

**BOARD OF DIRECTORS  
SAN BENITO COUNTY WATER DISTRICT**

**Agenda for**

**January 13, 2025**

**Special Meeting – 5:00 p.m.**

**30 Mansfield Road, Hollister, CA 95023**

*Speakers will be limited to 5 minutes to address the Board*

**Assistance for those with disabilities:**

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Executive Assistant/Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

Effective at the April 27, 2022, The Board of Directors is now allowing the public to attend in person at all meetings of the San Benito County Water District Board. We will also continue to offer the meeting via Zoom as well. Regarding virtual participation, members of the public are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Board President.

**ZOOM LINK**

<https://us06web.zoom.us/j/82621732198?pwd=ECovOaPEdlWQdl334WRRhPQO4kRjTW.1>

**Meeting ID**

826 2173 2198

**Passcode:**

646331

**Dial Only:**

Dial by your location

- +1 669 444 9171 US
- +1 346 248 7799 US (Houston)
  - +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
  - +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
  - +1 507 473 4847 US
  - +1 564 217 2000 US
- +1 646 558 8656 US (New York)
  - +1 646 931 3860 US
  - +1 689 278 1000 US

If you plan to participate in the meeting and need assistance, please call Barbara Mauro, Executive Assistant/Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

**CALL TO ORDER**

- a. Pledge of Allegiance to the Flag
- b. Roll Call
- c. Approval of the Agenda
- d. Speakers will be limited to 5 minutes to address the Board

**CONSENT AGENDA**

- 1. Approval of Minutes Special Meeting December 9, 2024
- 2. Allowance of Claims

**AGENDA ITEMS:**

- 3. Public Hearing regarding 2024 Annual Groundwater Report
  - a. Proof of Publication submitted on Notice of Public Hearing, Annual Groundwater Report
  - b. Presentation of Report
  - c. Questions of Directors
  - d. Open Public Hearing
  - e. Close Public Hearing or continue to later date
  - f. Consider Adoption of Statement of Findings and Recommendations
  - g. Consider Acceptance of 2024 District Engineer’s Report on Annual Groundwater Conditions and Recommendation on Groundwater Charges
- 4. Consider Resolution Approving the Change of Authorized Bank Signers for Heritage Bank of Commerce
- 5. Staff Report on Term Sheet for Financing of Accelerated Drought Response Project (ADRoP) and the Addition of San Juan Bautista to the Hollister Urban Area Water Supply and Treatment Agreement

**ADJOURNMENT**

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.
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**BOARD OF DIRECTORS  
SAN BENITO COUNTY WATER DISTRICT**

December 9, 2024  
Special Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in special session on Monday, December 9, 2024 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: Vice President Doug Williams and Directors Sonny Flores, John Freeman, Joe Tonascia and Mark Wright. Also present were General Manager Dana Jacobson, District Counsel Jeremy T. Liem, Assistant General Manager Brett Miller, Senior Engineer David Macdonald, Water Conservation Program Manager Jennifer Cosio Arellano and Office Specialist I Shannon Darnall. Jeff Cattaneo participated via Zoom.

### **CALL TO ORDER**

Vice President Williams called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**  
Vice President Williams led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Darnall called roll; Vice President Williams and Directors Flores, Freeman, Tonascia and Wright were all present.
- c. **Approval of the Agenda**  
With a motion by Director Tonascia and a second by Director Flores, the Agenda was approved by 5 affirmative votes.
- d. **Speakers will be limited to 5 minutes to address the Board**  
There were no public comments.

### **AGENDA ITEMS:**

1. **Consider Awarding a Contract to C. OVERAA & Co. for the West Hills Water Treatment Expansion Project Construction and Authorizing the General Manager to Execute all Documents Necessary**  
Mr. Macdonald reviewed this item for the Board. He reviewed the bid process, there were 3 bidders and Overaa & Co. was the low bidder. Staff and our consultants reviewed the bid in detail and determined it was reasonable and in range of the engineer's estimate and met all the requirements. Staff is recommending the Board approve the contract and authorize the General Manager to sign it.  
  
Mr. Cattaneo asked Mr. Macdonald what the Engineer's Estimate was. Mr. Macdonald stated it was \$15,700,000. The bid was 19% below the engineer's estimate. Mr. Cattaneo asked Mr. Macdonald to read all three bids into the record. Overaa's bid was \$12,722,000; Mountain Cascade Inc. was \$13,056,000 and Myers & Sons Construction, LLC was \$13,999,000.

Director Freeman commented that in his experience, when bids come in so closely, it is usually because the bid information was clear and he congratulated staff. Director

Freeman presumed Overaa references were all good. Mr. Macdonald stated yes, they were.

Mr. Cattaneo asked Mr. Miller if Overaa also worked on the City of Hollister's Wastewater Plant and Mr. Miller stated yes, he believed that to be correct. Mr. Cattaneo further stated that if the Board does approve this tonight, the contract can be signed but work cannot begin until environmental clearance for the work being done on Fallon Road is given, which is a requirement by the Bureau of Reclamation. Anticipation on this clearance, per Mr. Cattaneo, would be late January or early February 2025. The reason for approving the contract now, is so the contractor can order supplies as the lead times could be 12-18 months and there is a time constraint for completion of the project for the grant funds.

Mr. Macdonald added, in addition to the bid amount, the Board is being asked to include a 5% contingency amount, bringing the total amount to \$13,358,100.

With a motion by Director Tonascia and a second by Director Freeman, the Board of Directors approved a contract to C. OVERAA & Co. for the West Hills Water Treatment Expansion Project Construction and Authorized the General Manager to Execute all Documents Necessary, for \$12,722,000, with a 5% contingency amount, and a total NTE \$13,358,100 by 5 affirmative votes, Williams, Flores, Freeman, Tonascia and Wright.

**2. Consider Approving the Agreement for Water Transfer and Memorandum of Agreement for a Water Transfer with the Kern-Tulare Water District**

Mr. Jacobson reviewed this item for the Board. The water demand for this year was lower than expected, so he has arranged a water transfer with water he anticipates will be remaining once the District maximizing all the water we can. Mr. Jacobson stated there are two agreements. One is the purchase agreement, which contains all the details of the transfer and the other is a memorandum of agreement, which is simply so the Bureau knows about the transfer, but the details are not necessary. Mr. Jacobson added, these agreements come to the Board with the Administration Committee's recommendation.

Discussion ensued about whether we are percolating as much as we can. Mr. Jacobson asked Mr. Cattaneo to answer this. Mr. Cattaneo stated the District is percolating in Tres Pinos Creek, at Union Road and at the Wastewater Ponds. Mr. Jacobson added, the District is under no obligation to transfer this water, it is strictly at its discretion.

With a motion by Director Tonascia and a second by Director Wright, the Board of Directors approved the Agreement of Water Transfer and the Memorandum of Agreement for a Water Transfer with the Kern-Tulare Water District by 5 affirmative votes.

**ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 5:14 p.m.

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Doug Williams, Vice President

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Barbara L. Mauro, Executive Assistant/Board Clerk

Batch ID: CK011325  
 Batch Comment:

Audit Trail Code: PMCHK00001057  
 Posting Date: 1/13/2025

Checkbook: UB-CKG  
 \* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0059285	1/13/2025	033209	A1JAN	A-1 Services	\$828.00
0059286	1/13/2025	033210	ATOOL	A Tool Shed	\$1,027.64
0059287	1/13/2025	033211	B&SSU	B&S Supply	\$4,100.51
0059288	1/13/2025	033212	BRIGA	Brigantino Irrigation	\$61.88
0059289	1/13/2025	033213	CINTA	Cintas Corporation	\$407.42
0059290	1/13/2025	033214	DATAF	Dataflow Business Systems Inc	\$324.96
0059291	1/13/2025	033215	DONCH	Don Chapin Company Inc	\$127.80
0059292	1/13/2025	033216	ELCCO	ELC Consulting	\$8,477.00
0059293	1/13/2025	033217	FASTE	Fastenal Company	\$50.93
0059294	1/13/2025	033218	FEDEX	Federal Express	\$40.17
0059295	1/13/2025	033219	FOSTE	Foster & Foster Inc	\$11,750.00
0059296	1/13/2025	033220	FRESN	Fresno Valves & Castings Inc.	\$4,550.13
0059297	1/13/2025	033221	GUTIE	Gutierrez Consultants	\$20,930.00
0059298	1/13/2025	033222	HAUTO	Hollister Auto Parts Inc	\$488.99
0059299	1/13/2025	033223	HTRUE	Hollister True Value Inc.	\$38.22
0059300	1/13/2025	033224	ICONI	ICONIX Waterworks Inc	\$17,908.01
0059301	1/13/2025	033225	INDEP	Independent Business Forms Inc	\$515.70
0059302	1/13/2025	033226	JOHNS	Johnson Lumber Company	\$308.02
0059303	1/13/2025	033227	KRONI	Kronick Moskovitz Tiedemann & Girard	\$1,955.00
0059304	1/13/2025	033228	MCGIL	McGilloway Ray Brown & Kaufman	\$8,665.00
0059305	1/13/2025	033229	MCKIN	McKinnon Lumber Inc	\$26.46
0059306	1/13/2025	033230	MCMAS	McMaster-Carr Supply Co	\$347.95
0059307	1/13/2025	033231	MISSIO	Mission Village Voice Media LLC	\$340.00
0059308	1/13/2025	033232	NEWSV	New SV Media Inc	\$188.40
0059309	1/13/2025	033233	PITBO	Pitney Bowes	\$912.14
0059310	1/13/2025	033234	SHRED	Shred-it	\$262.80
0059311	1/13/2025	033235	SWRCB	State Water Resources Control Board	\$13,978.56
0059312	1/13/2025	033236	TODDE	Todd Groundwater	\$4,924.50
0059313	1/13/2025	033237	TOROP	Toro Petroleum Corporation	\$1,943.43
0059314	1/13/2025	033238	TRUEV	True Value Hardware	\$38.22
0059315	1/13/2025	033239	USABL	USA BlueBook	\$2,376.38
0059316	1/13/2025	033240	ZEIAL	Alan Zeisbrich	\$1,035.00

Total Checks: 32

Checks Total: \$108,929.22  
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\* Voided Checks

Check #    Date    Payment Number    Vendor ID    Check Name    Amount

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STATE OF CALIFORNIA  
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA  
THIS 13TH DAY OF JANUARY 2025 THAT THE FOREGOING DEMANDS ENUMERATED HAVE  
BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT;  
AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.



Prepared by: Assistant General Manager



Submitted by: General Manager

APPROVED BY BOARD OF DIRECTORS ON: \_\_\_\_\_

Date

\_\_\_\_\_  
President

Payment Fund Responsibility

Payment#	Date	Check Total	Vendor ID	Vendor Name	
033209	1/8/2025	\$828.00	A1JAN	A-1 Services	
Voucher: 051521	Invoice: 4990		Date: 1/2/2025	Janitorial Services	Doc Amt: \$828.00
	Allocations:	\$54.00	100-6275-0000-563-06	CS-Maint 10/5/85	
	Allocations:	\$27.00	300-6275-0000-563-06	CS-Maint 10/5/85	
	Allocations:	\$459.00	600-6275-0000-563-06	CS-Maint 10/5/85	
	Allocations:	\$28.80	100-6275-0000-563-06	CS-Maint 10/5/85	
	Allocations:	\$14.40	300-6275-0000-563-06	CS-Maint 10/5/85	
	Allocations:	\$244.80	600-6275-0000-563-06	CS-Maint 10/5/85	

**Payment Responsibilities:**  
 Fund 000: \$0.00      Fund 100: \$82.80      Fund 300: \$41.40      Fund 600: \$703.80  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name	
033210	1/8/2025	\$1,027.64	ATOOL	A Tool Shed	
Voucher: 051469	Invoice: 1725071-7		Date: 12/13/2024	Maintenance Equipment Rental	Doc Amt: \$111.24
	Allocations:	\$111.24	600-6450-0000-542	Tool & Equipment Rental-TM	
Voucher: 051470	Invoice: 1724885-7		Date: 12/16/2024	Equipment Rental	Doc Amt: \$529.12
	Allocations:	\$529.12	600-1395-0929-112	SCADA telemetry upgrade	
Voucher: 051471	Invoice: 1725431-7		Date: 12/17/2024	Equipment Rental	Doc Amt: \$387.28
	Allocations:	\$387.28	600-1395-0929-112	SCADA telemetry upgrade	

**Payment Responsibilities:**  
 Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$1,027.64  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name	
033211	1/8/2025	\$4,100.51	B&SSU	B&S Supply	
Voucher: 051473	Invoice: 2765		Date: 12/10/2024	Maintenance Supplies	Doc Amt: \$1,297.92
	Allocations:	\$1,297.92	600-6320-0920-542	Supplies-TM - Subsystem Breaks	
Voucher: 051535	Invoice: 2779		Date: 12/23/2024	Maintenance Supplies	Doc Amt: \$2,802.59
	Allocations:	\$2,802.59	600-6320-0000-542	Supplies-TM	

**Payment Responsibilities:**  
 Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$4,100.51  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name	
033212	1/8/2025	\$61.88	BRIGA	Brigantino Irrigation	
Voucher: 051484	Invoice: 220000093871		Date: 12/16/2024	Maintenance Supplies	Doc Amt: \$61.88
	Allocations:	\$61.88	600-6320-0000-542	Supplies-TM	



**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$61.88  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033213	1/8/2025	\$407.42	CINTA	Cintas Corporation

Voucher: 051474	Invoice: 4214938009	Date: 12/17/2024	Weekly Service	Doc Amt: \$94.50
Allocations:	\$9.45	100-6275-0000-563-06	CS-Maint 10/5/85	
Allocations:	\$4.73	300-6275-0000-563-06	CS-Maint 10/5/85	
Allocations:	\$80.33	600-6275-0000-563-06	CS-Maint 10/5/85	

Voucher: 051506	Invoice: 4215716890	Date: 12/24/2024	Weekly Service	Doc Amt: \$156.46
Allocations:	\$15.65	100-6275-0000-563-06	CS-Maint 10/5/85	
Allocations:	\$7.82	300-6275-0000-563-06	CS-Maint 10/5/85	
Allocations:	\$132.99	600-6275-0000-563-06	CS-Maint 10/5/85	

Voucher: 051536	Invoice: 4217027190	Date: 1/7/2025	Weekly Service	Doc Amt: \$156.46
Allocations:	\$15.65	100-6275-0000-563-06	CS-Maint 10/5/85	
Allocations:	\$7.82	300-6275-0000-563-06	CS-Maint 10/5/85	
Allocations:	\$132.99	600-6275-0000-563-06	CS-Maint 10/5/85	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$40.74      Fund 300: \$20.37      Fund 600: \$346.31  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033214	1/8/2025	\$324.96	DATAF	Dataflow Business Systems Inc

Voucher: 051537	Invoice: 410436	Date: 1/6/2025	Copier Lease	Doc Amt: \$324.96
Allocations:	\$16.80	100-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85	
Allocations:	\$8.40	300-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85	
Allocations:	\$142.77	600-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85	
Allocations:	\$15.70	100-6275-0000-563-06	CS-Maint 10/5/85	
Allocations:	\$7.85	300-6275-0000-563-06	CS-Maint 10/5/85	
Allocations:	\$133.45	600-6275-0000-563-06	CS-Maint 10/5/85	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$32.50      Fund 300: \$16.25      Fund 600: \$276.22  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033215	1/8/2025	\$127.80	DONCH	Don Chapin Company Inc

Voucher: 051475	Invoice: 191315	Date: 12/9/2024	Contracted Maintenance	Doc Amt: \$127.80
Allocations:	\$127.80	600-6275-0920-542	CS Maintenance TDM-Subsystem Breaks	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$127.80  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
033216	1/8/2025	\$8,477.00	ELCCO	ELC Consulting			
Voucher:	051512	Invoice: 10063		Date: 1/1/2025	Monthly Service Agreement	Doc Amt:	\$6,897.00
	Allocations:	\$659.70	100-6260-0000-563-06		CS-Computer (10/5/85)		
	Allocations:	\$329.85	300-6260-0000-563-06		CS-Computer (10/5/85)		
	Allocations:	\$5,607.45	600-6260-0000-563-06		CS-Computer (10/5/85)		
	Allocations:	\$300.00	600-6260-0000-563		CS-Computer-GA		
Voucher:	051513	Invoice: 10064		Date: 1/1/2025	Monthly Service Agreement	Doc Amt:	\$1,480.00
	Allocations:	\$790.00	600-6260-0603-531		CS Computer - West Hills WTP		
	Allocations:	\$690.00	600-6260-0602-531		CS Computer - Lessalt WTP		
Voucher:	051514	Invoice: 10065		Date: 1/1/2025	Monthly Service Agreement	Doc Amt:	\$100.00
	Allocations:	\$100.00	803-6260-0000-563		CS - Computers		

**Payment Responsibilities:**  
Fund 000: \$0.00      Fund 100: \$659.70      Fund 300: \$329.85      Fund 600: \$7,387.45  
Fund 700: \$0.00      Fund 803: \$100.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
033217	1/8/2025	\$50.93	FASTE	Fastenal Company			
Voucher:	051487	Invoice: MN019902000		Date: 12/6/2024	Inventory Control-Nuts & Bolts	Doc Amt:	\$50.93
	Allocations:	\$50.93	600-6820-0000-562		Dues and Fee		

**Payment Responsibilities:**  
Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$50.93  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
033218	1/8/2025	\$40.17	FEDEX	Federal Express			
Voucher:	051508	Invoice: 8-717-86006		Date: 12/20/2024	Shipping Charges	Doc Amt:	\$40.17
	Allocations:	\$40.17	600-1351-C129-151		Grant Expense - ADRoP (DWR \$11.5 M)		

**Payment Responsibilities:**  
Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$40.17  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
033219	1/8/2025	\$11,750.00	FOSTE	Foster & Foster Inc			
Voucher:	051476	Invoice: 34224		Date: 12/12/2024	Consulting Services	Doc Amt:	\$11,750.00
	Allocations:	\$1,175.00	100-6230-0000-563-06		CS-Accounting 10/5/85		
	Allocations:	\$587.50	300-6230-0000-563-06		CS-Accounting 10/5/85		
	Allocations:	\$9,987.50	600-6230-0000-563-06		CS-Accounting 10/5/85		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$1,175.00      Fund 300: \$587.50      Fund 600: \$9,987.50  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033220	1/8/2025	\$4,550.13	FRESN	Fresno Valves & Castings, Inc.
Voucher:	051538	Invoice: S0675455	Date: 12/23/2024	Maintenance Supplies
		Allocations: \$4,550.13	600-6337-0916-551	Chemigation Valves-- (New)-CA
				Doc Amt: \$4,550.13

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$4,550.13  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033221	1/8/2025	\$20,930.00	GUTIE	Gutierrez Consultants
Voucher:	051539	Invoice: 1945	Date: 1/5/2025	Consulting Services
		Allocations: \$17,290.00	600-1351-D129-151	Grant Expense - ADRoP (USBR \$6.7 M)
				Doc Amt: \$17,290.00

Voucher:	051540	Invoice: 1946	Date: 1/5/2025	Consulting Services	Doc Amt: \$3,640.00
		Allocations: \$3,640.00	600-1351-0168-151	Pajaro Watershed IRWMP	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$20,930.00  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033222	1/8/2025	\$488.99	HAUTO	Hollister Auto Parts Inc
Voucher:	051477	Invoice: 992395	Date: 12/16/2024	Maintenance Supplies
		Allocations: \$72.06	600-6482-0000-562	Equipment Maintenance-Heavy
				Doc Amt: \$72.06

Voucher:	051488	Invoice: 992661	Date: 12/18/2024	Maintenance Supplies	Doc Amt: \$329.54
		Allocations: \$329.54	600-6320-0000-542	Supplies-TM	

Voucher:	051541	Invoice: 992834	Date: 12/20/2024	Heavy Equipment Supplies	Doc Amt: \$87.39
		Allocations: \$87.39	600-6482-0000-562	Equipment Maintenance-Heavy	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$488.99  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033223	1/8/2025	\$38.22	HTRUE	Hollister True Value Inc.
Voucher:	051533	Invoice: A448192	Date: 12/16/2024	District Supplies
		Allocations: \$1.91	300-6320-0000-562-06	Supplies-GA 10/5/85
		Allocations: \$32.49	600-6320-0000-562-06	Supplies-GA 10/5/85
		Allocations: \$3.82	100-6320-0000-562-06	Supplies-GA 10/5/85
				Doc Amt: \$38.22

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$3.82      Fund 300: \$1.91      Fund 600: \$32.49  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033224	1/8/2025	\$17,908.01	ICONI	ICONIX Waterworks Inc

Voucher: 051478      Invoice: U2416052969      Date: 12/13/2024 Maintenance Supplies      Doc Amt: \$10,618.03  
 Allocations:      \$10,618.03      600-6320-0000-542      Supplies-TM

Voucher: 051542      Invoice: U2516000105      Date: 1/2/2025 Maintenance Supplies      Doc Amt: \$7,289.98  
 Allocations:      \$7,289.98      600-6320-0000-542      Supplies-TM

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$17,908.01  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033225	1/8/2025	\$515.70	INDEP	Independent Business Forms Inc

Voucher: 051479      Invoice: 43636      Date: 12/13/2024 Printing Services      Doc Amt: \$515.70  
 Allocations:      \$438.35      600-6835-0000-562-06      Office Supplies 10/5/85 GA  
 Allocations:      \$25.79      300-6835-0000-562-06      Office Supplies 10/5/85 GA  
 Allocations:      \$51.57      100-6835-0000-562-06      Office Supplies 10/5/85 GA

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$51.57      Fund 300: \$25.79      Fund 600: \$438.35  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033226	1/8/2025	\$308.02	JOHNS	Johnson Lumber Company

Voucher: 051489      Invoice: 280298      Date: 12/18/2024 Maintenance Supplies      Doc Amt: \$52.42  
 Allocations:      \$52.42      600-6320-0000-542      Supplies-TM

Voucher: 051497      Invoice: 280363      Date: 12/20/2024 District Supplies      Doc Amt: \$60.04  
 Allocations:      \$51.03      600-6845-0000-562-06      General Business Exp 10/5/85  
 Allocations:      \$6.00      100-6845-0000-562-06      General Business Exp 10/5/85  
 Allocations:      \$3.00      300-6845-0000-562-06      General Business Exp 10/5/85

Voucher: 051501      Invoice: 280340      Date: 12/19/2024 Maintenance Supplies      Doc Amt: \$195.56  
 Allocations:      \$195.56      600-6320-0000-542      Supplies-TM

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$6.00      Fund 300: \$3.00      Fund 600: \$299.01  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033227	1/8/2025	\$1,955.00	KRONI	Kronick, Moskovitz, Tiedemann & Gir.

Voucher: 051515      Invoice: 30910652      Date: 12/23/2024 Legal Services      Doc Amt: \$1,955.00  
 Allocations:      \$1,955.00      600-6210-0000-563      CS-Legal-GA

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$1,955.00  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033228	1/8/2025	\$8,665.00	MCGIL	McGilloway, Ray, Brown & Kaufman
Voucher:	051498	Invoice: 2000046710	Date: 11/30/2024	Accounting Services
		Allocations:	\$866.50	100-6230-0000-563-06 CS-Accounting 10/5/85
		Allocations:	\$433.25	300-6230-0000-563-06 CS-Accounting 10/5/85
		Allocations:	\$7,365.25	600-6230-0000-563-06 CS-Accounting 10/5/85
				Doc Amt: \$8,665.00

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$866.50      Fund 300: \$433.25      Fund 600: \$7,365.25  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033229	1/8/2025	\$26.46	MCKIN	McKinnon Lumber, Inc.
Voucher:	051490	Invoice: 26N68	Date: 12/19/2024	Maintenance Supplies
		Allocations:	\$26.46	600-6320-0000-542 Supplies-TM
				Doc Amt: \$26.46

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$26.46  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033230	1/8/2025	\$347.95	MCMAS	McMaster-Carr Supply Co
Voucher:	051480	Invoice: 37553614	Date: 12/6/2024	Maintenance Supplies
		Allocations:	\$254.42	600-6321-0000-542 Supplies-Structure Equip TDM
Voucher:	051491	Invoice: 38137076	Date: 12/18/2024	Electrical Supplies
		Allocations:	\$93.53	600-6320-0000-542 Supplies-TM
				Doc Amt: \$93.53

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$347.95  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033231	1/8/2025	\$340.00	MISSIO	Mission Village Voice Media LLC
Voucher:	051507	Invoice: 1250	Date: 12/24/2024	Monthly Print Ad
		Allocations:	\$340.00	803-6865-0000-562 Advertising/Public Info (PI)
				Doc Amt: \$340.00

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$0.00  
 Fund 700: \$0.00      Fund 803:\$340.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033232	1/8/2025	\$188.40	NEWSV	New SV Media, Inc
Voucher:	051543	Invoice: 131462	Date: 12/26/2024	12/27/24 Public Notice
		Allocations:	\$188.40	600-6865-0000-562 Advertising/Public Info
				Doc Amt: \$188.40

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$188.40  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033233	1/8/2025	\$912.14	PITBO	Pitney Bowes
Voucher: 051522	Invoice: 3106975308	Date: 12/19/2024	Mail System Rental- QTRLY	
	Allocations:	\$91.21	100-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85
	Allocations:	\$45.61	300-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85
	Allocations:	\$775.32	600-6450-0000-562-06	Tool & Equipment Rental GA 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$91.21      Fund 300: \$45.61      Fund 600: \$775.32  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033234	1/8/2025	\$262.80	SHRED	Shred-it
Voucher: 051534	Invoice: 8009425752	Date: 12/31/2024	Monthly Shredding Service	
	Allocations:	\$26.28	100-6270-0000-563-06	CS-Operations GA 10/5/85
	Allocations:	\$13.14	300-6270-0000-563-06	CS-Operations GA 10/5/85
	Allocations:	\$223.38	600-6270-0000-563-06	CS-Operations GA 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$26.28      Fund 300: \$13.14      Fund 600: \$223.38  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033235	1/8/2025	\$13,978.56	SWRCB	State Water Resources Control Board
Voucher: 051516	Invoice: LW-1049619	Date: 12/20/2024	Annual Water System Fees	
	Allocations:	\$6,989.28	600-6820-0602-562	Dues and Fees - Lessalt WTP
	Allocations:	\$6,989.28	600-6820-0603-562	Dues and Fees - West Hills WTP

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$13,978.56  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033236	1/8/2025	\$4,924.50	TODDE	Todd Groundwater
Voucher: 051481	Invoice: 37653 1224	Date: 12/8/2024	Engineering Services	
	Allocations:	\$2,323.25	700-6240-0160-511	CS-Annual Grvtr Report-SSO
Voucher: 051504	Invoice: 37658 1224	Date: 12/8/2024	Engineering Services	
	Allocations:	\$1,227.50	600-1351-0168-151	Pajaro Watershed IRWMP
Voucher: 051505	Invoice: 37659 1224	Date: 12/8/2024	Engineering Services	
	Allocations:	\$1,373.75	600-1351-0168-151	Pajaro Watershed IRWMP

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$2,601.25  
 Fund 700: \$2,323.25      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name	
033237	1/8/2025	\$1,943.43	TOROP	Toro Petroleum Corporation	
Voucher:	051544	Invoice: CL82343	Date:	12/31/2024 Vehicle Fuel	Doc Amt: \$1,943.43
		Allocations:	\$14.02 100-6465-0000-562	Vehicle Fuel-GA	
		Allocations:	\$50.71 300-6465-0000-562	Vehicle Fuel-GA	
		Allocations:	\$1,689.98 600-6465-0000-562	Vehicle Fuel-GA	
		Allocations:	\$188.72 803-6465-0000-562	Vehicle Fuel	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$14.02      Fund 300: \$50.71      Fund 600: \$1,689.98  
 Fund 700: \$0.00      Fund 803:\$188.72

Payment#	Date	Check Total	Vendor ID	Vendor Name	
033238	1/8/2025	\$38.22	TRUEV	True Value Hardware	
Voucher:	051485	Invoice: A448192	Date:	12/16/2024 Maintenance Supplies	Doc Amt: \$38.22
		Allocations:	\$38.22 600-6320-0000-542	Supplies-TM	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$38.22  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name	
033239	1/8/2025	\$2,376.38	USABL	USA BlueBook	
Voucher:	051482	Invoice: INV00561917	Date:	12/6/2024 Maintenance Supplies	Doc Amt: \$423.10
		Allocations:	\$423.10 600-6320-0000-542	Supplies-TM	
Voucher:	051483	Invoice: INV00561669	Date:	12/6/2024 Maintenance Supplies	Doc Amt: \$1,953.28
		Allocations:	\$1,953.28 600-6320-0000-542	Supplies-TM	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$2,376.38  
 Fund 700: \$0.00      Fund 803:\$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name	
033240	1/8/2025	\$1,035.00	ZEIAL	Alan Zeisbrich	
Voucher:	051517	Invoice: 12-2024	Date:	1/2/2025 Contract Services	Doc Amt: \$1,035.00
		Allocations:	\$57.50 300-6270-0000-511	CS-Operations-SS0	
		Allocations:	\$517.50 600-6270-0000-541	CS-Operations-TO	
		Allocations:	\$230.00 600-6270-0602-531	CS Operations - Lessalt WTP	
		Allocations:	\$230.00 600-6270-0603-531	CS Operations - West Hills WTP	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$57.50      Fund 600: \$977.50  
Fund 700: \$0.00      Fund 803: \$0.00

***Report Totals, Payment Fund Responsibilities***

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Fund 000: \$0.00      Fund 100: \$3,050.15      Fund 300: \$1,626.27      Fund 600: \$101,300.83  
Fund 700: \$2,323.25      Fund 803: \$628.72

Fund 100 = District Administration  
Fund 300 = Zone 3  
Fund 600 = Zone 6  
Fund 700 = Zone GSA  
Fund 803 = Zone WRA

3,050.15+  
1,626.27+  
101,300.83+  
2,323.25+  
628.72+  
108,929.22\*



**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:** 3

**Meeting Date:** January 13, 2025

**Submitted By:** Jeff Cattaneo

**Presented By:** Jeff Cattaneo

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**Agenda Title:** Annual Groundwater Assessment Report from the District Engineer Satisfying the Requirements of Section 7.6 of the District Act Relating to Annual Groundwater Rates

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**Detailed Description:** The San Benito County Water District (District or SBCWD) was formed in 1953 by a special act (District Act) of the State with responsibility and authority to manage groundwater. The District Act authorizes the Board of Directors, at its discretion, to direct staff to prepare an annual report on groundwater conditions of the District and its zones of benefit, such as Zone 6, the area for distribution of Central Valley Project (CVP) water. The groundwater report (addressing the previous water year from October 1 through September 30) also summarizes activities of the District for protection and augmentation of water supplies and provides management recommendations. Annual Groundwater Reports have been prepared since the 1970s and District Act requirements are listed in Appendix A of recent reports.

As presented in the attached report the following recommendations are responsive to the District Act:

- Continue to purchase and supply all imported CVP water available under the District's contract and any additional supplies that can reasonably be attained.
- Continue to operate Hernandez and Paicines reservoirs for percolation to improve downstream groundwater conditions.
- Continue off-channel percolation of CVP water as available and expand percolation capabilities.
- Levy a groundwater charge in Zone 6 as substantiated and recommended in the 2024 Annual Groundwater Report. The groundwater charge for the USBR contract year (March 2025-February 2026) is recommended to be \$14.31 per acre-foot (AF) for agricultural use in Zone 6 and a groundwater charge of \$14.31 per AF is recommended for M&I use.

**Materials Included:**

San Benito County Water District Annual Groundwater Assessment Report for 2024  
Draft Statement of Findings

**Financial Impact:**       X   Yes     No

**Funding Source/ Recap:** N/A

**Recommendation:** Board to adopt the Statement of Findings related to the adoption of Annual Groundwater rates for the 2025 – 2026 Water Year and accept the District Engineer’s report on Groundwater conditions for the 2024 Water Year.

**Action Required:** \_\_\_\_\_ Resolution        X     Motion    \_\_\_\_\_ Review

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**Board Action**

\_\_\_\_\_ Resolution No. \_\_\_    Motion By \_\_\_\_\_    Second By \_\_\_\_\_

Ayes \_\_\_\_\_    Abstained \_\_\_\_\_

Noes \_\_\_\_\_    Absent \_\_\_\_\_

Reagendized \_\_\_\_\_    Date \_\_\_\_\_    No Action Taken \_\_\_\_\_



San Benito County Water District Annual Groundwater Assessment  
December 2024



January 6, 2025

## MEMORANDUM REPORT

**To:** San Benito County Water District

**From:** Jeff Cattaneo, PE

**Re:** San Benito County Water District Annual Groundwater Report for January 13, 2025 Meeting of the Board of Directors

The San Benito County Water District (District or SBCWD) was formed in 1953 by a special act (District Act) of the State with responsibility and authority to manage groundwater. The District Act authorizes the Board of Directors, at its discretion, to direct staff to prepare an annual report on groundwater conditions of the District and its zones of benefit, such as Zone 6, the area for distribution of Central Valley Project (CVP) water. The groundwater report (addressing the previous water year from October 1 through September 30) also summarizes activities of the District for protection and augmentation of water supplies and provides management recommendations. Annual Groundwater Reports have been prepared since the 1970s and District Act requirements are listed in Appendix A of recent reports.

In response to the 2014 Sustainable Groundwater Management Act (SGMA), the District became the exclusive Groundwater Sustainability Agency (GSA) for the North San Benito Groundwater Basin (Basin) in San Benito County. In coordination with Santa Clara Water District (Valley Water), the GSA for the Santa Clara County portion of the Basin, the District led preparation of a Groundwater Sustainability Plan (GSP) for the Basin that was submitted to the California Department of Water Resources (DWR) in January 2022 and received Approval from DWR in July 2023. Starting in 2022, the District shifted Annual Groundwater Report preparation to align with the requirements of SGMA, and SGMA Annual Reports for water years 2021 - 2023 (Todd 2022, 2023, 2024) have been prepared for local use and submittal to DWR. The District recently initiated preparation of the SGMA Annual Report for water year 2024 in accordance with SGMA and consistent with the District Act. The water year 2024 SGMA Annual Groundwater Report is planned for completion by April 1, 2025.

This brief Memorandum Report has been prepared at the direction of the SBCWD Board of Directors to address requirements of the District Act, while recognizing that the SGMA Annual Report will provide the substantial documentation that has been presented in pre-SGMA Annual Groundwater Reports.

### **1. GROUNDWATER BASIN CONDITIONS**

As documented in the GSP (Todd 2021), the Basin is not in overdraft. Historical overdraft was halted through importation of CVP water and other management actions. In water year (WY) 2024<sup>1</sup>, the wet conditions from WY 2023 resulted in higher allocations in the beginning

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<sup>1</sup> Water year 2024 was the 12-month period from October 1, 2023 through September 30, 2024.

of the year and was followed by above average conditions. In February 2024, CVP initial allocations were at 15 percent for agricultural uses and 65 percent for municipal and industrial (M&I) uses. In April, the United States Bureau of Reclamation (USBR) increased allocation to 40 percent. Finally in June, USBR announced the CVP 2024 water supply allocations were 50 percent for agricultural uses and 75 percent for M&I uses (ACWA 2024).

Table 1 shows that WY 2024 M&I and agricultural groundwater pumping was the lowest in the past six years, due to the increased use of imported water in both sectors. It should be noted that Table 1 relies on the power meters monitoring agricultural pumping and the Annual Report will use the numerical model simulated pumping.

**Table 1. Groundwater Production in Zone 6 by Water Year, acre-feet per year**

	WY 2019	WY 2020	WY 2021	WY 2022	WY 2023	WY 2024
<b>Agriculture*</b>	15,423	17,021	22,614	23,945	13,147	13,132
<b>Municipal &amp; Industrial</b>	2,660	3,514	6,067	5,840	4,769	2,321

\* based on power meters in Zone 6

While WY 2024 was an above average year hydrologically, the lasting effects of the multiple year drought can still be seen in North San Benito Basin. Groundwater levels and storage reserves have shown an increase over the past years but remain at or below historical highs. However, the District continues to manage the Basin to maintain water levels above the quantitative minimum thresholds that are protective of beneficial uses of groundwater (Todd 2021).

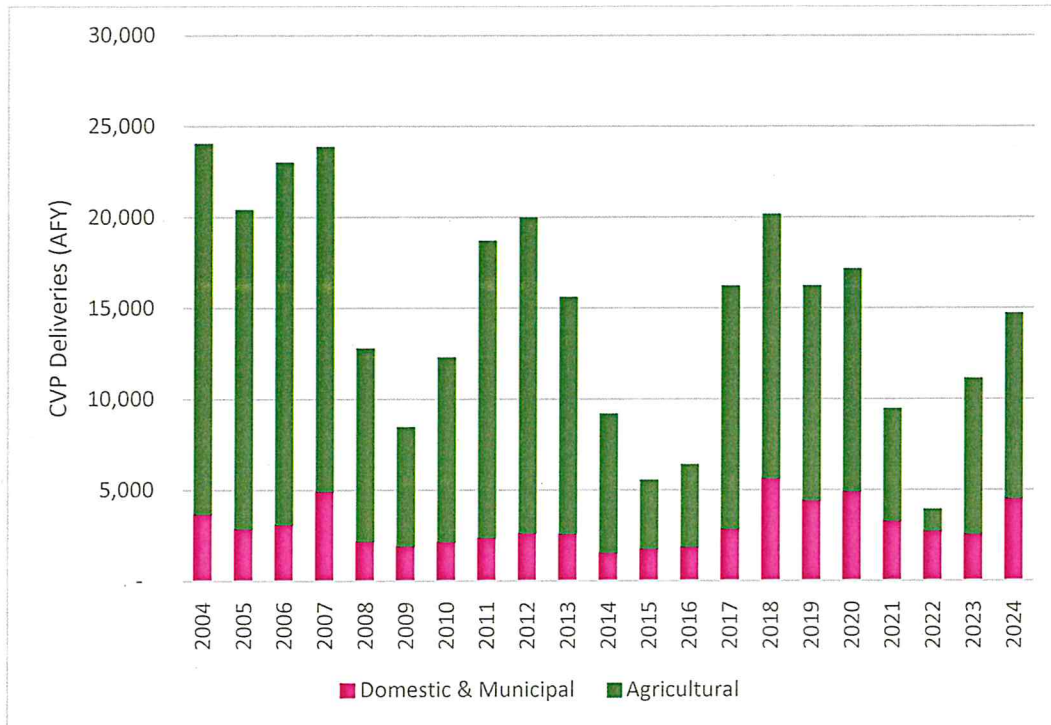
## 2. WATER SUPPLIES AND MANAGEMENT ACTIVITIES

As described in the previous SGMA Annual Reports and pre-SGMA Annual Groundwater Reports, water supply sources available in Zone 6 include local groundwater, imported CVP water, recycled water, and local surface water.

The District contract with USBR provides up to 35,550 acre-feet per year (AFY) of imported water for agricultural use and 8,250 AFY for M&I use. As noted above, CVP allocations were increased to 50 percent and 75 percent for agricultural and M&I uses, respectively, in WY 2024. However, because both treatment plants were operational, the overall delivery of CVP to users in Zone 6 was higher than the previous three years due to previous drought and infrastructure issues. **Figure 1** shows the delivered CVP water by user type over the last 20 years.

**Figure 1. CVP Deliveries by User Type (WY 2004- WY 2024)**





CVP and the other non-groundwater water sources are used conjunctively with local groundwater. The District has consistently worked to maintain groundwater storage in the Basin to serve as an important water source in dry years when CVP and other sources are restricted. District groundwater management projects (also described in GSP Chapter 8, Todd 2021) are focused on increasing water importation, local water storage, managed aquifer recharge, and water recycling, all of which maintain and increase local groundwater storage.

Ongoing management actions include groundwater level, quality, and water use monitoring, data compilation and analysis, numerical modeling, water conservation, water quality improvement programs, stakeholder outreach, reporting, and administrative activities among others that contribute to long-term sustainability.

### 3. RECOMMENDATIONS

The following recommendations are responsive to the District Act:

- Continue to purchase and supply all imported CVP water available under the District’s contract and any additional supplies that can reasonably be attained.
- Continue to operate Hernandez and Paicines reservoirs for percolation to improve downstream groundwater conditions.
- Continue off-channel percolation of CVP water as available and expand percolation capabilities.
- Levy a groundwater charge in Zone 6 as substantiated and recommended in the 2024 Annual Groundwater Report. The groundwater charge for the USBR contract year (March 2025-February 2026) is recommended to be \$14.31 per acre-foot (AF) for

agricultural use in Zone 6 and a groundwater charge of \$14.31 per AF is recommended for M&I use.

#### **4. REFERENCES**

Association of California Agencies, 2023, Bureau of Reclamation Bolsters CVP Water Supply Allocations, <https://www.acwa.com/news/bureau-of-reclamation-bolsters-cvp-water-supply-allocations/>, April 23, 2023.

Todd Groundwater (Todd), 2024, 2023, 2022, 2021 Annual Groundwater Report, March.

Todd Groundwater (Todd), 2021, North San Benito Groundwater Sustainability Plan, November.

**SAN BENITO COUNTY WATER DISTRICT  
BOARD OF DIRECTORS**

FINDINGS IN SUPPORT OF MOTION TO ACCEPT  
ANNUAL GROUNDWATER REPORT FOR WATER YEAR 2024

1. The Report contains a recommendation for the operation of Hernandez and Paicines Reservoirs.
2. The report contains information as to the amount of water the District is obligated to purchase during the 2025 Water Year.
3. The report recommends the quantity of water needed for surface delivery and or replenishment of groundwater supplies of the District and the Zones thereof for the 2025 Water Year.
4. The report recommends that a groundwater charge should be levied in the Zones of the District for 2025-2026 Water Year and proposes a rate per acre foot for agricultural water and a rate per acre foot for water other than agricultural water.



**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:** 4

**Meeting Date:** January 13, 2025

**Submitted By:** Brett Miller

**Presented By:** Brett Miller

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**Agenda Title:** Consider Resolution Approving the Change of Authorized Bank Signers for Heritage Bank of Commerce

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**Detailed Description:**

This resolution would approve changing the Authorized Signers for the Heritage Bank of Commerce from Jeff Cattaneo and Megan Holland, past employees, to Dana Jacobson and Brett Miller.

**Prior Committee or Board Action:** No

**Financial Impact:** \_\_\_\_\_ Yes        X     No

**Funding Source/ Recap:** N/A

**Recommendation:** Staff is recommending the Board approve the resolution changing the Authorized Signers for the Heritage Bank of Commerce from Jeff Cattaneo and Megan Holland, past employees, to Dana Jacobson and Brett Miller and having staff forward a copy of the approved resolution to Heritage Bank of Commerce.

**Action Required:**     X     Resolution        X     Motion    \_\_\_\_\_ Review

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**Board Action**

\_\_\_\_\_ Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

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**RESOLUTION NO. 2025-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE SAN BENITO COUNTY WATER DISTRICT  
APPROVING THE CHANGE OF AUTHORIZED BANK SIGNERS  
FOR HERITAGE BANK OF COMMERCE**

**WHEREAS**, District is in need of authorized signers for Heritage Bank of Commerce; and

**WHEREAS**, the District’s past signers of Jeff Cattaneo and Megan Holland are no longer employees of the District; and

**WHEREAS**, the District’s current General Manager, Dana Jacobson and Assistant General Manager Brett Miller are needed as authorized signers; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the San Benito County Water District authorizes the General Manager, Dana Jacobson and the Assistant General Manager, Brett Miller, to be Authorized Signers for Heritage Bank of Commerce.

**PASSED AND ADOPTED** by the Board of Directors of the San Benito County Water District at a special meeting, this 13<sup>th</sup> day of January 2025, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSTAIN: DIRECTORS:

ABSENT: DIRECTORS:

(Signature of presiding Board member  
Attested by Board Secretary  
Resolution #2025-01)

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Doug Williams  
President

ATTEST:

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Barbara L. Mauro  
Board Secretary



Agenda

Item

# 5

**TERMS SHEET**  
**FOR FINANCING OF ADROP AND**  
**THE ADDITION OF SAN JUAN BAUTISTA TO THE**  
**HOLLISTER URBAN AREA**  
**WATER SUPPLY AND TREATMENT AGREEMENT**  
**(1/2025)**

This Term Sheet summarizes the principal terms and conditions for San Benito County Water District (SBCWD) to add the City of San Juan Bautista (SJB) as a partner to the Hollister Urban Area Water Supply and Treatment Agreement, and to further a project to provide water supply reliability during drought years.

This Term Sheet shall be non-binding and is conditioned on the completion of negotiations for the 2<sup>nd</sup> amended Water Supply and Treatment Agreement (Agreement), legal review, and associated documentation that is satisfactory to all parties.

**San Juan Bautista**

- The transmission pipeline to SJB will be treated as a separate project and will be addressed outside of this Agreement.
- SJB will purchase XX percent of the treatment capacity of the combined Lessalt and West Hills treatment plants.
- SJB will pay for XX percent of the capacity for Tranches 1-3 on the same terms and schedule as City of Hollister (COH) and Sunnyslope County Water District (SSCWD).
- SJB's repayment schedule will be accelerated to match the final repayment dates of COH and SSCWD.
- SJB will pay the relative percentage of the treatment capacity purchased into the to date total of the Capital Replacement Reserve.
- COH and SSCWD will receive a credit to their respective repayment balances of Tranches 1-3 based on the amount of treatment capacity SJB purchases.
- SBCWD will recalculate the amortization schedules for Tranches 1-3 for COH and SSCWD such that the final repayment dates remain the same with adjusted annual payments.
- SBCWD will suspend collections for the Capital Replacement Reserve for COH and SSCWD until the amount credited to COH and SSCWD from SJB's purchase of treatment capacity is depleted.

- Fixed costs for operation of Lessalt and West Hills will be allocated to COH, SSCWD, and SJB based on their respective treatment capacity.
- Variable costs of treatment for Lessalt and West Hills will be aggregated and charged to COH, SSCWD, and SJB based on the amount of finished water delivered to each party.
- All other provisions of the Water Supply and Treatment Agreement will remain in place with the addition of SJB as an equal party.
- SBCWD will contribute to SJB a non-reimbursable amount to the purchase of treatment capacity equal to the amount SBCWD contributed to COH and SSCWD based on the amount of treatment capacity purchased.

## ADRoP

### Financing

- SBCWD has received \$20,000,000 in grant funding for the construction of the ADRoP project.
- At SBCWD's option SBCWD will either seek bond sales or pay from undesignated reserves for the remainder of the construction costs.
- If bonds are issued SBCWD will only charge M&I water for the principal portion of the bond payments for the remaining capital costs of construction. SBCWD will pay the interest portion.
- Payments for the remaining capital costs of construction either through bonds issuance or from District reserves will be through a "reliability fee" for all M&I water sold on a per acre foot basis until the debt is retired. This will include District customers outside of the Urban Area as they will also benefit from the ADRoP project.

### Operation

- Wet year water will be treated and injected into the aquifer for later recovery during dry and critically dry years.
- Recovery may occur over multiple years depending on conditions and the amount of water previously stored.
- SBCWD will pay for the raw water cost and hold the variable cost of treatment for all water injected and stored until such water is recovered and delivered to the District customers.

- All water recovered will be aggregated with all other M&I water supplies for the given year of recovery such that regardless of which customer received the water all beneficiaries of the increased water supply will pay.
- SBCWD acknowledges that COH wells and conveyance facilities will be needed to convey water to the ADRoP well field. SBCWD will work with COH to develop an equitable solution to the use of COH facilities.
- SBCWD also acknowledges that water delivered to the ADRoP well field will be mixed with groundwater as it moves through the COH system. However, when recovered, it is expected that water delivered will be similar in quality as treated water from Lessalt or West Hills that is mixed with groundwater before delivery to the ultimate consumer.