" and shall complete said services in accordance with the completion schedule for them incorporated in said Exhibit.
- 3. Scope of Services - Additional, Completion Schedule:** It is understood by District and Consultant that it may be necessary, in connection with the project, for Consultant to perform or secure the performance of services other than those set forth in EXHIBIT "_B". In each such instance, Consultant shall advise the District, in advance and in writing, of the need for such additional services, their cost and the estimated time required to perform them (if applicable). Consultant shall not proceed to perform any such required additional services until District has determined that such service is beyond the scope of the basic services to be provided, is required, and has given written authorization to perform or obtain it. Each additional service so authorized shall constitute an amendment to this Agreement, shall be identified and sequentially numbered as "Additional Consultant Service Order No. 1" and so forth, shall be subject to all of the provisions of this Agreement, and shall be attached as EXHIBIT "D" entitled "SCOPE OF CONSULTANT SERVICES - ADDITIONAL; COMPLETION SCHEDULE."
- 4. Changes to Scope of Work - Basic Services:** District may at any time and, upon a minimum of ten (10) days' written notice, modify the scope of basic services to be provided under this Agreement. Consultant shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify District in writing. Upon agreement between District and Consultant as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by District and Consultant shall constitute the Consultant's notice to proceed with the changed scope.
- 5. Compensation; Retention:** Consultant shall be compensated for services rendered to District pursuant to this Agreement periodically in the amounts, manner and in accordance with the payment schedule as set forth in EXHIBIT "C" entitled "Fee Estimate." Amounts due to Consultant from District for services rendered shall be evidenced by the submission to District by Consultant of an invoice, prepared in a form satisfactory to District, setting forth the amount of compensation due for the period covered. Invoices, including the paid invoices of any

subconsultants shall, at a minimum set forth the hours and hourly rates of each individual charged to the Project for the invoice period. Compensation shall not include the cost of executive, administrative and other personnel whose time is not directly identifiable to the Project. Each such invoice shall be forwarded to District so as to reach it on or before the fifteenth (15th) day of the month next following the month or months, or other applicable period, for which the services invoiced were provided. All such invoices shall be in full accordance with any and all applicable provisions of this Agreement. District will make payment on each such invoice within thirty (30) days of its receipt, provided however that if Consultant submits an invoice which is incorrect, incomplete, or not in accordance with the provisions of this Agreement, then District shall not be obligated to process any payment to Consultant until a correct and complying invoice has been submitted.

6. Responsibility of Consultant: By executing this Agreement, Consultant warrants to District that Consultant possesses, or will arrange to secure from others, all of the professional capabilities, experience, resources and facilities necessary to provide to District the services contemplated under this Agreement. Consultant further warrants that it will follow the highest current, generally accepted professional care, skill, diligence and practices to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding this project for which services are rendered under this Agreement and that the Consultant shall, at no cost to the District, re-perform services which fail to satisfy the foregoing Standard of Care.

7. Responsibility of District: To the extent appropriate to the project contemplated by this Agreement, District shall:

7.1 Assist Consultant by placing at its disposal all available information pertinent to the project, including previous reports and any other relevant data.

7.2 Guarantee access to and make all provision for Consultant to enter upon public and private property as required for Consultant to perform its services.

7.3 Examine all studies, reports, specifications, proposals and other documents prepared and presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the progress of the work by Consultant.

7.4 Designate in writing a person to act as District's representative with respect to work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define District's policies and decision with respect to materials, equipment, elements and systems pertinent to Consultant's services.

8. Indemnification: Consultant shall hold District, its officers, boards and commissions, and members thereof, its employees (collectively "District"), harmless of and free from the negligent acts, errors and omissions of Consultant arising out of its performance of the services

provided under this Agreement. Should District be named in any suit, or should any claim be made against District by suit or otherwise arising out of this Agreement, or Consultant's negligent acts, errors and omissions in its performance of the services provided for by this Agreement, Consultant shall defend and indemnify the District for any judgment rendered against District or by any sums paid out in settlement or otherwise, but only to the extent caused by the negligent act, error or omission in the rendering of services under this contract.

9. Insurance: During the term of this Agreement, Consultant shall maintain in full force and effect at its own cost and expense the following insurance coverage:

9.1 Workers' Compensation Insurance to cover its employees, and Consultant shall require all contractors and subcontractors similarly to provide Workers' Compensation Insurance as required by the Labor Code of the State of California for all of the subcontractors' employees. Each Workers' Compensation policy shall be endorsed with the provision that it will not be canceled or altered without first giving thirty (30) days prior notice to the District by certified or registered mail.

9.2 Certificates of Insurance and properly executed endorsements in a form acceptable to the District Counsel evidencing the coverage required by the clauses set forth above shall be filed with the District at the time of execution of this agreement. Each such policy shall be endorsed with the following language:

(1) The San Benito County Water District is named as additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents, and employees against liability for personal and bodily injuries, deaths or property damage or destruction arising in any respect, directly or indirectly, in the performance of the contract.

(2) The insurance provided is primary and no other insurance held or owned by the District shall be called upon to contribute to a loss.

(3) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured.

(4) The coverage provided by this policy shall not be canceled, non-renewed, or substantially reduced in amount or scope, without thirty (30) days prior to written notice given to the District by certified mail.

(5) All rights of subrogation are hereby waived against the District, its officers and employees when acting within the scope of their appointment or employment.

10. Confidentiality: All District information disclosed to Consultant during the course of performance of services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by District, or required by law.

11. Conflict of Interest: Consultant warrants that neither Consultant, nor any of its employees, agents or subcontractors, have a conflict of interest with respect to the work to be performed under this Agreement, nor shall such individuals, during this term of this Agreement, acquire any interest which would conflict in any manner with the performances of services hereunder.

12. Nondiscrimination: During the performance of this Agreement, Consultant will not discriminate against any employee or applicant for employment because of race, religion, creed, color, national origin, sex or age. Consultant will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, national origin, sex or age.

13. Independent Contractor: District and Consultant agree that the relationship between them created by this Agreement is that of an employer-independent contractor. Consultant shall be solely responsible for the conduct and control of the work performed under this Agreement. Consultant shall be free to render professional consulting services to others during the term of this Agreement, so long as such activities do not interfere with or diminish Consultant's ability to fulfill the obligations established herein to District.

14. Commencement of Services: Consultant shall proceed with the project upon execution of this Agreement by the parties.

15. Notice to Proceed; Progress; Completion: Upon execution of this Agreement by the parties, District shall give Consultant written notice to proceed with the work. Such notice may authorize Consultant to render all of the services contemplated herein, or such portions or phases as may be mutually agreed upon. In the latter event, District shall, in its sole discretion, issue subsequent notices from time to time regarding further portions or phases of the work. Upon receipt of such notices, Consultant shall diligently proceed with the work authorized and complete it within the agreed time period.

16. Ownership of Documents: Title to all documents, drawings, specifications, and the like with respect to work performed under this Agreement shall vest with District at such time as District has compensated Consultant, as provided herein, for the services rendered by Consultant in connection with which they were prepared.

17. Designation of Key Personnel: The individuals specified in the attached EXHIBIT "C" shall provide the services set forth herein, and shall be the persons primarily in charge of such work. Prior to the provision of work by any other individuals on this project, such other individuals shall first be approved, in writing, by the District Manager or his designee.

18. Mistake of Fact: Each party understands that if any fact with respect to any matter covered by this Agreement is found hereafter to be other or different from the facts now believed by that party to be true, such party expressly accepts and assumes the risk of such

possible differences in fact and agrees that this Agreement shall be in all respects effective and not subject to termination or rescission by reason of any such difference in facts.

19. Term; Termination: The term of this Agreement shall commence upon District's issuance to Consultant of a notice to proceed for all or a portion of the work, as herein above provided, and shall terminate upon District's acceptance and payment for all or such portion of the work as was authorized by such notice, including any and all retention. Notwithstanding the foregoing, District may, in its sole discretion, terminate this Agreement at any time and for any reason whatsoever by giving at least ten (10) days prior written notice of such termination to Consultant. In this latter event, Consultant shall be entitled to compensation for all services rendered and work performed for District to the date of such termination.

20. General Provisions:

20.1 Access to Records: Consultant shall maintain all books, records, documents, accounting ledgers, and similar materials relating to work performed for District under this Agreement on file for at least one (1) year following the date of final payment to Consultant by District. Any duly authorized representative(s) of District shall have access to such records for the purpose of inspection, audit and copying at reasonable times, during Consultant's usual and customary business hours. Consultant shall provide proper facilities to District's representative(s) for access and inspection. Consultant shall be entitled to reasonable compensation for time and expenses relate to such access and inspection activities, which shall be considered to be an additional service to the District, falling under the provisions of SECTION 4 herein above.

20.2 Assignment: This Agreement is binding on the heirs, successors, and assigns of the parties hereto and shall not be assigned by either District or Consultant without the prior written consent of the other. Any attempt by Consultant to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

20.3 Compliance with Laws, Rules, Regulations: All services performed by Consultant pursuant to this Agreement shall be performed in full compliance with all applicable federal, state, and District laws, including any rules, standards or regulations promulgated thereunder.

20.4 Exhibits Incorporated: All Exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference.

20.5 Integration; Amendment: This Agreement represents the entire understanding of District and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing sign by both parties.

20.6 Waiver/Validity: Consultant agrees that waiver by District of any one or more of the conditions of performance under this Agreement shall not be construed as waiver of any other condition of performance under this Agreement. The acceptance by the District

of the performance of any work or services by Contractor shall not be deemed to be a waiver of any term or condition of this Agreement.

21. Jurisdiction: District and Consultant agree that the law governing this Agreement shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the Municipal or Superior Court of the County of San Benito. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null, and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

22. Attorney's Fees: In the event any dispute between the parties hereto arising from or relating to this Agreement shall result in litigation, the prevailing party shall be entitled to all reasonable costs, including, but not limited to, actual attorney's fees.

23. Notice: Any notices, required to be given pursuant to this Agreement, shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

a. To District : San Benito County Water District
30 Mansfield Road
Hollister, CA 95023

b. To Consultant: _____

Nothing hereinabove shall prevent either District or Consultant from personal deliver of any such notices to the other party.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

District:

CONSULTANT:

By: _____

By: _____

Title

Title

Date

Date

Exhibit A
Scope of Services
USBR WaterSMART Small Storage Grant Administration

The Bureau of Reclamation (Reclamation or USBR) provides funding through the Bipartisan Infrastructure Law for small surface water and groundwater storage projects in the 17 Western states, Hawaii and Alaska. Funding is available from the USBR WaterSMART Small Storage Grant Program for projects with a water storage capacity between 200 and 30,000 acre-feet that increase surface water or groundwater storage. Prior to being eligible for funding from the program, a completed feasibility study must be found to meet Reclamation's Small Storage Program feasibility study requirements. SBCWD originally submitted the Accelerated Drought Response Project (ADRoP) Feasibility Study to the Bureau in December 2022 which was revised and resubmitted in April 2023. The Bureau approved the Feasibility Study in June 2023, making the District eligible to compete for funding from the USBR WaterSMART Small Storage Grant Program. The Feasibility Study was amended again in December 2023 and deemed acceptable by the Bureau.

On December 5, 2023, SBCWD submitted the ADRoP grant application to the Bureau for funding consideration from the Small Storage Grant Program. On March 27, 2024, the Bureau publicly announced the awards. It was an incredibly competitive funding program with USBR awarding \$35 million in funding to only six (6) applicants. SBCWD was awarded \$6.7 million, almost 20% of the available funding.

SBCWD, with support from Gutierrez Consultants, will be responsible for administering the grant consistent with the guidelines and grant agreement. SBCWD will follow the USBR Grant Guidelines to ensure that records are maintained for the project. SBCWD will contract with Gutierrez Consultants (CONSULTANT) to provide grant management and administration services. The duration of the grant agreement is estimated at 3 years. The services to be provided by CONSULTANT are described below.

Task 1: Project Management

CONSULTANT will perform ongoing grant management during the term of the grant contract, including coordination and project update calls and meetings with staff from SBCWD, USBR and project consultants.

Deliverables:

- Meeting Agenda and/or notes
- Project Management Documentation

Task 2: USBR Grant Agreement

CONSULTANT will support the contract negotiations, submittal of required grant agreement documents, and development of the draft and final grant agreement with USBR. The Grant Agreement will establish the purpose of the grant, the grant amount, the term of the grant

agreement, the scope schedule and fee of the project, and SBCWD's responsibilities as grant agent including reporting requirements, reimbursement submittal requirements, and performance evaluation requirements.

CONSULTANT shall support the request and documentation for grant amendments, if needed, during the term of the grant agreement.

Deliverable:

- USBR / SBCWD Grant Agreement
- USBR / SBCWD Grant Amendment(s), as needed

Task 3: Reimbursements and Reporting

This task includes the work necessary to support the preparation and submittal of the grant reimbursement requests and reports. The following reports will be submitted quarterly or semi-annually, depending on the grant agreement requirements, and will describe and document the project work completed that quarter.

CONSULTANT shall work with SBCWD to support the preparation and submittal of progress reports. The reports shall include the following information:

- Executive Summary: Brief summary of the items contained in the body of the report.
- Project Implementation Status:
- Cost Information
- Schedule Information

CONSULTANT shall work with SBCWD to support the preparation and submittal of grant reimbursement requests. The request must include a summary and documentation of all project expenditures for that period. The documentation must include a summary of the work completed, verification of consistency with original project cost estimate, and description and justification for budget modifications.

Deliverable:

- Reimbursement Requests and Reports

Task 4: Final Report

CONSULTANT will prepare a final report at the completion of the project and grant. The final report will include a summary of the information that was contained in the progress reports including project, schedule and budget status and revisions to each, if necessary.

Deliverable:

- Final Report

Exhibit B
Schedule
USBR WaterSMART Small Storage Grant Administration

The USBR Implementation Grant duration is estimated at 3 years with grant administration occurring throughout the term of the grant. This scope of services covers the full term of the grant. The projected schedule is shown below, but is highly dependent on the USBR grant contracting timeline.

Task	Start Date	End Date
Task 1: Project Management	April 1, 2024	March 31, 2027
Task 2: USBR Grant Agreement	April 1, 2024	March 31, 2025
Task 3: Reimbursements and Reporting	January 1, 2025	December 31, 2026
Task 4: Final Report	January 1, 2027	March 31, 2027

Exhibit C
Fee Estimate
USBR WaterSMART Small Storage Grant Administration

Budget

Task	Budget¹
Task 1: Project Management	\$ 15,000.00
Task 2: Grant Agreement & Amendments	\$ 16,000.00
Task 3: Reimbursements and Reporting	\$ 80,000.00
Task 4: Final Report	\$ 12,000.00
Other Direct Charges (travel, documents)	\$ 5,000.00
Total	\$ 128,000.00

1. The budgets may shift between tasks with prior approval from SBCWD.

Hourly Rates¹

Classification	FY 2024	FY 2025	FY 2026	FY 2027
Principal/Project Manager	\$270	\$280	\$290	\$300

1. The individual hourly rate includes salary, overhead and profit. The hourly rate also includes ordinary expenses, including telecommunications, computer usage, and regular reproduction jobs. Other direct costs (ODCs) such as large reproduction jobs and travel expenses will be charged at actual cost plus 10%. Mileage will not be marked up. Subconsultants will be billed at actual cost plus 10%. Mileage rate will be that allowed by current IRS guidelines. Annual rates may change with prior approval from SBCWD.

**San Benito County Water District
Agenda Transmittal**

Agenda Item: 10

Meeting Date: June 26, 2024

Submitted By: David Macdonald, P.E.

Presented By: David Macdonald, P.E.

Agenda Title:

Consider Approval of a Resolution to Award a Construction Contract in the Amount of \$146,850.00 to Bradley & Son's, Inc. for Hollister Aquifer Storage and Recovery Feasibility Exploratory Borehole 2.0 (Categorically Exempt from CEQA per California Code of Regulations Title 14 Section 15306).

Detailed Description:

The adoption of the attached resolution would enact the following:

1. Approves the plans and specifications for the Hollister Aquifer Storage and Recovery Feasibility Exploratory Borehole 2.0 which are available in the office of the Senior Engineer, and grants the Interim General Manager/District Engineer or his designee the authority to approve all amendments and addenda thereto as necessary for conditions in the field;
2. Accepts all responsive and responsible bids;
3. Awards a construction contract to the lowest responsive and responsible bidder, Bradley & Sons, Inc., in the amount of \$146,850;
4. Authorize the Interim General Manager, or his designee, to execute the contract upon receipt of information required by the Project plans and specifications;
5. Authorize staff to expend up to an additional 20% for unforeseen construction contingencies for timely completion of the project.

San Benito County Water District has actively managed the groundwater basin in San Benito County since its inception. SBCWD has been evaluating and implementing managed aquifer recharge since 1953, but as the North San Benito Groundwater Sustainability Agency, it was identified that additional work to maintain sustainability was necessary. The Groundwater Sustainability Plan indicates that an Aquifer Storage and Recovery Project (ASR Project) to increase high quality groundwater water supplies in San Benito County is needed to curtail the negative effects of drought, and provide high quality water for urban uses when CVP water deliveries are curtailed during drought. The ASR project is intended to capture wet year allocation by injecting treated water into the aquifer where there is significant storage capacity. This water can then be recovered during drought years to provide high quality water to San Benito County residents.

In order to properly build the ASR wells, preliminary data is necessary. An exploratory borehole will be drilled to assess the nature and thickness of coarse-grained aquifer units in the area and to test the water quality of those units for ASR suitability. This research will allow SBCWD to make knowledgeable decisions regarding the aquifers in which we will be injecting and recovering from.

The Hollister Aquifer Storage and Recovery Feasibility Exploratory Borehole 2.0 project is driven by the Accelerated Drought Response Project. With the decision to move the Aquifer Storage and Recovery (ASR) wells location to the Fallon Road area north of Hollister, additional data is needed to help SBCWD design and build ASR wells in the area.

The bids were submitted and opened on Monday, June 3, 2024. The project is anticipated to commence in mid-July 2024 and be completed by late August 2024.

Financial Impact: X Yes No

Three (3) bids were received and publicly opened at the SBCWD office on June 3, 2024 at 2:00 PM with the following results:

Bidder	Total
Bradley & Sons, Inc.	\$146,850
Maggiora Bros Drilling, Inc.	\$262,000
Gregg Drilling LLC	\$424,250

All bids appear complete, responsive, and responsible. At the time of bid opening, the apparent low bidder was Bradley & Son's, Inc.

Total Project Construction Estimate:

Construction Contract (Base Bid and Additive Bid)	\$146,850
<u>Construction Contingency (20%)</u>	<u>\$ 29,370</u>
<i>Total Project Construction Estimate (This Authorization)</i>	<i>\$176,220</i>

Funding Source/ Recap:

600-1351-A219-151-02 – Accelerated Drought Response Project

Environmental Determination:

The project consists of a temporary borehole that is solely for information collection with very minor land disturbance. It is therefore categorically exempt from CEQA per California Code of Regulations Title 14 Section 15306.

Material Included for Information/Consideration:

1. Resolution
2. Bradley & Sons, Inc. Bid

Recommendation:

Staff recommends the Board approve of a Resolution to award a Construction Contract in the amount of \$146,850.00 to Bradley & Sons, Inc. for the Hollister Aquifer Storage and Recovery Feasibility Exploratory Borehole 2.0 study.

Action Required: ____X____ Resolution ____ Motion ____ Review

Board Action

____ Resolution No. ____ Motion By ____ Second By ____

Ayes ____ Abstained ____

Noes ____ Absent ____

Reagendized ____ Date ____ No Action Taken ____

RESOLUTION NO. 2024-25

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SAN BENITO COUNTY WATER DISTRICT
AWARDS A CONSTRUCTION CONTRACT
IN THE AMOUNT OF \$146,850 TO
BRADLEY & SONS, INC.
FOR HOLLISTER AQUIFER STORAGE AND
RECOVERY FEASIBILITY EXPLORATORY BOREHOLE 2.0**

WHEREAS, on the 3rd day of June 2024, at 2:00 pm, San Benito County Water District received three (3) bids for the Hollister Aquifer Storage and Recovery Feasibility Exploratory Borehole 2.0 (Project);

WHEREAS, Bradley & Sons, Inc., Maggiora Bros Drilling, Inc., and Gregg Drilling LLC submitted responsive and responsible bids for the Project;

WHEREAS, Bradley & Sons, Inc. submitted the lowest responsive and responsible Bid in the amount of \$146,850;

WHEREAS, sufficient funds are available in the Accelerated Drought Response Project funding to complete the full Project;

WHEREAS, the plans and specifications for the project were available for review prior to approval in the office of the Senior Engineer;

WHEREAS, the Project qualifies as Categorically Exempt from CEQA per California Code of Regulations Title 14 Section 15306;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Benito County Water District:

1. Approves the plans and specifications for the Hollister Aquifer Storage and Recovery Feasibility Exploratory Borehole 2.0 which are available in the office of the Senior Engineer, and grants the Interim General Manager/District Engineer or his designee the authority to approve all amendments and addenda thereto as necessary for conditions in the field;
2. Accepts all responsive and responsible bids;
3. Awards a construction contract for the Bid to the lowest responsive and responsible bidder, Bradley & Sons, Inc., in the amount of \$146,850;
4. Authorize the Interim General Manager, or his designee, to execute the contract upon receipt of information required by the Project plans and specifications;
5. Authorize staff to expend up to an additional 20% for unforeseen construction contingencies for timely completion of the project.

BE IT FURTHER RESOLVED that the President of the Board is authorized to sign said Resolution, on behalf of this Board and District.

PASSED AND ADOPTED by the Board of Directors of the San Benito County Water District this 26th day of June, 2024, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSTAIN: DIRECTORS:

ABSENT: DIRECTORS:

(Signature of presiding Board member
Attested by Board Secretary
Resolution #2024-25)

Andrew Shelton
President

ATTEST:

Barbara L. Mauro
Board Secretary

SAN BENITO COUNTY WATER DISTRICT

BID FORMS

FOR: Hollister Aquifer Storage and Recovery Feasibility Exploratory Boring 2.0
– May 29, 2024

BIDDER: Bradley & Son's, Inc.

- 1.1. In response to the Notice Inviting Bids dated April 2024 and in accordance with the accompanying Instructions to and Information for Bidders, the undersigned hereby proposes to SBCWD to furnish all plans, labor, technical and professional services, supervision, materials and equipment, other than materials and equipment specified as furnished by SBCWD, and to perform all operations necessary and required to construct the Project in accordance with the provisions of the Contract Documents and any addenda thereto, and at the prices stated opposite the respective items set forth in the Schedule of Pay Items below.
- 1.2. This Bid constitutes a firm offer to SBCWD which cannot be withdrawn for 60 days after the date set for opening of Bids, or until a Contract is executed by SBCWD and a third party, whichever is earlier.
- 1.3. The undersigned certifies that it has examined and is fully familiar with all of the provisions of the Contract Documents and any addenda thereto; that it has carefully checked all of the words and figures shown in its Schedule of Pay Items; that it has carefully reviewed the accuracy of all statements in this Bid and attachments hereto; and that it understands and agrees that SBCWD will not be responsible for any errors or omissions on the part of the undersigned in preparing this Bid.
- 1.4. The undersigned has by careful examination of the Specification and any addenda thereto, and by examination of the actual Site conditions, satisfied itself as to the nature and location of all Work, the general and local conditions to be encountered in the performance of any Work, the requirements of the Contract and all other matters which can in any way affect the Work or the cost thereof.
- 1.5. Bidder has carefully studied (or assumes responsibility for having done so) all such additional or supplementary examinations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the site or otherwise which may affect cost progress, performance or furnishings of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction to be employed by BIDDER and safety precautions and programs incident thereto.
- 1.6. Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- 1.7. Bidder is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Bidding Documents.

- 1.8. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
- 1.9. Bidder has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by ENGINEER is acceptable to Bidder.
-
- 1.10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.
- 1.11. Bidder further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham bid; Bidder has not solicited or induced any individual or entity to refrain from bidding; and Bidder has not sought by collusion to obtain for itself an advantage over any other Bidder or over OWNER.
- 1.12. Bidder will complete the Work in accordance with the Contract Documents for the additive sum of the Bid Item Prices below (which is the Total (Lump Sum) Bid Price) within the Schedule of Pay Items.
- 1.13. If awarded a Contract, the undersigned agrees to execute and deliver to SBCWD within 15 days after date of receipt of Notice of Award, a signed Contract in duplicate and the necessary Performance Bond, Payment Bond, Certificates of Insurance and Endorsements, Escrow Agreement (if used) and Tax Identification Number.
- 1.14. Attached hereto and by this reference incorporated herein and made a part of this Bid are the following forms from the Specification which have been completed and executed by undersigned Bidder:

SCHEDULE OF PAY ITEMS
NONCOLLUSION DECLARATION
DESIGNATION OF SUBCONTRACTORS
EXPERIENCE STATEMENT
IRAN CONTRACTING ACT CERTIFICATION
PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION
BID BOND

- 1.15. Undersigned also acknowledges receipt, understanding, and full consideration of the following addenda to the Specification in preparing its bid:

Addenda Nos. 1, 2

1.16. The undersigned is hereby representing that it is and will be properly licensed both at the time that it submits a Bid as well as at the time the Contract is awarded if the Contract is awarded to the undersigned.

- a. Individual Contractor: Undersigned certifies that it is now licensed in accordance with the provisions of the Contractor's License Law of the State of California,

License number 414178

Expiration date 03-31-2026

License classification C-57

- b. Joint Venture: Undersigned certifies that the individual members of the joint venture are now licensed in accordance with the provisions of the Contractor's License Law of the State of California.

Member No. 1

Name Bradley & Son's, Inc.

License number 414178

Expiration date 03-31-2026

License classification C-57

Member No. 2

Name _____

License number _____

Expiration date _____

License classification _____

(If there are more than two members of the joint venture, attach a page for the additional member(s) with the above information.)

1.17. Undersigned acknowledges that the representations made herein are made under penalty of perjury.

BIDDER:

Bidder's Business Address:

Bradley & Son's, Inc.

(Company Name)

3625 S. Highland Ave

Del Rey, CA 93616

By

Rod Bradley
(Signature)

Rod Bradley

(Type or print name)

Vice President

(Title)

Fresno, CA

(Where signed) (City, State)

(corporate seal)

Dated: 06-01, 2024

State of Incorporation: California

Names and addresses of all partners or joint venturers:

Statement of the authority of signatory to bind Bidder:

I Rod Bradley Vice President and owner of Bradley & Son's have authority to sign.

SCHEDULE OF PAY ITEMS					
Item No.	Description	Unit	Estimated Quantity	Unit Price	Total Line Item Cost
101	Mobilization to, Demobilization from, and Site Cleanup at NSBASREB-2 (Section 02-03)	Lump Sum (LS)	1	\$30,000.00	\$ 30,000.00
102	Drilling up to 12-inch diameter borehole (Section 04-04)	Feet	800	\$ 65.00	\$ 52,000.00
103	Geophysical testing total completed borehole (Section 05-02)	Feet	800	\$ 5.25	\$ 4,200.00
104	Aquifer Zone Tests (Section 06-06)	Each (EA)	4	\$12,000.00	\$ 48,000.00
105	Installation of Sanitary Seal Grouting and Sealing Material (Section 07-05)	Lump Sum (LS)	1	\$ 8,000.00	\$ 8,000.00
106	Sanitary Seal Grouting and Sealing Materials (Section 07-05)	yd ³	4	\$ 450.00	\$ 1,800.00
107	Standby Time (Section 08-02)	Hours	6	\$ 475.00	\$ 2,850.00
TOTAL					\$146,850.00

See included Bid Schedule and Technical Specifications for further detail regarding Pay Items.

A. The determination of the lowest bid shall be based on the lowest Total Bid Price (Items 101 through 107 inclusive). SBCWD reserves the right to accept or reject the bid if cost exceeds SBCWD budget.

B. The bidder declares that the cost of labor, materials, equipment, and incidentals necessary for the Work are included in the Total Bid Price.

C. Additive Bid Items. The Bidder will accept as adjustment to the Total Bid Price the amount resulting from applying the prices provided for all accepted Additive Bid Items. The acceptance or rejection of any or all Additive Bid Items is at the option of the OWNER. The contract price shall be the net amount. Should the OWNER accept any or all Additive Bid Items, the contract price shall be the net amount determined by applying the net addition specified to the Bid.

The costs of any Work shown or required in the Plans and Specifications, but not specifically identified as a Pay Item are to be included in related Pay Items and no additional compensation shall be due Contractor by virtue of Contractor's compliance with the Plans and Specifications.

Bidders must provide pricing for every bid item.

The estimated quantities for unit price items are for purposes of comparing bids only and SBCWD makes no representation that the actual quantities of work performed will not vary from the estimates.

In case of discrepancy between the unit price and the line item cost set forth for a unit price item, the line item cost, calculated at the unit price multiplied by the estimated quantity, shall prevail and shall be utilized as the basis for determining the lowest responsive, responsible bidder. However, if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any cause, or is omitted, or is the same amount as the entry in the "Line Item Cost" column, then the amount set forth in the "Line Item Cost" column for the item shall prevail and shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price. If any of the above discrepancies exist, SBCWD may recalculate the bid price on the basis of the unit price and the bidder agrees to be bound by such recalculation. Final payment for unit price items shall be determined by SBCWD from measured quantities of work performed.

NON-COLLUSION DECLARATION
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the Vice President / Owner of Bradley & Son's, Inc., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 06-01-2024 [date], at Fresno [city], CA [state].

Signed: _____

Print Name: Rod Bradley


DESIGNATION OF SUBCONTRACTORS

In compliance with the Subletting and Subcontracting Fair Practices Act of the Public Contract Code of the State of California, sections 4100 et seq., each bidder shall set forth below: (a) the name and the location of the place of business and (b) the portion of the work which will be done by each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the work in an amount in excess of one-half of one percent (1/2%) of the Contractor's Total Bid Price. Notwithstanding the foregoing, if the work involves streets and highways, then the Contractor shall list each subcontractor who will perform work or labor or render service to Contractor in or about the work in an amount in excess of one-half of one percent (1/2%) of the Contractor's total Bid Price or \$10,000, whichever is greater. No additional time shall be granted to provide the below requested information.

If no subcontractor is specified, for a portion of the work, or if more than one subcontractor is specified for the same portion of Work, then the Contractor shall be deemed to have agreed that it is fully qualified to perform that Work, and that it shall perform that portion itself.

Portion of Work	Subcontractor Name <u>AND</u> CSLB License Number	Location of Business	DIR Registration Number
Geophysical Logging	Pacific Surveys L.L.S.	4456 Via Saint Ambrose Claremont, CA 91711	N/A

Portion of Work	Subcontractor Name AND CSLB License Number	Location of Business	DIR Registration Number

Name of Bidder Bradley & Son's, Inc.
 Signature 
 Name and Title Rod Bradley, V.P.
 Dated 06-01-2024

EXPERIENCE STATEMENT

Bidder submits, as a part of its Bid, the following statements as to its experience qualifications. Bidder certifies that all statements and information set forth below are true and accurate. Bidder hereby authorizes SBCWD to make inquiry as appropriate regarding its experience.

a. Bidder has been engaged in the contracting business under its present business name for 47 years.

b. Bidder's experience in Work of a nature similar in type and magnitude to that set forth in the Specification, must include installation of groundwater test wells/boreholes, extends over a period of 5 years.

c. Bidder, as contractor, has satisfactorily completed all contracts awarded to it, except as follows:

(Name any and all exceptions and reasons therefor. Bidder shall attach and designate additional pages if necessary.)

d. Within the last three years Bidder has satisfactorily completed the following contracts covering Work similar in type and magnitude to that set forth in the Specifications for the following owners: (person, firms, or authorities)

Owner's Name, Address & Telephone	Name of Owner's Representative	Type of Work and Year	Contract Amount (rounded to closest thousand dollars)
City of Turlock 156 S. Broadway (916) 719-6017	Joe Zilles	Temporary Well W/ Water Samples 2024	\$ 141,000.00
City of Morgan Hill Morgan Hill Ca. (916) 240-0230	Scott Lewis	Installation of Monitoring Wells w/samples 2023	\$115,000.00
CMO, Inc. 19100 7th Standard McKittrick, CA	Jennifer Presser	Installation of 4" Monitoring Wells w/ samples 2023	\$283,000.00
Golden State Water Co. Robbins, CA (916) 326-5368	Sean Spaeth	Water Samples w/ 4" Well Installations 2022	\$121,000.00
James Irrigation District 8749 9th St. San Joaquin, CA (559) 693-4356	Manny Amorelli	Temporary Well w/ Water Samples 2022	\$ 83,000.00

(Bidder shall attach and properly designate additional pages if necessary.)

IRAN CONTRACTING ACT CERTIFICATION
(Public Contract Code Section 2200 et seq.)

As required by California Public Contract Code Section 2204, the Contractor certifies subject to penalty for perjury that the option checked below relating to the Contractor's status in regard to the Iran Contracting Act of 2010 (Public Contract Code Section 2200 et seq.) is true and correct:

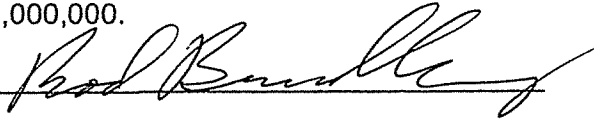
The Contractor is not:

- (i) identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203; or
- (ii) a financial institution that extends, for 45 days or more, credit in the amount of \$20,000,000 or more to any other person or entity identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203, if that person or entity uses or will use the credit to provide goods or services in the energy sector in Iran.

Agency has exempted the Contractor from the requirements of the Iran Contracting Act of 2010 after making a public finding that, absent the exemption, Agency will be unable to obtain the goods and/or services to be provided pursuant to the Contract.

The amount of the Contract payable to the Contractor for the Project does not exceed \$1,000,000.

Signed



Titled Vice President

Firm Bradley & Son's, Inc.

Date 06-01-2024

Note: In accordance with Public Contract Code Section 2205, false certification of this form shall be reported to the California Attorney General and may result in civil penalties equal to the greater of \$250,000 or twice the Contract amount, termination of the Contract and/or ineligibility to bid on contracts for three years.

Public Works Contractor Registration Certification

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations.

See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for additional information.

No bid will be accepted nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work.

Bidder hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and is currently registered as a contractor with the Department of Industrial Relations.

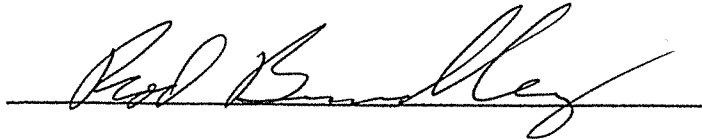
Name of Bidder: Bradley & Son's, Inc.

DIR Registration Number: 1000017461

Bidder further acknowledges:

1. Bidder shall maintain a current DIR registration for the duration of the project.
2. Bidder shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors are registered at the time of bid opening and maintain registration status for the duration of the project.
3. Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive.

Signature:



Name and Title: Rod Bradley - Vice President

Dated: 06-01-2024

BID BOND

KNOW ALL PERSONS BY THESE PRESENTS that, Bradley & Sons, Inc.
hereinafter called the Principal, and Nationwide Mutual Insurance Company
a corporation duly organized under the laws of the State of Iowa,
having its principal place of business at 1100 Locust Street-Dept 2006 in the State of
Iowa, and authorized to do business in the State of California, hereinafter
call the Surety, are held and firmly bound unto the San Benito County Water District, hereinafter
called the Oblige, on order, in the sum of Ten Percent of Bid Amount Dollars
(\$ 10% of bid amount) (being at least ten percent (10%) of the total amount of Principal's Bid
price) lawful money of the United States, for the payment of which we bind ourselves, our heirs,
executors, administrators, successors, and assigns, jointly and severally, firmly by these present.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH THAT:

WHEREAS, the Principal has submitted its Bid for the project entitled Hollister Aquifer Storage
and Recovery Feasibility Exploratory to the Oblige, the Bid, by reference thereto; being
hereby made a part hereof.

NOW, THEREFORE, if Principal's Bid is rejected or, in the alternate, if the Proposal is accepted
and the Principal signs and delivers a Contract and furnishes a Performance Bond and Payment
Bond, all in the form and within the time required by the Bid and the Contract Documents, then
this obligation shall become null and void, otherwise the same shall remain in full force and effect
and upon default of the Principal shall be forfeited to the Oblige, it being expressly understood
and agreed that the liability of the Surety for any and all default of the Principal shall be the amount
of this obligation as herein stated, as liquidated damages.

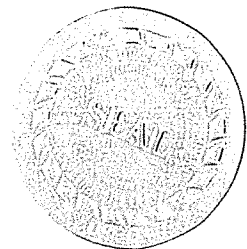
The Surety, for value received, hereby agrees that its obligations and its bond shall not be
impaired or affected by any extension of the time within which the Oblige may accept such
Proposal, and the Surety hereby waives notice of any such extension.

In the event suit is brought upon this bond by the Oblige and judgment is recovered, the Surety
shall pay, in addition to the sum set forth above, all costs incurred by the Oblige in such suit,
including reasonable attorney's fees and expert witness fees, to be fixed by the court, in addition
to the penal sum of the Bond.

Signed this 24th day of May, 2024.

BY: Kim Cameron
SURETY

BY: Bradley
PRINCIPAL



CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Fresno

On May 24, 2024

Date

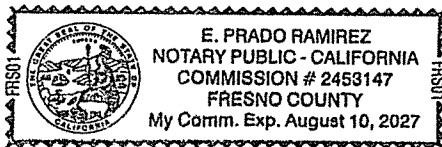
before me, E Prado Ramirez, Notary Public

Here Insert Name and Title of the Officer

personally appeared Kim Cameron

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal and/or Stamp Above

Signature

E Prado Ramirez
Signature of Notary Public

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Power of Attorney

Document Date: May 24, 2024

Number of Pages: 1

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Kim Cameron

- ☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

Signer is Representing: _____

Signer's Name: _____

- ☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

Signer is Representing: _____

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:

Kim Cameron

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

TWO HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS (\$250,000.00)

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

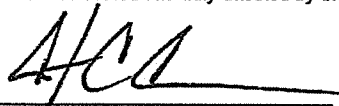
"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 1st day of April, 2024.

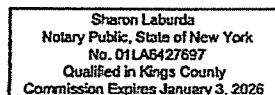


Antonio C. Albanese, Vice President of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF KINGS: ss

On this 1st day of April, 2024, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

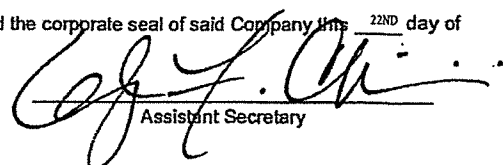



Notary Public
My Commission Expires
January 3, 2026

CERTIFICATE

I, Lezlie F. Chimienti, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 22ND day of MAY, 2024.



Assistant Secretary



San Benito County Water District

ADDENDUM NO. 1
PAGE 1 of 2

30 Mansfield Road • Hollister, CA 95024-0899 • (831) 637-8218 • Fax: (831) 637-7267

ADDENDUM NO. 1 TO CONTRACT DOCUMENTS

**For
HOLLISTER AQUIFER STORAGE AND RECOVERY FEASIBILITY EXPLORATORY
BOREHOLE 2.0**

May 9, 2024

This addendum modifies the Contract Documents dated May 2024, and the work shall be accomplished in accordance with such modifications.

IMPORTANT

THIS ADDENDUM SHALL BE ACKNOWLEDGED WHEN YOUR BID IS SUBMITTED BY COMPLETING BIDDER'S ACKNOWLEDGMENT OF ADDENDA. FAILURE TO ACKNOWLEDGE THE ADDENDUM MAY CONSTITUTE GROUNDS FOR REJECTION OF THE BID.

**THIS ADDENDUM CONTAINS:
2 PAGES OF TEXT**

**HOLLISTER AQUIFER STORAGE AND RECOVERY FEASIBILITY EXPLORATORY
BOREHOLE 2.0
ADDENDUM NO. 1**

The Bidder is advised of the following changes to the Contract Documents dated May 2024 of the Hollister Aquifer Storage and Recovery Feasibility Exploratory Borehole 2.0:

ITEM NO. 1:
(Bid Opening)

San Benito County Water District ("SBCWD") will receive bids for the Hollister Aquifer Storage and Recovery Feasibility Exploratory Boring project no later than Monday June 3, 2024, 2:00 PM Pacific Daylight Time, at which time or thereafter bids will be opened and read aloud. No oral, telegraphic, electronic, facsimile, or telephonic bids or modifications will be considered. Bids received after the scheduled Bid Submittal Deadline will be rejected and returned unopened. It is the responsibility of the Bidder to see that any bid submitted shall have sufficient time to be received by the SBCWD before the Bid Submittal Deadline. Bids shall be valid for 60 Days after the bid opening date.

END OF ADDENDUM NO. 1



San Benito County Water District

ADDENDUM NO. 2
PAGE 1 of 2

30 Mansfield Road • Hollister, CA 95024-0899 • (831) 637-8218 • Fax: (831) 637-7267

**ADDENDUM NO. 2
TO
CONTRACT DOCUMENTS**

**For
HOLLISTER AQUIFER STORAGE AND RECOVERY FEASIBILITY EXPLORATORY
BOREHOLE 2.0**

May 31, 2024

This addendum modifies the Contract Documents dated May 2024, and the work shall be accomplished in accordance with such modifications.

IMPORTANT

THIS ADDENDUM SHALL BE ACKNOWLEDGED WHEN YOUR BID IS SUBMITTED BY COMPLETING BIDDER'S ACKNOWLEDGMENT OF ADDENDA. FAILURE TO ACKNOWLEDGE THE ADDENDUM MAY CONSTITUTE GROUNDS FOR REJECTION OF THE BID.

**THIS ADDENDUM CONTAINS:
2 PAGES OF TEXT**

**HOLLISTER AQUIFER STORAGE AND RECOVERY FEASIBILITY EXPLORATORY
BOREHOLE 2.0
ADDENDUM NO. 2**

The Bidder is advised of the following changes to the Contract Documents dated May 2024 of the Hollister Aquifer Storage and Recovery Feasibility Exploratory Borehole 2.0:

ITEM NO. 1:
(Clarification)

In "Section 06-04 – Development", it states

A high-capacity submersible pump capable of producing up to 200 gpm at approximately 300 feet total dynamic head shall be placed within the drill pipe.

This section specifically states "up to" which allows for lower flow rates during development. However, this statement was included to promote using the highest flow rate possible to development the zone.

END OF ADDENDUM NO. 2

**San Benito County Water District
Agenda Transmittal**

Agenda Item: //

Meeting Date: June 26, 2024

Submitted By: Jeff Cattaneo

Presented By: Jeff Cattaneo

Agenda Title: Consider Approval and Authorize Interim General Manager to Execute an Agreement with Todd Groundwater for Professional Services Associated with Aquifer Storage and Recovery Exploratory Boring, Fallon Road, San Benito County Water District

Detailed Description: SBCWD has been planning an ASR program in northern Hollister for several years. Recently based on the recommendations in the updated Urban Area Water Supply Master Plan, the District with the help of State and Federal funding, approved the first step in an ASR project in the Fallon Road area dubbed “Accelerated Drought Response Project (ADRoP)”. This project will take CVP water in years that supply exceeds immediate demand and treat the water to drinking water standards and inject the water into the ground for future recovery during droughts. In addition, SBCWD and the City of Hollister have jointly and independently explored multiple sites for potential water supply wells. These attempts have encountered variable water quality with high concentrations of nitrate often constraining development of potable and/or ASR water supply wells.

The ADRoP project will be a key component of the District’s long-term water supply portfolio. Diversity in water supply sources are essential to minimize impacts from shortages due to drought or interruptions in supply sources. Identified in the Hollister Urban Area Water and Wastewater Master Plan as the Aquifer Storage and Recovery project, ADRoP will provide the District with a source of water that is not subject to outside environmental or political issues that we so commonly see associated with imported water from the State and Federal projects.

It has also been determined the City of Hollister is in need of additional well capacity in the northern part of Hollister since municipal Well #3 was taken out of service in 2010 due to pump malfunction and casing collapse and needed fire suppression flow to the City’s Airport-Industrial area.

This exploratory boring will be used to assess local hydrogeologic conditions at the site identified by District and provide Todd Groundwater additional data for ASR potential assessment, future well construction, and water quality data collection. At the conclusion of exploratory borehole drilling, testing, and laboratory analyses, Todd staff will prepare a brief memorandum documenting drilling, construction, testing, and water quality results.

SAN BENITO COUNTY WATER DISTRICT PROFESSIONAL SERVICES CONTRACT

THIS AGREEMENT, made and entered into this 26th day of June, 2024, by and between the San Benito County Water District, ("District,") and Todd Groundwater, ("Consultant").

- 1. Description of Project:** District desires to undertake professional services associated with Aquifer Storage and Recovery Exploratory Boring, Fallon Road, San Benito County Water District ("the project") and to engage Consultant to provide the required professional services relating to the project.
- 2. Scope of Services - Basic; Completion:** Consultant shall perform those basic services in connection with the project as are set forth more particularly in EXHIBIT "A" entitled "SCOPE OF WORK" and shall complete said services in accordance with the completion schedule for them incorporated in said Exhibit.
- 3. Scope of Services - Additional, Completion Schedule:** It is understood by District and Consultant that it may be necessary, in connection with the project, for Consultant to perform or secure the performance of services other than those set forth in EXHIBIT "A". In each such instance, Consultant shall advise the District, in advance and in writing, of the need for such additional services, their cost and the estimated time required to perform them (if applicable). Consultant shall not proceed to perform any such required additional services until District has determined that such service is beyond the scope of the basic services to be provided, is required, and has given written authorization to perform or obtain it. Each additional service so authorized shall constitute an amendment to this Agreement, shall be identified and sequentially numbered as "Additional Consultant Service Order No. 1" and so forth, shall be subject to all of the provisions of this Agreement, and shall be attached as EXHIBIT "D" entitled "SCOPE OF CONSULTANT SERVICES - ADDITIONAL; COMPLETION SCHEDULE."
- 4. Changes to Scope of Work - Basic Services:** District may at any time and, upon a minimum of ten (10) days' written notice, modify the scope of basic services to be provided under this Agreement. Consultant shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify District in writing. Upon agreement between District and Consultant as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by District and Consultant shall constitute the Consultant's notice to proceed with the changed scope.
- 5. Compensation; Retention:** Consultant shall be compensated for services rendered to District pursuant to this Agreement periodically in the amounts, manner and in accordance with the payment schedule as set forth in EXHIBIT "B" entitled "COMPENSATION." Amounts due to Consultant from District for services rendered shall be evidenced by the submission to District by Consultant of an invoice, prepared in a form satisfactory to District, setting forth the amount of compensation due for the period covered. Invoices, including the paid invoices of any

subconsultants shall, at a minimum set forth the hours and hourly rates of each individual charged to the Project for the invoice period. Compensation shall not include the cost of executive, administrative and other personnel whose time is not directly identifiable to the Project. Each such invoice shall be forwarded to District so as to reach it on or before the fifteenth (15th) day of the month next following the month or months, or other applicable period, for which the services invoiced were provided. All such invoices shall be in full accordance with any and all applicable provisions of this Agreement. District will make payment on each such invoice within thirty (30) days of its receipt, provided however that if Consultant submits an invoice which is incorrect, incomplete, or not in accordance with the provisions of this Agreement, then District shall not be obligated to process any payment to Consultant until a correct and complying invoice has been submitted.

6. Responsibility of Consultant: By executing this Agreement, Consultant warrants to District that Consultant possesses, or will arrange to secure from others, all of the professional capabilities, experience, resources and facilities necessary to provide to District the services contemplated under this Agreement. Consultant further warrants that it will follow the highest current, generally accepted professional care, skill, diligence and practices to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding this project for which services are rendered under this Agreement and that the Consultant shall, at no cost to the District, re-perform services which fail to satisfy the foregoing Standard of Care.

7. Responsibility of District: To the extent appropriate to the project contemplated by this Agreement, District shall:

7.1 Assist Consultant by placing at its disposal all available information pertinent to the project, including previous reports and any other relevant data.

7.2 Guarantee access to and make all provision for Consultant to enter upon public and private property as required for Consultant to perform its services.

7.3 Examine all studies, reports, specifications, proposals and other documents prepared and presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the progress of the work by Consultant.

7.4 Designate in writing a person to act as District's representative with respect to work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define District's policies and decision with respect to materials, equipment, elements and systems pertinent to Consultant's services.

8. Indemnification: Consultant shall hold District, its officers, boards and commissions, and members thereof, its employees (collectively "District"), harmless of and free from the negligent acts, errors and omissions of Consultant arising out of its performance of the services provided under this Agreement. Should District be named in any suit, or should any claim be

made against District by suit or otherwise arising out of this Agreement, or Consultant's negligent acts, errors and omissions in its performance of the services provided for by this Agreement, Consultant shall defend and indemnify the District for any judgment rendered against District or by any sums paid out in settlement or otherwise, but only to the extent caused by the negligent act, error or omission in the rendering of services under this contract.

9. Insurance: During the term of this Agreement, Consultant shall maintain in full force and effect at its own cost and expense the following insurance coverage:

9.1 Workers' Compensation Insurance to cover its employees, and Consultant shall require all contractors and subcontractors similarly to provide Workers' Compensation Insurance as required by the Labor Code of the State of California for all of the subcontractors' employees. Each Workers' Compensation policy shall be endorsed with the provision that it will not be canceled or altered without first giving thirty (30) days prior notice to the District by certified or registered mail.

9.2 Public Liability Insurance including personal injury and property damage insurance for all activities of the Consultant and its contractors and subcontractors arising out of or in connection with this contract, written on a comprehensive general liability form including, but not limited to, Broad Form Property Damage, blanket contractual, products liability and completed operations, hazards, vehicle coverage and non-owned auto liability coverage in an amount not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit personal injury and property damage for each occurrence.

9.3 Professional Liability Insurance Covering Errors and Omissions. The limits of coverage shall be no less than ONE MILLION DOLLARS (\$1,000,000) with a provision for no more than \$25,000 deductible. Consultant may not disclaim responsibility or avoid liability for the acts or omissions of its subcontractors or other professional consultants.

9.4 Certificates of Insurance and properly executed endorsements in a form acceptable to the District Counsel evidencing the coverage required by the clauses set forth above shall be filed with the District at the time of execution of this agreement. Each such policy shall be endorsed with the following language:

(1) The San Benito County Water District is named as additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents, and employees against liability for personal and bodily injuries, deaths or property damage or destruction arising in any respect, directly or indirectly, in the performance of the contract.

(2) The insurance provided is primary and no other insurance held or owned by the District shall be called upon to contribute to a loss.

(3) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though

separate policies had been issued to each insured.

(4) The coverage provided by this policy shall not be canceled, non-renewed, or substantially reduced in amount or scope, without thirty (30) days prior to written notice given to the District by certified mail.

(5) All rights of subrogation are hereby waived against the District, its officers and employees when acting within the scope of their appointment or employment.

10. Confidentiality: All District information disclosed to Consultant during the course of performance of services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by District, or required by law.

11. Conflict of Interest: Consultant warrants that neither Consultant, nor any of its employees, agents or subcontractors, have a conflict of interest with respect to the work to be performed under this Agreement, nor shall such individuals, during this term of this Agreement, acquire any interest which would conflict in any manner with the performances of services hereunder.

12. Nondiscrimination: During the performance of this Agreement, Consultant will not discriminate against any employee or applicant for employment because of race, religion, creed, color, national origin, sex or age. Consultant will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, national origin, sex or age.

13. Independent Contractor: District and Consultant agree that the relationship between them created by this Agreement is that of an employer-independent contractor. Consultant shall be solely responsible for the conduct and control of the work performed under this Agreement. Consultant shall be free to render professional consulting services to others during the term of this Agreement, so long as such activities do not interfere with or diminish Consultant's ability to fulfill the obligations established herein to District.

14. Commencement of Services: Consultant shall proceed with the project upon execution of this Agreement by the parties.

15. Notice to Proceed; Progress; Completion: Upon execution of this Agreement by the parties, District shall give Consultant written notice to proceed with the work. Such notice may authorize Consultant to render all of the services contemplated herein, or such portions or phases as may be mutually agreed upon. In the latter event, District shall, in its sole discretion, issue subsequent notices from time to time regarding further portions or phases of the work. Upon receipt of such notices, Consultant shall diligently proceed with the work authorized and complete it within the agreed time period.

16. Ownership of Documents: Title to all documents, drawings, specifications, and

the like with respect to work performed under this Agreement shall vest with District at such time as District has compensated Consultant, as provided herein, for the services rendered by Consultant in connection with which they were prepared.

17. Designation of Key Personnel: The individuals specified in the attached EXHIBIT "C" shall provide the services set forth herein, and shall be the persons primarily in charge of such work. Prior to the provision of work by any other individuals on this project, such other individuals shall first be approved, in writing, by the District Manager or his designee.

18. Mistake of Fact: Each party understands that if any fact with respect to any matter covered by this Agreement is found hereafter to be other or different from the facts now believed by that party to be true, such party expressly accepts and assumes the risk of such possible differences in fact and agrees that this Agreement shall be in all respects effective and not subject to termination or rescission by reason of any such difference in facts.

19. Term; Termination: The term of this Agreement shall commence upon District's issuance to Consultant of a notice to proceed for all or a portion of the work, as herein above provided, and shall terminate upon District's acceptance and payment for all or such portion of the work as was authorized by such notice, including any and all retention. Notwithstanding the foregoing, District may, in its sole discretion, terminate this Agreement at any time and for any reason whatsoever by giving at least ten (10) days prior written notice of such termination to Consultant. In this latter event, Consultant shall be entitled to compensation for all services rendered and work performed for District to the date of such termination.

20. General Provisions:

20.1 Access to Records: Consultant shall maintain all books, records, documents, accounting ledgers, and similar materials relating to work performed for District under this Agreement on file for at least one (1) year following the date of final payment to Consultant by District. Any duly authorized representative(s) of District shall have access to such records for the purpose of inspection, audit and copying at reasonable times, during Consultant's usual and customary business hours. Consultant shall provide proper facilities to District's representative(s) for access and inspection. Consultant shall be entitled to reasonable compensation for time and expenses relate to such access and inspection activities, which shall be considered to be an additional service to the District, falling under the provisions of SECTION 4 herein above.

20.2 Assignment: This Agreement is binding on the heirs, successors, and assigns of the parties hereto and shall not be assigned by either District or Consultant without the prior written consent of the other. Any attempt by Consultant to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

20.3 Compliance with Laws, Rules, Regulations: All services performed by Consultant pursuant to this Agreement shall be performed in full compliance with all

applicable federal, state, and District laws, including any rules, standards or regulations promulgated thereunder.

20.4 Exhibits Incorporated: All Exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference.

20.5 Integration; Amendment: This Agreement represents the entire understanding of District and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing sign by both parties.

20.6 Waiver/Validity: Consultant agrees that waiver by District of any one or more of the conditions of performance under this Agreement shall not be construed as waiver of any other condition of performance under this Agreement. The acceptance by the District of the performance of any work or services by Contractor shall not be deemed to be a waiver of any term or condition of this Agreement.

21. Jurisdiction: District and Consultant agree that the law governing this Agreement shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the Municipal or Superior Court of the County of San Benito. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null, and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

22. Attorney's Fees: In the event any dispute between the parties hereto arising from or relating to this Agreement shall result in litigation, the prevailing party shall be entitled to all reasonable costs, including, but not limited to, actual attorney's fees.

23. Notice: Any notices, required to be given pursuant to this Agreement, shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

a. To District : San Benito County Water District
30 Mansfield Road
Hollister, CA 95023

b. To Consultant: _____

Nothing hereinabove shall prevent either District or Consultant from personal deliver of any such notices to the other party.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

District:

CONSULTANT:

By: _____

By: _____

Title

Title

Date

Date



EXHIBIT A

SCOPE OF WORK

June 4, 2024

PROPOSAL

To: Jeff Cattaneo, San Benito County Water District

From: Chad Taylor, PG, CHG, Vice President and Principal Hydrogeologist

Re: Proposal – Professional Services Associated with Aquifer Storage and Recovery Exploratory Boring, Fallon Road, San Benito County Water District

INTRODUCTION

Todd Groundwater (Todd) is pleased to submit this cost proposal to assist San Benito County Water District (SBCWD) with evaluation of the potential for developing aquifer storage and recovery (ASR) wells at a site in the northern portion of the City of Hollister. SBCWD has been planning an ASR program in northern Hollister for several years. In addition, SBCWD and the City of Hollister have jointly and independently explored multiple sites for potential water supply wells. These attempts have encountered variable water quality with high concentrations of nitrate often constraining development of potable and/or ASR water supply wells.

This proposal addresses the drilling, testing, and reporting for an exploratory boring along Fallon Road at the north end of Hollister. This exploratory boring will be used to assess local hydrogeologic conditions at the site identified by SBCWD. The boring will be drilled with rotary drilling methods to allow the collection of formation samples and performance of geophysical logging and Aquifer Zone Testing. Aquifer Zone Testing is a process in which groundwater is sampled at several depths within a borehole, without permanent well construction, to assess groundwater quality with depth. In this process, depth intervals, or zones, with high hydraulic conductivity are selected using data from geophysical and lithologic logging collected during drilling. These zones in the pilot borehole are sealed off, developed, and sampled individually. The water quality data collected from each interval can be used to decide whether the location is suitable for an ASR well, and if so, can inform the well design. These techniques were used successfully in an exploratory borehole near

SCOPE OF WORK

Task 1. Contractor Selection Support and Drilling Planning

Detailed drilling and technical specifications were prepared for the exploratory borehole site selected by SBCWD. These specifications were incorporated into a bid documents package published for drilling contractor solicitation. Prospective bids were due to SBCWD on June 3,

2024 and the process for selecting and contracting a suitable driller is underway. Todd Groundwater will assist SBCWD as needed to evaluate the technical capabilities of the contractors that have submitted bids. We will also coordinate with the selected drilling contractor and other team members to plan the work including site access, site safety, health and safety plan development, materials handling, exploratory borehole drilling and testing, and materials, fluids, and water disposal.

Drilling planning will also include permitting for exploratory borehole completion and water discharge during testing. Exploratory borehole permits will be processed through SBCWD, but water discharge requires an agreement from the Regional Water Quality Control Board (RWQCB). The Central Coast RWQCB generally does not require formal permits for water generated during well construction; they handle such discharges through an existing general National Pollutant Discharge Elimination System permit. The RWQCB will require discussion of discharge volumes and locations and a brief written agreement that is usually handled through email correspondence. Because no permanent wells will be constructed, the drilling and testing work is exempt from the California Environmental Quality Act (CEQA).

Meetings:

- One pre-construction meeting with the selected drilling contractor, SBCWD staff, and an individual with authority for the property on which the work will take place.

Deliverables:

- Recommendations for contractor selection after bid review (email).
- Coordination of discharge agreements and authorization with RWQCB.

Task 2. Exploratory Borehole Drilling and Testing

A geologist working under the guidance of a Certified Hydrogeologist will be onsite for observations during key portions of the drilling and aquifer zone system construction and development and all aquifer zone testing work. Todd Groundwater site presence will focus on collecting data important for ASR potential assessment, future well construction, and water quality data collection. At all other times when work is occurring onsite, these experienced professional staff will maintain daily and as-needed contact with the driller's onsite personnel. The lithology of the materials encountered in the borehole will be logged by a geologist under the supervision of a Certified Hydrogeologist and the total depth of the completed borehole will be logged with a suite of standard geophysical logging tools.

As noted above, aquifer zone interval testing will be completed in the exploratory borehole. This includes aquifer zone sampling in up to four zones. Todd Groundwater staff will coordinate aquifer zone testing with the selected drilling contractor, collect groundwater samples from each zone, and work with a pre-selected laboratory to analyze the samples. Todd geologists will perform the following specific tasks during aquifer zone testing:

1. Select up to four depth zones within the borehole and work with the drilling contractor to plan for testing these zones.

2. Collect soil samples from each of the four depth zones for laboratory analysis to support geochemical assessment.
3. Track development of each zone during initial testing activities through communications with drilling staff and targeted site visits.
4. Witness the end of pumping prior to sample collection to check for representative aquifer conditions.
5. Collect water quality samples in laboratory-provided bottles to analyze each zone for a list of constituents developed by SBCWD's engineering consultant HDR.
6. Transport samples to the laboratory and coordinate analysis and reporting. The laboratory will be asked to expedite sample analysis so that results are available as quickly as possible.
7. Share laboratory results with SBCWD and other project partners.

At a minimum, a geologist under the supervision of a Certified Hydrogeologist will be onsite for the following milestones associated with drilling and aquifer zone interval testing:

- During initial mobilization to confirm drilling location and materials, fluids, and water handling, storage, and disposal procedures.
- Periodically during drilling to observe subsurface materials sampling, review samples, and observe drilling conditions.
- Upon reaching total depth to confirm that the correct depth condition has been achieved, coordinate and observe geophysical logging of the borehole, collect cuttings samples for final lithologic log preparation, and aquifer zone interval identification.
- At the end of the first aquifer zone interval development cycle to check that development standards have been met.
- For the first aquifer zone interval test, throughout purging (prior to sample collection) to confirm that stable aquifer conditions have been achieved and to collect samples for immediate delivery to a qualified laboratory.
- For subsequent aquifer zone interval tests, at the end of purging for sample collection.

This provides a cost-efficient approach while maintaining a suitable onsite presence for coordination of the work and collection of data from drilling and testing. We assume that the laboratory will bill directly to SBCWD for soil and groundwater analyses, as in the prior exploratory borehole project.

Following the completion of aquifer zone testing, the upper portion of the borehole will be sealed with cement in accordance with state and local well standards.

Task 3. Data Analysis and Reporting

At the conclusion of exploratory borehole drilling, testing, and laboratory analyses, Todd staff will prepare a brief memorandum documenting drilling, construction, testing, and water quality results. The memorandum will be submitted to SBCWD in draft for review

within four weeks of the receipt of final water quality results. Comments will be incorporated in the final memorandum, which will be provided in pdf format along with graphics, tables, and appendices.

The information and data generated and collected in the preceding tasks of this scope of work will be incorporated into the Data Management System (DMS) for the GSP and used to refine plans for ASR development.

Deliverables:

- Draft and Final technical memorandum documenting all exploratory drilling, testing, and water quality results. Draft documents will be provided as pdf and word files for review; final work products will be provided electronically in a pdf.

Task 4. Project Management

This task will include project management and communication between Todd Groundwater and the SBCWD, including provision of monthly progress reports. Regular calls and emails among SBCWD and consultant staff are expected.

Deliverables:

- Daily status updates during active field work.
- Monthly invoices and project status summaries submitted to SBCWD.

COST ESTIMATE

The estimated total project budget for this scope of work is \$40,000. Todd Groundwater submits monthly invoices on a time and materials basis in accordance with the attached budget. This budget assumes that laboratory costs for soil and groundwater analyses will be billed directly to SBCWD, as in the prior exploratory borehole project. This allows flexibility in the laboratory scope without the need for amendment of our contract. We regard this as a not-to-exceed budget, and we will not bill in excess of the total estimated costs without your prior written approval. If additional technical labor is required, costs will be assessed and may be added to the scope via change orders.

SCHEDULE

We are prepared to begin work on this project as soon as possible. The overall schedule will depend on site selection and driller availability. Todd will work with SBCWD to establish and maintain the schedule throughout the project.



PLANNING • DEVELOPMENT • MANAGEMENT • PROTECTION

SCHEDULE OF CHARGES: 2024

Title	Name	Hourly Rate
President	Iris Priestaf	\$300
Principal Geologist/Vice President	Phyllis Stanin	\$300
Principal Hydrogeologist/ Vice President	Chad Taylor	\$290
Principal Hydrogeologist	Michael Maley	\$290
Principal Engineer	Maureen Reilly	\$275
Principal Hydrogeologist	Liz Elliott	\$275
Senior Hydrogeologist	Dan Craig	\$290
Senior Hydrologist	Gus Yates	\$285
Senior Hydrogeologist	Brent Johnson	\$210
Consulting Hydrogeologist	Sally McCraven	\$290
Consulting Engineer	Katherine White	\$275
Consulting Modeler	Walt McNab	\$250
Associate Engineer	Lindsay Hall	\$225
Associate Engineer	Sebastian Poore	\$210
Associate Geologist	Arden Wells	\$185
Staff Geologist	Garrett Erickson	\$175
Senior Data Analyst/Graphics	Michael Wottrich	\$175
Staff Geologist	Edward Potts	\$160
Staff Geologist	Nicole Grimm	\$160
Staff Geologist	Evan Bosinger	\$155
Office Manager	Cynthia Obuchi	\$155

Rates are subject to adjustment in January

Travel Time

Travel time will be charged at regular hourly rates.

Litigation, Depositions, and Testimony

Deposition and trial testimony are charged at twice hourly rates.

Outside Services

All services not ordinarily furnished by Todd Groundwater, including printing, subcontracted services, local mileage, travel by common carrier, etc. are billed at cost + 15%. Local mileage is billed at the current Federal mileage rate.



EXHIBIT B

COMPENSATION

COST ESTIMATE

The estimated total project budget for this scope of work is \$40,000. Todd Groundwater submits monthly invoices on a time and materials basis in accordance with the attached budget. This budget assumes that laboratory costs for soil and groundwater analyses will be billed directly to SBCWD, as in the prior exploratory borehole project. This allows flexibility in the laboratory scope without the need for amendment of our contract. We regard this as a not-to-exceed budget, and we will not bill in excess of the total estimated costs without your prior written approval. If additional technical labor is required, costs will be assessed and may be added to the scope via change orders.

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+ 15%. Local mileage is billed at the current Federal mileage rate.

San Benito County Water District
Board Agenda Transmittal

Agenda Item:

12

Meeting Date: June 26, 2024

Submitted By: Megan Holland

Presented By: Megan Holland

Agenda Title: Discuss and Consider Resolution Adopting the 2024-2025 Salary Schedule to comply with California Public Employees' Retirement System (CALPERS) statutory and regulatory requirements for compensation earnable and publicly available pay schedules

Detailed Description:

The District entered into a Memorandum of Understanding (MOU) on June with Service Employees International Union (SEIU) Local 521 (Field and Office Employees Representation Unit) effective July 1, 2023 through June 30, 2026.

As per the MOU, effective July 8, 2024, there will be a three percent (3%) cost of living increase to salary schedules for all classifications in the bargaining unit.

In order to comply with California Public Employees' Retirement System (CALPERS) statutory and regulatory requirements for compensation earnable and publicly available pay schedules, the attached pay schedule must be adopted by the board through resolution and then posted to the San Benito County Water District Website.

Financial Impact: X Yes No

Funding Source/ Recap: Salary Costs are included in the Budget each year.

Previous Board Action:

- June 28, 2023, Board Approval of Resolution 2023-16 MOU with SEIU Local 521 July 1, 2023 through June 30, 2026
- May 20, 2024, Board Approval of Resolution 2024-18 for Salary and Compensation for the General Manager

Material Included for Information/Consideration:

Draft Resolution with Public Salary Schedule for Adoption

Recommendation:

Board approval of resolution adopting Public Salary Schedule

Action Required: X Resolution Motion Review

Board Action

Resolution No. Motion By Second By

Ayes Abstained

Noes Absent

Reagendized Date No Action Taken

RESOLUTION NO. 2024-26

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN BENITO COUNTY WATER DISTRICT
ADOPTING THE 2024-25 SALARY SCHEDULE TO COMPLY WITH
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)
STATUTORY AND REGULATORY REQUIREMENTS FOR
COMPENSATION EARNABLE AND PUBLICLY AVAILABLE PAY
SCHEDULES**

WHEREAS, all employers must comply with the compensation earnable and publicly available pay schedules provisions contained in California Code of Regulations (CCR) Title 2, Section 570.5 and amendments to CCR Section 571, subdivision (b); and

WHEREAS, it is necessary to review and duly approve and adopt in accordance with requirements of applicable public meetings laws, a publicly available pay schedule; and

WHEREAS, attached to this resolution and incorporated by reference is the District's comprehensive salary schedule which will be made publicly available on the District's website and provided upon request; and

WHEREAS, this resolution confirms and formally adopts, but does not modify any salary rates previously approved by the District; and

THEREFORE, BE IT RESOLVED by the Board of Directors of the San Benito County Water District that the San Benito County Water District hereby adopts and confirms the salary schedule to comply with California Public Employees' Retirement System (CalPERS) statutory and regulatory requirements for compensation earnable and publicly available pay schedules.

PASSED AND ADOPTED by the Board of Directors of the San Benito County Water District this 26th day of June 2024, by the following vote:

AYES:	DIRECTORS:
NOES:	DIRECTORS:
ABSTAIN:	DIRECTORS:
ABSENT:	DIRECTORS:

(Signature of presiding Board member
Attested by Board Secretary
Resolution #2024-26)

Andrew Shelton
President

ATTEST:

Barbara L. Mauro
Board Secretary

San Benito County Water District
Publicly Available Salary Schedule
Resolution No. 2024-XX

Field and Office
Effective 7/8/24

Classification	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Accounting Technician	monthly	4,944	5,142	5,347	5,561	5,784	6,015	6,256	6,506
Customer Account Specialist I	monthly	4,096	4,260	4,430	4,607	4,792	4,983	5,183	5,390
Customer Account Specialist II	monthly	4,506	4,686	4,874	5,069	5,271	5,482	5,702	5,930
Customer Account Specialist III	monthly	4,956	5,154	5,360	5,575	5,798	6,030	6,271	6,522
Electrical/Electronic Technician	monthly	6,309	6,561	6,824	7,097	7,381	7,676	7,983	8,302
Engineer (unlicensed)	monthly	6,192	6,440	6,697	6,965	7,244	7,534	7,835	8,148
Engineering Technician	monthly	5,385	5,600	5,824	6,057	6,300	6,552	6,814	7,086
Executive Assistant/Board Clerk	monthly	4,956	5,154	5,360	5,575	5,798	6,030	6,271	6,522
Maintenance I	monthly	4,203	4,371	4,546	4,728	4,917	5,114	5,318	5,531
Maintenance II	monthly	4,624	4,809	5,001	5,201	5,409	5,626	5,851	6,085
Maintenance III	monthly	5,317	5,530	5,751	5,981	6,220	6,469	6,728	6,997
Maintenance Trainee	monthly	3,503	3,643	3,789	3,940	4,098	4,262	4,432	4,610
Office Specialist I	monthly	3,723	3,872	4,027	4,188	4,355	4,530	4,711	4,899
Office Specialist II	monthly	4,096	4,260	4,430	4,607	4,792	4,983	5,183	5,390
Office Specialist III	monthly	4,506	4,686	4,874	5,069	5,271	5,482	5,702	5,930
Water Distribution/Maint. I	monthly	4,895	5,091	5,294	5,506	5,726	5,956	6,194	6,441
Water Distribution/Maint. II	monthly	5,385	5,600	5,824	6,057	6,300	6,552	6,814	7,086
Water Distribution/Maint. III	monthly	6,192	6,440	6,697	6,965	7,244	7,534	7,835	8,148
Water Programmer III	monthly	4,956	5,154	5,360	5,575	5,798	6,030	6,271	6,522
Water Resources Technician I	monthly	4,992	5,192	5,399	5,615	5,840	6,074	6,316	6,569
Water Resources Technician II	monthly	5,492	5,712	5,940	6,178	6,425	6,682	6,949	7,227
Board Approved: 6/26/24									

Management/Confidential/Professional
Effective 7/8/24

Classification	Rate Type	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H
Accountant I	monthly	5,436	5,653	5,880	6,115	6,359	6,614	6,878	7,153
Accountant II	monthly	5,980	6,219	6,468	6,727	6,996	7,276	7,567	7,869
Deputy District Engineer	monthly	10,845	11,279	11,730	12,199	12,687	13,195	13,722	14,271
Engineer I (Assistant)*	monthly	6,587	6,850	7,124	7,409	7,706	8,014	8,335	8,668
Engineer II (Associate)*	monthly	7,272	7,563	7,865	8,180	8,507	8,847	9,201	9,569
Engineer III (Senior)*	monthly	9,075	9,438	9,816	10,208	10,616	11,041	11,483	11,942
Finance Manager	monthly	7,745	8,055	8,377	8,712	9,061	9,423	9,800	10,192
HR/Administrative Analyst	monthly	6,559	6,821	7,094	7,378	7,673	7,980	8,299	8,631
Operations & Maintenance Manager	monthly	9,040	9,402	9,778	10,169	10,576	10,999	11,438	11,896
Supervising Accountant	monthly	6,877	7,152	7,438	7,736	8,045	8,367	8,702	9,050
Water Conservation Program Manager	monthly	6,877	7,152	7,438	7,736	8,045	8,367	8,702	9,050
*Professional Engineer Series									
Board Approved: 6/26/24									

Executive Management

Classification	Annual		Rate Type				Effective Date			Hrly		
General Manager	\$236,900 -	266,000	monthly	19,742	to max of 22,622			4/15/24 (Res.2024-11)			113.89 - 130.51	
Board Approved 4/15/24							effective 4/15/24 - 5/19/24					
General Manager	\$240,000 -	300,000	monthly	20,000	to max of 25,000			5/20/24 (Res.2024-18)			115.38 - 144.23	
Board Approved 5/20/24												
District Engineer	\$155,000 -	185,000	monthly	12,917	to max of 15,417			11/29/2023 (Res.2023-25)			74.52 - 88.94	
Board Approved 11/29/23												
Mgr, Admin, Fin & Business Services	\$155,000 -	175,000	monthly	12,917	to max of 14,583			12/18/23 (Res.2023-25)			74.52 - 84.13	
Board Approved 11/29/23												

Longevity Pay: Employees hired by the District before January 1, 2013 who have more than five (5) years of continuous District service, shall receive longevity pay in the amount of eight percent (8%).



Agenda

Item

13

BOARD AGENDA MEMO

DATE: June 20, 2024

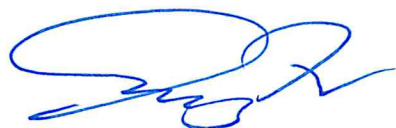
TO: Board of Directors

FROM: Personnel Committee (Flores/Tonascia)

SUBJECT: Committee Recommendation to Board on Approving Amendment to Retired Annuitant Employment Agreement with Jeffrey Cattaneo

The Personnel Committee met on June 20, 2024 and discussed amending the employment agreement with retired annuitant Jeffrey Cattaneo.

The Personnel Committee recommends the Board approve the amendment to the Retired Annuitant Employment Agreement with Jeffrey Cattaneo.



Director Flores



Director Tonascia

RESOLUTION NO. 2024-27

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN BENITO COUNTY WATER DISTRICT
AMENDING RETIRED ANNUITANT EMPLOYMENT AGREEMENT
WITH JEFFREY CATTANEO**

GOVERNMENT CODE 21221(h)

WHEREAS, Government (Gov.) Code section 21221(h) of the Public Employees' Retirement Law permits the governing body to appoint a CalPERS retiree to a vacant position requiring specialized skills during recruitment for a permanent appointment, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year; and

WHEREAS, on April 15, 2024 the San Benito County Water District did so to appoint Jeffrey Cattaneo as an interim appointment retired annuitant to the vacant position of General Manager for the San Benito County Water District under Gov. Code section 21221(h) with an appointment end date of April 14, 2025 or when the permanent General Manager begins, whichever occurs first; and

WHEREAS, on April 15, 2024, pursuant to Resolution 2024-11 San Benito County Water District entered into a Retired Annuitant Employment Agreement with Jeffrey Cattaneo as Interim General Manager; and

WHEREAS, on May 20, 2024, pursuant to Resolution 2024-18 San Benito County Water District established a salary range of \$240,000-\$300,000 for the General Manager position; and

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

WHEREAS, the maximum base salary for this position is \$25,000 per month and the hourly equivalent is \$144.23; the minimum base salary for this position is \$20,000 and the hourly equivalent is \$115.28; and

WHEREAS, the District desires to amend the Retired Annuitant Employment Agreement to change the hourly rate paid to Jeffrey Cattaneo to \$144.23 without any other substantive changes; and

WHEREAS, Jeffrey Cattaneo has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate.

THEREFORE, BE IT RESOLVED that the San Benito County Water District hereby amends the Retired Annuitant Employment Agreement with Jeffrey Cattaneo as described herein and detailed in the attached amendment to employment agreement.

BE IT FURTHER RESOLVED that the President of the Board is authorized to sign said Resolution, on behalf of this Board and the District.

BE IT FURTHER RESOLVED that the President of the Board is authorized to sign said amendment to the Retired Annuitant Employment Agreement, on behalf of this Board and the District.

The foregoing Resolution was passed and adopted at a regular meeting of the Board of Directors of the San Benito County Water District held on June 26, 2024, by the following vote:

AYES:	DIRECTORS:
NOES:	DIRECTORS:
ABSENT:	DIRECTORS:
ABSTAIN:	DIRECTORS:

(Signature of presiding Board member
Attested by Board Secretary
Resolution #2024-27)

Andrew Shelton
President

ATTEST:

Barbara L. Mauro
Board Secretary

AMENDMENT TO
RETIRED ANNUITANT EMPLOYMENT AGREEMENT

(Pursuant to California Government Code §§ 21221(h) and 7522.56)

This Amendment to Employment Agreement (“AGREEMENT”) is entered into between the San Benito County Water District (“District”) and Jeff Cattaneo (“Cattaneo”). The District and Cattaneo may be referred to collectively as the “Parties.”

RECITALS

WHEREAS, on April 15, 2024 the District passed resolution 2024-11 and pursuant thereto entered into a Retired Annuitant Employment Agreement with Cattaneo to retain him as Interim General Manager to serve a limited term basis as it conducts a recruitment for a permanent General Manager; and

WHEREAS, paragraph 14 of that Retired Annuitant Employment Agreement grants the parties the ability to amend that agreement in writing; and

WHEREAS, on May 20, 2024 the District passed resolution 2024-18 adopting a salary range of \$240,000-\$300,000 per year for the General Manager position.

NOW, THEREFORE, based on the mutual covenants, conditions and terms recited herein and made a material part hereof, the Parties agree as follows:

1. AMENDMENT TO RETIRED ANNUITANT EMPLOYMENT

AGREEMENT: Section 3 of the Retired Annuitant Employment Agreement is deleted and replaced with the following:

- 3. HOURLY PAY RATE.** Cattaneo shall be compensated at a rate not to exceed the maximum, nor less than the minimum, monthly base salary paid to other employees performing comparable duties. Therefore, during the term of this AGREEMENT, the District agrees to pay Cattaneo for the work he performs at \$144.23 per hour. This hourly rate is consistent with the rate required under Government Code sections 21221(h) and 7522.56. Cattaneo shall be paid bi-weekly at the same time as other District employees.

All other terms and conditions of the Retired Annuitant Employment Agreement not modified hereby remain in effect.

- 2. HOLD HARMLESS AGREEMENT.** By signing below, Cattaneo waives, releases and holds harmless the District, its Board of Directors, employees, officers, elected officials, agents, attorneys or representatives (“Releasees”) against any claim, complaint, cause of action, lawsuit, grievance, or damages arising out of any adverse consequences, fines, restitution, or damages assessed against Cattaneo by CalPERS, a court of competent jurisdiction, or other

regulatory or administrative agency because of the effect his post-retirement employment with the District could have on his status as a CalPERS retired annuitant. Cattaneo acknowledges that the District has not induced him to believe that his employment is legally compliant with applicable law.

Each Party to this AGREEMENT expressly acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any Party, or any person acting on behalf of any Party, which are not embodied herein, and that no other agreement, statement, representation or promise not contained in this AGREEMENT shall be of any force or effect.

3. **ENTIRE AGREEMENT.** This AGREEMENT contains the entire agreement between the Parties. Any agreements, correspondence, letters, documents, or discussions prior to this AGREEMENT that deal with the terms contained herein, are superseded by this AGREEMENT.
4. **BINDING EFFECT.** This AGREEMENT is binding upon the District and Cattaneo and their successors. Except as otherwise provided herein, neither the District nor Cattaneo shall assign, sublet, or transfer their interest in this AGREEMENT, or any part thereof, without the prior written consent of the other, and any purported assignment without such written consent will be void.
5. **SEVERABILITY.** If any part of this AGREEMENT is in conflict or inconsistent with the applicable provisions of federal law, state law or District rules, or is otherwise held to be invalid or unenforceable by any court of competent jurisdiction, such part or provision shall be suspended and superseded by such applicable law, rule or regulation, and the remainder of this AGREEMENT shall not be affected thereby.
6. **AMENDMENT.** This AGREEMENT may only be amended by a written agreement executed by the Parties, and may not be amended by oral agreement. The District reserves the right to modify or terminate this AGREEMENT to comply with necessary changes to the applicable law or CalPERS requirements for employing retired annuitants.
7. **NEGOTIATED AGREEMENT.** The Parties acknowledge and agree that the terms and provisions of this AGREEMENT have been negotiated and discussed between the Parties, and this AGREEMENT reflects their mutual agreement regarding the subject matter of this AGREEMENT. Because of the nature of such negotiations and discussions, it would be inappropriate to deem any Party to be the drafter of this AGREEMENT and, therefore, no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this AGREEMENT.
8. **EFFECTIVE DATE.** The effective date of this AGREEMENT shall be the last date of the dates indicated below that reflects the date(s) that the Parties to this AGREEMENT signed this AGREEMENT.

9. **NOTICES.** Notices pursuant to AGREEMENT shall be given by deposit in the custody of the United States Postal Service, postage prepaid. Alternatively, notices required pursuant to this AGREEMENT may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.
10. **GOVERNING LAW.** This AGREEMENT shall be governed and construed in accordance with the laws of the State of California in full force and effect as of the date of execution.
11. **ASSISTANCE OF COUNSEL.** Cattaneo and the District each warrant to the other Party that it has either had the assistance of counsel in negotiation for, and preparation of, this AGREEMENT or could have had such assistance and voluntarily declined to obtain it.

IN WITNESS WHEREOF, the Parties hereto have executed this AGREEMENT on the day and date first shown.

INTERIM DISTRICT MANAGER

Jeff Cattaneo

Date

SAN BENITO COUNTY WATER DISTRICT

Andrew Shelton, President

Date