

**BOARD OF DIRECTORS  
SAN BENITO COUNTY WATER DISTRICT  
Agenda For  
March 26, 2025  
Regular Meeting – 5:00 p.m.  
30 Mansfield Road – Hollister, California 95023**

**Assistance for those with disabilities:**

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Executive Assistant/Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

Effective at the April 27, 2022, The Board of Directors is now allowing the public to attend in person at all meetings of the San Benito County Water District Board. We will also continue to offer the meeting via Zoom as well. Regarding virtual participation, members of the public are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Board President.

**ZOOM LINK**

<https://us06web.zoom.us/j/81617175940?pwd=4Rm3x3boHem25LnDC6DGELsGB5WCnf.1>

**Meeting ID**

816 1717 5940

**Passcode:**

421300

**Dial Only:**

Dial by your location

- +1 669 444 9171 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)

If you plan to participate in the meeting and need assistance, please call  
Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

**CALL TO ORDER**

- a. Pledge of Allegiance to the Flag
- b. Roll Call
- c. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.
- d. Approval of Agenda
- e. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda

**CONSENT AGENDA:**

*(Consent items shall be considered as a whole and without discussion unless a particular item is removed from the consent agenda. Board member may discuss individual items or seek information from staff or legal counsel without removing the item from the Consent Agenda. A member of the public should seek recognition by the President if comment is desired. Approval of consent items shall be made by one motion.)*

1. Approval of Minutes for: February 26, 2025 Regular Meeting
2. Allowance of Claims
3. Acknowledgement of Paid Claims prior to the March Board Meeting
4. On Call Contracts – Status Updates

**REGULAR AGENDA**

5. Discuss and Consider Resolution Restating the District's Investment Policy
6. Discuss and Consider Authorizing the General Manager Execute a Contract with Todd Groundwater for the 2025 Urban Water Management Plan Update (NTE \$143,870)
7. Discuss and Consider Authorizing the General Manager Execute a Contract with Todd Groundwater for the 2025 Agricultural Water Management Plan Update (NTE \$37,539)
8. Consider Resolution Setting Forth the District's Intentions Regarding Percolation of San Felipe Project Water for Water Contract Year 2025-2026
9. Consider Authorizing the General Manager to Make an Additional Financial Commitment of \$8,213 for the B.F. Sisk Dam Raise and Reservoir Expansion Project
10. Consider Approval and Authorize the Board President to Execute the Healthy Rivers and Landscapes Program Implementation Funding Activity Agreement
11. San Benito County Water District – Budget Kick Off Meeting 2025-2026
12. Receive Information and Discuss Participation in the Pajaro River Watershed Resiliency Program
13. Committee/Agency Representative Reports:
  - a. San Luis and Delta-Mendota Water Authority (Tonascia/Jacobson)
  - b. Administration Committee (Flores/Williams)
  - c. Finance Committee (Tonascia/Freeman)
  - d. Personnel Committee (Flores/Tonascia)
  - e. Zone 6 Water Supply & Operations Committee (Tonascia/Wright)

14. Monthly Operations and Maintenance Report
15. General Manager's Report:
  - a) Reach 1 Operations
  - b) Zone 3 Operations
  - c) Zone 6 Operations
  - d) Accelerated Drought Response Project (ADRoP)
  - e) San Luis and Delta-Mendota Water Authority Activities
  - f) City of San Juan Bautista Water Supply Plan
  - g) B F Sisk Dam Raise Project
  - h) Miscellaneous District items
16. **CLOSED SESSION: Conference with Legal Counsel-Existing litigation**  
Government Code § 54956.9(d)(1)  
Kurasaki vs. Caltrans *et al*; San Benito County
17. **CLOSED SESSION: Consultation with: General Manager/  
District Counsel**  
Government Code § 54957(a)(1)  
Threat to Public Services
18. **CLOSED SESSION: Public Employee Appointment**  
Government Code § 54957(b)(1)  
Title: District Counsel
19. **OPEN SESSION:**  
Report any actions, if any, from Closed Session items
20. Adjournment

Adjournment - Unless there is a special meeting prior to that time, the next regular meeting of the Board will be Wednesday, April 30, 2025. Meetings are held at the District office, 30 Mansfield Road, Hollister, California. **LAST DAY TO FILE CLAIMS** against the District is the second Friday of each month, except in November and December. Usually meeting dates change in those months because of holidays. The Board may hold a closed session to discuss personnel matters, litigation or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962 or other appropriate State law.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.

February 26, 2025  
Regular Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, February 26, 2025 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Doug Williams, Vice President Mark Wright and Directors John Freeman and Joe Tonascia; Director Sonny Flores was absent. Also present were General Manager Dana Jacobson, District Counsel Jeremy T. Liem, Operations and Maintenance Manager Michael Craig, Senior Engineer David Macdonald, Water Programmer III Anne Stull, Office Specialist I Shannon Darnall and Executive Assistant/Board Clerk Barbara Mauro. Assistant General Manager Brett Miller and Jeff Cattaneo participated via Zoom.

### **CALL TO ORDER**

President Williams called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**  
President Williams led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Mauro called roll. Members present were: President Williams, Vice President Wright and Directors Freeman and Tonascia; Director Flores was absent.
- c. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.**
- d. **Approval of Agenda**  
With a motion by Director Freeman and a second by Director Tonascia, the Agenda was approved by 4 affirmative votes, Williams, Wright, Freeman and Tonascia and there was 1 absence, Flores.
- e. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**  
There were no public comments.

### **CONSENT AGENDA:**

1. **Approval of Minutes for: Regular Meeting January 29, 2025**
2. **Allowance of Claims**
3. **Acknowledgement of Paid Claims prior to the February Board Meeting**
4. **On Call Contracts – Status Updates**

With a motion by Director Tonascia and a second by Director Freeman, the Consent Agenda was approved by 4 affirmative votes, Williams, Wright, Freeman and Tonascia and there was 1 absence, Flores.



## **REGULAR AGENDA**

5. **Consider Director Attendance at the May 12, 2025 ACWA JPIA Board of Directors Meeting, Monterey, California**

Mrs. Mauro explained this item doesn't need to be voted on. If any director or directors want to attend, just let her know so she can register them. Director Freeman, as our ACWA JPIA representative, has expressed interest in attending and asked to be registered.

6. **Consider General Manager or his Designee and Director Attendance at the Spring ACWA Conference May 13<sup>th</sup> – 15<sup>th</sup>, 2025, Monterey, California**

Mrs. Mauro stated this also doesn't need a vote and our budget allows for the GM or his designee and 2 directors to attend. Please let Mrs. Mauro know if interested in attending, so she can register you for the conference.

7. **Committee/Agency Representative Reports:**

a. **San Luis and Delta-Mendota Water Authority (Tonascia/Jacobson)**

As per Director Tonascia, this can be covered under the Manager's report.

b. **Pajaro River Watershed Flood Prevention Authority (Flores/Wright)**

Director Flores is absent, so no report was given.

c. **Mid Pacific Water Users Conference, Reno, Nevada, January 29-31, 2025 (Miller/Tonascia)**

As per Director Tonascia, the attendance was the largest he'd seen, with over 400 attendees. It was a very upbeat conference, and the water forecast looks good this year. Mr. Miller added, he also thought it was a very positive, productive conference.

d. **Water Resources Association (Flores/Freeman)**

Director Flores attended the WRA meeting but is absent. Mrs. Mauro reported it was the first meeting of the year. The 2025 calendar was approved and general business was discussed but a Chair wasn't chosen, as it was the City of Hollister's turn and neither the representative or the alternate were able to attend, so it was tabled until the next meeting. The turf removal program was also discussed.

8. **Monthly Operations and Maintenance Report**

Mr. Craig reported staff reviewed all their meter reads, to be sure they were accurate. In Paicines, District staff is mowing, and he is contracting with a new vendor to do some spraying. He further reported Hernandez Reservoir's level is up slightly and Paicines Reservoir is at dead pool. Mr. Craig reported he is putting water into San Justo Reservoir to get it to 495.5' or 10,000-acre feet. The Recycled Water Ponds' cleaning has been completed, and Mr. Jacobson has given the go ahead to start filling the ponds.

9. **General Manager's Report:**

a) **Reach 1 Operations**

Mr. Jacobson reported staff attended the quarterly meeting with Valley Water. Valley Water reported they are behind on the pump rebuilds. Our staff reminded them the importance of staying on target. Also, Director Varela came to SBCWD for a visit

of our facilities, which included a few staff members and Director Freeman and Tonascia.

**b) Zone 3 Operations**

Mr. Jacobson reported this has already been covered.

**c) Zone 6 Operations**

Mr. Jacobson reported on the Pipeline Replacement Project. A proposal from HDR was received for approximately \$250,000. There is a task for a right of way and utility document. The overall project is \$700,000 to \$1 million.

Mr. Jacobson reported yesterday the District was given their water allocation. The Bureau allocated 75% of historical use for Municipal and Industrial and 35% for Agriculture. Based on what we have stored in San Justo and in San Luis, Mr. Jacobson is comfortable giving our customers 100% M & I allocation and 55% Ag allocation.

Director Freeman asked about San Juan and their water needs being about 100-115 AF annually. Mr. Jacobson said that was about right but that would be considered in the future and not in this water year.

**d) Accelerated Drought Response Project (ADRoP)**

Mr. Jacobson reported the City of Hollister approved the term sheet at their February 15<sup>th</sup> meeting but asked for an annual reporting of the grant funding associated with this project.

Also, outside Counsel is working on drafting the amendment to the Water Supply and Treatment Agreement.

Mr. Jacobson further reported a pre-construction meeting was held in February and the anticipated start date is early April. The Incidental Take Permit has not yet been issued and that construction cannot start until it is complete. We have received the 100% design from HDR, and Kennedy/Jenks; and staff is currently doing their review. As per David Macdonald, the bid was expected to go out in mid-March and the bid opening is scheduled for April.

**e) San Luis and Delta-Mendota Water Authority Activities**

Mr. Jacobson reported the Authority approved their new O&M rates; there will be an increase of approximately 13%. Also, next month, there will be an activity agreement coming to the Board which will be a \$10/acre foot increase.

**f) City of San Juan Bautista Water Supply Plan**

Mr. Jacobson reported District staff continues to meet with San Juan Bautista staff. The City of San Juan Bautista will hold a workshop for its Council on March 25<sup>th</sup>, which Mr. Jacobson plans to attend. The schedule for the RFP for the Pipeline, which San Juan Bautista will be doing, is unclear at this time.

**g) B F Sisk Dam Raise Project**

Mr. Jacobson reported San Luis Water District withdrew from the project, so there will be an additional 250 AF increase for our District. However, it may require more funds to be paid.

**h) Miscellaneous District items**

Mr. Jacobson reported he has initiated talks about the capacity fee. He also met with Steve Loupe, County Public Works Director, regarding San Justo. The Board of Supervisors have created an Ad Hoc Committee regarding the reservoir.

10. **CLOSED SESSION: Conference with Legal Counsel-Existing litigation  
Government Code § 54956.9(d)(1)  
Kurasaki vs. Caltrans *et al*; San Benito County**
11. **CLOSED SESSION: Conference with Legal Counsel-Existing litigation  
Government Code § 54956.9(d)(1)  
In Re Aqueous Film-Forming Foams Products Liability Litigation MDL  
2873, U.S.D.C. for the District of South Carolina, No. 2:18-mn-02873 RMG**

*(The Board convened in Closed Session at 5:30 p.m.)*

12. **OPEN SESSION:  
Report any actions, if any, from Closed Session items**

*(The Board reconvened in Open Session at 6:02 p.m.)*

President Williams called the meeting back to order and stated there was no action on either Closed Session items to report.

13. **Adjournment**  
With no further business to discuss, the meeting was adjourned at 6:03 p.m.

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Doug Williams, President

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Barbara L. Mauro, Executive Assistant/Board Clerk

System: 3/20/2025 2:43:25 P  
User Date: 3/20/2025

San Benito County Water District  
COMPUTER CHECK REGISTER  
Payables Management

Page: 1  
User ID: Leilani

Batch ID: CK032625  
Batch Comment:

Audit Trail Code: PMCHK00001067  
Posting Date: 3/26/2025

Checkbook: UB-CKG  
\* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0059464	3/26/2025	033436	A1JAN	A-1 Services	\$828.00
0059465	3/26/2025	033437	ATOOL	A Tool Shed	\$498.52
0059466	3/26/2025	033438	B&SSU	B&S Supply	\$584.37
0059467	3/26/2025	033439	BEFOR	Before the Movie Inc	\$876.00
0059468	3/26/2025	033440	BRIGA	Brigantino Irrigation	\$47,849.37
0059469	3/26/2025	033441	CELLU	Cellular Controlled Products	\$195.00
0059470	3/26/2025	033442	CINTA	Cintas Corporation	\$782.30
0059471	3/26/2025	033443	CMANA	CM Analytical Inc	\$1,040.00
0059472	3/26/2025	033444	CVPWA	Central Valley Project Water Assn	\$2,492.70
0059473	3/26/2025	033445	DAHL	DAHL Consultants	\$4,320.00
0059474	3/26/2025	033446	DASSE	Dassel's Petroleum Inc	\$59.55
0059475	3/26/2025	033447	DATAF	Dataflow Business Systems Inc	\$194.58
0059476	3/26/2025	033448	DOKKE	Dokken Engineering	\$230.00
0059477	3/26/2025	033449	DONCH	Don Chapin Company Inc	\$2,730.01
0059478	3/26/2025	033450	EDGES	Edges Electrical Group	\$3,069.28
0059479	3/26/2025	033451	ELCCO	ELC Consulting	\$17,496.05
0059480	3/26/2025	033452	FASTE	Fastenal Company	\$262.39
0059481	3/26/2025	033453	FORDE	Ford Equipment Repair Co.	\$1,000.00
0059482	3/26/2025	033454	FRESN	Fresno Valves & Castings Inc.	\$7,769.02
0059483	3/26/2025	033455	GRAIN	GRAINGER	\$807.36
0059484	3/26/2025	033456	GROSS	Grossmayer & Associates	\$8,057.71
0059485	3/26/2025	033457	HAUTO	Hollister Auto Parts Inc	\$120.09
0059486	3/26/2025	033458	HDRENG	HDR Engineering Inc	\$246,277.83
0059487	3/26/2025	033459	HTRUE	Hollister True Value Inc.	\$32.76
0059488	3/26/2025	033460	ICONI	ICONIX Waterworks Inc	\$24,827.71
0059489	3/26/2025	033461	JOHNS	Johnson Lumber Company	\$507.05
0059490	3/26/2025	033462	JOHNSM	John Smith Landfill	\$43.52
0059491	3/26/2025	033463	KENNE	Kennedy/Jenks Consultants Inc.	\$9,211.04
0059492	3/26/2025	033464	KRONI	Kronick Moskovitz Tiedemann & Girard	\$21,849.00
0059493	3/26/2025	033465	LANDS	Landscape Design by Rosemary Bridwell C	\$450.00
0059494	3/26/2025	033466	MANDE	Mandego	\$181.46
0059495	3/26/2025	033467	MARKN	Mark Nicholson Inc	\$4,739.43
0059496	3/26/2025	033468	MAVER	Maverick Welding Supply	\$6,999.94
0059497	3/26/2025	033469	MCGIL	McGilloway Ray Brown & Kaufman	\$14,310.00
0059498	3/26/2025	033470	MCKIN	McKinnon Lumber Inc	\$75.82
0059499	3/26/2025	033471	MCMAS	McMaster-Carr Supply Co	\$3,832.15
0059500	3/26/2025	033472	MISSIO	Mission Village Voice Media LLC	\$530.00
0059501	3/26/2025	033473	NEWSV	New SV Media Inc	\$230.00
0059502	3/26/2025	033474	PALAC	Palace Business Solutions	\$546.80
0059503	3/26/2025	033475	RESER	Reserve Account	\$1,000.00
0059504	3/26/2025	033476	ROSSI	Rossi's Tire & Auto Service	\$35.00
0059505	3/26/2025	033477	SBCCH	SBC Chamber of Commerce	\$245.00
0059506	3/26/2025	033478	SENTR	Sentry Alarm Systems	\$120.00
0059507	3/26/2025	033479	SHRED	Shred-it	\$334.62
0059508	3/26/2025	033480	SJELE	SJ Electro Systems Inc	\$46,347.80
0059509	3/26/2025	033481	SPEEDEE	SpeedDee Oil Change and Tune Up	\$109.30
0059510	3/26/2025	033482	SPURZ	Spurzem & Liem LLP	\$3,960.00

\* Voided Checks

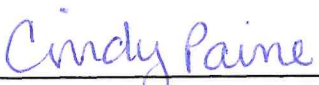
Check #	Date	Payment Number	Vendor ID	Check Name	Amount
0059511	3/26/2025	033483	SSCWD-TP	Sunnyslope County Water District	\$287,642.73
0059512	3/26/2025	033484	TODDE	Todd Groundwater	\$47,709.50
0059513	3/26/2025	033485	TOROP	Toro Petroleum Corporation	\$3,119.72
0059514	3/26/2025	033486	TURBO	Turbo Time Welding	\$2,000.00
0059515	3/26/2025	033487	TYLER	Tyler Technologies	\$35,102.00
0059516	3/26/2025	033488	USABL	USA BlueBook	\$377.10
0059517	3/26/2025	033489	USBNK-CC	US Bank Corporation	\$9,659.79
0059518	3/26/2025	033490	USGEO	U.S. Geological Survey	\$25,752.50
0059519	3/26/2025	033491	VERDA	Verdant Commercial Capital LLC	\$211.76
0059520	3/26/2025	033492	WIENH	Wienhoff & Associates Inc.	\$95.00
0059521	3/26/2025	033493	ZEIAL	Alan Zeisbrich	\$3,038.75
Total Checks: 58					Checks Total: \$902,767.38
					=====


\* Voided Checks

Check #	Date	Payment Number	Vendor ID	Check Name	Amount
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STATE OF CALIFORNIA  
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA  
THIS 26TH DAY OF MARCH 2025 THAT THE FOREGOING DEMANDS ENUMERATED HAVE  
BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT;  
AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.

  
Prepared by: ~~Assistant General Manager~~  
Supervising Accountant

  
Submitted by: General Manager

APPROVED BY BOARD OF DIRECTORS ON: \_\_\_\_\_  
Date

\_\_\_\_\_  
President

## Payment Fund Responsibility

Payment#	Date	Check Total	Vendor ID	Vendor Name			
033436	3/20/2025	\$828.00	A1JAN	A-I Services			
Voucher:	051823	Invoice: 5009	Date: 3/3/2025	Janitorial Services	Doc Amt:	\$828.00	
	Allocations:	\$54.00	100-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$27.00	300-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$459.00	600-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$28.80	100-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$14.40	300-6275-0000-563-06	CS-Maint 10/5/85			
	Allocations:	\$244.80	600-6275-0000-563-06	CS-Maint 10/5/85			

## Payment Responsibilities:

Fund 000: \$0.00      Fund 100: \$82.80      Fund 300: \$41.40      Fund 600: \$703.80  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
033437	3/20/2025	\$498.52	ATOOL	A Tool Shed			
Voucher:	051824	Invoice: 1733917-7	Date: 3/5/2025	Engineering Equipment Rental	Doc Amt:	\$498.52	
	Allocations:	\$498.52	600-1395-0929-112	SCADA telemetry upgrade			

## Payment Responsibilities:

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$498.52  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
033438	3/20/2025	\$584.37	B&SSU	B&S Supply			
Voucher:	051825	Invoice: 2831	Date: 2/21/2025	Contracted Services	Doc Amt:	\$311.58	
	Allocations:	\$311.58	600-6275-0000-542	CS-Maintenance-TM			

Voucher: 051826      Invoice: 2836      Date: 2/27/2025      Maintenance Supplies      Doc Amt: \$272.79  
Allocations: \$272.79      600-6320-0000-542      Supplies-TM

## Payment Responsibilities:

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$584.37  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name			
033439	3/20/2025	\$876.00	BEFOR	Before the Movie Inc			
Voucher:	051895	Invoice: 54213	Date: 3/1/2025	On-Screen Ad	Doc Amt:	\$438.00	
	Allocations:	\$438.00	803-6865-0000-562	Advertising/Public Info (PI)			

Voucher: 051951      Invoice: 54212      Date: 2/1/2025      On-Screen Ad      Doc Amt: \$438.00  
Allocations: \$438.00      803-6865-0000-562      Advertising/Public Info (PI)

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$0.00  
Fund 700: \$0.00      Fund 803: \$876.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033440	3/20/2025	\$47,849.37	BRIGA	Brigantino Irrigation		
Voucher:	051827	Invoice:	220000098010	Date:	2/10/2025 Maintenance Supplies	Doc Amt: \$23.87
		Allocations:	\$23.87 600-6320-0000-542		Supplies-TM	
Voucher:	051828	Invoice:	220000098366	Date:	2/12/2025 Maintenance Supplies	Doc Amt: \$158.43
		Allocations:	\$158.43 600-6320-0000-542		Supplies-TM	
Voucher:	051829	Invoice:	220000098651	Date:	2/18/2025 Maintenance Supplies	Doc Amt: \$1,692.48
		Allocations:	\$1,692.48 600-6320-0000-542		Supplies-TM	
Voucher:	051830	Invoice:	220000098809	Date:	2/18/2025 Maintenance Supplies	Doc Amt: \$118.02
		Allocations:	\$118.02 600-6320-0000-542		Supplies-TM	
Voucher:	051831	Invoice:	220000099006	Date:	2/20/2025 Maintenance Supplies	Doc Amt: \$218.06
		Allocations:	\$218.06 600-6320-0000-542		Supplies-TM	
Voucher:	051832	Invoice:	220000100142	Date:	3/5/2025 Maintenance Supplies	Doc Amt: \$219.68
		Allocations:	\$219.68 600-6320-0000-542		Supplies-TM	
Voucher:	051833	Invoice:	220000095369	Date:	1/10/2025 Maintenance Supplies	Doc Amt: \$978.86
		Allocations:	\$978.86 600-6320-0920-542		Supplies-TM - Subsystem Breaks	
Voucher:	051834	Invoice:	220000098785	Date:	2/18/2025 Contracted Services	Doc Amt: \$24,099.48
		Allocations:	\$24,099.48 600-6275-0920-542		CS Maintenance TDM-Subsystem Breaks	
Voucher:	051835	Invoice:	220000100274	Date:	3/7/2025 Maintenance Supplies	Doc Amt: \$92.62
		Allocations:	\$92.62 600-6320-0000-542		Supplies-TM	
Voucher:	051836	Invoice:	220000099956	Date:	3/3/2025 Maintenance Supplies	Doc Amt: \$98.77
		Allocations:	\$98.77 600-6320-0000-542		Supplies-TM	
Voucher:	051837	Invoice:	220000099377	Date:	2/25/2025 Maintenance Supplies	Doc Amt: \$135.07
		Allocations:	\$135.07 600-6320-0000-542		Supplies-TM	
Voucher:	051838	Invoice:	220000100497	Date:	3/10/2025 Maintenance Supplies	Doc Amt: \$152.21
		Allocations:	\$152.21 600-6320-0920-542		Supplies-TM - Subsystem Breaks	
Voucher:	051839	Invoice:	INV-25091	Date:	1/14/2025 Maintenance Supplies	Doc Amt: \$3,865.46
		Allocations:	\$3,865.46 600-6320-0000-542		Supplies-TM	
Voucher:	051840	Invoice:	220000098883	Date:	2/19/2025 Maintenance Supplies	Doc Amt: \$10,000.00
		Allocations:	\$10,000.00 300-6275-0000-512		CS-Maintenance-SSM	



Voucher: 051841 Invoice: INV-25349 Date: 1/24/2025 Maintenance Supplies Doc Amt: \$2,577.36  
 Allocations: \$2,577.36 600-6320-0920-542 Supplies-TM - Subsystem Breaks

Voucher: 051842 Invoice: INV-25226 Date: 1/21/2025 Maintenance Supplies Doc Amt: \$3,419.00  
 Allocations: \$3,419.00 600-6320-0920-542 Supplies-TM - Subsystem Breaks

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$10,000.00 Fund 600: \$37,849.37  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033441	3/20/2025	\$195.00	CELLU	Cellular Controlled Products

Voucher: 051956 Invoice: 0099806-IN Date: 3/1/2025 Quarterly Service Doc Amt: \$195.00  
 Allocations: \$195.00 600-6820-0000-562 Dues and Fee

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$195.00  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033442	3/20/2025	\$782.30	CINTA	Cintas Corporation

Voucher: 051844 Invoice: 4221473127 Date: 2/18/2025 Weekly Service Doc Amt: \$156.46  
 Allocations: \$15.65 100-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$7.82 300-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$132.99 600-6275-0000-563-06 CS-Maint 10/5/85

Voucher: 051845 Invoice: 4222172651 Date: 2/25/2025 Weekly Service Doc Amt: \$156.46  
 Allocations: \$15.65 100-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$7.82 300-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$132.99 600-6275-0000-563-06 CS-Maint 10/5/85

Voucher: 051846 Invoice: 4222951736 Date: 3/4/2025 Weekly Service Doc Amt: \$156.46  
 Allocations: \$15.65 100-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$7.82 300-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$132.99 600-6275-0000-563-06 CS-Maint 10/5/85

Voucher: 051847 Invoice: 4223708060 Date: 3/11/2025 Weekly Service Doc Amt: \$156.46  
 Allocations: \$15.65 100-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$7.82 300-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$132.99 600-6275-0000-563-06 CS-Maint 10/5/85

Voucher: 051970 Invoice: 4224392032 Date: 3/18/2025 Weekly Service Doc Amt: \$156.46  
 Allocations: \$15.65 100-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$7.82 300-6275-0000-563-06 CS-Maint 10/5/85  
 Allocations: \$132.99 600-6275-0000-563-06 CS-Maint 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$78.23      Fund 300: \$39.12      Fund 600: \$664.96  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033443	3/20/2025	\$1,040.00	CMANA	CM Analytical Inc
Voucher: 051952	Invoice: 84259	Date: 3/10/2025	Water Quality Testing	
Allocations:		\$1,040.00	600-6270-0000-541	CS-Operations-TO
				Doc Amt: \$1,040.00

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$1,040.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033444	3/20/2025	\$2,492.70	CVPWA	Central Valley Project Water Assn
Voucher: 051843	Invoice: 021825	Date: 2/18/2025	2025 Annual Membership Dues	
Allocations:		\$2,492.70	600-6820-0000-562	Dues and Fee
				Doc Amt: \$2,492.70

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$2,492.70  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033445	3/20/2025	\$4,320.00	DAHL	DAHL Consultants
Voucher: 051848	Invoice: 1484	Date: 2/18/2025	Project Management for ADRoP	
Allocations:		\$960.00	600-1351-0168-151	Pajaro Watershed IRWMP
				Doc Amt: \$960.00

Voucher: 051849	Invoice: 1488	Date: 3/7/2025	Project Management for ADRoP		Doc Amt: \$3,360.00
Allocations:		\$3,360.00	600-1351-0168-151	Pajaro Watershed IRWMP	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$4,320.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033446	3/20/2025	\$59.55	DASSE	Dassel's Petroleum Inc
Voucher: 051850	Invoice: 9997	Date: 2/13/2025	Vehicle Fuel Bill	
Allocations:		\$59.55	600-6320-0000-562	Supplies-GA
				Doc Amt: \$59.55

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$59.55  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033447	3/20/2025	\$194.58	DATAF	Dataflow Business Systems Inc
Voucher: 051851	Invoice: 416494	Date: 3/10/2025	Copier Lease	
Allocations:		\$19.46	100-6275-0000-563-06	CS-Maint 10/5/85
Allocations:		\$9.73	300-6275-0000-563-06	CS-Maint 10/5/85
Allocations:		\$165.39	600-6275-0000-563-06	CS-Maint 10/5/85
				Doc Amt: \$194.58

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$19.46      Fund 300: \$9.73      Fund 600: \$165.39  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033448	3/20/2025	\$230.00	DOKKE	Dokken Engineering		
Voucher:	051852	Invoice: 48335		Date: 2/12/2025	Engineering Services	Doc Amt: \$230.00
		Allocations:	\$230.00	600-1351-0168-151	Pajaro Watershed IRWMP	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$230.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033449	3/20/2025	\$2,730.01	DONCH	Don Chapin Company Inc		
Voucher:	051853	Invoice: 192300		Date: 1/21/2025	Maintenance Supplies	Doc Amt: \$1,806.24
		Allocations:	\$1,806.24	600-6320-0920-542	Supplies-TM - Subsystem Breaks	

Voucher:	051854	Invoice: 192306		Date: 1/22/2025	Maintenance Supplies	Doc Amt: \$923.77
		Allocations:	\$923.77	600-6320-0920-542	Supplies-TM - Subsystem Breaks	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$2,730.01  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033450	3/20/2025	\$3,069.28	EDGES	Edges Electrical Group		
Voucher:	051855	Invoice: S6360516.001		Date: 2/25/2025	Electrical Supplies	Doc Amt: \$115.24
		Allocations:	\$115.24	600-6320-0000-542	Supplies-TM	

Voucher:	051856	Invoice: S6366637.001		Date: 2/13/2025	Electrical Supplies	Doc Amt: \$689.47
		Allocations:	\$689.47	600-6320-0000-562	Supplies-GA	

Voucher:	051857	Invoice: S6360516.002		Date: 2/26/2025	Electrical Supplies	Doc Amt: \$1,545.10
		Allocations:	\$1,545.10	600-6321-0000-542	Supplies-Structure Equip TDM	

Voucher:	051896	Invoice: S6360516.004		Date: 3/3/2025	Electrical Supplies	Doc Amt: \$719.47
		Allocations:	\$719.47	600-6320-0000-542	Supplies-TM	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$3,069.28  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033451	3/20/2025	\$17,496.05	ELCCO	ELC Consulting		
Voucher:	051858	Invoice: 10190		Date: 1/22/2025	Computer Equipment	Doc Amt: \$4,910.79
		Allocations:	\$491.08	100-6440-0000-562-06	Office Furn/Equipment Purchase 10/5/85	

Allocations: \$245.54 300-6440-0000-562-06 Office Furn/Equipment Purchase 10/5/85  
 Allocations: \$4,174.17 600-6440-0000-562-06 Office Furn/Equipment Purchase 10/5/85

Voucher: 051859 Invoice: 10184 Date: 1/22/2025 Computer Equipment Doc Amt: \$2,883.26  
 Allocations: \$288.33 100-6440-0000-562-06 Office Furn/Equipment Purchase 10/5/85  
 Allocations: \$144.16 300-6440-0000-562-06 Office Furn/Equipment Purchase 10/5/85  
 Allocations: \$2,450.77 600-6440-0000-562-06 Office Furn/Equipment Purchase 10/5/85

Voucher: 051953 Invoice: 10207 Date: 3/12/2025 MS Office 365 & Exchange Doc Amt: \$9,702.00  
 Allocations: \$917.40 100-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$458.70 300-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$7,797.90 600-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$52.80 100-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$26.40 300-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$448.80 600-6260-0000-563-06 CS-Computer (10/5/85)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$1,749.61 Fund 300: \$874.80 Fund 600: \$14,871.64  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033452	3/20/2025	\$262.39	FASTE	Fastenal Company

Voucher: 051860 Invoice: MN019917501 Date: 2/6/2025 Inventory Control-Nuts & Bolts Doc Amt: \$50.93  
 Allocations: \$50.93 600-6820-0000-562 Dues and Fee

Voucher: 051861 Invoice: CAHOS68380 Date: 2/20/2025 Maintenance Supplies Doc Amt: \$42.30  
 Allocations: \$42.30 600-6320-0000-542 Supplies-TM

Voucher: 051862 Invoice: CAHOS68354 Date: 2/20/2025 Maintenance Supplies Doc Amt: \$52.79  
 Allocations: \$52.79 600-6320-0000-542 Supplies-TM

Voucher: 051897 Invoice: MN019925025 Date: 3/7/2025 Inventory Control-Nuts & Bolts Doc Amt: \$50.93  
 Allocations: \$50.93 600-6820-0000-562 Dues and Fee

Voucher: 051898 Invoice: CAHOS68534 Date: 2/28/2025 Maintenance Supplies Doc Amt: \$65.44  
 Allocations: \$65.44 600-6320-0000-542 Supplies-TM

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$262.39  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033453	3/20/2025	\$1,000.00	FORDE	Ford Equipment Repair Co.

Voucher: 051863 Invoice: 4145 Date: 2/5/2025 Maintenance-Heavy Equipment Doc Amt: \$1,000.00  
 Allocations: \$1,000.00 600-6482-0000-562 Equipment Maintenance-Heavy

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$1,000.00  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033454	3/20/2025	\$7,769.02	FRESN	Fresno Valves & Castings, Inc.		
Voucher:	051864	Invoice: S0675732	Date: 2/26/2025	Maintenance Supplies	Doc Amt:	\$7,769.02
		Allocations: \$7,769.02	600-6337-0916-551	Chemigation Valves-- (New)-CA		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$7,769.02  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033455	3/20/2025	\$807.36	GRAIN	GRAINGER		
Voucher:	051865	Invoice: 9404174568	Date: 2/12/2025	Maintenance Supplies	Doc Amt:	\$663.03
		Allocations: \$663.03	600-6320-0000-542	Supplies-TM		

Voucher:	051899	Invoice: 9435136909	Date: 3/11/2025	Maintenance Supplies	Doc Amt:	\$144.33
		Allocations: \$144.33	600-6320-0920-542	Supplies-TM - Subsystem Breaks		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$807.36  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033456	3/20/2025	\$8,057.71	GROSS	Grossmayer & Associates		
Voucher:	051866	Invoice: IVC3845	Date: 2/14/2025	Consulting Services	Doc Amt:	\$145.00
		Allocations: \$14.50	100-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$7.25	300-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$123.25	600-6260-0000-563-06	CS-Computer (10/5/85)		

Voucher:	051867	Invoice: IVC3847	Date: 2/21/2025	Consulting Services	Doc Amt:	\$217.50
		Allocations: \$21.75	100-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$10.88	300-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$184.88	600-6260-0000-563-06	CS-Computer (10/5/85)		

Voucher:	051868	Invoice: IVC3850	Date: 2/28/2025	Consulting Services	Doc Amt:	\$797.50
		Allocations: \$79.75	100-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$39.88	300-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$677.88	600-6260-0000-563-06	CS-Computer (10/5/85)		

Voucher:	051869	Invoice: IVC3855	Date: 2/28/2025	Microsoft Support Plan	Doc Amt:	\$6,317.71
		Allocations: \$631.77	100-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$315.89	300-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$5,370.05	600-6260-0000-563-06	CS-Computer (10/5/85)		

Voucher:	051870	Invoice: IVC3859	Date: 3/7/2025	Consulting Services	Doc Amt:	\$290.00
		Allocations: \$29.00	100-6260-0000-563-06	CS-Computer (10/5/85)		
		Allocations: \$14.50	300-6260-0000-563-06	CS-Computer (10/5/85)		

Allocations: \$246.50 600-6260-0000-563-06 CS-Computer (10/5/85)

Voucher: 051935 Invoice: IVC3862 Date: 3/13/2025 Consulting Services Doc Amt: \$290.00  
 Allocations: \$29.00 100-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$14.50 300-6260-0000-563-06 CS-Computer (10/5/85)  
 Allocations: \$246.50 600-6260-0000-563-06 CS-Computer (10/5/85)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$805.77 Fund 300: \$402.89 Fund 600: \$6,849.05  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033457	3/20/2025	\$120.09	HAUTO	Hollister Auto Parts Inc
Voucher: 051871	Invoice: 998892	Date: 2/21/2025	Vehicle Supplies	Doc Amt: \$39.31
	Allocations: \$39.31	600-6460-0000-562	Vehicle Maintenance-GA	
Voucher: 051872	Invoice: 000422	Date: 3/10/2025	Tractor Supplies	Doc Amt: \$38.18
	Allocations: \$38.18	600-6482-0000-562	Equipment Maintenance-Heavy	
Voucher: 051900	Invoice: 000576	Date: 3/11/2025	Vehicle Supplies -Truck #19	Doc Amt: \$42.60
	Allocations: \$42.60	600-6460-0000-562	Vehicle Maintenance-GA	

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$120.09  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033458	3/20/2025	\$246,277.83	HDRENG	HDR Engineering Inc
Voucher: 051873	Invoice: 1200697911	Date: 2/17/2025	Engineering Services	Doc Amt: \$246,277.83
	Allocations: \$246,277.83	600-1351-0168-151	Pajaro Watershed IRWMP	

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$246,277.83  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033459	3/20/2025	\$32.76	HTRUE	Hollister True Value Inc.
Voucher: 051901	Invoice: A456131	Date: 3/14/2025	Vehicle Supplies #19	Doc Amt: \$32.76
	Allocations: \$32.76	600-6460-0000-562	Vehicle Maintenance-GA	

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$32.76  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033460	3/20/2025	\$24,827.71	ICONI	ICONIX Waterworks Inc
Voucher: 051874	Invoice: U2516006717	Date: 2/25/2025	Maintenance Supplies	Doc Amt: \$710.10
	Allocations: \$710.10	600-6320-0000-542	Supplies-TM	

Voucher:	051875	Invoice:	U2516007124	Date:	2/27/2025	Maintenance Supplies	Doc Amt:	\$16,050.78
		Allocations:	\$16,050.78		600-1432-0000-110	TDS Structures & Improvements		
Voucher:	051902	Invoice:	U2516006353	Date:	2/21/2025	Maintenance Supplies	Doc Amt:	\$5,137.62
		Allocations:	\$5,137.62		600-6320-0000-542	Supplies-TM		
Voucher:	051903	Invoice:	U2516008637	Date:	3/12/2025	Maintenance Supplies	Doc Amt:	\$1,053.50
		Allocations:	\$1,053.50		600-6321-0000-542	Supplies-Structure Equip TDM		
Voucher:	051904	Invoice:	U2516008835	Date:	3/13/2025	Maintenance Supplies	Doc Amt:	\$1,875.71
		Allocations:	\$1,875.71		600-6320-0920-542	Supplies-TM - Subsystem Breaks		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$24,827.71
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033461	3/20/2025	\$507.05	JOHNS	Johnson Lumber Company		
Voucher:	051876	Invoice:	281894	Date:	2/19/2025	Maintenance Supplies
		Allocations:	\$152.93		600-6320-0000-542	Supplies-TM
Voucher:	051877	Invoice:	282077	Date:	2/26/2025	Engineering Supplies
		Allocations:	\$39.31		600-6320-0000-542	Supplies-TM
Voucher:	051878	Invoice:	281596	Date:	2/10/2025	Maintenance Supplies
		Allocations:	\$45.85		600-6320-0000-542	Supplies-TM
Voucher:	051905	Invoice:	282311	Date:	3/7/2025	Engineering Supplies
		Allocations:	\$107.02		600-6320-0000-542	Supplies-TM
Voucher:	051906	Invoice:	282021	Date:	2/25/2025	Engineering Supplies
		Allocations:	\$32.76		600-6320-0000-542	Supplies-TM
Voucher:	051907	Invoice:	282456	Date:	3/13/2025	District Supplies
		Allocations:	\$5.80		300-6320-0000-562-06	Supplies-GA 10/5/85
		Allocations:	\$98.67		600-6320-0000-562-06	Supplies-GA 10/5/85
		Allocations:	\$11.61		100-6320-0000-562-06	Supplies-GA 10/5/85
Voucher:	051908	Invoice:	282504	Date:	3/14/2025	WRA Supplies
		Allocations:	\$13.10		803-6320-0000-562	Supplies (WC)

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$11.61	Fund 300: \$5.80	Fund 600: \$476.54
Fund 700: \$0.00	Fund 803: \$13.10		

Payment#	Date	Check Total	Vendor ID	Vendor Name
033462	3/20/2025	\$43.52	JOHNSM	John Smith Landfill

Voucher: 051879 Invoice: 01-01085515 Date: 2/21/2025 Dump Fee Doc Amt: \$43.52  
 Allocations: \$43.52 600-6860-0000-542 Utilities-Disposal fees

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$43.52  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033463	3/20/2025	\$9,211.04	KENNE	Kennedy/Jenks Consultants Inc.

Voucher: 051880 Invoice: 178321 Date: 2/27/2025 Engineering Services Doc Amt: \$9,211.04  
 Allocations: \$9,211.04 600-1351-C129-151 Grant Expense - ADROp (DWR \$11.5 M)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$9,211.04  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033464	3/20/2025	\$21,849.00	KRONI	Kronick, Moskovitz, Tiedemann & Gir

Voucher: 051881 Invoice: 30911326 Date: 2/13/2025 Legal Services Doc Amt: \$6,277.50  
 Allocations: \$6,277.50 600-6210-0000-563 CS-Legal-GA

Voucher: 051909 Invoice: 30911814 Date: 3/12/2025 Legal Services Doc Amt: \$15,571.50  
 Allocations: \$15,571.50 600-6210-0000-563 CS-Legal-GA

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$21,849.00  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033465	3/20/2025	\$450.00	LANDS	Landscape Design by Rosemary Bridw

Voucher: 051882 Invoice: 022525 Date: 2/25/2025 Landscape Plan Review Doc Amt: \$450.00  
 Allocations: \$450.00 803-6240-0000-563 CS - General Consulting (Plan Cks/Rev)

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$0.00  
 Fund 700: \$0.00 Fund 803: \$450.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033466	3/20/2025	\$181.46	MANDE	Mandego

Voucher: 051883 Invoice: 17012 Date: 2/18/2025 District Apparel Doc Amt: \$181.46  
 Allocations: \$34.23 600-6197-0000-565-06 Personal Equipment / Uniform (10/5/85)  
 Allocations: \$2.01 300-6197-0000-565-06 Personal Equipment / Uniform (10/5/85)  
 Allocations: \$4.03 100-6197-0000-565-06 Personal Equipment / Uniform (10/5/85)  
 Allocations: \$141.19 100-1209-0000-137 Accounts Receivable-Employee Related



**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$145.22      Fund 300: \$2.01      Fund 600: \$34.23  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033467	3/20/2025	\$4,739.43	MARKN	Mark Nicholson Inc

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Voucher: 051884      Invoice: 4236      Date: 2/14/2025      Contracted Maintenance      Doc Amt: \$4,739.43  
 Allocations: \$4,739.43      600-6275-0920-542      CS Maintenance TDM-Subsystem Breaks

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$4,739.43  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033468	3/20/2025	\$6,999.94	MAVER	Maverick Welding Supply

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Voucher: 051885      Invoice: 50392      Date: 3/4/2025      Welding Supplies      Doc Amt: \$595.26  
 Allocations: \$595.26      600-6320-0000-542      Supplies-TM

Voucher: 051886      Invoice: 50400      Date: 3/4/2025      Welding Supplies      Doc Amt: \$6,404.68  
 Allocations: \$6,404.68      600-1471-0000-110      GP Transportation Equipment

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$6,999.94  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033469	3/20/2025	\$14,310.00	MCGIL	McGilloway, Ray, Brown & Kaufman

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Voucher: 051893      Invoice: 2000047036      Date: 1/31/2025      Accounting Services      Doc Amt: \$14,310.00  
 Allocations: \$1,431.00      100-6230-0000-563-06      CS-Accounting 10/5/85  
 Allocations: \$715.50      300-6230-0000-563-06      CS-Accounting 10/5/85  
 Allocations: \$12,163.50      600-6230-0000-563-06      CS-Accounting 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$1,431.00      Fund 300: \$715.50      Fund 600: \$12,163.50  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033470	3/20/2025	\$75.82	MCKIN	McKinnon Lumber, Inc.

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Voucher: 051894      Invoice: HA3R9      Date: 3/3/2025      District Supplies      Doc Amt: \$75.82  
 Allocations: \$3.79      300-6320-0000-562-06      Supplies-GA 10/5/85  
 Allocations: \$64.45      600-6320-0000-562-06      Supplies-GA 10/5/85  
 Allocations: \$7.58      100-6320-0000-562-06      Supplies-GA 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$7.58      Fund 300: \$3.79      Fund 600: \$64.45  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033471	3/20/2025	\$3,832.15	MCMAS	McMaster-Carr Supply Co

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Voucher:	051887	Invoice:	41251734	Date:	2/24/2025	Maintenance Supplies	Doc Amt:	\$115.57
		Allocations:	\$115.57		600-6320-0000-542	Supplies-TM		
Voucher:	051888	Invoice:	41259276	Date:	2/24/2025	Maintenance Supplies	Doc Amt:	\$652.83
		Allocations:	\$652.83		600-6320-0000-542	Supplies-TM		
Voucher:	051889	Invoice:	41419304	Date:	2/26/2025	Electrical Supplies	Doc Amt:	\$123.24
		Allocations:	\$123.24		600-6320-0000-542	Supplies-TM		
Voucher:	051890	Invoice:	41632631	Date:	3/3/2025	Maintenance Supplies	Doc Amt:	\$318.28
		Allocations:	\$318.28		600-6320-0000-542	Supplies-TM		
Voucher:	051891	Invoice:	42027329	Date:	3/10/2025	Maintenance Supplies	Doc Amt:	\$226.90
		Allocations:	\$226.90		600-6320-0920-542	Supplies-TM - Subsystem Breaks		
Voucher:	051892	Invoice:	42038512	Date:	3/10/2025	Maintenance Supplies	Doc Amt:	\$628.36
		Allocations:	\$628.36		600-6320-0920-542	Supplies-TM - Subsystem Breaks		
Voucher:	051910	Invoice:	42106505	Date:	3/11/2025	Maintenance Supplies	Doc Amt:	\$255.01
		Allocations:	\$255.01		600-6320-0920-542	Supplies-TM - Subsystem Breaks		
Voucher:	051969	Invoice:	42500307	Date:	3/18/2025	Maintenance Supplies	Doc Amt:	\$472.66
		Allocations:	\$472.66		600-6321-0000-542	Supplies-Structure Equip TDM		
Voucher:	051971	Invoice:	42493770	Date:	3/18/2025	Maintenance Supplies	Doc Amt:	\$189.44
		Allocations:	\$189.44		600-6320-0920-542	Supplies-TM - Subsystem Breaks		
Voucher:	051972	Invoice:	42484329	Date:	3/18/2025	Maintenance Supplies	Doc Amt:	\$849.86
		Allocations:	\$849.86		600-6320-0920-542	Supplies-TM - Subsystem Breaks		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$3,832.15
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033472	3/20/2025	\$530.00	MISSIO	Mission Village Voice Media LLC		
Voucher:	051911	Invoice:	1271	Date:	2/23/2025	Monthly Print Ad
		Allocations:	\$530.00		803-6865-0000-562	Advertising/Public Info (PI)
						Doc Amt: \$530.00

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$0.00
Fund 700: \$0.00	Fund 803: \$530.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033473	3/20/2025	\$230.00	NEWSV	New SV Media, Inc		
Voucher:	051912	Invoice:	136817	Date:	3/3/2025	3/7/25 Public Notice
		Allocations:	\$230.00		600-1351-0168-151	Pajaro Watershed IRWMP
						Doc Amt: \$230.00

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$230.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033474	3/20/2025	\$546.80	PALAC	Palace Business Solutions		
Voucher:	051954	Invoice: 2416191-0	Date: 3/17/2025	Office Supplies	Doc Amt:	\$546.80
	Allocations:	\$464.78	600-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$27.34	300-6835-0000-562-06	Office Supplies 10/5/85 GA		
	Allocations:	\$54.68	100-6835-0000-562-06	Office Supplies 10/5/85 GA		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$54.68      Fund 300: \$27.34      Fund 600: \$464.78  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033475	3/20/2025	\$1,000.00	RESER	Reserve Account		
Voucher:	051913	Invoice: 030425	Date: 3/4/2025	Postage On Account	Doc Amt:	\$1,000.00
	Allocations:	\$970.00	600-6825-0000-562-06	Postage 2/1/97		
	Allocations:	\$20.00	100-6825-0000-562-06	Postage 2/1/97		
	Allocations:	\$10.00	300-6825-0000-562-06	Postage 2/1/97		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$20.00      Fund 300: \$10.00      Fund 600: \$970.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033476	3/20/2025	\$35.00	ROSSI	Rossi's Tire & Auto Service		
Voucher:	051914	Invoice: S1B78186	Date: 3/7/2025	Vehicle Maintenance #21	Doc Amt:	\$35.00
	Allocations:	\$35.00	600-6460-0000-562	Vehicle Maintenance-GA		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$35.00  
 Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033477	3/20/2025	\$245.00	SBCCH	SBC Chamber of Commerce		
Voucher:	051973	Invoice: 34353	Date: 3/4/2025	Annual Membership Dues	Doc Amt:	\$245.00
	Allocations:	\$245.00	803-6820-0000-562	Dues and Fees		

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$0.00      Fund 600: \$0.00  
 Fund 700: \$0.00      Fund 803: \$245.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033478	3/20/2025	\$120.00	SENTR	Sentry Alarm Systems		
Voucher:	051915	Invoice: 2277717	Date: 3/15/2025	Quarterly Monitoring	Doc Amt:	\$120.00
	Allocations:	\$12.00	100-6270-0000-563-06	CS-Operations GA 10/5/85		
	Allocations:	\$6.00	300-6270-0000-563-06	CS-Operations GA 10/5/85		

Allocations: \$102.00 600-6270-0000-563-06 CS-Operations GA 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$12.00 Fund 300: \$6.00 Fund 600: \$102.00  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033479	3/20/2025	\$334.62	SHRED	Shred-it
Voucher:	051916	Invoice: 8010036372	Date: 2/28/2025	Monthly Shredding Service
		Allocations:	\$33.46 100-6270-0000-563-06	CS-Operations GA 10/5/85
		Allocations:	\$16.73 300-6270-0000-563-06	CS-Operations GA 10/5/85
		Allocations:	\$284.43 600-6270-0000-563-06	CS-Operations GA 10/5/85
			Doc Amt:	\$334.62

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$33.46 Fund 300: \$16.73 Fund 600: \$284.43  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033480	3/20/2025	\$46,347.80	SJELE	S.J. Electro Systems, Inc.
Voucher:	051917	Invoice: CD99553949	Date: 12/23/2024	Scada Support
		Allocations:	\$46,347.80 600-1395-0929-112	SCADA telemetry upgrade
			Doc Amt:	\$46,347.80

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$46,347.80  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033481	3/20/2025	\$109.30	SPEEDEE	SpeedDec Oil Change and Tune Up
Voucher:	051918	Invoice: 352410	Date: 3/13/2025	Vehicle Maintenance #20
		Allocations:	\$109.30 600-6460-0000-562	Vehicle Maintenance-GA
			Doc Amt:	\$109.30

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$0.00 Fund 600: \$109.30  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033482	3/20/2025	\$3,960.00	SPURZ	Spurzem & Liem LLP
Voucher:	051919	Invoice: 63836	Date: 3/3/2025	Legal Services
		Allocations:	\$382.00 100-6210-0000-563-06	CS-Legal GA 10/5/85
		Allocations:	\$191.00 300-6210-0000-563-06	CS-Legal GA 10/5/85
		Allocations:	\$3,247.00 600-6210-0000-563-06	CS-Legal GA 10/5/85
		Allocations:	\$140.00 600-6210-0000-563	CS-Legal-GA
			Doc Amt:	\$3,960.00

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$382.00 Fund 300: \$191.00 Fund 600: \$3,387.00  
Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033483	3/20/2025	\$287,642.73	SSCWD-TP	Sunnyslope County Water District		
Voucher:	051967	Invoice: INV00296	Date: 2/28/2025	Plant Operations- Lessalt	Doc Amt: \$139,346.59	
		Allocations: \$139,346.59	600-6270-0602-531	CS Operations - Lessalt WTP		

Voucher:	051968	Invoice: INV00297	Date: 2/28/2025	Plant Operations- West Hills	Doc Amt: \$148,296.14	
		Allocations: \$148,296.14	600-6270-0603-531	CS Operations - West Hills WTP		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$287,642.73
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033484	3/20/2025	\$47,709.50	TODDE	Todd Groundwater		
Voucher:	051920	Invoice: 37653 225	Date: 2/8/2025	Engineering Services	Doc Amt: \$11,887.50	
		Allocations: \$11,887.50	700-6240-0160-511	CS-Annual Grwtr Report-SSO		

Voucher:	051924	Invoice: 37658 225	Date: 2/8/2025	Engineering Services	Doc Amt: \$16,006.25	
		Allocations: \$16,006.25	600-1351-0168-151	Pajaro Watershed IRWMP		

Voucher:	051974	Invoice: 37656 225	Date: 2/8/2025	Engineering Services	Doc Amt: \$797.50	
		Allocations: \$797.50	700-6270-0000-511	CS - Operations-SSO		

Voucher:	051975	Invoice: 37656 325	Date: 3/8/2025	Engineering Services	Doc Amt: \$2,905.00	
		Allocations: \$2,905.00	700-6270-0000-511	CS - Operations-SSO		

Voucher:	051976	Invoice: 37653 325	Date: 3/8/2025	Engineering Services	Doc Amt: \$16,113.25	
		Allocations: \$16,113.25	700-6240-0160-511	CS-Annual Grwtr Report-SSO		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$16,006.25
Fund 700: \$31,703.25	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033485	3/20/2025	\$3,119.72	TOROP	Toro Petroleum Corporation		
Voucher:	051921	Invoice: CL84219	Date: 2/28/2025	Vehicle Fuel	Doc Amt: \$3,119.72	
		Allocations: \$12.69	100-6465-0000-562	Vehicle Fuel-GA		
		Allocations: \$32.69	300-6465-0000-562	Vehicle Fuel-GA		
		Allocations: \$2,855.47	600-6465-0000-562	Vehicle Fuel-GA		
		Allocations: \$218.87	803-6465-0000-562	Vehicle Fuel		

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$12.69	Fund 300: \$32.69	Fund 600: \$2,855.47
Fund 700: \$0.00	Fund 803: \$218.87		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033486	3/20/2025	\$2,000.00	TURBO	Turbo Time Welding		
Voucher:	051922	Invoice: 57	Date: 3/5/2025	Welding Services	Doc Amt:	\$750.00
		Allocations:	\$750.00	600-6275-0000-542	CS-Maintenance-TM	

Voucher:	051923	Invoice: 59	Date: 3/11/2025	Welding Services	Doc Amt:	\$1,250.00
		Allocations:	\$1,250.00	600-6275-0000-542	CS-Maintenance-TM	

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$2,000.00
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033487	3/20/2025	\$35,102.00	TYLER	Tyler Technologies		
Voucher:	051949	Invoice: 025-497912	Date: 2/12/2025	Tyler Implementation	Doc Amt:	\$290.00
		Allocations:	\$29.00	100-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$14.50	300-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$246.50	600-6260-0000-563-06	CS-Computer (10/5/85)	

Voucher:	051957	Invoice: 025-490753	Date: 12/31/2024	Annual SaaS fee & Tyler U	Doc Amt:	\$34,812.00
		Allocations:	\$3,481.20	100-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$1,740.60	300-6260-0000-563-06	CS-Computer (10/5/85)	
		Allocations:	\$29,590.20	600-6260-0000-563-06	CS-Computer (10/5/85)	

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$3,510.20	Fund 300: \$1,755.10	Fund 600: \$29,836.70
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033488	3/20/2025	\$377.10	USABL	USA BlueBook		
Voucher:	051926	Invoice: INV00627033	Date: 2/18/2025	Maintenance Supplies	Doc Amt:	\$206.12
		Allocations:	\$206.12	600-6320-0000-542	Supplies-TM	

Voucher:	051955	Invoice: INV00637036	Date: 2/28/2025	Maintenance Supplies	Doc Amt:	\$170.98
		Allocations:	\$170.98	600-6320-0000-542	Supplies-TM	

**Payment Responsibilities:**

Fund 000: \$0.00	Fund 100: \$0.00	Fund 300: \$0.00	Fund 600: \$377.10
Fund 700: \$0.00	Fund 803: \$0.00		

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033489	3/20/2025	\$9,659.79	USBK-CC	U.S. Bank Corporation		
Voucher:	051927	Invoice: 022425JCA	Date: 2/24/2025	Monthly Statement	Doc Amt:	\$87.39
		Allocations:	\$87.39	803-6320-0000-562	Supplies (PI)	

Voucher:	051928	Invoice: 022425BM	Date: 2/24/2025	Monthly Statement	Doc Amt:	\$2,373.45
		Allocations:	\$3.91	600-6840-0000-562-06	Communication GA 10/5/85	
		Allocations:	\$0.46	100-6840-0000-562-06	Communication GA 10/5/85	
		Allocations:	\$0.23	300-6840-0000-562-06	Communication GA 10/5/85	

Allocations:	\$10.93	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$0.64	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.29	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$31.15	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.83	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$3.67	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$11.44	100-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$5.72	300-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$97.23	600-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$6.98	100-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$3.49	300-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$59.29	600-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$8.09	100-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$4.05	300-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$68.77	600-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$27.03	600-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$3.18	100-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$1.59	300-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$81.67	600-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$9.61	100-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$4.80	300-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$16.64	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$0.98	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.96	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$61.48	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$3.62	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$7.23	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$32.49	600-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$3.82	100-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$1.91	300-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$35.88	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$2.11	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$4.22	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$235.71	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$13.87	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$27.73	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.70	100-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$0.85	300-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$14.44	600-6260-0000-563-06	CS-Computer (10/5/85)
Allocations:	\$178.48	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$10.50	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$21.00	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$713.37	600-6440-0602-532	Equipment Purchase - Lessalt WTP
Allocations:	\$2.54	600-6840-0000-562-06	Communication GA 10/5/85
Allocations:	\$0.30	100-6840-0000-562-06	Communication GA 10/5/85
Allocations:	\$0.15	300-6840-0000-562-06	Communication GA 10/5/85

Allocations:	\$25.76	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.52	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$3.03	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$100.39	600-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$11.81	100-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$5.91	300-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$42.87	600-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$5.04	100-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$2.52	300-6845-0000-562-06	General Business Exp 10/5/85
Allocations:	\$69.70	600-6840-0000-562-06	Communication GA 10/5/85
Allocations:	\$8.20	100-6840-0000-562-06	Communication GA 10/5/85
Allocations:	\$4.10	300-6840-0000-562-06	Communication GA 10/5/85
Allocations:	\$5.58	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$0.33	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$0.66	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$17.50	100-6275-0000-563-06	CS-Maint 10/5/85
Allocations:	\$8.75	300-6275-0000-563-06	CS-Maint 10/5/85
Allocations:	\$148.75	600-6275-0000-563-06	CS-Maint 10/5/85
Allocations:	\$31.85	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.87	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$3.75	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$7.91	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$0.47	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$0.93	100-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$20.62	600-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$1.21	300-6835-0000-562-06	Office Supplies 10/5/85 GA
Allocations:	\$2.43	100-6835-0000-562-06	Office Supplies 10/5/85 GA

Voucher: 051929 Invoice: 022425BIM Date: 2/24/2025 Monthly Statement

Doc Amt: \$4,762.65

Allocations:	\$94.90	100-6852-0000-562	Conferences
Allocations:	\$47.45	300-6852-0000-562	Conferences
Allocations:	\$806.65	600-6852-0000-562	Conferences
Allocations:	\$443.32	600-6850-0000-562	Travel and Mileage
Allocations:	\$46.00	100-6820-0000-562-06	Dues and Fees 10/5/85
Allocations:	\$23.00	300-6820-0000-562-06	Dues and Fees 10/5/85
Allocations:	\$391.00	600-6820-0000-562-06	Dues and Fees 10/5/85
Allocations:	\$58.08	300-6850-0000-562-06	Travel & Mileage GA 10/5/85
Allocations:	\$987.33	600-6850-0000-562-06	Travel & Mileage GA 10/5/85
Allocations:	\$116.16	100-6850-0000-562-06	Travel & Mileage GA 10/5/85
Allocations:	\$43.72	300-6850-0000-562-06	Travel & Mileage GA 10/5/85
Allocations:	\$743.22	600-6850-0000-562-06	Travel & Mileage GA 10/5/85
Allocations:	\$87.44	100-6850-0000-562-06	Travel & Mileage GA 10/5/85
Allocations:	\$43.72	300-6850-0000-562-06	Travel & Mileage GA 10/5/85
Allocations:	\$743.22	600-6850-0000-562-06	Travel & Mileage GA 10/5/85



Allocations: \$87.44 100-6850-0000-562-06 Travel & Mileage GA 10/5/85

Voucher: 051930 Invoice: 022425MC Date: 2/24/2025 Monthly Statement Doc Amt: \$2,460.56  
 Allocations: \$69.87 600-6482-0000-562 Equipment Maintenance-Heavy  
 Allocations: \$1,286.23 600-6320-0000-542 Supplies-TM  
 Allocations: \$248.96 600-6320-0000-542 Supplies-TM  
 Allocations: \$455.41 600-6320-0000-542 Supplies-TM  
 Allocations: \$256.77 600-6320-0000-542 Supplies-TM  
 Allocations: \$27.05 600-6320-0000-542 Supplies-TM  
 Allocations: \$65.42 600-6320-0000-562 Supplies-GA  
 Allocations: \$30.29 600-6483-0000-562 Equipment Maintenance-Small Tools  
 Allocations: \$20.56 600-6320-0000-562 Supplies-GA

Voucher: 051980 Invoice: CM022425BM Date: 2/24/2025 Monthly Statement Doc Amt: -\$24.26  
 Allocations: -\$20.62 600-6835-0000-562-06 Office Supplies 10/5/85 GA  
 Allocations: -\$1.21 300-6835-0000-562-06 Office Supplies 10/5/85 GA  
 Allocations: -\$2.43 100-6835-0000-562-06 Office Supplies 10/5/85 GA

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$595.52 Fund 300: \$297.76 Fund 600: \$8,679.13  
 Fund 700: \$0.00 Fund 803: \$87.39

Payment#	Date	Check Total	Vendor ID	Vendor Name
033490	3/20/2025	\$25,752.50	USGEO	U.S. Geological Survey

Voucher: 051925 Invoice: 90081766 Date: 2/13/2025 Water Data Collection Doc Amt: \$25,752.50  
 Allocations: \$21,117.05 600-6270-0143-511 CS-Ops-Stream Flow Measurement-SSO  
 Allocations: \$4,635.45 300-6270-0143-511 CS Ops-Stream Flow Measurement-SSO

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$0.00 Fund 300: \$4,635.45 Fund 600: \$21,117.05  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name
033491	3/20/2025	\$211.76	VERDA	Verdant Commercial Capital LLC

Voucher: 051950 Invoice: 905505674 Date: 3/12/2025 Copier Lease Doc Amt: \$211.76  
 Allocations: \$21.18 100-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85  
 Allocations: \$10.59 300-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85  
 Allocations: \$180.00 600-6450-0000-562-06 Tool & Equipment Rental GA 10/5/85

**Payment Responsibilities:**

Fund 000: \$0.00 Fund 100: \$21.18 Fund 300: \$10.59 Fund 600: \$180.00  
 Fund 700: \$0.00 Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033492	3/20/2025	\$95.00	WIENH	Wienhoff & Associates, Inc.		
Voucher: 051931	Invoice: 128503			Date: 2/14/2025	DOT Testing	Doc Amt: \$10.00
	Allocations:	\$8.50	600-6196-0000-565-06		Physical Exams/Drug Tsting 10/5/85	
	Allocations:	\$1.00	100-6196-0000-565-06		Physical Exams/Drug Tsting 10/5/85	
	Allocations:	\$0.50	300-6196-0000-565-06		Physical Exams/Drug Tsting 10/5/85	
Voucher: 051932	Invoice: 124531			Date: 10/4/2024	Pre-employment Testing	Doc Amt: \$85.00
	Allocations:	\$72.25	600-6196-0000-565-06		Physical Exams/Drug Tsting 10/5/85	
	Allocations:	\$8.50	100-6196-0000-565-06		Physical Exams/Drug Tsting 10/5/85	
	Allocations:	\$4.25	300-6196-0000-565-06		Physical Exams/Drug Tsting 10/5/85	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$9.50      Fund 300: \$4.75      Fund 600: \$80.75  
Fund 700: \$0.00      Fund 803: \$0.00

Payment#	Date	Check Total	Vendor ID	Vendor Name		
033493	3/20/2025	\$3,038.75	ZEIAL	Alan Zeisbrich		
Voucher: 051933	Invoice: 2-2025P			Date: 3/5/2025	Contract Services	Doc Amt: \$595.00
	Allocations:	\$130.90	600-1503-0158-125		Reach 1 Capital Improvement Project	
	Allocations:	\$464.10	600-1503-0158-125		Reach 1 Capital Improvement Project	
Voucher: 051934	Invoice: 2-2025			Date: 3/5/2025	Contract Services	Doc Amt: \$2,443.75
	Allocations:	\$209.88	300-6270-0000-511		CS-Operations-SS0	
	Allocations:	\$1,888.87	600-6270-0000-541		CS-Operations-TO	
	Allocations:	\$172.50	600-6270-0602-531		CS Operations - Lessalt WTP	
	Allocations:	\$172.50	600-6270-0603-531		CS Operations - West Hills WTP	

**Payment Responsibilities:**

Fund 000: \$0.00      Fund 100: \$0.00      Fund 300: \$209.88      Fund 600: \$2,828.87  
Fund 700: \$0.00      Fund 803: \$0.00

**Report Totals, Payment Fund Responsibilities**

Fund 000: \$0.00	Fund 100: \$8,982.49	Fund 300: \$19,292.33	Fund 600: \$840,368.95
Fund 700: \$31,703.25	Fund 803: \$2,420.36		

Fund 100 = District Administration  
Fund 300 = Zone 3  
Fund 600 = Zone 6  
Fund 700 = Zone GSA  
Fund 803 = Zone WRA

8,982.49  
19,292.33  
840,368.95  
31,703.25  
2,420.36  
902,767.38

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:**

**3**

**Meeting Date:** March 26, 2025

**Submitted By:** Leilani Vidal

**Presented By:** Dana Jacobson

---

**Agenda Title:** Acknowledgement of Paid Claims prior to the 2025 Board Meeting

---

**Detailed Description:** This is a notification that the checks & wire transfers listed below were issued outside the normal claims process.

Payee	Check No./ Confirmation #	Amount	For	Issued Date
City of Hollister	59453	\$1,060.80	Encroachment Permit for geotechnical boreholes.	03/06/25
PG&E	0739301628901	\$3,000.00	Engineering Advance – Project Payment ADRoP	03/14/25
PG&E	073910162891	\$3,000.00	Engineering Advance – Project Payment ADRoP	03/14/25
PG&E	0739801628931	\$3,000.00	Engineering Advance – Project Payment ADRoP	03/14/25
PG&E	0779401630441	\$3,000.00	Engineering Advance – Project Payment ADRoP	03/18/25
PG&E	0779701630461	\$3,000.00	Engineering Advance – Project Payment ADRoP	03/18/25
PG&E	0779101630471	\$3,000.00	Engineering Advance – Project Payment ADRoP	03/18/25

<i>Wire Transfers</i>				
San Luis Delta Mendota Water Authority	Wire Transfer	\$123,932.56	O&M delivery costs (March 2025 advanced water delivery payment form)	03/07/25
USBR (pay.gov)	Wire Transfer	\$292,370.46	Water Payment	03/07/25

City National	Wire Transfer	\$115,779.20	Quarterly Loan Payment	03/18/25
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**Financial Impact:**          X     Yes                 No

**Funding Source/ Recap:**

Fiscal Year Budget as approved

**Material Included for Information/Consideration:**

Copy of Wire Transfer Request

**Action Required:**                 Resolution          X     Motion                 Review

**Board Action**

           Resolution No.           Motion By                           Second By                     

Ayes                                           Abstained                                     

Noes                                           Absent                                     

Reagendized                                           Date                           No Action Taken

MEMORANDUM

TO: Dana Jacobson

FROM: David Macdonald

DATE: 03/06/2025

Subject: Manual Check Request

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This is a request for a manual check to be processed as listed below:

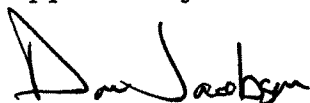
Vendor name and address (for remittance)	Amount of Request	Disposition Method: <i>Return to Requestor / Federal Express / Regular Mail</i>
City of Hollister Engineering Division 339 Fifth St. Hollister, CA 95023	\$1,060.80	Return to Requestor
Expense Account number(s)	600-1351-C129-151-02	
Reason for Request:	Encroachment Permit for geotechnical boreholes at the intersection of Hwy 25 and San Felipe	

Supporting documentation for this request:

<input checked="checked" type="checkbox"/> X	Is attached	<input type="checkbox"/>	Will be returned to Accounting upon receipt
--	-------------	--------------------------	---

Please sign below as approval for issuance of this manual payment.

Approved by:



Dana Jacobson

3/6/25

Date

---

## Thank You

Your payment has been received and a confirmation email has been sent to the email address provided. You may also print this screen for your records. Please note that payments will post to your PG&E project on the next business day.

Confirmation Number: 0739301628901

Customer Number: 0004872480

Invoice Number: 00083743435

Payment Amount: \$3,000.00

Payment Date: 03/14/2025

Bank Routing Number: 122235821

Bank Account Number: Checking \*\*\*\*\*3320

Name on Bank Account: San Benito County Water  
District

Email: kurbina@sbcwd.com



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## Thank You

Your payment has been received and a confirmation email has been sent to the email address provided. You may also print this screen for your records. Please note that payments will post to your PG&E project on the next business day.

Confirmation Number: 0739101628911

Customer Number: 0004862063

Invoice Number: 00083752113

Payment Amount: \$3,000.00

Payment Date: 03/14/2025

Bank Routing Number: 122235821

Bank Account Number: Checking \*\*\*\*\*3320

Name on Bank Account: San Benito County Water  
District

Email: kurbina@sbcwd.com



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## Thank You

Your payment has been received and a confirmation email has been sent to the email address provided. You may also print this screen for your records. Please note that payments will post to your PG&E project on the next business day.

Confirmation Number: 0739801628931

Customer Number: 0004870118

Invoice Number: 00083759282

Payment Amount: \$3,000.00

Payment Date: 03/14/2025

Bank Routing Number: 122235821

Bank Account Number: Checking \*\*\*\*\*3320

Name on Bank Account: San Benito County Water  
District

Email: kurbina@sbcwd.com



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## Thank You

Your payment has been received and a confirmation email has been sent to the email address provided. You may also print this screen for your records. Please note that payments will post to your PG&E project on the next business day.

Confirmation Number: 0779401630441

Customer Number: 0004869326

Invoice Number: 00083826644

Payment Amount: \$3,000.00

Payment Date: 03/18/2025

Bank Routing Number: 122235821

Bank Account Number: Checking \*\*\*\*\*3320

Name on Bank Account: San Benito County Water  
District

Email: kurbina@sbcwd.com



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## Thank You

Your payment has been received and a confirmation email has been sent to the email address provided. You may also print this screen for your records. Please note that payments will post to your PG&E project on the next business day.

Confirmation Number: 0779701630461

Customer Number: 0004862045

Invoice Number: 00083826677

Payment Amount: \$3,000.00

Payment Date: 03/18/2025

Bank Routing Number: 122235821

Bank Account Number: Checking \*\*\*\*\*3320

Name on Bank Account: San Benito County Water  
District

Email: kurbina@sbcwd.com



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## Thank You

Your payment has been received and a confirmation email has been sent to the email address provided. You may also print this screen for your records. Please note that payments will post to your PG&E project on the next business day.

Confirmation Number: 0779101630471

Customer Number: 0004869231

Invoice Number: 00083826719

Payment Amount: \$3,000.00

Payment Date: 03/18/2025

Bank Routing Number: 122235821

Bank Account Number: Checking \*\*\*\*\*3320

Name on Bank Account: San Benito County Water  
District

Email: kurbina@sbcwd.com



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Wire Transfer Requested Release date 3/7/2025

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount
San Luis Delta Mendota Water Authority	3/6/2025	030625	O&M delivery costs (Mar. 2025 advanced water delivery payment) <i>form</i>	600-5400-0000-513-07	\$ 123,932.56
				<i>Total wire transfer</i>	\$ 123,932.56

Daily wire activity total \$ 123,932.56

Online entry by: *Julian Vidal*  
 Date: 3/7/25

Approved for release online by: *Cindy Paine*  
 Date: 3/7/25

Pay.gov payment requested

3/7/2025

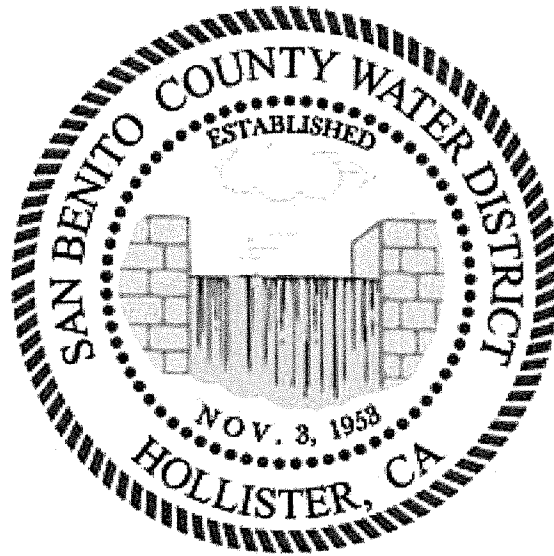
Release date

3/7/2025

Vendor	Payment Recap date prepared	Invoice no.	Description	GL Account no.	Amount
Bureau of Reclamation (USBR-LA)	3/6/2025	030625	Feb usage 4,024 AF	600-5110-0000-513-07	\$ 89,131.60
Bureau of Reclamation (USBR-LA)	3/6/2025	030625	May prepay 1,000 AF	600-5110-0000-513-07	\$ 19,100.00
Bureau of Reclamation (USBR-LA)	3/6/2025	030625	Feb usage 4024 AF - AG Restoration	600-5210-0000-513-07	\$ 53,639.92
Bureau of Reclamation (USBR-LA)	3/6/2025	030625	Feb usage 4024 AF - AG PUE	600-5211-0000-513-07	\$ 73,800.16
Bureau of Reclamation (USBR-LA)	3/6/2025	030625	Feb usage 4024 AF - AG PUE Other	600-5211-0000-513-07	\$ 16,015.52
Bureau of Reclamation (USBR-LA)	3/6/2025	030625	Transferred Water 1,031 AF to Kern-Tulare County	600-5600-0000-513-07	\$ 40,683.26
				<b>Total payment amount</b>	<b>\$ 292,370.46</b>

Online entry by: Paulina VidalDate 3/7/25

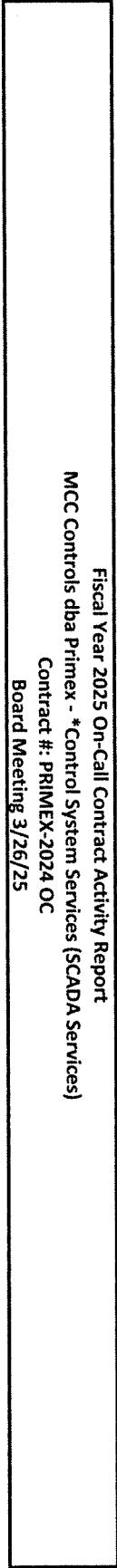
Daily Pay.gov total \$ 292,370.46



# Agenda

Item

# 4



**NOTE Contract Amount	Task Order Status	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Payments to Date
\$ 813,000							
	Open	\$ 30,000	\$ 783,000	1	Control System Services	8.27.24	\$ 20,494.75
	Closed	\$ 48,178	\$ 734,822	2	PLC install and system start up RTU 20	8.26.24	\$ 48,177.80
	Open	\$ 46,348	\$ 688,474	3	PLC install and system start up RTU 9	8.27.24	\$ -
	Closed	\$ 103,850	\$ 584,624	4	Replacement hardware for RTU 3/4/6/7/17	10.17.24	\$ 103,849.54
	Open	\$ 47,058	\$ 537,566	5	RTU-6 and device upgrades	1.29.25	\$ -
	Open	\$ 48,228	\$ 489,338	6	RTU-7 and device upgrades	1.31.25	\$ -
	Open	\$ 46,298	\$ 443,041	7	RTU-3 and device upgrades	1.31.25	\$ -
	Open	\$ 47,758	\$ 395,283	8	RTU-4 and device upgrades	1.31.25	\$ -
	Open	\$ 47,288	\$ 347,995	9	RTU-17 and device upgrades	1.31.25	\$ -
\$ 813,000		\$ 465,005	\$ 347,995				\$ 172,522.09

\*SBCWD Board approved 7.31.24, Contract #PRIMEX-2024 OC

Contract expires 7.31.27

**San Benito County Water District  
Board Agenda Transmittal**

Agenda Item: 5  
Meeting Date: March 26, 2025  
Submitted By: Brett Miller  
Presented By: Brett Miller

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Agenda Title: Consider Resolution Restating the District's Investment Policy

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**Description:**

The Investment Committee annually reviews the investment policy in order to ensure adherence to any current changes to government code regarding investments. District legal counsel reviewed the policy relative to changes in government code and discussed with staff.

The restated policy is attached to the resolution as Exhibit A. For reference, a second draft resolution is included which provides a "track changes" copy to highlight the changes that are being proposed. These changes are noted in the attached document. Jeremy Liem, Legal Counsel, has reviewed and approved the proposed changes.

**Prior Committee or Board Action:**

January 22, 2025-Investment Committee reviewed the changes to investment policy and wanted full participation of the Board to discuss the Board's desire on where they would like to see how the investments are handled or invested.

Financial Impact: \_\_\_\_\_ Yes ☒ No

**Funding Source/ Recap:**

N/A

**Materials Provided:**

Draft Resolution with Restated Investment Policy  
Draft Resolution showing - "Track Change" copy of proposed policy

**Recommendation:**

Staff recommends approval of the Resolution restating the District Investment Policy.

---



Board Action

X Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_

Abstained \_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_

Reagendized \_\_\_\_\_



Red-lined Draft  
for  
Reference

**RESOLUTION NO. 2025-XX**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN BENITO COUNTY WATER DISTRICT  
RESTATING THE DISTRICT'S INVESTMENT POLICY**

**WHEREAS**, Article 2 of Chapter 4 of the California Government Code sets forth the statutory requirements regarding Local Agency Investment Policy, their annual review and any changes in the Local Agency Investment Policy; and

**WHEREAS**, the District Investment Policy requires review of the Investment Policy, at least annually by the District Investment Committee and Board of Directors; and

**WHEREAS**, the reviews required by State Law and District Investment Policy have been conducted and as a result of those reviews of the District Investment Policy no additions, deletions, or modifications were made.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the San Benito County Water District that the restated Investment Policy attached hereto as Exhibit A is hereby adopted.

**PASSED AND ADOPTED** by the San Benito County Water District Board of Directors at the regular meeting of said board held on the 29<sup>th</sup> day of January 2025, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

(Signature of presiding Board member  
Attested by Board Secretary  
Resolution #2025- )

/s/Doug Williams  
Doug Williams  
President

ATTEST:

/s/Barbara L. Mauro  
Barbara L. Mauro  
Board Secretary

## EXHIBIT "A"

### SAN BENITO COUNTY WATER DISTRICT INVESTMENT POLICY

#### I. Introduction

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment policy and to organize and formalize investment-related activities.

The investment policies and practices of the San Benito County Water District (the "District") are based on state law and prudent money management principals and practices. All funds will be invested in accordance with District's this Investment Policy and Article 2 of Chapter 4 of the –California Government Code Sections§53600 and §through 53630, et. Seqand the authority governing investments for municipal governments.

#### II. Scope

The investment policy applies to all financial assets of the District as accounted for in the Annual Comprehensive Financial Report (ACFR). Policy statements outlined in this document focus on the District's pooled funds, but will also apply to all other funds under the District's Assistant General Manager's span of control unless specifically exempted by statute or ordinance.

Proceeds of debt issuance shall be invested in accordance with the permitted investment provisions of their specific bond indentures. If, in the opinion of the District's Assistant General Manager, matching the segregated investment portfolio of the bond reserve fund with the maturity schedule of an individual bond issue is prudent given current economic analysis, the investment policy authorizes beyond the five-year maturity limitation as outlined in this document. The intent to invest in securities with longer maturities shall be disclosed in the permitted investment language authorized by the Board of Directors in an indenture of trust.

The policy does not cover funds held by the Public Employees Retirement System nor funds of the Deferred Compensation program or the Other Post Employment Benefit Trust

This policy covers the investment of all District funds as defined in §53601 of the California Government Code, excluding the investment of employees' retirement funds and bond proceeds.

### III. Prudence

The standard of prudence to be used by investment officials shall be the "Prudent Investor" Standard. The "Prudent Investor" Standard states that

When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the ~~District~~agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the ~~District~~agency.

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Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

~~It is the District's intention to hold investments until maturity. However, market prices vary depending on economic and interest rate conditions and the District may want to sell a security before maturity.~~

### IV. Objectives

1. The primary objectives, in priority order, of the investment activities of the District shall be:

#### a) a) — Safety:

Safety of principal is the foremost objective of the ~~investment program~~District. Each investment transaction shall seek to preserve the principal of the portfolio, whether from institutional default, broker dealer default, or erosion of market value of the securities. ~~District~~ investments shall be undertaken in a manner, ~~which first~~that seeks to insure the preservation of Capital in the portfolio principal. ~~The District shall evaluate or cause to have evaluated each potential investment seeking both quality in the issuer and in the underlying security or collateral and it shall diversify the portfolio to reduce exposure to loss. To further achieve the safety objective, the amount invested in all investment categories is limited to a percentage of the portfolio as defined in the section "VII. PERMITTED INVESTMENT INSTRUMENTS".~~

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.5"

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~~1.) Credit Risk: Credit Risk, defined as the risk of loss due to failure of an issuer of a security, shall be mitigated by investing only in U.S. Treasury Obligations, Federal Agency securities, and in other high-quality investments, and by diversifying the portfolio so that the failure of any issuer would not unduly harm the District's cash flow. The District will diversify its investments by security type and institution.~~

~~2.) Market Risk: The risk of market value fluctuations due to overall changes in the general level interest rates shall be mitigated by limiting the maturity of investments in accordance with Government Code §53601. The District may not invest in a security with a maturity greater than five years without authorization by the Board of Directors at least three months prior to the investment.~~

~~b) b) Liquidity:~~

~~Liquidity is the second most important objective. The investment portfolio of the District will remain sufficiently liquid to enable the District to meet its cash flow requirements. Investments shall be made whose maturity date is compatible with cash flow requirements and which can easily and rapidly be converted into cash without substantial loss of value. To assure liquidity the District shall maintain, in addition to its investment in the State of California Local Agency Investment Fund, one (1) liquid investment account. The balance in that account shall be maintained, at all times, and in an amount sufficient to cover at least two (2) current months of District expenses exclusive of debt payments (principal and interest) secured by separate reserves as set forth in the debt covenants.~~

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~~c) c) Return on Investment:~~

~~The investments portfolio of the District shall be designed with the objective of attaining a market rate of return on its investments consistent with the constraints imposed by its safety objective and cash flow considerations undertaken to produce an acceptable rate of return after first considering safety of principal and liquidity.~~

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~~d) Minimize Investment Expenses: The investment portfolio shall be structured, and sales and purchases executed, in a manner that minimizes expenses.~~

V. Delegation of Authority

The Board of Directors retains overall responsibility for the District's investments.

The Assistant General Manager is responsible for developing and implementing an investment program within the boundaries of this Investment Policy.

The Board of Directors may delegate its investment decision making and execution authority to the General Manager, Assistant General Manager, or an investment advisor, who must make investments in accordance with this Policy and other written instructions as provided with oversight from the Investment Committee.

The Investment Committee is responsible for providing oversight of the District's investment program. The Investment Committee shall review the investment program and the Quarterly Investment Reports submitted by the Assistant General Manager (See Section X. Reporting Requirements). The Committee shall submit a written report to the Board stating:

1. That the investment portfolio is in compliance with the District's Investment Policy or the specific manner in which it is not in compliance;
2. That the District, including its separate Funds (Fund 1, Zone 3, Zone 6), has the ability to meet expenditure requirements for the next six months or provide an explanation as to why sufficient money will, or may, not be available.

#### VI. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions. Officers, employees, and investment managers are subject to the financial disclosure requirement of Government Code Section 87100 et seq.

#### VII. Permitted Investment Instruments

The District shall limit investments in any one non-government issuer, except investments pools, to no more than 5% regardless of security type.~~invest only in the following:~~

1. ~~Government~~ **U.S. Treasury obligations** for which the full faith and credit of the United States are pledged for the payment of principal and interest. ~~(U.S. Treasury Obligations). Up to 100% of the District's investment portfolio may be invested in government obligations.~~

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2. ~~Federal agency or United States government-sponsored enterprise obligations~~, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. This shall include any mortgage pass through security issued and guaranteed by a Federal Agency with a maximum final maturity of five years. Purchase of Federal Agency -issued mortgage-backed securities authorized by this subdivision may not exceed 20% of the District's surplus money; all other investments in Federal Agency securities are unrestricted. No more than 30% of the District's funds shall be invested in securities of any one single issuer for this investment vehicle type.

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3. ~~Obligations of the State of California or any local agency within the state~~, including bonds payable solely out of revenues from a revenue producing property owned, controlled, or operated by the state or any local agency or by a department, board, agency, or authority of the state or any local agency, provided that the obligations are rated in one of the two highest categories by a nationally recognized statistical rating organization (NRSRO). Up to 100% of the District's investment portfolio may be invested in California municipal obligations.

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4. ~~Registered Treasury notes or bonds of any of the other 49 United States~~ in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a State or by a department, board, agency, or authority of any of the ~~se other 49 United States~~, in addition to California, provided that the obligations are rated in one of the two highest categories by a nationally recognized statistical rating organization.

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5. ~~Commercial paper~~ of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a ~~nationally recognized statistical rating organization~~ NRSRO. The entity that issues the commercial paper shall meet all of the following conditions in either paragraph ~~(15a)~~ or paragraph ~~(25b)~~:

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a) The entity meets the following criteria:

- 1.) Is organized and operating in the United States as a general corporation.
- 2.) Has total assets in excess of five hundred million dollars (\$500,000,000).
- 3.) Had debt other than commercial paper, if any, that is rated in a ranking category of — "A" or its equivalent or higher by a ~~nationally recognized statistical rating organization~~ NRSRO.

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b) The entity meets the following criteria:

- 1.) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
- 2.) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
- 3.) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a ~~nationally recognized statistical rating organization~~ **NRSRO**.

~~Purchases of Eligible commercial paper may not exceed shall have a maximum maturity of 270 days maturity nor represent more than or less. The District may invest no more than 25 percent of its portfolio in eligible commercial paper. The District may purchase no more than 10 percent of the outstanding commercial paper of any single issuing corporation.~~

~~Purchases of commercial paper may not exceed 40% of the District's investment portfolio.~~

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6. ~~Medium-term corporate notes~~ issued by corporations organized and operating within the United States or by depository institutions licensed by the U.S. or any state and operating within the U.S. Medium-term corporate notes shall be rated in a rating category "A" or its equivalent or better by a ~~nationally recognized statistical rating organization~~ **NRSRO**.

Purchase of medium-term corporate notes may not exceed 30% percent of the District's investment portfolio. No more than 10 percent of the District's investment portfolio may be invested in a medium-term note of any one corporation.

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7. ~~FDIC insured or fully collateralized time certificates of deposit in a state or national bank, savings association or federal association, federal or state credit union in the State of California. In accordance with California Government Code Section 53635.2, to be eligible to receive District deposits, a financial institution shall have received an overall rating of not less than "satisfactory" in its most recent evaluation by the appropriate federal financial supervisory agency of its record of meeting the credit needs of California's communities. CDs are required to be collateralized as specified under Government Code Section 53630 et seq. The District, at its discretion, may waive the collateralization requirements for any portion that is covered by federal deposit insurance. The District shall have a signed agreement with any depository accepting District funds per Government Code Section 53649. No deposits shall be made at any time in CDs issued by a state or federal credit union, if a member of the District's Board or staff serves on the board of directors or any committee appointed by the board of directors of the credit union. In~~



~~accordance with Government Code Section 53638, any deposit shall not exceed that total shareholder's equity of any depository bank, nor shall the deposit exceed the total net worth of any institution. Purchases of time certificates of deposit in combination with negotiable certificates of deposit may not exceed 30% of the District's investment portfolio.~~

8. ~~**Negotiable certificates of deposit or deposit notes**~~ issued by a nationally or state-chartered bank, ~~or a state or federal savings and loan association, a state or federal credit union, or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "A" or better by a nationally recognized statistical rating organization.~~

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~~The legislative body of a local agency and the treasurer or other official of the local agency having legal custody of the money are prohibited from investing local agency funds, or funds in the custody of the local agency, in negotiable certificates of deposit issued by a state or federal credit union if a member of the legislative body of the local agency or any person with investment decision making authority in the administrative office manager's office, budget office, auditor-controller's office, or treasurer's office of the local agency also serves on the board of directors, or any committee appointed by the board of directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposits.~~

~~All certificates of deposit must be properly collateralized in accordance with Section 53652 of the California Government Code or fully insured by the Federal Deposit Insurance Corporation (FDIC).~~

~~Purchase of time certificates of deposit in combination with negotiable certificates of deposit may not exceed 30% of the District's investment portfolio. Purchase of negotiable certificates of deposit shall not exceed 30 percent of the District's investment portfolio.~~

9. ~~**State of California's Local Agency Investment Fund.**~~

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~~The Local Agency Investment Fund (LAIF) portfolio should be reviewed periodically. Investment in LAIF may not exceed the legally authorized limits.~~

10. ~~**Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission**~~ under the Investment Company Act of 1940 (15 U.S.C. Sec 80a-1, et seq.). To be eligible for investment pursuant to this subdivision these companies shall either: (1) have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations or (2) have an investment advisor registered or exempt from

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registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds and with assets under management in excess of \$500,000,000.

The purchase price of shares of beneficial interest purchased shall not include any commission that the companies may charge and shall not exceed 20 percent of the District's investment portfolio. Further, no more than 10 percent of the District's investment portfolio may be invested in shares of beneficial interest of any one money market fund.

11. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests the securities and obligations authorized in subdivision (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment advisor that meets all of the following criteria:

a) The adviser is registered or exempt from registration with the Securities and Exchange Commission.

b) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivision (a) to (n), inclusive.

c) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

d) The underlying pool will seek to maintain a stable net asset value.

12. ~~Shares in a California common law trust established pursuant to Title 1, Division 7, Chapter 5 of the Government Code of the State of California that invests exclusively in investments permitted by Section 53635 of Title 5, Division 2, Chapter 4 of the Government Code of the State of California, as it may be amended. Up to 100% of the District's investment portfolio may be invested in this investment type.~~

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13. ~~Supranationals are United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated "AA-", its equivalent, or better by an NRSRO.~~

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Purchases of supranationals shall not exceed 30% of the investment portfolio of the District. Supranationals are permitted by California Government Code § 53601 (g) effective January 1, 2015.

14. ~~A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-back certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.~~ Securities eligible for investment under this subdivision shall be rated in a rating category of "AA" or its equivalent or better by an NRSRO and have a maximum remaining maturity of five years or less. No more than 20% of the District's surplus funds may be invested in this type of security.

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Where this section specifies a percentage limitation for a particular category of investment, that percentage is applicable only on the date of purchase. Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased. If an investment falls below the minimum purchase rating, the Investment Review Committee will perform a timely review to sell or hold the investment.

#### 15. **Prohibited Investments**

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For purposes of this policy, a derivative is defined as any security where the value is linked to or derived from an underlying asset or benchmark. Any security type or structure not specifically approved by this policy is hereby specifically prohibited. The District will not use such derivatives as range notes, dual index notes, inverse floating rate notes, deleveraged notes, or notes linked to lagging indices or to long term indices, nor will the District invest in reverse repurchase agreements or interest-only strips derived from a pool of mortgages. The District will not invest in securities that could result in zero or negative interest accrual if held to maturity, except, in the event of, and for the duration of, a period of negative market interest rates, securities issued by, or backed by, the U.S. Government to preserve principal. This policy does not preclude the use of repurchase agreements and callable securities, as they do not fall within the definition of a derivative as described herein

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased. The District may from time to time be invested in a security whose rating is downgraded. In the event a rating drops below the minimum rating by this Policy, the General Manager will notify the Investment Committee and Board of Directors and recommend a plan of action. Percentage limitations refer to the percentage at the time the security is purchased.

Summary of Maximum Percentage Limitations of Investments by Investment Type

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Authorized Investment Type	Maximum Maturity	Minimum Credit Quality at Time of Purchase	Maximum Percentage Allowed	Maximum Investment in One Issuer
U.S. Treasury Obligations	5 Years	None	None	None
U.S. Agency Securities	5 Years	None	None	None
Forward Delivery Agreements	N/A	A	None	None
Local Agency Bonds	5 Years	None	None	None
Repurchase Agreements	30 days	None	None	None
Bankers' Acceptances	180 days	None	40%	30%
Commercial Paper	270 days	A-1	40%	10%
Medium-Term Notes	5 Years	A	30%	10%
Collateralized Time Deposits	5 Years	None	30%	None
Negotiable Certificates of Deposit	5 Years	A	30%	None
Local Agency Investment Fund (LAIF)	N/A	None	None	LAIF limit
Insured Saving Accounts	N/A	None	None	None
Money Market Mutual Funds	N/A	None	20%	10%
Shares in a California Common Law Trust	N/A	None	None	None
Interest Rate Swaps	N/A	None	None	None
Supranationals	5 Years	AA-	30%	None
Mortgage Pass-Through Securities	5 Years	AA	20%	None

VIII. Review of Investment Portfolio

The securities held by the District must be in compliance with Permitted Investments at the time of purchase. Because some securities may not comply subsequent to the date of purchase, the Assistant General Manager shall at least annually review the portfolio to identify those securities that do not comply. The Assistant General Manager shall report major and critical incidences of noncompliance identified through the review of the portfolio. The Investment Committee will meet at least quarterly to discuss the investments in the District's portfolios.

IX. Investment Pools

A thorough investigation of any investment pool is required prior to investing and should be monitored on an ongoing basis. The following information should be obtained and analyzed.

- A. A description of eligible of investment securities.
- B. A written statement of investment policies and objectives.
- C. A description of interest calculations and their distribution, and the treatment of gains and losses.
- D. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
- E. A description of who may invest in the program, how often, and what size of deposits and withdraws are allowed.

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#### X. Collateralization

Collateral for Non-negotiable Certificates of Deposit and Negotiable Certificates of Deposit must comply with California Government Code section 53652. In addition, if the Certificate of Deposit is not FDIC insured, collateral is required equal to 110% of principal.

#### VIII. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the District to meet all projected obligations.

The maximum maturity will be no more than five years from purchase date to maturity date; however, upon recommendation from the Investment Committee, the Board of Directors may approve an investment that at the time of purchase has a maturity that is longer than five years. This approval must be given at least three months prior to the investment.

#### IX. Selection of Financial Institutions and Broker/Dealers

~~The District shall establish a procedure for the approval of brokers, dealers, banks, and other financial institutions for transaction execution. The District or the District's investment advisor shall maintain a list of eligible brokers and dealers and only execute trades with institutions that have been approved by the Board.~~



~~For each security that is bought or sold on the secondary market, the District or the District's investment advisor will solicit a minimum of three brokers or dealers to obtain price quotes. Price quotations will be documented.~~

#### XII. Diversification

The District's investment pool will be diversified to avoid incurring unreasonable and avoidable risks. The investments will be diversified by security type, maturities of those investments, and institutions in which those investments are made.

#### XIII. Internal Controls

The Assistant General Manager is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft, fraud, or misuse. An analysis by an external independent accounting firm shall be conducted annually to review internal controls, account activity, and compliance with the investment policies.

#### XIV. Performance Benchmark

The investment portfolio will be designed to obtain a market rate of return during budgetary and economic cycles, taking into account the District's investment risk constraints and cash flow needs. The Investment Committee has elected to use for its performance standard the Constant Maturity Treasury (CMT) Index. For the Pooled Portfolio, the 12 month moving average yield on 3Yr CMT will be used. All other District portfolios will follow the 2Yr CMT.

#### XV. Reporting Requirements

Quarterly investment reports shall be submitted by the Assistant General Manager to the Investment Committee and the Board. The reports shall include, at a minimum, the following information for each individual investment:

- Description of investment instrument
- Issuer name
- Yield on cost
- Purchase date
- Maturity date
- ~~Purchase price~~Book Value
- Par Value
- Current market value ~~and the source of the valuation~~



- Portfolio performance as compared to the performance benchmarks
- Weighted average maturity of the portfolio excluding LAIF, LGIPs, and money market funds.
- Distribution of the portfolio by type of security compared to the percentage limits authorized by the District's policy
- Maturity distribution (maturities under 90 days; 90 days to 1 year; 1-2 years; 2-3 years; 3-4 years; and 4-5 years)
- Credit quality distribution (AAA, AA, A, unrated)

The quarterly report shall also (i) compare and declare compliance of the portfolio to the statement of investment policy, or the manner in which the portfolio is not in compliance, (ii) include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the District to meet its expenditure requirements for the next six months, exclusive of debt payments (principal and interest) secured by separate reserves in accordance with debt covenants, or provide an explanation as to why sufficient money shall, or may not, be available.

This quarterly report shall be submitted within ~~fifteen-thirty~~ (1530) days following the end of the quarter.

~~The LAIF portfolio and CAMP pool should be reviewed at least annually by the Investment Committee. The review should include:~~

- ~~Composition of the portfolio~~
- ~~Maturity distribution~~
- ~~Diversification by issuer~~
- ~~Credit quality of securities~~
- ~~Portfolio return~~
- ~~Change in size of the pool~~
- ~~Policy changes that occurred during the year (e.g., changes to the investment policy, custody arrangements, reporting)~~

#### XVI. Review of Investment Policy

The Investment Committee will review the Investment Policy annually. The Committee will submit to the Board of Directors a recommendation to readopt the Policy as written or make changes. The Board will review the Investment Committee's recommendation and the Policy at a public meeting.

The Investment Policy may be modified only upon action of the Board of Directors of the District.

## XVII. Safekeeping and Custody

### 1. Delivery vs. Payment

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

### 2. Safekeeping

Securities will be held by an independent third-party custodian selected by the entity as evidenced by safekeeping receipts in the District's name. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (State of Auditing Standards no. 70, or SAS70).

## XVIII. Glossary

**Agencies** - Federal agency and instrumentality securities.

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**Asked** - The price at which securities are offered.

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**Bid** - The price offered by a buyer of securities (when one sells securities, one asks for a bid). See "Offer".

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**Benchmark** - A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

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**Broker-Dealer** - a person or a firm who can act as a broker or a dealer depending on the transaction. A broker brings buyers and sellers together for a commission. They do not take a position. A dealer acts as a principal in all transactions, buying and selling for his own account.

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**Certificate of Deposit (CD)** - A time deposit with a specific maturity evidenced by a Certificate. Large-denomination CDs are typically negotiable.

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**Collateral** - Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

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**Custody** - Safekeeping services offered by a bank, financial institution or trust company, referred to as the "custodian." Service normally includes the holding and reporting of the customer's securities, the collection and disbursement of income, securities settlement and market values.

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**Delivery Versus Payment** – A type of securities transaction in which the purchaser pays for the securities when they are delivered either to the purchaser or custodian. It ensures that securities are deposited in an eligible financial institution prior to the release of funds. Securities should be held by a third-party custodian as evidenced by safekeeping receipts.

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**Diversification** – Dividing investment funds among a variety of securities offering independent returns.

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**Federal Agency Obligation** – A debt instrument issued by one of the federal agencies. Federal agencies are considered second in credit quality and liquidity only to U.S. Treasuries.

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**Investment Committee** – The investment committee consists of the District Manager, Assistant General Manager and two members of the Board of Directors.

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**Liquidity** – An investment that can be converted easily and rapidly into cash without a substantial loss of value.

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**Local Agency Investment Fund (LAIF)** – The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

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**Market Value** – The price at which a security is trading and could presumably be purchased or sold on a specific date.

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**Maturity** – The date upon which the principal or stated value of an investment becomes due and payable.

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**Money Market Fund** – a type of safe investment comprising a variety of short-term securities with high quality and high liquidity. The fund provides interest to shareholders and must maintain a stable net asset value (NAV) of \$1 per share.

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**Offer** – The price asked by a seller of securities (when one buys securities, one asks for an offer). See “Asked” and “Bid”.

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**Portfolio** – Collection of securities held by an investor.

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**Principal** – the original cost of a security. It represents the amount of capital or money that the investor pays for the investment.

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**Prudent Investor Standard** – An investment standard that all investments should be made with care, skill, prudence and diligence under the circumstances then prevailing, including, but not limited

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to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.

**Rate of Return** - The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity; on a bond, the current income return.

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**U.S. Treasury** - Government debt issued by the United States Department of the Treasury through the Bureau of the Public Debt. Treasury securities are the debt financing instruments of the United States federal government, and they are often referred to simply as Treasuries. There are four types of marketable treasury securities: Treasury bills, Treasury notes, Treasury bonds, and Treasury Inflation Protected Securities (TIPS). All of the marketable Treasury securities are very liquid and are heavily traded on the secondary market.

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**Yield** - The rate of annual income return on an investment, expressed as a percentage.

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**Yield-To-Call (YTC)** - The rate of return an investor earns from a bond assuming the bond is redeemed (called) prior to its nominal maturity date.

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**Yield-To-Maturity** - The current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity.

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**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN BENITO COUNTY WATER DISTRICT  
RESTATING THE DISTRICT'S INVESTMENT POLICY**

**WHEREAS**, Article 2 of Chapter 4 of the California Government Code sets forth the statutory requirements regarding Local Agency Investment Policy, their annual review and any changes in the Local Agency Investment Policy; and

**WHEREAS**, the District Investment Policy requires review of the Investment Policy, at least annually by the District Investment Committee and Board of Directors; and

**WHEREAS**, the reviews required by State Law and District Investment Policy have been conducted and as a result of those reviews of the District Investment Policy no additions, deletions, or modifications were made.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the San Benito County Water District that the restated Investment Policy attached hereto as Exhibit A is hereby adopted.

**PASSED AND ADOPTED** by the San Benito County Water District Board of Directors at the regular meeting of said board held on the 29<sup>th</sup> day of January 2025, by the following vote:

AYES: DIRECTORS:  
NOES: DIRECTORS:  
ABSENT: DIRECTORS:  
ABSTAIN: DIRECTORS:

**DRAFT---DRAFT---DRAFT---DRAFT---DRAFT---DRAFT---DRAFT**

(Signature of presiding Board member  
Attested by Board Secretary  
Resolution #2025-03)

---

Doug Williams  
President

ATTEST:

---

Barbara L. Mauro  
Board Secretary

**EXHIBIT “A”**

**SAN BENITO COUNTY WATER DISTRICT  
INVESTMENT POLICY**

**I. Introduction**

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment policy and to organize and formalize investment-related activities.

The investment policies and practices of the San Benito County Water District (the “District”) are based on state law and prudent money management principals and practices. All funds will be invested in accordance with this Investment Policy and Article 2 of Chapter 4 of the California Government Code Sections 53600 through 53630, and the authority governing investments for municipal governments.

**II. Scope**

The investment policy applies to all financial assets of the District as accounted for in the Annual Comprehensive Financial Report (ACFR). Policy statements outlined in this document focus on the District’s pooled funds, but will also apply to all other funds under the District’s Assistant General Manager’s span of control unless specifically exempted by statute or ordinance.

Proceeds of debt issuance shall be invested in accordance with the permitted investment provisions of their specific bond indentures. If, in the opinion of the District’s Assistant General Manager, matching the segregated investment portfolio of the bond reserve fund with the maturity schedule of an individual bond issue is prudent given current economic analysis, the investment policy authorizes beyond the five-year maturity limitation as outlined in this document. The intent to invest in securities with longer maturities shall be disclosed in the permitted investment language authorized by the Board of Directors in an indenture of trust.

The policy does not cover funds held by the Public Employees Retirement System nor funds of the Deferred Compensation program or the Other Post Employment Benefit Trust

**III. Prudence**



The standard of prudence to be used by investment officials shall be the "Prudent Investor" Standard. The "Prudent Investor" Standard states that"

When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

#### IV. Objectives

1. The primary objectives, in priority order, of the investment activities of the District shall be:

a) Safety:

Safety of principal is the foremost objective of the investment program. Each investment transaction shall seek to preserve the principal of the portfolio, whether from institutional default, broker dealer default, or erosion of market value of the securities. District investments shall be undertaken in a manner that seeks to insure preservation of Capital in the portfolio. To further achieve the safety objective, the amount invested in all investment categories is limited to a percentage of the portfolio as defined in the section "VII. PERMITTED INVESTMENT INSTRUMENTS".

b) Liquidity:

The investment portfolio of the District will remain sufficiently liquid to enable the District to meet its cash flow requirements. To assure liquidity the District shall maintain, one (1) liquid investment account. The balance in that account shall be maintained, at all times, and in an amount sufficient to cover at least two (2) current months of District expenses exclusive of debt payments (principal and interest)



secured by separate reserves as set forth in the debt covenants.

c) Return on Investment:

The investment portfolio of the District shall be designed with the objective of attaining a market rate of return on its investments consistent with the constraints imposed by its safety objective and cash flow considerations.

d)

V. Delegation of Authority

The Board of Directors retains overall responsibility for the District's investments.

The Assistant General Manager is responsible for developing and implementing an investment program within the boundaries of this Investment Policy.

The Board of Directors may delegate its investment decision making and execution authority to the General Manager, Assistant General Manager, or an investment advisor, who must make investments in accordance with this Policy and other written instructions as provided with oversight from the Investment Committee.

The Investment Committee is responsible for providing oversight of the District's investment program. The Investment Committee shall review the investment program and the Quarterly Investment Reports submitted by the Assistant General Manager (See Section X. Reporting Requirements). The Committee shall submit a written report to the Board stating:

1. That the investment portfolio is in compliance with the District's Investment Policy or the specific manner in which it is not in compliance;

2. That the District, including its separate Funds (Fund 1, Zone 3, Zone 6), has the ability to meet expenditure requirements for the next six months or provide an explanation as to why sufficient money will, or may, not be available.

VI. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions. Officers, employees, and investment

managers are subject to the financial disclosure requirement of Government Code Section 87100 et seq.

## VII. Permitted Investment Instruments

The District shall limit investments in any one non-government issuer, except investments pools, to no more than 5% regardless of security type.

1. **U.S. Treasury obligations** for which the full faith and credit of the United States are pledged for the payment of principal and interest. Up to 100% of the District's investment portfolio may be invested in government obligations.

2. **Federal agency or United States government-sponsored enterprise obligations**, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. This shall include any mortgage pass through security issued and guaranteed by a Federal Agency with a maximum final maturity of five years. Purchase of Federal Agency issued mortgage-backed securities authorized by this subdivision may not exceed 20% of the District's surplus money; all other investments in Federal Agency securities are unrestricted.

3. **Obligations of the State of California or any local agency within the state**, including bonds payable solely out of revenues from a revenue producing property owned, controlled, or operated by the state or any local agency or by a department, board, agency, or authority of the state or any local agency, provided that the obligations are rated in one of the two highest categories by a nationally recognized statistical rating organization (NRSRO). Up to 100% of the District's investment portfolio may be invested in California municipal obligations.

4. **Registered Treasury notes or bonds of any of the other 49 States** in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a State or by a department, board, agency, or authority of any of these States, in addition to California, provided that the obligations are rated in one of the two highest categories by a nationally recognized statistical rating organization.

5. **Commercial paper** of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a NRSRO. The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (5a) or paragraph (5b):

- a) The entity meets the following criteria:



- 1.) Is organized and operating in the United States as a general corporation.
  - 2.) Has total assets in excess of five hundred million dollars (\$500,000,000).
  - 3.) Had debt other than commercial paper, if any, that is rated in a ranking category of “A” or its equivalent or higher by a NRSRO.
- b) The entity meets the following criteria:
- 1.) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
  - 2.) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
  - 3.) Has commercial paper that is rated “A-1” or higher, or the equivalent, by a NRSRO.

Purchases of eligible commercial paper may not exceed 270 days maturity nor represent more than 10% of the outstanding paper of an issuing corporation.

Purchases of commercial paper may not exceed 40% of the District’s investment portfolio.

6. **Medium-term corporate notes** issued by corporations organized and operating within the United States or by depository institutions licensed by the U.S. or any state and operating within the U.S. Medium-term corporate notes shall be rated in a rating category “A” or its equivalent or better by a NRSRO.

Purchase of medium-term corporate notes may not exceed 30% of the District’s investment portfolio. No more than 10 percent of the District’s investment portfolio may be invested in a medium-term note of any one corporation.

7. **FDIC insured or fully collateralized time certificates of deposit** Purchases of time certificates of deposit in combination with negotiable certificates of deposit may not exceed 30% of the District’s investment portfolio.

8. **Negotiable certificates of deposit or deposit notes** issued by a nationally or state-chartered bank, a state or federal savings and loan association, a state or federal credit union, or by a state-licensed branch of a foreign bank

The legislative body of a local agency and the treasurer or other official of the local agency having legal custody of the money are prohibited from investing local agency funds, or funds in the custody of the local agency, in negotiable certificates of deposit issued by a state or federal credit union if a member of the legislative body of the local agency or any person with investment decision making authority in the administrative office manager's office, budget office, auditor-controller's office, or treasurer's office of the local agency also serves on the board of directors, or any committee appointed by the board of directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposits.

All certificates of deposit must be properly collateralized in accordance with Section 53652 of the California Government Code or fully insured by the Federal Deposit Insurance Corporation (FDIC).

Purchase of time certificates of deposit in combination with negotiable certificates of deposit may not exceed 30% of the District's investment portfolio.

**9. State of California's Local Agency Investment Fund.**

The Local Agency Investment Fund (LAIF) portfolio should be reviewed periodically. Investment in LAIF may not exceed the legally authorized limits.

**10. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission** under the Investment Company Act of 1940 (15 U.S.C. Sec 80a-1, et seq.). To be eligible for investment pursuant to this subdivision these companies shall either: (1) have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations or (2) have an investment advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds and with assets under management in excess of \$500,000,000.

The purchase price of shares of beneficial interest purchased shall not include any commission that the companies may charge and shall not exceed 20 percent of the District's investment portfolio. Further, no more than 10 percent of the District's investment portfolio may be invested in shares of beneficial interest of any one money market fund.

**11. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests the securities and obligations authorized in subdivision (a) to (n), inclusive.** Each share shall represent an equal proportional interest in the underlying pool of



securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment advisor that meets all of the following criteria:

- a) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
- b) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivision (a) to (n), inclusive.
- c) The adviser has assets under management in excess of five hundred million dollars (\$500,000.000).
- d) The underlying pool will seek to maintain a stable net asset value.

12. **Shares in a California common law trust** established pursuant to Title 1, Division 7, Chapter 5 of the Government Code of the State of California that invests exclusively in investments permitted by Section 53635 of Title 5, Division 2, Chapter 4 of the Government Code of the State of California, as it may be amended. Up to 100% of the District's investment portfolio may be invested in this investment type.

13. **Supranationals** are United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated "AA-", its equivalent, or better by an NRSRO.

Purchases of supranationals shall not exceed 30% of the investment portfolio of the District. Supranationals are permitted by California Government Code § 53601 (q) effective January 1, 2015.

14. **A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-back certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.** Securities eligible for investment under this subdivision shall be rated in a rating category of "AA" or its equivalent or better by an NRSRO and have a maximum remaining maturity of five years or less. No more than 20% of the District's surplus funds may be invested in this type of security.

Where this section specifies a percentage limitation for a particular category of investment, that percentage is applicable only on the date of purchase. Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased. If an investment falls below the minimum purchase rating, the Investment Review Committee will perform a timely review to sell or hold the investment.

#### **15. Prohibited Investments**

For purposes of this policy, a derivative is defined as any security where the value is linked to or derived from an underlying asset or benchmark. Any security type or structure not specifically approved by this policy is hereby specifically prohibited. The District will not use such derivatives as range notes, dual index notes, inverse floating rate notes, leveraged notes, or notes linked to lagging indices or to long term indices, nor will the District invest in reverse repurchase agreements or interest-only strips derived from a pool of mortgages. The District will not invest in securities that could result in zero or negative interest accrual if held to maturity, except, in the event of, and for the duration of, a period of negative market interest rates, securities issued by, or backed by, the U.S. Government to preserve principal. This policy does not preclude the use of repurchase agreements and callable securities, as they do not fall within the definition of a derivative as described herein

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Summary of Maximum Percentage Limitations of Investments by Investment Type

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Minimum Credit Quality at Time of Purchase</u>	<u>Maximum Percentage Allowed</u>	<u>Maximum Investment in One Issuer</u>
U.S. Treasury Obligations	5 Years	None	None	None
U.S. Agency Securities	5 Years	None	None	None
Forward Delivery Agreements	N/A	A	None	None
Local Agency Bonds	5 Years	None	None	None
Repurchase Agreements	30 days	None	None	None
Bankers' Acceptances	180 days	None	40%	30%
Commercial Paper	270 days	A-1	40%	10%
Medium-Term Notes	5 Years	A	30%	10%
Collateralized Time Deposits	5 Years	None	30%	None
Negotiable Certificates of Deposit	5 Years	A	30%	None
Local Agency Investment Fund (LAIF)	N/A	None	None	LAIF limit
Insured Saving Accounts	N/A	None	None	None
Money Market Mutual Funds	N/A	None	20%	10%
Shares in a California Common Law Trust	N/A	None	None	None
Interest Rate Swaps	N/A	None	None	None
Supranationals	5 Years	AA-	30%	None
Mortgage Pass-Through Securities	5 Years	AA	20%	None

VIII. Review of Investment Portfolio

The securities held by the District must be in compliance with Permitted Investments at the time of purchase. Because some securities may not comply subsequent to the date of purchase, the Assistant General Manager shall at least annually review the portfolio to identify those securities that do not comply. The Assistant General Manager shall report major and critical incidences of noncompliance identified through the review of the portfolio. The Investment Committee will meet at least quarterly to discuss the investments in the District's portfolios.



## IX. Investment Pools

A thorough investigation of any investment pool is required prior to investing and should be monitored on an ongoing basis. The following information should be obtained and analyzed.

- A. A description of eligible of investment securities.
- B. A written statement of investment policies and objectives.
- C. A description of interest calculations and their distribution, and the treatment of gains and losses.
- D. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced, and the program audited.
- E. A description of who may invest in the program, how often, and what size of deposits and withdraws are allowed.

## X. Collateralization

Collateral for Non-negotiable Certificates of Deposit and Negotiable Certificates of Deposit must comply with California Government Code section 53652. In addition, if the Certificate of Deposit is not FDIC insured, collateral is required equal to 110% of principal.

## XI. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the District to meet all projected obligations.

The maximum maturity will be no more than five years from purchase date to maturity date; however, upon recommendation from the Investment Committee, the Board of Directors may approve an investment that at the time of purchase has a maturity that is longer than five years. This approval must be given at least three months prior to the investment.

## XII. Diversification

The District's investment pool will be diversified to avoid incurring unreasonable and avoidable risks. The investments will be diversified by security type, maturities of those investments, and institutions in which those investments are made.



### XIII. Internal Controls

The Assistant General Manager is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft, fraud, or misuse. An analysis by an external independent accounting firm shall be conducted annually to review internal controls, account activity, and compliance with the investment policies.

### XIV. Performance Benchmark

The investment portfolio will be designed to obtain a market rate of return during budgetary and economic cycles, taking into account the District's investment risk constraints and cash flow needs. The Investment Committee has elected to use for its performance standard the Constant Maturity Treasury (CMT) Index. For the Pooled Portfolio, the 12-month moving average yield on 3Yr CMT will be used. All other District portfolios will follow the 2Yr CMT.

### XV. Reporting Requirements

Quarterly investment reports shall be submitted by the Assistant General Manager to the Investment Committee and the Board. The reports shall include, at a minimum, the following information for each individual investment:

- Description of investment instrument
- Issuer name
- Yield on cost
- Purchase date
- Maturity date
- Book Value
- Par Value
- Current market value
- Portfolio performance as compared to the performance benchmarks
- Weighted average maturity of the portfolio excluding LAIF, LGIPs, and money market funds.
- Distribution of the portfolio by type of security compared to the percentage limits authorized by the District's policy
- Maturity distribution (maturities under 90 days; 90 days to 1 year; 1-2 years; 2-3 years; 3-4 years; and 4-5 years)
- Credit quality distribution (AAA, AA, A, unrated)

The quarterly report shall also (i) compare and declare compliance of the portfolio to the statement of investment policy, or the manner in

which the portfolio is not in compliance, (ii) include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the District to meet its expenditure requirements for the next six months, exclusive of debt payments (principal and interest) secured by separate reserves in accordance with debt covenants, or provide an explanation as to why sufficient money shall, or may not, be available.

This quarterly report shall be submitted within thirty (30) days following the end of the quarter.

#### **XVI. Review of Investment Policy**

The Investment Committee will review the Investment Policy annually. The Committee will submit to the Board of Directors a recommendation to readopt the Policy as written or make changes. The Board will review the Investment Committee's recommendation and the Policy at a public meeting.

The Investment Policy may be modified only upon action of the Board of Directors of the District.

#### **XVII. Safekeeping and Custody**

##### **1. Delivery vs. Payment**

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

##### **2. Safekeeping**

Securities will be held by an independent third-party custodian selected by the entity as evidenced by safekeeping receipts in the District's name. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (State of Auditing Standards no. 70, or SAS70).

#### **XVIII. Glossary**

**Agencies** - Federal agency and instrumentality securities.

**Asked** - The price at which securities are offered.

**Bid** - The price offered by a buyer of securities (when one sells securities, one asks for a bid). See "Offer".

**Benchmark** - A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

**Broker-Dealer** – a person or a firm who can act as a broker or a dealer depending on the transaction. A broker brings buyers and sellers together for a commission. They do not take a position. A dealer acts as a principal in all transactions, buying and selling for his own account.

**Certificate of Deposit (CD)** – A time deposit with a specific maturity evidenced by a Certificate. Large-denomination CDs are typically negotiable.

**Collateral** – Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

**Custody** – Safekeeping services offered by a bank, financial institution or trust company, referred to as the “custodian.” Service normally includes the holding and reporting of the customer's securities, the collection and disbursement of income, securities settlement and market values.

**Delivery Versus Payment** –A type of securities transaction in which the purchaser pays for the securities when they are delivered either to the purchaser or custodian. It ensures that securities are deposited in an eligible financial institution prior to the release of funds. Securities should be held by a third-party custodian as evidenced by safekeeping receipts.

**Diversification** – Dividing investment funds among a variety of securities offering independent returns.

**Federal Agency Obligation** – A debt instrument issued by one of the federal agencies. Federal agencies are considered second in credit quality and liquidity only to U.S. Treasuries.

**Investment Committee** –The investment committee consists of the District Manager, Assistant General Manager and two members of the Board of Directors.

**Liquidity** – An investment that can be converted easily and rapidly into cash without a substantial loss of value.



**Local Agency Investment Fund (LAIF)** – The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

**Market Value** – The price at which a security is trading and could presumably be purchased or sold on a specific date.

**Maturity** – The date upon which the principal or stated value of an investment becomes due and payable.

**Money Market Fund** – a type of safe investment comprising a variety of short-term securities with high quality and high liquidity. The fund provides interest to shareholders and must maintain a stable net asset value (NAV) of \$1 per share.

**Offer** - The price asked by a seller of securities (when one buys securities, one asks for an offer). See “Asked” and “Bid”.

**Portfolio** – Collection of securities held by an investor.

**Principal** – the original cost of a security. It represents the amount of capital or money that the investor pays for the investment.

**Prudent Investor Standard** – An investment standard that all investments should be made with care, skill, prudence and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.

**Rate of Return** - The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity; on a bond, the current income return.

**U.S. Treasury** – Government debt issued by the United States Department of the Treasury through the Bureau of the Public Debt. Treasury securities are the debt financing instruments of the United States federal government, and they are often referred to simply as Treasuries. There are four types of marketable treasury securities: Treasury bills, Treasury notes, Treasury bonds, and Treasury Inflation Protected Securities (TIPS). All of the marketable Treasury securities are very liquid and are heavily traded on the secondary market.

**Yield** - The rate of annual income return on an investment, expressed as a percentage.

**Yield-To-Call (YTC)** - The rate of return an investor earns from a bond assuming the bond is redeemed (called) prior to its nominal maturity date.

**Yield-To-Maturity** - The current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity.

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:**

6

**Meeting Date:** March 26, 2025

**Submitted By:** Jennifer Cosio Arellano

**Presented By:** Jennifer Cosio Arellano

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**Agenda Title:** Discuss and Consider Authorizing the General Manager Execute a Contract with Todd Groundwater for the 2025 Urban Water Management Plan Update (NTE \$143,870)

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**Detailed Description:** In 1983, the California Legislature enacted the Urban Water Management Planning (UWMP) Act (Division 6 Part 2.6 of the Water Code § 10610-10656). The Act states that every urban water supplier that provides water to 3,000 or more customers, or provide over 3,000 acre-feet of water annually, should make every effort to ensure the appropriate level of reliability in its water service sufficient to meet the needs of its various categories of customers during normal, dry, and multiple dry years. The Act describes the contents of the UWMP as well as how urban water suppliers should adopt and implement the plans. It is the intention of the Legislature, in enacting this part, to permit levels of water management planning commensurate with the numbers of customers served and the volume of water supplied. It is required to update the UWMP every five years.

The UWMP is a multi-agency effort involving the District, the City of Hollister, the City of San Juan Bautista, and the Sunnyslope County Water District. A coordinated effort is beneficial to all four agencies to offset costs and reduce the duplication of each agency to meet this state requirement. This information includes:

- Description of Service Area
- Water Demand for the Urban Area (Past, current, and projected)
- Water Supply (sources)
- Water Supply Reliability and Water Storage Contingency Plan

The cost of this task is \$143,870, which will be divided among these four agencies. (Based on WRA's percentage share for each agency)

**Prior Committee or Board Action:**

Zone 6 Water Supply and Operations Committee Meeting March 19, 2025

**Financial Impact:** \_\_\_\_\_X\_\_\_\_\_ Yes \_\_\_\_\_ No  
(SBCWD's share: \$48,916)

**Funding Source/ Recap:**  
Budgeted (WRASBC Budget)

**Materials included for Information/Consideration:**  
Zone 6 Water Supply and Operations Committee Recommendation  
Contract and Proposal from Todd Groundwater

**Recommendation:**  
Staff and the Zone 6 Water Supply and Operations Committee recommend the Board approve the contract with Todd Groundwater for the 2025 Urban Water Management Plan Update and authorize the General Manager to execute the contract.

**Action Required:** \_\_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review

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Board Action

Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

BOARD AGENDA MEMO

DATE: March 19, 2025

TO: Board of Directors

FROM: Zone 6 Water Supply and Operations Committee  
(Tonascia/Wright)

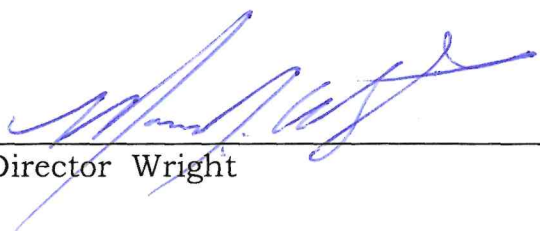
SUBJECT: Committee Recommendation that the Board authorize the General Manager to execute a contract with Todd Groundwater for the 2025 Urban Water Management Plan Update (NTE \$143,870)

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The Zone 6 Water Supply and Operations Committee met on March 19, 2025 and staff reviewed the proposal from Todd Groundwater for the preparation of the 2025 Urban Water Management Plan Update.

The Zone 6 Water Supply and Operations Committee recommends the Board authorize the General Manager to execute a contract with Todd Groundwater for the 2025 Urban Water Management Plan Update (NTE \$143,870).

  
\_\_\_\_\_  
Director Tonascia

  
\_\_\_\_\_  
Director Wright



## **SAN BENITO COUNTY WATER DISTRICT PROFESSIONAL SERVICES CONTRACT**

THIS AGREEMENT, made and entered into this 26<sup>th</sup> day of March, 2025, by and between the San Benito County Water District, ("District,") and Todd Groundwater, ("Consultant").

- 1. Description of Project:** District desires to undertake the preparation of the 2025 San Benito Urban Area (SBUA) Urban Water Management Plan (UWMP) ("the project") and to engage Consultant to provide the required professional services relating to the project.
- 2. Scope of Services - Basic; Completion:** Consultant shall perform those basic services in connection with the project as are set forth more particularly in EXHIBIT "A" entitled "SCOPE OF CONSULTANT SERVICES - BASIC, COMPLETION SCHEDULE" and shall complete said services in accordance with the completion schedule for them incorporated in said Exhibit.
- 3. Scope of Services - Additional, Completion Schedule:** It is understood by District and Consultant that it may be necessary, in connection with the project, for Consultant to perform or secure the performance of services other than those set forth in EXHIBIT "A". In each such instance, Consultant shall advise the District, in advance and in writing, of the need for such additional services, their cost and the estimated time required to perform them (if applicable). Consultant shall not proceed to perform any such required additional services until District has determined that such service is beyond the scope of the basic services to be provided, is required, and has given written authorization to perform or obtain it. Each additional service so authorized shall constitute an amendment to this Agreement, shall be identified and sequentially numbered as "Additional Consultant Service Order No. 1" and so forth, shall be subject to all of the provisions of this Agreement, and shall be attached as EXHIBIT "D" entitled "SCOPE OF CONSULTANT SERVICES - ADDITIONAL; COMPLETION SCHEDULE."
- 4. Changes to Scope of Work - Basic Services:** District may at any time and, upon a minimum of ten (10) days' written notice, modify the scope of basic services to be provided under this Agreement. Consultant shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify District in writing. Upon agreement between District and Consultant as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by District and Consultant shall constitute the Consultant's notice to proceed with the changed scope.
- 5. Compensation; Retention:** Consultant shall be compensated for services rendered to District pursuant to this Agreement periodically in the amounts, manner and in accordance with the payment schedule as set forth in EXHIBIT "B" entitled "COMPENSATION." Amounts due to Consultant from District for services rendered shall be evidenced by the submission to District by Consultant of an invoice, prepared in a form satisfactory to District, setting forth the amount of compensation due for the period covered. Invoices, including the paid invoices of any

subconsultants shall, at a minimum set forth the hours and hourly rates of each individual charged to the Project for the invoice period. Compensation shall not include the cost of executive, administrative and other personnel whose time is not directly identifiable to the Project. Each such invoice shall be forwarded to District so as to reach it on or before the fifteenth (15th) day of the month next following the month or months, or other applicable period, for which the services invoiced were provided. All such invoices shall be in full accordance with any and all applicable provisions of this Agreement. District will make payment on each such invoice within thirty (30) days of its receipt, provided however that if Consultant submits an invoice which is incorrect, incomplete, or not in accordance with the provisions of this Agreement, then District shall not be obligated to process any payment to Consultant until a correct and complying invoice has been submitted.

**6. Responsibility of Consultant:** By executing this Agreement, Consultant warrants to District that Consultant possesses, or will arrange to secure from others, all of the professional capabilities, experience, resources and facilities necessary to provide to District the services contemplated under this Agreement. Consultant further warrants that it will follow the highest current, generally accepted professional care, skill, diligence and practices to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding this project for which services are rendered under this Agreement and that the Consultant shall, at no cost to the District, re-perform services which fail to satisfy the foregoing Standard of Care.

**7. Responsibility of District:** To the extent appropriate to the project contemplated by this Agreement, District shall:

**7.1** Assist Consultant by placing at its disposal all available information pertinent to the project, including previous reports and any other relevant data.

**7.2** Guarantee access to and make all provision for Consultant to enter upon public and private property as required for Consultant to perform its services.

**7.3** Examine all studies, reports, specifications, proposals and other documents prepared and presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the progress of the work by Consultant.

**7.4** Designate in writing a person to act as District's representative with respect to work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define District's policies and decision with respect to materials, equipment, elements and systems pertinent to Consultant's services.

**8. Indemnification:** Consultant shall hold District, its officers, boards and commissions, and members thereof, its employees (collectively "District"), harmless of and free from the negligent acts, errors and omissions of Consultant arising out of its performance of the services provided under this Agreement. Should District be named in any suit, or should any claim be

made against District by suit or otherwise arising out of this Agreement, or Consultant's negligent acts, errors and omissions in its performance of the services provided for by this Agreement, Consultant shall defend and indemnify the District for any judgment rendered against District or by any sums paid out in settlement or otherwise, but only to the extent caused by the negligent act, error or omission in the rendering of services under this contract.

**9. Insurance:** During the term of this Agreement, Consultant shall maintain in full force and effect at its own cost and expense the following insurance coverage:

**9.1** Workers' Compensation Insurance to cover its employees, and Consultant shall require all contractors and subcontractors similarly to provide Workers' Compensation Insurance as required by the Labor Code of the State of California for all of the subcontractors' employees. Each Workers' Compensation policy shall be endorsed with the provision that it will not be canceled or altered without first giving thirty (30) days prior notice to the District by certified or registered mail.

**9.2** Public Liability Insurance including personal injury and property damage insurance for all activities of the Consultant and its contractors and subcontractors arising out of or in connection with this contract, written on a comprehensive general liability form including, but not limited to, Broad Form Property Damage, blanket contractual, products liability and completed operations, hazards, vehicle coverage and non-owned auto liability coverage in an amount not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit personal injury and property damage for each occurrence.

**9.3** Professional Liability Insurance Covering Errors and Omissions. The limits of coverage shall be no less than ONE MILLION DOLLARS (\$1,000,000) with a provision for no more than \$25,000 deductible. Consultant may not disclaim responsibility or avoid liability for the acts or omissions of its subcontractors or other professional consultants.

**9.4** Certificates of Insurance and properly executed endorsements in a form acceptable to the District Counsel evidencing the coverage required by the clauses set forth above shall be filed with the District at the time of execution of this agreement. Each such policy shall be endorsed with the following language:

(1) The San Benito County Water District is named as additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents, and employees against liability for personal and bodily injuries, deaths or property damage or destruction arising in any respect, directly or indirectly, in the performance of the contract.

(2) The insurance provided is primary and no other insurance held or owned by the District shall be called upon to contribute to a loss.

(3) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though

separate policies had been issued to each insured.

(4) The coverage provided by this policy shall not be canceled, non-renewed, or substantially reduced in amount or scope, without thirty (30) days prior to written notice given to the District by certified mail.

(5) All rights of subrogation are hereby waived against the District, its officers and employees when acting within the scope of their appointment or employment.

**10. Confidentiality:** All District information disclosed to Consultant during the course of performance of services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by District, or required by law.

**11. Conflict of Interest:** Consultant warrants that neither Consultant, nor any of its employees, agents or subcontractors, have a conflict of interest with respect to the work to be performed under this Agreement, nor shall such individuals, during this term of this Agreement, acquire any interest which would conflict in any manner with the performances of services hereunder.

**12. Nondiscrimination:** During the performance of this Agreement, Consultant will not discriminate against any employee or applicant for employment because of race, religion, creed, color, national origin, sex or age. Consultant will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, national origin, sex or age.

**13. Independent Contractor:** District and Consultant agree that the relationship between them created by this Agreement is that of an employer-independent contractor. Consultant shall be solely responsible for the conduct and control of the work performed under this Agreement. Consultant shall be free to render professional consulting services to others during the term of this Agreement, so long as such activities do not interfere with or diminish Consultant's ability to fulfill the obligations established herein to District.

**14. Commencement of Services:** Consultant shall proceed with the project upon execution of this Agreement by the parties.

**15. Notice to Proceed; Progress; Completion:** Upon execution of this Agreement by the parties, District shall give Consultant written notice to proceed with the work. Such notice may authorize Consultant to render all of the services contemplated herein, or such portions or phases as may be mutually agreed upon. In the latter event, District shall, in its sole discretion, issue subsequent notices from time to time regarding further portions or phases of the work. Upon receipt of such notices, Consultant shall diligently proceed with the work authorized and complete it within the agreed time period.

**16. Ownership of Documents:** Title to all documents, drawings, specifications, and

the like with respect to work performed under this Agreement shall vest with District at such time as District has compensated Consultant, as provided herein, for the services rendered by Consultant in connection with which they were prepared.

**17. Designation of Key Personnel:** The individuals specified in the attached EXHIBIT "C" shall provide the services set forth herein, and shall be the persons primarily in charge of such work. Prior to the provision of work by any other individuals on this project, such other individuals shall first be approved, in writing, by the District Manager or his designee.

**18. Mistake of Fact:** Each party understands that if any fact with respect to any matter covered by this Agreement is found hereafter to be other or different from the facts now believed by that party to be true, such party expressly accepts and assumes the risk of such possible differences in fact and agrees that this Agreement shall be in all respects effective and not subject to termination or rescission by reason of any such difference in facts.

**19. Term; Termination:** The term of this Agreement shall commence upon District's issuance to Consultant of a notice to proceed for all or a portion of the work, as herein above provided, and shall terminate upon District's acceptance and payment for all or such portion of the work as was authorized by such notice, including any and all retention. Notwithstanding the foregoing, District may, in its sole discretion, terminate this Agreement at any time and for any reason whatsoever by giving at least ten (10) days prior written notice of such termination to Consultant. In this latter event, Consultant shall be entitled to compensation for all services rendered and work performed for District to the date of such termination.

**20. General Provisions:**

**20.1 Access to Records:** Consultant shall maintain all books, records, documents, accounting ledgers, and similar materials relating to work performed for District under this Agreement on file for at least one (1) year following the date of final payment to Consultant by District. Any duly authorized representative(s) of District shall have access to such records for the purpose of inspection, audit and copying at reasonable times, during Consultant's usual and customary business hours. Consultant shall provide proper facilities to District's representative(s) for access and inspection. Consultant shall be entitled to reasonable compensation for time and expenses relate to such access and inspection activities, which shall be considered to be an additional service to the District, falling under the provisions of SECTION 4 herein above.

**20.2 Assignment:** This Agreement is binding on the heirs, successors, and assigns of the parties hereto and shall not be assigned by either District or Consultant without the prior written consent of the other. Any attempt by Consultant to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

**20.3 Compliance with Laws, Rules, Regulations:** All services performed by Consultant pursuant to this Agreement shall be performed in full compliance with all

applicable federal, state, and District laws, including any rules, standards or regulations promulgated thereunder.

**20.4      Exhibits Incorporated:** All Exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference.

**20.5      Integration; Amendment:** This Agreement represents the entire understanding of District and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing sign by both parties.

**20.6      Waiver/Validity:** Consultant agrees that waiver by District of any one or more of the conditions of performance under this Agreement shall not be construed as waiver of any other condition of performance under this Agreement. The acceptance by the District of the performance of any work or services by Contractor shall not be deemed to be a waiver of any term or condition of this Agreement.

**21.      Jurisdiction:** District and Consultant agree that the law governing this Agreement shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the Municipal or Superior Court of the County of San Benito. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null, and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

**22.      Attorney's Fees:** In the event any dispute between the parties hereto arising from or relating to this Agreement shall result in litigation, the prevailing party shall be entitled to all reasonable costs, including, but not limited to, actual attorney's fees.

**23.      Notice:** Any notices, required to be given pursuant to this Agreement, shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

- a.      To District :                      San Benito County Water District  
   30 Mansfield Road  
   Hollister, CA 95023
  
- b.      To Consultant:                      Iris Priestaf, President  
   Todd Groundwater  
   1301 Marina Village Parkway, Suite 320  
   Alameda, CA 94501

Nothing hereinabove shall prevent either District or Consultant from personal deliver of any such notices to the other party.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

District:

CONSULTANT:

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



February 8, 2024

## PROPOSAL

**To:** Shawn Novak, Water Resources Association of San Benito County  
**From:** Maureen Reilly, PE and Iris Priestaf, PhD  
**Re:** Preparation of the 2025 San Benito Urban Area (SBUA) Urban Water Management Plan (UWMP)

The San Benito County Water District (SBCWD) and Water Resources Association of San Benito County (WRASB) along with their local municipal water agencies the City of Hollister (Hollister), Sunnyslope County Water District (SSCWD), and San Juan Bautista (San Juan) are preparing for the completion of the 2025 Urban Water Management Plan (UWMP) for the San Benito Urban Area (SBUA). The Public Draft of the UWMP 2025 Guidebook has not yet been released, but we have assessed recent changes to UWMP guidance and expect that the scope of work presented below is sufficiently flexible to allow us to prepare the SBUA UWMP in accordance with the guidelines when they are available.

While recognizing that there will be new requirements, we assume that the UWMP preparation process will be similar to previous years, with collaboration among the traditional Hollister Urban Area (HUA) agencies (SBCWD, Hollister, and SSCWD). However, the 2025 UWMP will be the first to extend the Plan Area to incorporate and include the San Juan sphere of influence. We therefore propose to prepare an UWMP with a report organization similar to the 2020 UWMP for the Hollister Urban Area, with modifications to include the entire SBUA. We feel that this will result in a document and process that can be easily followed, easily read and easily accessed for information. The UWMP will be consistent with the Sustainable Groundwater Management Act (SGMA) and with the Groundwater Sustainability Plan (GSP) that was Approved by the Department of Water Resources (DWR) in July 2023. As with the past two UWMPs, tables for the 2025 SBUA UWMP must be uploaded directly to DWR and additional time is budgeted to work with DWR to ensure that the tables are in correct formats. We will provide a checklist that links the plan contents and tables to water code sections in all versions of the UWMP.

## **1. SCOPE OF WORK**

### **TASK 1. PLAN COORDINATION AND DATA ACQUISITION**

Task 1 provides for data acquisition, close coordination with staff from the four participating agencies, public outreach, review of ongoing water management efforts, and project management.

#### **Task 1.1 Kickoff Meeting and Data Acquisition**

The project will start with a kickoff meeting with staff to acquire needed information, gain guidance, and discuss potential issues. The kickoff meeting with key staff (e.g., representatives from Hollister, SSCWD, San Juan, and SBCWD, and possibly representatives from County planning) will include discussion of the schedule, technical approach, identification of team member roles, and determination of agencies and interested parties to be included in the UWMP process. This task also includes reviewing DWR UWMP guidance information and requirements as they become available.

#### **Task 1.2 Working Meetings**

We propose that two working meetings with staff be held after the kickoff meeting. The first meeting will focus on methods to estimate water demands and discuss specific needs of the 2025 UWMP. The second meeting will present the Administrative Draft UWMP.

#### **Task 1.3 Agency Coordination**

We assume that the 2025 UWMP will be prepared by Hollister, SSCWD, San Juan, and SBCWD, and will include coordination as needed with other local agencies, water suppliers, and interested parties. We will help the San Benito Urban Area agencies develop a list of interested parties and assist in contacting them. Such contact may include notification of public meetings concerning the UWMP, provision of a draft plan for review, or requests for information. This coordination will be summarized in a table in the UWMP.

#### **Task 1.4 Public Hearings**

After issuance of the Public Draft UWMP, Todd Groundwater will provide an illustrated presentation summarizing the Public Draft UWMP to each agency at a properly noticed Public Hearing in accordance with Section 6066 of the Government Code. We will also address questions and comments from the respective boards/city councils and from the public. We do not anticipate comments that will result in significant changes to the UWMP as a result of these public hearings. However, we have included budget to make revisions to the UWMP in response to public comments. If substantive changes to the Draft UWMP are necessary prior to finalization we can also be available to provide final presentations to each agency to describe changes since the Public Draft UWMP. These additional presentations are not included in the budget and would need to be authorized on a time and materials basis as a budget amendment.

### **Task 1.5      Project Management**

This task includes regular communication with staff and monthly reporting of technical progress, schedule, and budget.

## **TASK 2.      SERVICE AREA DESCRIPTION**

In this task, we will update the description of the plan area used in previous UWMPs to include the entire SBUA. This will include updates to the demographic information presented in the 2015 and 2020 UWMPs. We will build on the previous HUA UWMP and other available pertinent documents to prepare a complete description of the SBUA service area, including a brief discussion of potential future developments and annexations. Climatic conditions (such as average monthly rainfall, evapotranspiration, and temperature) will also be updated. Population data will be presented in five-year increments between 2025 and 2045. Population data are fundamental to water demand estimates and will be evaluated carefully for consistency throughout the document and with other local plans. Working with staff from each of the SBUA agencies, we will review population data and projections from available sources (e.g., census data, California Department of Finance, AMBAG), adjust as needed for the specific area of the SBUA, and address inconsistencies, if any, among the population projections and other relevant planning documents. We expect that the 2025 UWMP guidelines will require socioeconomic information as did the 2020 UWMP guidelines. We will update the socioeconomic information for the 2025 UWMP to include recent data for the combined SBUA service area.

## **TASK 3.      WATER DEMAND DOCUMENTATION**

The water demand discussion from the 2025 UWMP will be updated with current water demands by specific water use sectors (e.g., single family residential, commercial, landscape, etc.). This will include reporting of number of water connections and water use in acre-feet per year. Unaccounted-for water (system losses) will be documented in full compliance with the updated requirements. In 202 the UWMP guidelines began to strongly recommend that water demand be calculated on a monthly basis, which was included in that UWMP. We assume this will continue to be an implied requirement for UWMPs in 2025 and therefore plan to include monthly data compilation and presentation for the entire SBUA.

We will coordinate with the agencies to include water demand data that is consistent with other local and regional planning efforts to ensure consistency between documents. In addition, we will work with staff to develop the future water demands into the required UWMP format through 2050. Todd Groundwater will review past estimates in the 2020 UWMP and recent planning documents. Future demand estimates will be consistent with past methodologies as warranted and significant changes, if any, will be explained.

#### **TASK 4. WATER SUPPLY DOCUMENTATION**

In this task, we will document the water supply sources: imported Central Valley Project (CVP), groundwater, and recycled water. We propose a single, unified description in the UWMP document of water supply sources (including quantity and quality) with background documentation in appendices (e.g., contracts and agreements). The UWMP will describe CVP supply, facilities, and deliveries. This will be consistent with other local and regional planning documents, including Water and Wastewater Master Plan Updates, past UWMPs, and the GSP.

Because groundwater is an existing source of supply, the water code requires description of the groundwater basin. A discussion of the groundwater basin including sustainable yield and potential for overdraft as well as basin-wide groundwater supply conditions in the Hollister Urban Area was added to the 2020 UWMP. This discussion will be updated to include the entire SBUA and recent groundwater conditions consistent with the Annual Groundwater Reports and other recent planning documents. Past, current, and future groundwater pumping by each agency will be documented and estimated as required; we anticipate this will include the last five years and future pumping in five-year increments from 2025 to 2050).

The UWMP will update documentation of water recycling, including descriptions of wastewater collection, treatment, and disposal facilities; current, potential, and projected recycled water use; and the plans and implementation strategy to encourage water recycling, including specific actions. Consistent with the water code, this section will document public outreach and agency coordination efforts that are undertaken to encourage water recycling.

The UWMP will also contain an integrated discussion of water supply sources, including planned recharge projects and other forms of conjunctive use and how the supply will develop over time to meet demand. The discussion of all existing and planned water sources will account for normal supply conditions, and a single dry year and the driest five-year period of record. We assume that the 2020 requirement for assessment of water supply reliability under normal conditions, single dry-year conditions, and five consecutive dry years will be maintained and are prepared to update this analysis to include recent hydrologic conditions including the extreme dry period from 2021 through 2022.

The tables generated for this task will address water supply in normal years; reliability and potential climatic impacts to supply (e.g., drought) will be analyzed in Task 6, Water Reliability Assessment.

To be responsive to the water code, we will describe opportunities for use of desalinated water (which includes ocean water and brackish groundwater) and for transfers or exchanges with other water agencies. A summary table will be developed that quantifies all existing and planned water sources for every five years extending to 2050.

## **TASK 5. WATER RELIABILITY ASSESSMENT**

### **Task 5.1 Normal Conditions**

Building on the supply and demand tables generated in earlier sections, we will compare supply and demand under normal climatic conditions in five-year intervals between 2025 and 2045. These comparisons will provide the basis for evaluation of the reliability of SBUA water supply and its vulnerability to seasonal or climatic shortage.

### **Task 5.2 Drought Risk Assessment**

The evaluation of water service reliability will address an extreme, single-year drought, accounting for expected changes in water demand by sector (for example, increasing landscape water use as well as effects of water conservation or rationing). A Drought Risk Assessment will include integrated water supplies and projected water use in a hypothetical five-year drought condition. If a shortfall is identified, an alternative backup source will be identified in collaboration with agencies staff.

### **Task 5.3 Water Reliability Issues**

This task will involve a summary of factors that could affect water reliability. These include water quality, legal, environmental, and climatic factors (i.e., climate change). Climate Change has been an optional section in previous UWMP guidelines. However, we included discussion of the effects of climate change in the water reliability section in the 2020 UWMP and recommend planning to update this section in the 2025 UWMP. Identifying the effects of climate change is needed to develop an adequate Water Shortage Contingency Plan (WSCP). The 2025 guidelines may include additional climate change analysis recommendations. An evaluation of any proposed water supply facilities and key supply-related capital improvements projects in light of these water reliability issues is also included in this task.

Water supply reliability in the UWMP must also address energy and seismic risk analysis. We will include information from an energy audit that must be prepared to calculate the energy required for water service to assess energy risk. A seismic risk evaluation was included in the 2020 UWMP and an update will be required for all water system facilities in the SBUA. This will include identification of seismic risk and mitigations to show coordination between water supply infrastructure planning and a county or regional hazard mitigation plan.

### **Task 5.4 Water Shortage Contingency Plan**

The Hollister Area's Water Shortage Contingency Plan (WSCP) was updated in the previous HUA UWMP to reflect the requirements of the 2020 UWMP guidelines. This included addition of opportunities to reduce demand and augment supplies under numerous, and even unpredictable, water shortage conditions and augmenting monitoring and reporting, financial, and communication aspects of the plan. For the 2025 UWMP, the expansion to include San Juan and cover the entire SBUA will require adding water shortage contingency planning for San Juan. We will work with all four SBUA agencies to identify the most appropriate method to include water shortage contingency planning for San Juan into the UWMP. If San Juan has an existing WSCP, that document can be incorporated into the

UWMP either as a stand-alone plan, or by combining it with the HUA WSCP to create a WSCP appropriate for the entire SBHUA. However, if San Juan does not have an existing WSCP, then it will likely be most efficient to modify the HUA WSCP to include San Juan.

Regardless of how San Juan is incorporated into the UWMP, the WSCP(s) will be updated to reflect specific actions to be taken in response to short-term shortages, including changes to single and multiple dry years and any new approaches to emergency response the agencies and County have developed since completion of the 2020 UWMP. We will also incorporate new water shortage contingency requirements that may be included in the 2025 UWMP guidelines from DWR.

## **TASK 6. WATER DEMAND MANAGEMENT MEASURES**

In this task we will work with SBUA agency staff to identify, document, and/or update demand management measures for the entire combined service area and individual agencies. This will include development of any new demand management related requirements that may be part of the upcoming 2025 UWMP guidelines from DWR. However, it will also include coordination with staff from the agencies to evaluate which demand management measures are successful and which should be refined so that the UWMP can reflect functional and efficient mechanisms to reduce water demand in the SBUA.

## **TASK 7. DRAFT AND FINAL PLAN PREPARATION**

We will prepare a UWMP for the SBUA that satisfies State requirements and provide a plan that supports the four local agencies in their cooperative planning and management of water resources. The report will be complete, to the point, readable and accessible to the agencies' staff, policy makers, and interested stakeholders. The plan will be appropriately illustrated and will include all required tables. Detailed analyses and relevant documents (e.g., resolutions, agreements, etc.) will be provided in appendices.

We recommend organizing the report similar to the 2015 and 2020 UWMPs for consistency and ease of use. In our experience, this basic sequence supports a plan that is easily read and accessed. It also minimizes cross-references and repetition. It does not follow the sequence of the water code sections; however, we will provide a table that links the plan contents to water code sections. If the DWR guidelines for 2025 UWMPs requires unanticipated changes to the contents of the plan we will incorporate this information so as to preserve the readability and usefulness of the document.

### **Task 7.1 Draft UWMP**

We will prepare and submit the Administrative Draft UWMP for staff review in electronic formats, including a word file set to track changes and comments and a pdf that includes tables, figures, and other components of the plan. Comments by staff of the four agencies will be made in these electronic documents or transmitted separately. Following inclusion of staff comments, we will provide the Public Draft UWMP electronically as a single pdf file of

the entire report for distribution to interested parties and the public. The Draft UWMP will be available for public comment 60 days from the release of the public draft and the last Public Hearing.

#### **Task 7.2 Final UWMP**

We will compile both written and verbal comments on the Public Draft UWMP and finalize the UWMP. Comments received during the circulation period and at the public hearing will be addressed in the Final UWMP. We will assemble an appendix with comment letters, transcribed verbal comments, and responses to comments, as appropriate. The Final UWMP will be delivered electronically in a single pdf document to the agencies. In addition, we will assist with the DWR certification process.

## **2. SCHEDULE**

Our proposed schedule results in completion of the Urban Water Management Plan in May 2026, well in advance of the expected July 2026 submittal deadline. A preliminary schedule is summarized below and shows meetings and deliverables as well as timelines for specific tasks. We will begin when notified to proceed and can prepare much of the report in advance; nonetheless we recommend that most of the work be delayed strategically until draft guidelines for the 2025 UWMP are available to avoid duplication of effort. Once draft guidelines have been released we will contact DWR to assess what additional changes they anticipate in the final guidelines and modify the schedule accordingly. This schedule assumes timely provision of information by the SBUA and other cooperating agencies; on our part, we will support the schedule with regular communication and the commitment of our key staff.

- Spring 2025 – Kickoff Meeting
- Fall 2025 – Final Guidelines from DWR released
- March 2026 – Draft UWMP to SBCWD, City of Hollister, and SSCWD
- April 2026– Public Hearings for Each Retailer
- May 2026 – Final UWMP Submitted to DWR
- July 1, 2026 – UWMP Deadline

## **3. STAFFING**

We offer the services of the same team who prepared the preceding three UWMPs with additional support staff to provide supplementary resources to the SBUA agencies. Other staff may participate as needed. Resumes are available upon request.

**Maureen Reilly, P.E. – Project Manager:** Maureen Reilly, Principal Engineer with Todd Groundwater, will serve as Project Manager. She will have responsibility for successful completion of the UWMP to fulfill water code requirements and support the District's water resources management. Her project management will include tracking of the schedule and budget and leading report preparation, presentations, and coordination with SBCWD, WRASB, the City, SSCWD, and San Juan.



**Iris Priestaf, Ph.D. – Principal in Charge:** Iris Priestaf, President of Todd Groundwater, will serve as the Principal in Charge with responsibility for quality assurance and quality control during preparation of the SBUA UWMP. She will participate in project meetings and review work product at key stages of UWMP development.

**Chad Taylor, P.G., C.H.G – Project Hydrogeologist:** Chad Taylor, Vice President and Principal Hydrogeologist with Todd Groundwater, will serve as Project Hydrogeologist. He will participate in data collection, analysis, and presentation with focus on hydrogeology as it relates to and groundwater supply within the SBUA.

**Sebastien Poore, PE – Project Engineer:** Sebastien Poore, Associate Engineer at Todd Groundwater will coordinate data collection, evaluation, and presentation and have primary responsibility for data quality control and assurance with a focus on supply and demand, the water balance, and water quality.

#### **4. BUDGET**

Our proposed budget is summarized in the attached spreadsheet for a total of \$143,870. This budget assumes UWMP requirements as noted above. SBCWD will manage stakeholder outreach, presentation to boards, and other public meetings. Todd Groundwater would be happy to coordinate outreach and/or present the report on a time and materials basis. Todd Groundwater submits monthly invoices on a time and materials basis and we would regard this as a not-to-exceed budget.

We appreciate the opportunity to work with you.

**Table 1. Cost Estimate - San Benito Urban Area 2025 Urban Water Management Plan**

	2024 Rates	Principal in Charge / QA/QC \$300	Project Manager \$275	Project Hydrogeologist \$290	Project Engineer \$210	Staff Geologist \$175	GIS / Graphics \$175	Admin \$155	Labor Hours	Total Labor Costs	Other Direct Costs	Expense Fee 15%	Total Costs
<b>SK 1 - Plan Coordination and Data Acquisition</b>													
1.1 - Kickoff meeting and data acquisition		2	10	2	20	0	0	0	34	\$ 8,130	\$ 200	\$ 30	\$ 8,360
1.2 - Working meetings		2	10	2	20	0	0	0	34	\$ 8,130	\$ 800	\$ 120	\$ 9,050
1.3 - Agency coordination		2	10	2	0	0	0	0	14	\$ 3,930	\$ 200	\$ 30	\$ 4,160
1.4 - Public hearings		2	20	2	20	0	5	0	49	\$ 11,755	\$ 800	\$ 120	\$ 12,675
1.5 - Project management		2	80	0	0	0	0	20	102	\$ 25,700	-	-	\$ 25,700
<b>Task 1 Total</b>		10	130	8	60	0	5	20	233	\$ 57,645	\$ 2,000	\$ 300	\$ 59,945
<b>SK 2 - Service Area Description</b>													
SK 3 - Water Demand Documentation		0	5	0	15	0	5	0	25	\$ 5,400	-	-	\$ 5,400
SK 5 - Water Supply Documentation		0	10	0	20	0	5	0	35	\$ 7,825	-	-	\$ 7,825
SK 6 - Water Reliability Assessment		2	5	2	20	0	0	0	29	\$ 6,755	-	-	\$ 6,755
<b>SK 6 - Water Reliability Assessment</b>													
6.1 - Comparison of water supply and demand Under normal conditions		0	5	0	10	0	0	0	15	\$ 3,475	-	-	\$ 3,475
6.2 - Documentation of drought supply and demand		2	5	0	5	0	0	0	12	\$ 3,025	-	-	\$ 3,025
6.3 - Water reliability issues		2	5	0	5	0	0	0	12	\$ 3,025	-	-	\$ 3,025
6.4 - Water Shortage Contingency Plan		4	15	0	10	0	0	0	29	\$ 7,425	-	-	\$ 7,425
<b>Task 6 Total</b>		8	30	0	30	0	0	0	68	\$ 16,950	-	-	\$ 16,950
<b>SK 7 - Water Demand Management Measures</b>													
SK 8 - Draft and Final Plans		2	10	0	20	0	5	0	37	\$ 8,425	-	-	\$ 8,425
8.1 - Draft UWMP		20	40	4	20	0	20	0	104	\$ 25,860	-	-	\$ 25,860
8.2 - Final UWMP		10	15	4	10	0	10	0	49	\$ 12,135	\$ 500	\$ 75	\$ 12,710
<b>Task 8 Total</b>		30	55	8	30	0	30	0	153	\$ 37,995	\$ 500	\$ 75	\$ 38,570
<b>Total Budget Estimate</b>		52	245	18	195	0	50	20	580	\$ 140,995	\$ 2,500	\$ 375	\$ 143,870

EXHIBIT B Compensation

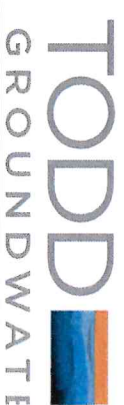


Table 1. Cost Estimate - San Benito Urban Area 2025 Urban Water Management Plan

TASK 1 - Plan Coordination and Data Acquisition	2024 Rates	Principal in Charge / QA/QC	Project Manager	Project Hydrogeologist	Project Engineer	Staff Geologist	GIS / Graphics	Admin	Labor Hours	Total Labor Costs	Other Direct Costs	Expense Fee 15%	Total Costs
1.1 - Kickoff meeting and data acquisition													
1.2 - Working meetings													
1.3 - Agency coordination													
1.4 - Public hearings													
1.5 - Project management													
<b>Task 1 Total</b>													
<b>TASK 2 - Service Area Description</b>													
<b>TASK 3 - Water Demand Documentation</b>													
<b>TASK 5 - Water Supply Documentation</b>													
<b>TASK 6 - Water Reliability Assessment</b>													
6.1 - Comparison of water supply and demand Under normal conditions													
6.2 - Documentation of drought supply and demand													
6.3 - Water reliability issues													
6.4 - Water Shortage Contingency Plan													
<b>Task 6 Total</b>													
<b>TASK 7 - Water Demand Management Measures</b>													
<b>Task 8 - Draft and Final Plans</b>													
8.1 - Draft UWMMP													
8.2 - Final UWMMP													
<b>Task 8 Total</b>													
<b>Total Budget Estimate</b>													

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:** 7

**Meeting Date:** March 26, 2025

**Submitted By:** Jennifer Cosio Arellano

**Presented By:** Jennifer Cosio Arellano

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**Agenda Title:** Discuss and Consider Authorizing the General Manager Execute a Contract with Todd Groundwater for the 2025 Agricultural Water Management Plan Update (NTE \$37,539)

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**Detailed Description:** Staff request that the Board review and approve the attached proposal from Todd Groundwater for the preparation of the Agricultural Water Management Plan (AWMP).

The AWMP is updated every 5 years. Annual Best Management Practices (BMP's) are sent to the Bureau each year to show progress on goals and actions contained in the AWMP.

Many of the requirements for the AWMP overlap with the requirements for the Urban Water Management Plan (UWMP), Sustainability Groundwater Management Act (SGMA) and Groundwater Sustainability Plan (GSP), and the District's Annual Groundwater Report. Preparation for the AWMP will rely on these documents to both streamline the process and maintain consistency among planning documents.

The purpose of the AWMP is to promote, using the best available cost-effective technology and BMP's, the highest level of delivery water management achievable by contractors, along with the implementation of water-use efficiency measures reasonably achievable by their customers.

In addition to the reasons listed above, the District is required to have the AWMP for the following reasons:

- Results of Congressional legislature passed in the mid-1980's
- 1992-inception of the Central Valley Project Improvement Act (CVPIA) led to these requirements being greater and more enforced
- 2003-AWMP must be in place to receive consideration for federal funding and contract renewal

**Prior Committee or Board Action:**

Zone 6 Water Supply and Operations Committee Meeting March 19, 2025

**Financial Impact:**     \_\_\_\_\_X\_\_\_\_\_ Yes     \_\_\_\_\_No

**Funding Source/ Recap:**

District Budget

**Materials included for Information/Consideration:**

Zone 6 Water Supply and Operations Committee Recommendation

Contract and Proposal from Todd Groundwater

**Recommendation:**

Staff and the Zone 6 Water Supply and Operations Committee recommend the Board approve the contract with Todd Groundwater for the 2025 Agricultural Water Management Plan Update (\$37,539) and authorize the General Manager to execute the contract.

**Action Required:**   \_\_\_ Resolution    \_\_\_X\_\_\_ Motion    \_\_\_\_\_Review

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Board Action

Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

BOARD AGENDA MEMO

DATE: March 19, 2025

TO: Board of Directors

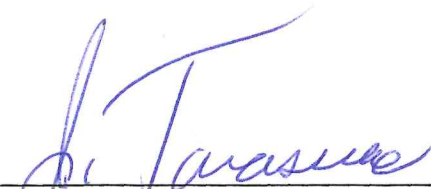
FROM: Zone 6 Water Supply and Operations Committee  
(Tonascia/Wright)

SUBJECT: Committee Recommendation that the Board authorize the General Manager to execute a contract with Todd Groundwater for the 2025 Agricultural Water Management Plan Update (NTE \$ 37,539)

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The Zone 6 Water Supply and Operations Committee met on March 19, 2025 and staff reviewed the proposal from Todd Groundwater for the preparation of the 2025 Agricultural Water Management Plan Update.

The Zone 6 Water Supply and Operations Committee recommends the Board authorize the General Manager to execute a contract with Todd Groundwater for the 2025 Agricultural Water Management Plan Update (NTE \$ 37,539).



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Director Tonascia



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Director Wright



## **SAN BENITO COUNTY WATER DISTRICT PROFESSIONAL SERVICES CONTRACT**

THIS AGREEMENT, made and entered into this 26<sup>th</sup> day of March, 2025, by and between the San Benito County Water District, ("District,") and Todd Groundwater, ("Consultant").

- 1. Description of Project:** District desires to undertake the preparation of the San Benito County Water District (SBCWD) 2025 Agricultural Water Management Plan (AWMP) ("the project") and to engage Consultant to provide the required professional services relating to the project.
- 2. Scope of Services - Basic; Completion:** Consultant shall perform those basic services in connection with the project as are set forth more particularly in EXHIBIT "A" entitled "SCOPE OF CONSULTANT SERVICES - BASIC, COMPLETION SCHEDULE" and shall complete said services in accordance with the completion schedule for them incorporated in said Exhibit.
- 3. Scope of Services - Additional, Completion Schedule:** It is understood by District and Consultant that it may be necessary, in connection with the project, for Consultant to perform or secure the performance of services other than those set forth in EXHIBIT "A". In each such instance, Consultant shall advise the District, in advance and in writing, of the need for such additional services, their cost and the estimated time required to perform them (if applicable). Consultant shall not proceed to perform any such required additional services until District has determined that such service is beyond the scope of the basic services to be provided, is required, and has given written authorization to perform or obtain it. Each additional service so authorized shall constitute an amendment to this Agreement, shall be identified and sequentially numbered as "Additional Consultant Service Order No. 1" and so forth, shall be subject to all of the provisions of this Agreement, and shall be attached as EXHIBIT "D" entitled "SCOPE OF CONSULTANT SERVICES - ADDITIONAL; COMPLETION SCHEDULE."
- 4. Changes to Scope of Work - Basic Services:** District may at any time and, upon a minimum of ten (10) days' written notice, modify the scope of basic services to be provided under this Agreement. Consultant shall, upon receipt of said notice, determine the impact on both time and compensation of such change in scope and notify District in writing. Upon agreement between District and Consultant as to the extent of said impacts to time and compensation, an amendment to this Agreement shall be prepared describing such changes. Execution of the amendment by District and Consultant shall constitute the Consultant's notice to proceed with the changed scope.
- 5. Compensation; Retention:** Consultant shall be compensated for services rendered to District pursuant to this Agreement periodically in the amounts, manner and in accordance with the payment schedule as set forth in EXHIBIT "B" entitled "COMPENSATION." Amounts due to Consultant from District for services rendered shall be evidenced by the submission to District by Consultant of an invoice, prepared in a form satisfactory to District, setting forth the amount

of compensation due for the period covered. Invoices, including the paid invoices of any subconsultants shall, at a minimum set forth the hours and hourly rates of each individual charged to the Project for the invoice period. Compensation shall not include the cost of executive, administrative and other personnel whose time is not directly identifiable to the Project. Each such invoice shall be forwarded to District so as to reach it on or before the fifteenth (15th) day of the month next following the month or months, or other applicable period, for which the services invoiced were provided. All such invoices shall be in full accordance with any and all applicable provisions of this Agreement. District will make payment on each such invoice within thirty (30) days of its receipt, provided however that if Consultant submits an invoice which is incorrect, incomplete, or not in accordance with the provisions of this Agreement, then District shall not be obligated to process any payment to Consultant until a correct and complying invoice has been submitted.

**6. Responsibility of Consultant:** By executing this Agreement, Consultant warrants to District that Consultant possesses, or will arrange to secure from others, all of the professional capabilities, experience, resources and facilities necessary to provide to District the services contemplated under this Agreement. Consultant further warrants that it will follow the highest current, generally accepted professional care, skill, diligence and practices to make findings, render opinions, prepare factual presentations, and provide professional advice and recommendations regarding this project for which services are rendered under this Agreement and that the Consultant shall, at no cost to the District, re-perform services which fail to satisfy the foregoing Standard of Care.

**7. Responsibility of District:** To the extent appropriate to the project contemplated by this Agreement, District shall:

**7.1** Assist Consultant by placing at its disposal all available information pertinent to the project, including previous reports and any other relevant data.

**7.2** Guarantee access to and make all provision for Consultant to enter upon public and private property as required for Consultant to perform its services.

**7.3** Examine all studies, reports, specifications, proposals and other documents prepared and presented by Consultant, and render verbally or in writing as may be appropriate, decisions pertaining thereto within a reasonable time so as not to delay the progress of the work by Consultant.

**7.4** Designate in writing a person to act as District's representative with respect to work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define District's policies and decision with respect to materials, equipment, elements and systems pertinent to Consultant's services.

**8. Indemnification:** Consultant shall hold District, its officers, boards and commissions, and members thereof, its employees (collectively "District"), harmless of and free from the negligent acts, errors and omissions of Consultant arising out of its performance of the services

provided under this Agreement. Should District be named in any suit, or should any claim be made against District by suit or otherwise arising out of this Agreement, or Consultant's negligent acts, errors and omissions in its performance of the services provided for by this Agreement, Consultant shall defend and indemnify the District for any judgment rendered against District or by any sums paid out in settlement or otherwise, but only to the extent caused by the negligent act, error or omission in the rendering of services under this contract.

**9. Insurance:** During the term of this Agreement, Consultant shall maintain in full force and effect at its own cost and expense the following insurance coverage:

**9.1** Workers' Compensation Insurance to cover its employees, and Consultant shall require all contractors and subcontractors similarly to provide Workers' Compensation Insurance as required by the Labor Code of the State of California for all of the subcontractors' employees. Each Workers' Compensation policy shall be endorsed with the provision that it will not be canceled or altered without first giving thirty (30) days prior notice to the District by certified or registered mail.

**9.2** Public Liability Insurance including personal injury and property damage insurance for all activities of the Consultant and its contractors and subcontractors arising out of or in connection with this contract, written on a comprehensive general liability form including, but not limited to, Broad Form Property Damage, blanket contractual, products liability and completed operations, hazards, vehicle coverage and non-owned auto liability coverage in an amount not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit personal injury and property damage for each occurrence.

**9.3** Professional Liability Insurance Covering Errors and Omissions. The limits of coverage shall be no less than ONE MILLION DOLLARS (\$1,000,000) with a provision for no more than \$25,000 deductible. Consultant may not disclaim responsibility or avoid liability for the acts or omissions of its subcontractors or other professional consultants.

**9.4** Certificates of Insurance and properly executed endorsements in a form acceptable to the District Counsel evidencing the coverage required by the clauses set forth above shall be filed with the District at the time of execution of this agreement. Each such policy shall be endorsed with the following language:

(1) The San Benito County Water District is named as additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents, and employees against liability for personal and bodily injuries, deaths or property damage or destruction arising in any respect, directly or indirectly, in the performance of the contract.

(2) The insurance provided is primary and no other insurance held or owned by the District shall be called upon to contribute to a loss.

(3) The inclusion of more than one insured shall not operate to impair the rights of

one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured.

(4) The coverage provided by this policy shall not be canceled, non-renewed, or substantially reduced in amount or scope, without thirty (30) days prior to written notice given to the District by certified mail.

(5) All rights of subrogation are hereby waived against the District, its officers and employees when acting within the scope of their appointment or employment.

**10. Confidentiality:** All District information disclosed to Consultant during the course of performance of services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by District, or required by law.

**11. Conflict of Interest:** Consultant warrants that neither Consultant, nor any of its employees, agents or subcontractors, have a conflict of interest with respect to the work to be performed under this Agreement, nor shall such individuals, during this term of this Agreement, acquire any interest which would conflict in any manner with the performances of services hereunder.

**12. Nondiscrimination:** During the performance of this Agreement, Consultant will not discriminate against any employee or applicant for employment because of race, religion, creed, color, national origin, sex or age. Consultant will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, national origin, sex or age.

**13. Independent Contractor:** District and Consultant agree that the relationship between them created by this Agreement is that of an employer-independent contractor. Consultant shall be solely responsible for the conduct and control of the work performed under this Agreement. Consultant shall be free to render professional consulting services to others during the term of this Agreement, so long as such activities do not interfere with or diminish Consultant's ability to fulfill the obligations established herein to District.

**14. Commencement of Services:** Consultant shall proceed with the project upon execution of this Agreement by the parties.

**15. Notice to Proceed; Progress; Completion:** Upon execution of this Agreement by the parties, District shall give Consultant written notice to proceed with the work. Such notice may authorize Consultant to render all of the services contemplated herein, or such portions or phases as may be mutually agreed upon. In the latter event, District shall, in its sole discretion, issue subsequent notices from time to time regarding further portions or phases of the work. Upon receipt of such notices, Consultant shall diligently proceed with the work authorized and complete it within the agreed time period.

**16. Ownership of Documents:** Title to all documents, drawings, specifications, and the like with respect to work performed under this Agreement shall vest with District at such time as District has compensated Consultant, as provided herein, for the services rendered by Consultant in connection with which they were prepared.

**17. Designation of Key Personnel:** The individuals specified in the attached EXHIBIT "C" shall provide the services set forth herein, and shall be the persons primarily in charge of such work. Prior to the provision of work by any other individuals on this project, such other individuals shall first be approved, in writing, by the District Manager or his designee.

**18. Mistake of Fact:** Each party understands that if any fact with respect to any matter covered by this Agreement is found hereafter to be other or different from the facts now believed by that party to be true, such party expressly accepts and assumes the risk of such possible differences in fact and agrees that this Agreement shall be in all respects effective and not subject to termination or rescission by reason of any such difference in facts.

**19. Term; Termination:** The term of this Agreement shall commence upon District's issuance to Consultant of a notice to proceed for all or a portion of the work, as herein above provided, and shall terminate upon District's acceptance and payment for all or such portion of the work as was authorized by such notice, including any and all retention. Notwithstanding the foregoing, District may, in its sole discretion, terminate this Agreement at any time and for any reason whatsoever by giving at least ten (10) days prior written notice of such termination to Consultant. In this latter event, Consultant shall be entitled to compensation for all services rendered and work performed for District to the date of such termination.

**20. General Provisions:**

**20.1 Access to Records:** Consultant shall maintain all books, records, documents, accounting ledgers, and similar materials relating to work performed for District under this Agreement on file for at least one (1) year following the date of final payment to Consultant by District. Any duly authorized representative(s) of District shall have access to such records for the purpose of inspection, audit and copying at reasonable times, during Consultant's usual and customary business hours. Consultant shall provide proper facilities to District's representative(s) for access and inspection. Consultant shall be entitled to reasonable compensation for time and expenses relate to such access and inspection activities, which shall be considered to be an additional service to the District, falling under the provisions of SECTION 4 herein above.

**20.2 Assignment:** This Agreement is binding on the heirs, successors, and assigns of the parties hereto and shall not be assigned by either District or Consultant without the prior written consent of the other. Any attempt by Consultant to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

**20.3 Compliance with Laws, Rules, Regulations:** All services performed by

Consultant pursuant to this Agreement shall be performed in full compliance with all applicable federal, state, and District laws, including any rules, standards or regulations promulgated thereunder.

**20.4      Exhibits Incorporated:** All Exhibits referred to in this Agreement and attached to it are hereby incorporated in it by this reference.

**20.5      Integration; Amendment:** This Agreement represents the entire understanding of District and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing sign by both parties.

**20.6      Waiver/Validity:** Consultant agrees that waiver by District of any one or more of the conditions of performance under this Agreement shall not be construed as waiver of any other condition of performance under this Agreement. The acceptance by the District of the performance of any work or services by Contractor shall not be deemed to be a waiver of any term or condition of this Agreement.

**21.      Jurisdiction:** District and Consultant agree that the law governing this Agreement shall be that of the State of California. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the Municipal or Superior Court of the County of San Benito. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null, and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

**22.      Attorney's Fees:** In the event any dispute between the parties hereto arising from or relating to this Agreement shall result in litigation, the prevailing party shall be entitled to all reasonable costs, including, but not limited to, actual attorney's fees.

**23.      Notice:** Any notices, required to be given pursuant to this Agreement, shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service, addressed to the parties as follows:

- a.      To District :                      San Benito County Water District  
   30 Mansfield Road  
   Hollister, CA 95023
  
- b.      To Consultant:                      Iris Priestaf, President  
   Todd Groundwater  
   1301 Marina Village Parkway, Suite 320  
   Alameda, CA 94501

Nothing hereinabove shall prevent either District or Consultant from personal deliver of any such notices to the other party.



IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

District:

CONSULTANT:

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

February 9, 2024

## PROPOSAL

**To:** Shawn Novak, Water Resources Association of San Benito County  
**From:** Maureen Reilly, PE and Iris Priestaf, PhD  
**Re:** Professional Services and Support for SBCWD 2025 Agricultural Water Management Plan (AWMP)

This proposal provides Todd Groundwater's scope and budget for professional services and support associated with the preparation of the 2025 Agricultural Water Management Plan (AWMP) for San Benito County Water District (SBCWD).

Todd Groundwater assisted SBCWD in preparation of the 2020 AWMP, receipt of which was acknowledged by DWR. For the 2025 AWMP, we will update the AWMP as necessary with upcoming guidelines, coordinate with the Department of Water Resources (DWR) and the United States Bureau of Reclamation (USBR), and prepare draft and final versions of the AWMP report. Many of the requirements for an AWMP overlap with requirements for the USBR Water Management Plan, Urban Water Management Plan (UWMP), and Sustainability Groundwater Management Act (SGMA) and SBCWD's Annual Groundwater Report. Preparation of the AWMP will rely on these documents to both streamline the process and maintain consistency among these and other planning documents. Our proposed scope is described in the six tasks presented below.

### 1. SCOPE OF WORK

#### TASK 1. DATA ACQUISITION AND REVIEW

This task includes review of the USBR and DWR requirements and other relevant documents, maps, and data. We already have an extensive library of water resource management documents and data for San Benito County, which we will use in combination with other publicly available information and data to inform the AWMP. Relevant references include:

- San Benito County Water District, Water Management Plan, Submitted to the United States Bureau of Reclamation (USBR) in 2021.
- San Benito County, General Plan Update and EIR, online project documents.
- Todd Groundwater, 2020 Hollister Urban Area (HUA) Urban Water Management Plan (UWMP), prepared for San Benito County Water District, Sunnyslope County Water District, and City of Hollister, September 2016.

- Todd Groundwater and Gus Yates, Annual Groundwater Reports prepared for San Benito County Water District, 2006 through 2023.

Additional data will be requested from SBCWD and other local agencies, including recent information relating to local agricultural and other water conservation measures (EWMPs).

## **TASK 2. UPDATE DESCRIPTION OF SERVICE AREA AND WATER RESOURCES**

Todd will work with SBCWD staff to revise, update, and expand the 2020 AWMP service area and water resources to reflect any changes in the SBCWD and meet any additional requirements from DWR and USBR. These sections include:

- Physical characteristics – service area, climate, acreage, etc.
- District policies – Rules and agreements in place that govern how and when water is delivered
- Rate schedules – Rate(s) charged to agricultural customers

## **TASK 3. DOCUMENT DEMAND AND SUPPLY**

Todd Groundwater will review and update the Water Demand and Supply in the AWMP. The water demand will be assessed by use type, crop, and water source. Water quality will be documented for each water source. Monitoring programs for both water levels and water quality will be documented. Water supply for SBCWD includes CVP imported water, recycled water, and groundwater.

## **TASK 4. WATER BUDGET**

Todd Groundwater will summarize the Zone 6 water use and supply for water years 2021 through 2025. The water budget provides an overall picture of water use within the District and the ability of the available supplies to meet these water demands. A discussion of water management objectives will also be included.

## **TASK 5. WATER USE EFFICIENCY**

The previous AWMP required each supplier to quantify the efficiency of agricultural water use within its service area using one or more of the four provided water use efficiency quantification methods developed by DWR and documented in A Proposed Methodology for Quantifying the Efficiency of Agricultural Water Use. In addition, DWR and USBR have identified Efficient Water Management Practices (EWMPs), which are best management practices (BMPs) intended to be implemented to improve water use efficiency. The Federal Standard Criteria requires AWMPs to describe 5 Critical BMPs and 12 Exemptible BMPs. The California Water Code mandates that AWMPs address a specific list of 16 EWMPs: 2 critical and 14 conditional practices. There is overlap between these sets of BMPs and the AWMP will detail the implementation of EWMPs and the corresponding BMP.

We assume water use efficiency quantification and documentation and BMP requirements will also be necessary for the 2025 AWMP. The AWMP will include the estimates of water use efficiency improvements that have occurred since the 2020 AWMP and estimates of water use efficiency improvements for 5 and 10 years in the future.

## **TASK 6. COORDINATION AND REPORTING**

### **Task 6.1 Project Coordination and Management**

This task includes project management and coordination among Todd Groundwater and SBCWD staff. Two meetings are included in the budget, one meeting for data collection and one to review the draft document. Additional meetings can be added on a time and materials basis.

### **Task 6.2 Draft Report**

Todd Groundwater will provide a draft AWMP to be reviewed by the SCWD. For the purposes of costing, we assume submittal of an electronic version of the report (pdf).

### **Task 6.3 Final Report**

Todd Groundwater will revise the draft AWMP based on the feedback from the District. The final report will include the DWR checklist to show that all elements of the water code are satisfied by the AWMP. For the purposes of costing, we assume that the District is responsible for the Plan adoption and submittal to agencies.

## **2. STAFFING**

Our proposed staff for this project includes the same core team that already assists SBCWD in preparation of Annual Groundwater Reports, UWMPs, the previous AWMP and other efforts. We have also included a new team member who will serve as the project engineer for this project. This team is versed in UWMPs and agriculture water management. Other staff may participate as needed. Resumes are available upon request.

**Maureen Reilly, P.E. – Project Manager:** Maureen Reilly, Principal Engineer with Todd Groundwater, will serve as Project Manager. She will have ultimate responsibility maintaining the schedule and budget for the AWMP, and for successful completion of our role in preparation of the AWMP. Her project management will include tracking of the schedule and budget and leading report preparation, presentations, and coordination with SBCWD and WRASB.

**Iris Priestaf, Ph.D. – Principal in Charge:** Iris Priestaf, President of Todd Groundwater, will serve as the Principal in Charge with responsibility for quality assurance and quality control for all of our work product. Iris will be available for meetings and will review components of the AWMP to provide quality assurance for the project.

**Chad Taylor, P.G., C.H.G – Project Hydrogeologist:** Chad Taylor, Vice President and Principal Hydrogeologist with Todd Groundwater, will serve as Project Hydrogeologist. He will

participate in data collection, analysis, and presentation with focus on hydrogeology as it relates to and groundwater supply relevant to the AWMP.

**Sebastien Poore, PE – Project Engineer:** Sebastien Poore, Associate Engineer at Todd Groundwater will coordinate data collection, evaluation, and presentation and have primary responsibility for data quality control and assurance with a focus on supply and demand, the water balance, and water quality.

### **3. SCHEDULE**

Our proposed schedule is to begin working on the AWMP while the UWMP is being prepared. As the AWMP relies on the urban reporting included in the UWMP, the AWMP will be finalized after the UWMP is submitted to DWR and USBR. Our recommended schedule includes:

- Spring 2026 Kickoff Meeting
- July 2026 Submittal of UWMP
- August 2026 Draft AWMP
- September 2026 Final AWMP

### **4. BUDGET**

Our proposed budget is summarized in the attached spreadsheet for a total of \$40,289. This budget assumes UWMP requirements as noted above. SBCWD will manage stakeholder outreach, presentation to boards, and other public meetings. Todd Groundwater would be happy to coordinate outreach and/or present the report on a time and materials basis. Todd Groundwater submits monthly invoices on a time and materials basis and we would regard this as a not-to-exceed budget.

As always, we appreciate the opportunity to work with you.

# File 1. Cost Estimate - San Benito County Water District 2025 Agricultural Water Management Plan



	2024 Rates	Principal In Charge / QA/QC \$300	Project Manager \$275	Project Hydrogeologist \$290	Project Engineer \$210	Staff Geologist \$175	GIS / Graphics \$175	Admin \$155	Labor Hours	Total Labor Costs	Other Direct Costs	Expense Fee 15%	Total Costs
1. Data Acquisition and Review		5	10		5				20	\$ 5,300		\$ -	\$ 5,300
1.1 Update Description of Service Area and Water Resources			5		5				10	\$ 2,425		\$ -	\$ 2,425
1.2 Document Demand and Supply			5		5				10	\$ 2,425		\$ -	\$ 2,425
1.3 Water Budget			10		10				20	\$ 4,850		\$ -	\$ 4,850
1.4 Water Use Efficiency			5		5				10	\$ 2,425		\$ -	\$ 2,425
1.5 Coordination and Reporting									0	\$ -		\$ -	\$ -
1.1 Project Coordination and Management		5	15						20	\$ 5,625		\$ -	\$ 5,625
1.2 Draft Report		5	10		10		5		30	\$ 7,225		\$ -	\$ 7,225
1.3 Final Report		5	10		10		5	0.25	30.25	\$ 7,264		\$ -	\$ 7,264
Task 5 Total									80.25	\$ 20,114		\$ -	\$ 20,114
Total Budget Estimate		20	70	0	50	0	10	0.25	150.25	\$ 37,539	\$ -	\$ -	\$ 37,539



# EXHIBIT B Compensation

## ble 1. Cost Estimate - San Benito County Water District 2025 Agricultural Water Management Plan



	Principal in Charge / QA/QC	Project Manager	Project Hydrogeologist	Project Engineer	Staff Geologist	GIS / Graphics	Admin	Labor Hours	Total Labor Costs	Other Direct Costs	Expense Fee 15%	Total Costs
2024 Rates												
1. Data Acquisition and Review	5	10		5				20	\$ 5,300		\$ -	\$ 5,300
2. Update Description of Service Area and Water Resources		5		5				10	\$ 2,425		\$ -	\$ 2,425
3. Document Demand and Supply		5		5				10	\$ 2,425		\$ -	\$ 2,425
4. Water Budget		10		10				20	\$ 4,850		\$ -	\$ 4,850
5. Water Use Efficiency		5		5				10	\$ 2,425		\$ -	\$ 2,425
5. Coordination and Reporting								0	\$ -		\$ -	\$ -
5.1 Project Coordination and Management	5	15						20	\$ 5,625		\$ -	\$ 5,625
5.2 Draft Report	5	10		10		5		30	\$ 7,225		\$ -	\$ 7,225
5.3 Final Report	5	10		10		5	0.25	30.25	\$ 7,264		\$ -	\$ 7,264
Task 5 Total								80.25	\$ 20,114		\$ -	\$ 20,114
Total Budget Estimate	20	70	0	50	0	10	0.25	150.25	\$ 37,539	\$ -	\$ -	\$ 37,539

**San Benito County Water District  
Agenda Transmittal**

Agenda Item: 8

Meeting Date: March 26, 2025

Submitted By: Dana Jacobson

Presented By: Dana Jacobson

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**Agenda Title:** Consider Resolution Setting Forth the District's Intentions Regarding Percolation of San Felipe Project Water for Water Contract Year 2025-2026

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**Detailed Description:**

One of the primary tools the District uses to manage groundwater is percolation of San Felipe water. This imported supply is used to help offset groundwater pumped for agricultural, municipal and industrial uses. Historically, if water is available, the District endeavors to reach a goal of utilizing approximately 10% of its imported water allocation for groundwater recharge purposes.

On February 26<sup>th</sup>, 2025, the District was notified that the initial allocation for agricultural water will be 35% and municipal and industrial water will be 75% of our contract amounts. The recommended percolation target for the 2025-2026 water year is 1,200 AF of irrigation water and 700 AF of municipal and industrial water. Based on a comparison to previous years and in light of additional precipitation that has fallen since the initial allocations were provided, staff anticipates that the allocation of San Felipe water could increase, which would make additional imported water available for percolation.

Staff recommends that the Board approve the attached resolution regarding the annual limits for percolation of San Felipe water.

**Prior Committee or Board Action(s):**

March 19, 2025 Zone 6 Water Supply and Operations Committee Meeting

**Financial Impact:** \_\_\_\_\_ Yes      X   No

**Funding Source/ Recap:** N/A

**Material Included for Information/Consideration:**

1. Recommendation from the Zone 6 Water Supply and Operations Committee
2. Draft Resolution

**Recommendation:** Board adopt the resolution

**Action Required:**   X   Resolution        Motion        Review

### Board Action

Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

BOARD AGENDA MEMO

DATE: March 19, 2025

TO: Board of Directors

FROM: Zone 6 Water Supply and Operations Committee  
(Tonascia/Wright)

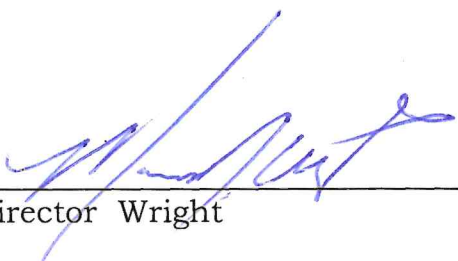
SUBJECT: Board Recommendation for approval of a resolution regarding percolation of San Felipe Project Water for Water Contract Year 2025-2026

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The Zone 6 Water Supply and Operations Committee met on March 19, 2025 and staff reviewed the proposed resolution regarding percolation of San Felipe Project Water for Water Contract Year 2025-2026.

The Zone 6 Water Supply and Operations Committee recommends the Board approve a resolution regarding percolation of San Felipe Project Water for Water Contract Year 2025-2026.

  
\_\_\_\_\_  
Director Tonascia

  
\_\_\_\_\_  
Director Wright

**RESOLUTION NO. 2025-04**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN BENITO COUNTY WATER DISTRICT  
SETTING FORTH ITS INTENTIONS REGARDING PERCOLATION OF  
SAN FELIPE PROJECT WATER FOR WATER CONTRACT YEAR 2025-2026**

**WHEREAS** The Board of Directors of the San Benito County Water District hereby resolves as follows:

1. That percolation of San Felipe Water directly or through coordination with Zone 3 shall be approximately 10% of the allocation, or 1,200 acre-feet of Irrigation water and approximately 10% of the allocation, 700 acre-feet of M & I and that priority shall be given to delivery through the San Felipe Distribution System of customer contract quantities.
2. That San Felipe water shall be used for in-stream or other artificial percolation in all sub-basins or portions of sub-basins.
3. That any percolation of 2025/2026 Irrigation and/or M & I water shall be coordinated with San Felipe Distribution System deliveries to maximize the use of 2025/2026 Irrigation and/or M & I water for San Felipe Distribution System Deliveries.
4. That percolation of San Felipe Project Water (Zone 6) be coordinated with the percolation operations of the San Benito River System (Zone 3) to the mutual benefit of those zones.
5. That this Resolution shall be effective through February 28, 2026, at which time its provisions shall terminate.

**PASSED AND ADOPTED** by the San Benito County Water District Board March 26, 2025, by the following vote:

AYES: DIRECTORS:  
NOES: DIRECTORS:  
ABSTAIN: DIRECTORS:  
ABSENT: DIRECTORS:

Signature of presiding Board member  
Attested by Board Secretary  
Resolution # 2025-04)

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Doug Williams  
President

ATTEST: \_\_\_\_\_  
Barbara L. Mauro  
Board Secretary



**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:** 9

**Meeting Date:** March 26, 2025

**Submitted By:** Dana Jacobson

**Presented By:** Dana Jacobson

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**Agenda Title:** Consider Authorizing the General Manager to Make an Additional Financial Commitment of \$8,213 for the B.F. Sisk Dam Raise and Reservoir Expansion Project

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**Detailed Description:**

On January 29, 2025, the San Benito County Water District (District) authorized a financial commitment of \$145,000 for continued planning and design costs related to the B.F. Sisk Dam Raise and Reservoir Expansion Project (Project). Based on its participation in the Project at the time, this would have reserved a storage capacity of 5,033 acre-feet (AF) for the District.

Subsequent to this decision, the San Luis Water District withdrew from Project. This resulted in a redistribution of San Luis Water District's storage capacity and a reallocation of funding requirements among the remaining Project participants. This results in an increase to the District's storage capacity of 264 AF, for a new total of 5,297 AF. If the District accepts the reallocation, it would also be responsible for an additional \$8,213 in costs for planning and design, for a revised total of \$153,213. This amount also reflects a recently discovered computational error in the allocation formula, the correction of which was to the District's benefit.

**Prior Committee or Board Action:**

A financial commitment of \$145,000 was approved by the District's Board on January 29, 2025. Administration Committee Meeting on March 18, 2025

**Financial Impact:**                  X       Yes                                 No

**Funding Source/ Recap:** N/A

**Materials included:**

1. Administration Committee Recommendation
2. Storage Allocations and Funding Requests

**Recommendation:** Staff recommends the Board authorize the General Manager to make an additional financial commitment of \$8,213 for the B.F. Sisk Dam Raise and Reservoir Expansion Project.

**Action Required:**   \_\_\_ Resolution    \_\_\_ X Motion    \_\_\_ Review

Board Action

Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

BOARD AGENDA MEMO

DATE: March 18, 2025

TO: Board of Directors

FROM: Administration Committee  
(Flores/Williams)

SUBJECT: Board Recommendation to authorize General Manager to make an additional financial commitment of \$8,213 for the B.F. Sisk Dam Raise and Reservoir Expansion Project

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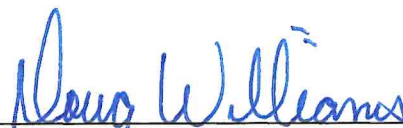
The Administration Committee met on March 18, 2025 and discussed the B. F. Sisk Dam Raise and Reservoir Expansion Project. Additional storage became available with another agency withdrawing from the project, which offers the District more storage space with an additional financial commitment.

The Administration Committee agreed to recommend the Board approve authorizing the General Manager to make an additional financial commitment of \$8,213 for the B.F. Sisk Dam Raise and Reservoir Expansion Project.



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Director Flores



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Director Williams

# B.F. Sisk Dam Raise & Expansion Project

Preliminary Allocation Assumptions (Current Requested Storage Capacity as of March 6, 2025)

Agency	Revised Requested Storage Capacity (AF) <sup>1 and 2</sup>	Requested Storage Capacity Allocation	Total Project Funding Needed Through FY26 <sup>3</sup>	Participating Agency Payments July 2023	Balance Due	Payment 1 June 1, 2025	Payment 2 Dec 1, 2025
	(a)	(a)	(b) = 54,930,656 x (a)	(c)	(b - c)		
Byron Bethany Irrigation District (CVPSA)	1,059	1.16%	\$ 57,196	\$ 26,750	\$ 30,446	\$ 15,223	\$ 15,223
City of Tracy	5,297	5.82%	\$ 286,964	\$ 133,751	\$ 153,213	\$ 76,607	\$ 76,607
Del Puerto Water District	3,867	4.25%	\$ 209,553	\$ 97,638	\$ 111,915	\$ 55,957	\$ 55,957
San Benito County Water District	5,297	5.82%	\$ 286,964	\$ 133,751	\$ 153,213	\$ 76,607	\$ 76,607
Santa Clara Valley Water District	63,560	69.85%	\$ 3,444,063	\$ 1,605,015	\$ 1,839,048	\$ 919,524	\$ 919,524
Westlands Water District/Broadview WD	11,921	13.10%	\$ 645,916	\$ 133,751	\$ 512,165	\$ 256,082	\$ 256,082
<b>Total</b>	<b>91,000</b>	<b>100.00%</b>	<b>\$ 4,930,656</b>	<b>\$ 2,130,656</b>	<b>\$ 2,800,000</b>	<b>\$ 1,400,000</b>	<b>\$ 1,400,000</b>

<sup>1</sup> Pacheco Water District prior interest of 600 AF has been allocated pro rata.

<sup>2</sup> San Luis Water District prior interest of 4,527 AF has been allocated pro rata.

<sup>3</sup> Includes a reconciliation of all changes in commitments and allocations to date.

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:**

10

**Meeting Date:** March 26, 2025

**Submitted By:** Dana Jacobson

**Presented By:** Dana Jacobson

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**Agenda Title:** Consider Approval and Authorize the Board President to Execute the Healthy Rivers and Landscapes Program Implementation Funding Activity Agreement

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**Detailed Description:**

The State Water Resources Control Board (State Water Board) is considering updates to its 2006 Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta Estuary (Bay-Delta Plan) in two phases. In both phases, State Water Board staff has proposed an “unimpaired flow” approach, which has the potential to cause a significant reduction in CVP exports south-of-Delta.

To avoid such a reduction, water users, including CVP contractors, have worked with state agencies since 2018 to develop an alternative watershed-wide approach to flows, ecosystem restoration, and water supply reliability. This effort was originally termed the “Voluntary Agreements,” and is now referred to as the Healthy Rivers & Landscapes Program (HRL Program). The San Luis & Delta-Mendota Water Authority (Authority) has participated in HRL Program discussions for several years on behalf of the District and its other members.

Through the HRL Program, water users have made flow and funding commitments. Flow commitments borne by south-of-Delta CVP contractors will be met by (1) CVP export cuts, and (2) flow contributions to water purchase program. To fund the water purchase program and science components, Reclamation and certain CVP south-of-Delta water agencies have committed to paying \$10/acre-foot (“AF”) of water delivered to CVP contractors.

The Authority is working with Reclamation to obtain Congressional authority to collect HRL Program fees directly from CVP contractors, but in the interim an alternative mechanism is needed. The activity agreement will provide such a mechanism and will allow its members to participate in the HRL program to achieve regulatory certainty for a period of eight years. The Authority will only collect the \$10/AF fee if the State Water Board ultimately adopts the HRL Program for implementation instead of the proposed unimpaired flow approach. The State Water Board’s decision on the implementation of the Bay-Delta Plan is expected in June of 2025.

**Prior Committee or Board Action:**

Administration Committee Meeting, March 18, 2025

**Financial Impact:**       X       Yes                      No

The \$10/AF fee will be levied on all water exported from the Delta. For the District this will include its allocated CVP water, and any spot market transfers. Over the last 8 years the District has averaged approximately 13,700 AF of Delta-exported water deliveries. If this trend continues, the District would be responsible for an annual expense of about \$137,000 for HRL Program fees, plus its allocated share of administration costs related to the activity agreement.

**Funding Source/ Recap:** N/A

**Materials included:**

1. Administration Committee Recommendation
2. Activity Agreement
3. Staff Presentation

**Recommendation:** Staff is recommending the Board approve and authorize the Board President to execute the Healthy Rivers and Landscapes Program Implementation Funding Activity Agreement with the San Luis & Delta-Mendota Water Authority.

**Action Required:**        Resolution       X       Motion                      Review

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Board Action

Resolution No.                      Motion By                      Second By                     

Ayes                                      Abstained                                     

Noes                                      Absent                                     

Reagendized                                      Date                      No Action Taken



BOARD AGENDA MEMO

DATE: March 18, 2025

TO: Board of Directors

FROM: Administration Committee  
(Flores/Williams)

SUBJECT: Board Recommendation to approve and authorize the Board President to execute the Healthy Rivers and Landscapes Program Implementation Funding Activity Agreement

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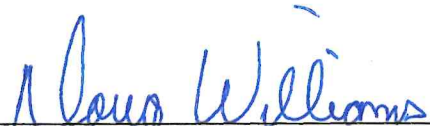
The Administration Committee met on March 18, 2025 and discussed the Healthy Rivers and Landscapes Program Implementation Funding Activity Agreement with staff.

The Administration Committee agreed to recommend the Board approve and authorize the Board President to execute the Healthy Rivers and Landscapes Program Implementation Funding Activity Agreement.



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Director Flores



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Director Williams

**SAN LUIS & DELTA-MENDOTA WATER AUTHORITY**  
**HEALTHY RIVERS AND LANDSCAPES PROGRAM IMPLEMENTATION FUNDING**  
**ACTIVITY AGREEMENT**

This **HEALTHY RIVERS AND LANDSCAPES PROGRAM IMPLEMENTATION FUNDING ACTIVITY AGREEMENT** (“**Activity Agreement**”) is entered into and made effective as of this \_\_\_\_ day of \_\_\_\_\_ 2025 (“**Effective Date**”), by and among the San Luis & Delta-Mendota Water Authority (“**Authority**”), a joint powers agency of the State of California, and its members who execute this Agreement, who are hereinafter referred to jointly by the plural term **Activity Agreement Members**.” Capitalized terms used in this Activity Agreement shall have the meanings set forth in Section 2 below.

**1. RECITALS**

A. The Activity Agreement Members, together with certain other local agencies, are parties to the Second Amended and Restated Joint Exercise of Powers Agreement for the San Luis & Delta-Mendota Water Authority, dated July 8, 2024 (the “**JPA**” or “**JPA Agreement**”), by and among the parties indicated therein, establishing the Authority for the purpose of exercising the common powers of the Activity Agreement Members, including those powers described in this Activity Agreement.

B. The Activity Agreement Members are each empowered, among other powers, to provide water service to lands within their boundaries; to operate and maintain works and facilities for the development, distribution, and use of water for irrigation and for any drainage or reclamation works connected therewith or incidental thereto and/or to operate and maintain works and facilities for the development, distribution and use of water for municipal and industrial use; to contract with the United States, the State and other public agencies and, effective January 1, 1995, with mutual water companies, for such purposes; to control the quality of water accepted into their respective systems; to exercise powers related to the construction, operation, or maintenance of water storage and delivery facilities; and to adopt rules and regulations necessary to the exercise of such powers.

C. The Activity Agreement Members have each entered into contracts with the United States Bureau of Reclamation (“**Reclamation**”) for water service and/or the use of Central Valley

Project (“CVP”) storage and/or conveyance facilities including, but not limited to, the Delta-Mendota Canal, the San Luis Canal, and/or the Pacheco Pumping Plant and Tunnel.

D. The State Water Resources Control Board (“**State Water Board**”) is currently considering updates to its 2006 Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta Estuary (“**Bay-Delta Plan**”) in two phases (the “**Plan Amendments**”).

E. The first Plan amendment (“**Phase 1**”) is focused on San Joaquin River flows and southern Delta salinity. The second Plan amendment (“**Phase 2**”) is focused on the Sacramento River and its tributaries, Delta eastside tributaries (including the Calaveras, Cosumnes, and Mokelumne rivers), Delta outflows, and interior Delta flows. In both phases, State Water Board staff has proposed an “unimpaired flow” approach that would have a significant water cost to cities and farms. The unimpaired flow approach has the potential to cause a significant reduction in CVP exports south-of-Delta.

F. To avoid such reduction, water users, including CVP contractors, have worked with state agencies since 2018 to develop an alternative watershed-wide approach to flows, ecosystem restoration, and water supply reliability. This effort was originally termed the “Voluntary Agreements,” and is now referred to as the Healthy Rivers & Landscapes Program (“**HRL Program**”).

G. Through the HRL Program, water users have committed to certain flows and funds. Flow commitments borne by south-of-Delta CVP contractors will be met by (1) CVP export cuts, and (2) flow contributions to water purchase program. In addition, to fund both the water purchase program and science component of the HRL Program, Reclamation and certain CVP south-of-Delta water agencies have committed to paying \$10/acre-foot (“**AF**”) of water pumped at Jones and Banks Pumping Plants delivered to CVP contractors (“**Exported Water**”).

H. The State Water Board is expected to consider action on Phase 2 of the update to the Bay-Delta Plan in the second quarter of 2025. In advance of that time, in order to ensure the ability of the HRL Program to be successfully implemented, the Authority has created the mechanism to collect funding for early implementation of the HRL Program immediately following State Water Board action.. In the interim of Reclamation obtaining Congressional authority to collect HRL funds from CVP contractors, the Authority will collect the \$10/AF HRL charge from water users/contractors that take delivery of Exported Water, and may also collect an up to \$10/AF HRL

charge from the San Joaquin River Exchange Contractors Water Authority, on behalf of its member entities.

I. This Activity Agreement governs the Authority's collection of the \$10/AF HRL charge, which will in turn lead to the Activity Participants being deemed "**Covered Entities**," defined in HRL Program documents as "entities who hold water rights within, or contracts for water supplies from, the Bay-Delta watershed and are identified as Covered Entities in the applicable Enforcement Agreement." Covered Entity status will ensure that the Activity Participants receive regulatory assurances in exchange for implementation of the measures that are part of the HRL Program, and that the State Water Board will not seek additional flow or financial contributions from Covered Entities for the purpose of achieving water quality objectives included in the Bay-Delta Plan or related purposes.

J. The Activity Agreement Members desire to achieve the objectives recited above through the joint exercise of their common powers under this Activity Agreement and through the Authority entering into memoranda of agreement to allow the participation in the activities by counties, cities, and other local agencies, mutual water companies, or other entities that are not members of the Authority, but that agree to participate under such agreements pursuant to the terms of this Activity Agreement ("**Non-Member Participating Parties**").

K. The Water Authority and each of the Activity Participants have shared, and continue to share, a common interest in sharing information and resources reasonably necessary to accomplish the purpose in this Activity Agreement.

#### **AGREEMENT**

NOW, THEREFORE, in consideration of the true and correct facts recited above, and of the covenants, terms, and conditions set forth herein, the Activity Agreement Members and the Authority agree as follows:

#### **2. DEFINITIONS**

2.1. "**Activity Agreement**" or "**Agreement**" shall mean this Healthy Rivers & Landscapes Program Implementation Funding Activity Agreement.

2.2. "**Activity Agreement Expenses**" shall mean costs incurred by the Authority pursuant to this Activity Agreement and any agreements executed in conjunction with this Activity Agreement, together with a share of Authority Operating Costs allocable to Activity Agreement

Members and allocable to any Non-Member Participating Parties through Memoranda of Agreement executed in conjunction with this Activity Agreement.

2.3. **“Activity Agreement Member”** shall mean a member of the Authority who is signatory to this Activity Agreement. The Activity Agreement Members are listed on Exhibit “A” attached hereto.

2.4. **“Activity Participants”** shall mean the Activity Agreement Members and the Non-Member Participating Parties, as defined below.

2.5. **“Administration Agreement(s)”** shall mean those certain agreements between the Authority and Activity Agreement Members for the undertaking of activities and sharing of costs and benefits pursuant to Sections 22 and 23 of the JPA.

2.6. **“Authority”** shall mean the San Luis & Delta-Mendota Water Authority.

2.7. **“Authority Operating Costs”** shall mean the Authority’s rent and other occupancy charges, acquisition costs of office furniture and equipment, including telephone, telecopy, photocopy, cost of cars and other vehicles, insurance premiums, salaries and wages of employees including payments in connection with retirement programs and other benefit programs, fees of creditors, lawyers, engineers and other consultants, travel, telephone, telecopy, and photocopy expenses, and any other general administrative expenses.

2.8. **“Board of Directors”** shall mean the Board of Directors of the San Luis & Delta-Mendota Water Authority.

2.9. **“Exported Water”** shall mean water pumped at Jones and Banks Pumping Plants delivered to CVP contractors.

2.10. **“Fiscal Year”** shall mean the Authority’s March 1 – February 28/29 fiscal year.

2.11. **“Healthy Rivers & Landscapes Program”** or **“HRL Program”** shall mean the measures, rights, and obligations stated in the Global Agreement to the Healthy Rivers and Landscapes Program in the Bay-Delta and accompanying documents, as may be finally executed by the HRL Parties and approved by the State Water Board.

2.12. **“HRL Parties”** shall mean the parties that are signatory to the “Memorandum of Understanding Advancing a Term Sheet for The Voluntary Agreements to Update and Implement the Bay-Delta Water Quality Control Plan, and Other Related Actions,” dated March 29, 2022, and/or the parties that ultimately sign the Global Agreement to the Healthy Rivers and Landscapes Program in the Bay-Delta.

2.13. “JPA” or “JPA Agreement” shall mean that certain Second Amended and Restated Joint Exercise of Powers Agreement effective July 8, 2024, establishing the Authority, as it has been and may be amended or restated over time.

2.14. “Memorandum of Agreement” or “MOA” shall mean an agreement in substantially the form attached hereto as Exhibit “B” between the Authority and a local agency, city, county, mutual water company, or other entity that is not a member of the Authority but which desires to participate in this Activity Agreement as a Non-Member Participating Party, or in the circumstance of an agreement with the San Joaquin River Exchange Contractors Water Authority, the agreement in substantially the form attached hereto as Exhibit “C”; “Memoranda of Agreement” or “MOAs” shall refer collectively to all such Memoranda of Agreement.

2.15. “Non-Member Participating Party” shall mean a local agency, city, county, mutual water company, or other entity that is not a member of the Authority but which by execution of an MOA agrees to undertake the same obligations and is accorded the same benefits as a member of the Authority that has executed this Activity Agreement. The Non-Member Participating Parties are listed on Exhibit “A” attached hereto.

### **3. PURPOSE OF AGREEMENT**

The purpose of this Activity Agreement is to provide the contractual basis for the Activity Agreement Members in conjunction with any Non-Member Participating Parties (together, the “Activity Participants”) to participate through the Authority in the HRL Program and to achieve the objectives stated in the Recitals above through the joint exercise of some or all of the common powers of the Activity Agreement Members and through the contractual agreements of the Non-Member Participating Parties. The Activity Agreement Members anticipate that amendments or additional or replacement agreements, or termination of this Agreement, may be required to facilitate the payment of HRL Program funds once the State Water Board has taken affirmative action regarding the HRL Program and/or federal legislation is adopted relating to the HRL Program.

### **4. ORGANIZATION**

The business of this Activity Agreement shall be conducted by the Authority at large and therefore governed by the Board of Directors of the Authority.

### **5. POWERS RESERVED TO BOARD OF DIRECTORS AND LIMITATIONS THEREON**

5.1. Role of the Authority. The role of the Authority under this Activity Agreement will be to provide, through Authority staff or contracts with consultants, coordinated services to assist the Activity Participants in conducting the activities contemplated by this Agreement. The Authority will provide only those services supported with funding from the Activity Participants or grant funding, in accordance with budgets recommended by staff, and approved by the Activity Participants and the Board of Directors, as more specifically provided under the terms of this Agreement.

5.2. Authorized Activities of the Authority under the Activity Agreement. The types of activities authorized to carry out the purposes of this Activity Agreement shall specifically include, but shall not be limited to, the following:

5.2.1. To allocate and collect a \$10/AF HRL charge from water users/contractors that take delivery of Exported Water, utilizing Authority staff or contracts with consultants.

5.2.2. To transmit collected HRL funds to the HRL Program funding entity to be established, and which will have responsibility for allocating HRL funds to HRL Program activities.

5.2.3. To provide accounting and billing services to collect from the Activity Participants the costs of services incurred under the Activity Agreement and MOAs pursuant to the terms of this Activity Agreement.

5.2.4. To undertake such additional activities and responsibilities as may be requested and funded by the Activity Participants acting through the Board of Directors.

5.3. Limitations on Authority Role. Notwithstanding this Activity Agreement, Activity Participants intend to maintain complete control and autonomy over the surface water and groundwater assets to which they are legally entitled; nothing in this Agreement authorizes the Authority to commit the Activity Participants to HRL Program implementation actions within their respective boundaries.

5.4. Powers Reserved to Board of Directors and Limitations Thereon.

5.4.1. The Board of Directors shall have ultimate approval authority over all Activity Agreement annual budgets based upon the recommendation of staff and approval of the Activity Participants; provided, the Board of Directors may not modify the Activity Agreement annual budgets without staff's review and recommendation and Activity Participant approval of such modification.



5.4.2. The Board of Directors shall have the right, upon recommendation of or in consultation with staff and Activity Participants, to approve all amendments to this Activity Agreement, including any amendment terminating the Activity Agreement, and to approve the MOA with each entity seeking to become a Non-Member Participating Party; provided, that no amendment of this Activity Agreement shall be required to add new Activity Agreement Members.

5.4.3. The Board of Directors shall have the right, upon the recommendation of or in consultation with staff, to act on any claims and to make decisions concerning the prosecution of, defense of, or other participation in actions or proceedings at law brought against the Authority arising from this Activity Agreement.

5.4.4. When an Activity Participant fails or refuses to participate financially for a period of time longer than six (6) months after written notice from the Authority without entering into an agreement with the Authority to cure any financial default or to meet any other obligation required for its active participation in the Activity Agreement or under its MOA, the Board of Directors, on the recommendation of staff, one or more Activity Participant, and/or any ad hoc working group, shall determine whether or not such Activity Participant shall be deemed to have withdrawn from the Agreement or from participation pursuant to its MOA. Such vote shall not preclude reinstatement of the deemed withdrawn agency by agreement of the Activity Participants and the Authority.

5.4.5. The Board of Directors delegates to staff the authority to conduct the activities described in this Activity Agreement pursuant to the terms of this Activity Agreement and MOAs, without the required approval of the Board of Directors except as specifically provided in Sections 5.4.

## **6. APPROVAL BY AN ACTIVITY PARTICIPANT OR ACTIVITY PARTICIPANTS**

6.1. When the terms of this Agreement or applicable law require the approval of an Activity Participant, written documentation of such approval, whether by Resolution, motion, or other form of authorization, must be provided to the Authority and to each of the other Activity Participants.

6.1.1. For actions requiring the approval of only the particular Activity Participant, approval by such Activity Participant is required.

6.1.2. When approval of the Activity Participants is required for a particular action, the approval of a majority of the Activity Participants will constitute approval of the action.

6.2. Approval by the Activity Participant or the Activity Participants as appropriate shall be required for amendment of this Activity Agreement and/or the replacement of this Agreement with an alternative form of agreement; provided, however, nothing in this Agreement shall prevent its termination if Reclamation mandates or requires direct HRL payments from CVP contractors.

## **7. BUDGETARY RESPONSIBILITIES**

7.1. To the extent that the Authority prepares budgets for this Activity Agreement, the Activity Agreement members agree to cooperate with the Authority in the development of any such budgets for the activities authorized by this Activity Agreement, annually or more frequently as needed, for presentation to the Board of Directors of the Authority in accordance with Section 22 of the JPA Agreement. Budgeted amounts for this Activity Agreement will be collected through the invoicing process described in Section 8.3 of this Activity Agreement, and formal amendment of such budgets through Board of Directors of the Authority approval is not required for adjustments that are fully collected as described in Section 10 of this Activity Agreement.

7.2. Budget to Actual Adjustments. The Authority shall true up budgeted amounts for Activity Agreement Expenses collected from the Activity Participants annually following the end of each fiscal year. Any over-payments shall be credited or refunded to each Activity Participant for the period through February 28, 2026, and for each year thereafter. Each Activity Participant shall be billed for any under-payment following the true-up, with payment due thirty (30) days after the invoice is received.

## **8. ACTIVITY AGREEMENT EXPENSES, ALLOCATION OF OPERATING COSTS, HRL IMPLEMENTATION FUNDING COLLECTION, INVOICING AND PAYMENT**

8.1. Each member of the Authority has entered into an Administration Agreement which authorizes an agreement by and among the Authority and any of its members or other entities to provide for undertaking and sharing costs and benefits of any authorized activity of the Authority. The Authority and the Activity Agreement Members agree that all Activity Agreement Expenses incurred by the Authority under this Activity Agreement are the costs of the Activity Agreement Members, and not of the Authority, and shall be paid by the Activity Agreement Members.

8.2. The Activity Agreement Members further agree that the Board of Directors is authorized to allocate a share of Authority Operating Costs as part of the Activity Agreement Expenses to cover the cost to the Authority of administering this Activity Agreement.

8.3. Initial HRL Implementation Funding Collection. To initially fund HRL Program Implementation, the Authority shall collect the \$10/AF HRL Program charge from Activity Participants on a monthly basis, based on deliveries of Exported Water, beginning in the month following State Water Board action on the Phase 2 Plan Amendments that incorporates the HRL Program and related action by the HRL Parties. Collection will occur via inclusion of a line item relating to actual deliveries during the prior month, multiplied by \$10/AF, on the Monthly Advance Payment form and/or monthly invoice currently in use. Payment of this charge is due as follows: (1) for Activity Participants submitting a Monthly Advance Payment form, by the 15th of each month, and (2) for Activity Participants in receipt of a monthly water delivery invoice, within five days of receipt. The Authority will hold collected funds in an interest-bearing trust account until an HRL Program funding entity is able to collect and allocate HRL funds to HRL Program activities, at which point the Authority shall transfer the collected funds to the HRL Program funding entity and continue transferring all collected funds to the HRL Program funding entity until such time as this Agreement is amended, replaced, or terminated.

8.4. Activity Agreement Expense Collection. Once the Activity Agreement is effective, Authority accounting staff will estimate administrative costs for the remainder of the fiscal year on the basis of estimated deliveries, and provide an initial, up-front billing, allocated proportionally based on historic delivery data. For subsequent fiscal years, the Authority shall invoice administrative costs to participants on a semi-annual basis, allocated proportionally based on delivery data. Payments on invoices for administrative costs are due thirty (30) days following receipt of the Authority's invoice. A true-up will occur at the end of each fiscal year.

## **9. ACCOUNTABILITY, REPORTS, AND AUDITS**

9.1. Full books and accounts for this Activity Agreement shall be maintained by the Authority in accordance with practices established by, or consistent with, those utilized by the Controller of the State of California for public entities. The books and records shall be open to inspection by the Activity Participants at all reasonable times, and by bondholders and lenders as and to the extent provided by resolution or indenture.

9.2. There shall be strict accountability of all funds deposited on behalf of the Activity Agreement with the Authority. The Treasurer of the Authority, directly or acting through its Accounting Department, shall provide regular reports of Activity Agreement accounts. Funds of the Activity Agreement shall be subject to audit by the official auditor of the Authority. An Activity

Participant may request an independent audit of the Activity Agreement funds; any such audit shall be conducted at the expense of the requesting Activity Participant.

**10. SOURCE OF PAYMENTS**

Each Activity Participant agrees that it will timely take actions necessary to provide sufficient money to meet its obligations hereunder.

**11. INDEMNIFICATION**

11.1. The Activity Participants shall hold the Authority and each of its members who are not Activity Participants, free and harmless from and indemnify each of them against any and all costs, losses, damages, claims and liabilities arising from actions or inactions taken under this Activity Agreement and the MOAs. This indemnification obligation includes the obligation of the Activity Participants to defend the Authority, and all members of the Authority that are not participants in this Activity Agreement, at the sole expense of the Activity Participants, in any action or proceeding brought against the Authority or any of its members not participating in this Activity Agreement, to recover any such costs, losses, damages, claims or liabilities arising from this Activity Agreement, as well as the obligation to pay for any and all costs of litigation incurred by the Authority as a result of entering into this Activity Agreement. Such costs may include, but are not limited to, attorneys' fees and costs incurred by the Authority pursuant to approved budgets to defend its provision of services under this Activity Agreement. This indemnification provision does not require the Activity Participants to indemnify the Authority or its members who are not Activity Participants from any costs, losses, damages, claims, or liabilities from actions related to non-Covered Party status initiated by the State Water Resources Control Board, or any other actions not directly related to actions taken under this Activity Agreement and the MOAs.

**11.2. Indemnification of Authority and Activity Participants.**

11.2.1. Any Activity Participant that withdraws or is deemed to have withdrawn from the Activity Agreement or MOA agrees that it shall indemnify the Authority and all other Activity Participants from costs, losses, damages, claims or liabilities incurred as of the date of its withdrawal or arising from its withdrawal or deemed withdrawal from the Activity Agreement or MOA, respectively; without increasing the indemnification obligation of other Activity Participants.

11.2.2. Any Activity Participant that fails to perform its financial obligations under the Activity Agreement or its respective MOA agrees that it shall indemnify the Authority and all

other Activity Participants from costs, losses, damages, claims, or liabilities arising from its failure to perform such financial obligations.

## **12. TERM**

This Activity Agreement shall take effect following execution by at least two (2) Authority members, and shall remain in full force and effect until (1) this Activity Agreement is rescinded or terminated by the Authority and the Activity Agreement Members, with approval by the Non-Member Participating Parties, or (2) congressional authorization is provided to the United States to collect the \$10/AF HRL charge from water users/contractors that take delivery of Exported Water.

## **13. WITHDRAWAL FROM FURTHER PARTICIPATION**

13.1. Subject to Section 13.3 of this Activity Agreement, any Activity Participant may voluntarily withdraw from this Activity Agreement upon thirty (30) days' written notice of such withdrawal to the Authority.

13.2. In the event the Board of Directors approves the determination that any Activity Participant is deemed to have withdrawn pursuant to Section 5.4.4 of this Activity Agreement, such withdrawing Activity Participant shall pay for all such Activity Participant's financial obligations incurred prior to the deemed withdrawal date pursuant to the terms of this Activity Agreement.

13.3. In the event of either a voluntary withdrawal or deemed withdrawal by an Activity Participant, as of the withdrawal date, all rights of participation in this Activity Agreement shall cease for the withdrawing Activity Participant, and the withdrawing Activity Participant shall within thirty (30) days, pay all such Activity Participant's financial obligations incurred prior to such withdrawal date pursuant to the terms of this Activity Agreement.

## **14. ADMISSION OF NEW MEMBERS**

Members of the Authority may become Members of this Activity Agreement at any time. Admission of a Non-Member Participating Party at any time shall be through execution of an MOA and action by the Board of Directors. The admission of the new Activity Participant shall be documented by that new Member signing this Activity Agreement or that new Non-Member Participating Party entering into an MOA with the Authority, subject to this Activity Agreement.

## **15. MISCELLANEOUS**

15.1. Amendments. This Agreement may be amended in writing by the Authority and the Activity Agreement Members, with approval from the Non-Member Participating Parties.

15.2. Assignment: Binding on Successors. Except as otherwise provided in this Activity Agreement, the rights and duties of the Activity Participants may not be assigned or delegated without the written consent of the Authority and other Activity Participants. Any attempt to assign or delegate such rights or duties in contravention of this Activity Agreement shall be null and void. Any approved assignment or delegation shall be consistent with the terms of any contracts, resolutions, indemnities, and other obligations of the Authority then in effect. This Activity Agreement shall inure to the benefit of, and be binding upon, the successors and assigns of the Authority and the Activity Participants.

15.3. Counterparts. This Activity Agreement may be executed by the Authority and the Activity Agreement Members in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute but one and the same instrument.

15.4. Governing Law. This Activity Agreement shall be governed by the laws of the State of California.

15.5. Severability. If one or more clauses, sentences, paragraphs or provisions of this Activity Agreement shall be held to be unlawful, invalid or unenforceable, it is hereby agreed by the Activity Agreement Members and the Authority that the remainder of the Activity Agreement shall not be affected thereby.

15.6. Headings. The titles of sections of this Activity Agreement are for convenience only and no presumption or implication of the intent of the parties as to the construction of this Activity Agreement shall be drawn therefrom.

15.7. Reasonable Cooperation. Activity Participants will reasonably cooperate with each other and the Authority to perform the obligations under this Activity Agreement and to carry out the purpose and intent of this Activity Agreement.

IN WITNESS WHEREOF, the Members and the Authority have executed this Activity Agreement as of the date appearing next to their respective signature lines:

**SAN LUIS & DELTA-MENDOTA WATER AUTHORITY**

By:   
Name: FEDERICO BARAJAS

Title: EXECUTIVE DIRECTOR  
Date: 3/6/2025

### ACTIVITY AGREEMENT MEMBERS

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_



Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agency Name: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT "A"****ACTIVITY AGREEMENT MEMBERS AND NON-MEMBER PARTICIPATING  
PARTIES****PRELIMINARY LIST ONLY**

<b>Agency Name</b>	<b>Participation Status</b>
Banta-Carbona Irrigation District	AA Member
Byron Bethany Irrigation District	AA Member
Central California Irrigation District	Non-Member Participating Party
City of Avenal	Non-Member Participating Party
City of Los Banos	Non-Member Participating Party
City of Huron	Non-Member Participating Party
City of Patterson	Non-Member Participating Party
City of Tracy	AA Member
Coelho Trust MWC	Non-Member Participating Party
Columbia Canal Company	Non-Member Participating Party
Del Puerto Water District	AA Member
Eagle Field Water District	AA Member
Firebaugh Canal Water District	Non-Member Participating Party
Fresno Slough Water District	AA Member
Henry Miller Reclamation District #2131	AA Member
James Irrigation District	AA Member
Laguna Water District	AA Member
Mercy Springs Water District	AA Member
Oro Loma Water District	AA Member
Pacheco Water District	AA Member
Panoche Water District	AA Member
Patterson Irrigation District	AA Member
Reclamation District 1606	AA Member
San Benito County Water District	AA Member
San Joaquin River Exchange Contractors Water Authority	Non-Member Participating Party

San Luis Canal Company	Non-Member Participating Party
San Luis Water District	AA Member
Santa Clara Valley Water District	AA Member
Tranquillity Irrigation District	AA Member
U.S. Bureau of Reclamation	Non-Member Participating Party
West Stanislaus Irrigation District	AA Member
Westlands Water District	AA Member

## EXHIBIT "B"

### FORM OF MEMORANDA OF AGREEMENT

This MEMORANDUM OF AGREEMENT FOR HEALTHY RIVERS AND LANDSCAPES PROGRAM IMPLEMENTATION FUNDING ("MOA") is made effective as of \_\_\_\_\_ (the "**Effective Date**"), by and between the San Luis & Delta-Mendota Water Authority, a joint powers agency of the State of California ("**Authority**"), and \_\_\_\_\_, a \_\_\_\_\_ ("**Non-Member Participating Party**"). Unless expressly and differently defined in this MOA, capitalized terms used in this MOA shall have the meanings set forth in Section 2 of Appendix 1 to this MOA, a copy of which is attached hereto and by this reference incorporated herein.

#### 1. RECITALS

a. The Authority and certain of its member agencies have entered into that certain Healthy Rivers & Landscapes Program Implementation Funding Activity Agreement (the "**Activity Agreement**") to provide the contractual basis for the Activity Agreement Members in conjunction with Non-Member Participating Parties (together, the "**Activity Participants**") to participate through the Authority in the Healthy Rivers & Landscapes Program ("**HRL Program**"), and to govern the Authority's collection of the \$10/acre-foot ("**AF**") HRL charge.

b. The Non-Member Participating Party is not a member of the Authority but is a City, County, local agency, mutual water company, or other entity that is not a member of the Authority but which by execution of an MOA agrees to undertake the same obligations and is accorded the same benefits as a member of the Authority that has executed this Activity Agreement.

c. The Non-Member Participating Party has the power to enter into agreements with other public agencies or private entities, including for purposes of paying a \$10/AF HRL charge for each AF of Exported Water.

d. The Activity Agreement contemplates that the "Activity Participants" under the Activity Agreement shall be comprised of the Activity Agreement Members, this Non-Member Participating Party, and all other entities participating through separate Memoranda of Agreement that contain substantially the same terms as contained in this Memorandum of Agreement.

e. The objective of the Non-Member Participating Party under this Memoranda of Agreement is to provide the contractual basis for the Authority to collect the \$10/AF HRL charge, which will in turn lead to the Non-Member Participating Party being deemed a “Covered Entity,” defined in HRL Program documents as “entities who hold water rights within, or contracts for water supplies from, the Bay-Delta watershed and are identified as Covered Entities in the applicable Enforcement Agreement.” Covered Entity status will ensure the Activity Participants receive regulatory assurances for implementation of the measures that are part of the HRL Program, in that the State Water Board will not seek additional flow or financial contributions from Covered Entities for the purpose of implementation of water quality objectives included in the Bay-Delta Plan or related purposes.

f. The Non-Member Participating Party expressly intends that neither the Authority nor the Activity Agreement Members or other entities participating through their separate Memoranda of Agreement will have the authority to limit or interfere with the respective participants’ rights and authorities over their own internal matters, including but not limited to, an Activity Participant’s surface water supplies, groundwater supplies, facilities, operations, and water management, subject to terms of the Activity Agreement.

## **AGREEMENT**

NOW, THEREFORE, in consideration of the true and correct facts recited above, and of the covenants, terms, and conditions set forth herein, the Authority and the Non-Member Participating Party agree as follows:

Section 1. The Non-Member Participating Party hereby agrees to be bound by and to perform the obligations of Non-Member Participating Parties established under the Activity Agreement, and the Authority agrees that the Non-Member Participating Party so agreeing and performing shall have the rights and be entitled to share in the benefits of the activities under the Healthy Rivers and Landscapes Program Implementation Funding Activity Agreement on the terms and conditions described in the Activity Agreement.

Section 2. The Authority and the Non-Member Participating Party acknowledge and agree that although the Non-Member Participating Party is not a signatory to the Activity

Agreement, the Non-Member Participating Party shall be, in all respects, entitled to participation in activities as described in the Activity Agreement.

Section 3. Miscellaneous Provisions.

3.1. Amendments. This MOA may be amended in writing by the Authority and the Non-Member Participating Party.

3.2. Assignment; Binding on Successors. Except as otherwise provided in this MOA, the rights and duties of the Non-Member Participating Party may not be assigned or delegated without the written consent of the Authority. Any attempt to assign or delegate such rights or duties in contravention of this MOA shall be null and void. Any approved assignment or delegation shall be consistent with the terms of any contracts, resolutions, indemnities and other obligations of the Authority then in effect. This MOA shall inure to the benefit of, and be binding upon, the successors and assigns of the Authority and the Non-Member Participating Party.

3.3. Counterparts. This MOA may be executed by the Authority and the Non-Member Participating Party in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute but one and the same instrument.

3.4. Governing Law. This MOA shall be governed by the laws of the State of California.

3.5. Severability. If one or more clauses, sentences, paragraphs or provisions of this MOA shall be held to be unlawful, invalid or unenforceable, it is hereby agreed by the Non-Member Participating Party and the Authority that the remainder of the Activity Agreement shall not be affected thereby.

3.6. Headings. The titles of sections of this MOA are for convenience only and no presumption or implication of the intent of the Non-Member Participating Party and the Authority to the construction of this MOA shall be drawn therefrom.

IN WITNESS WHEREOF, the Authority and the Non-Member Participating Party have executed this Memorandum of Agreement as of the date first above written.

**SAN LUIS & DELTA-MENDOTA WATER AUTHORITY**

By: FEDERICO BARRAS  
Name: FEDERICO BARRAS  
Title: EXECUTIVE DIRECTOR  
Date: 3/6/2025

**NON-MEMBER PARTICIPATING PARTY**

\_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



## EXHIBIT "C"

### FORM OF MEMORANDA OF AGREEMENT WITH SAN JOAQUIN RIVER EXCHANGE CONTRACTORS WATER AUTHORITY

This MEMORANDUM OF AGREEMENT FOR HEALTHY RIVERS AND LANDSCAPES PROGRAM IMPLEMENTATION FUNDING ("MOA") is made effective as of \_\_\_\_\_ (the "Effective Date"), by and between the San Luis & Delta-Mendota Water Authority, a joint powers agency of the State of California ("Authority"), and the San Joaquin River Exchange Contractors Water Authority, a California Joint Powers Authority, on behalf of its member entities Central California Irrigation District, San Luis Canal Company, Columbia Canal Company, and Firebaugh Canal Water District (collectively hereafter, "Non-Member Participating Party"). Unless expressly and differently defined in this MOA, capitalized terms used in this MOA shall have the meanings set forth in Section 2 of Appendix 1 to this MOA, a copy of which is attached hereto and by this reference incorporated herein.

#### 1. RECITALS

a. The Authority and certain of its member agencies have entered into that certain Healthy Rivers & Landscapes Program Implementation Funding Activity Agreement (the "Activity Agreement") to provide the contractual basis for the Activity Agreement Members in conjunction with Non-Member Participating Parties (together, the "Activity Participants") to participate through the Authority in the Healthy Rivers & Landscapes Program ("HRL Program"), and to govern the Authority's collection of the up to \$10/acre-foot ("AF") HRL charge.

b. The Non-Member Participating Party is not a member of the Authority but is a City, County, local agency, mutual water company, or other entity that is not a member of the Authority but which by execution of an MOA agrees to undertake the same obligations and is accorded the same benefits as a member of the Authority that has executed this Activity Agreement.

c. The Non-Member Participating Party has the power to enter into agreements with other public agencies or private entities, including for purposes of paying a \$1/AF HRL charge for each AF of Exported Water.

d. The Activity Agreement contemplates that the “Activity Participants” under the Activity Agreement shall be comprised of the Activity Agreement Members, this Non-Member Participating Party, and all other entities participating through separate Memoranda of Agreement that contain substantially the same terms as contained in this Memorandum of Agreement, except as expressly set forth below.

e. The objective of the Non-Member Participating Party under this Memoranda of Agreement is to provide the contractual basis for the Authority to collect a charge of \$1/AF HRL charge for each acre-foot of water delivered via the Delta-Mendota Canal to the members of the Non-Member Participating Party, which will in turn lead to the Non-Member Participating Party (including its Member Entities, Central California Irrigation District, San Luis Canal Company, Firebaugh Canal Water District, and Columbia Canal Company) being deemed a “Covered Entity,” or “Covered Entities,” defined in HRL Program documents as “entities who hold water rights within, or contracts for water supplies from, the Bay-Delta watershed and are identified as Covered Entities in the applicable Enforcement Agreement.” Covered Entity status will ensure the Activity Participants receive regulatory assurances for implementation of the measures that are part of the HRL Program, in that the State Water Board will not seek additional flow or financial contributions from Covered Entities for the purpose of implementation of water quality objectives included in the Bay-Delta Plan or related purposes.

f. The Non-Member Participating Party expressly intends that neither the Authority nor the Activity Agreement Members or other entities participating through their separate Memoranda of Agreement will have the authority to limit or interfere with the respective participants’ rights and authorities over their own internal matters, including but not limited to, an Activity Participant’s surface water supplies, groundwater supplies, facilities, operations, and water management, subject to terms of the Activity Agreement.

## **AGREEMENT**

NOW, THEREFORE, in consideration of the true and correct facts recited above, and of the covenants, terms, and conditions set forth herein, the Authority and the Non-Member Participating Party agree as follows:

Section 1. The Non-Member Participating Party hereby agrees to be bound by and to perform the obligations of Non-Member Participating Parties established under the Activity Agreement, except:

1.1. Pursuant to this MOA, the Authority shall be authorized to collect and allocate from the Non-Member Participating Party a \$1/AF HRL charge for each acre foot delivered to the members of the Non-Member Participating Party pursuant to the Second Amended Exchange Contract via the Delta-Mendota Canal, and not \$10/AF.

1.2. This MOA shall take effect on \_\_\_\_\_ (“Effective Date”) and shall remain in full force and effect until: (1) this MOA is rescinded or terminated by the Authority and the Non-Member Participating Party.

The Authority agrees that the Non-Member Participating Party (and its Member Entities) so agreeing and performing shall have the rights and be entitled to share in the benefits of the activities under the Healthy Rivers and Landscapes Program Implementation Funding Activity Agreement on the terms and conditions described in the Activity Agreement.

Section 2. The Authority and the Non-Member Participating Party acknowledge and agree that although the Non-Member Participating Party is not a signatory to the Activity Agreement, the Non-Member Participating Party shall be, in all respects, entitled to participation in activities as described in the Activity Agreement.

Section 3. Miscellaneous Provisions.

3.1. Amendments. This MOA may be amended in writing by the Authority and the Non-Member Participating Party.

3.2. Assignment; Binding on Successors. Except as otherwise provided in this MOA, the rights and duties of the Non-Member Participating Party may not be assigned or delegated without the written consent of the Authority. Any attempt to assign or delegate such rights or duties in contravention of this MOA shall be null and void. Any approved assignment or delegation shall be consistent with the terms of any contracts, resolutions, indemnities and other obligations of the Authority then in effect. This MOA shall inure to the benefit of, and be binding upon, the successors and assigns of the Authority and the Non-Member Participating Party.

3.3. Counterparts. This MOA may be executed by the Authority and the Non-Member Participating Party in separate counterparts, each of which when so executed and delivered

shall be an original, but all such counterparts shall together constitute but one and the same instrument.

3.4. Governing Law. This MOA shall be governed by the laws of the State of California.

3.5. Severability. If one or more clauses, sentences, paragraphs or provisions of this MOA shall be held to be unlawful, invalid or unenforceable, it is hereby agreed by the Non-Member Participating Party and the Authority that the remainder of the Activity Agreement shall not be affected thereby.

3.6. Headings. The titles of sections of this MOA are for convenience only and no presumption or implication of the intent of the Non-Member Participating Party and the Authority to the construction of this MOA shall be drawn therefrom.

IN WITNESS WHEREOF, the Authority and the Non-Member Participating Party have executed this Memorandum of Agreement as of the date first above written.

**SAN LUIS & DELTA-MENDOTA WATER AUTHORITY**

By: FEDERICO BARAJAS  
Name: FEDERICO BARAJAS  
Title: EXECUTIVE DIRECTOR  
Date: 3/6/2025

**NON-MEMBER PARTICIPATING PARTY**

\_\_\_\_\_  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## Bay-Delta Plan Implementation: Healthy Rivers and Landscapes Program

Source: San Luis & Delta-Mendota Water Authority

1

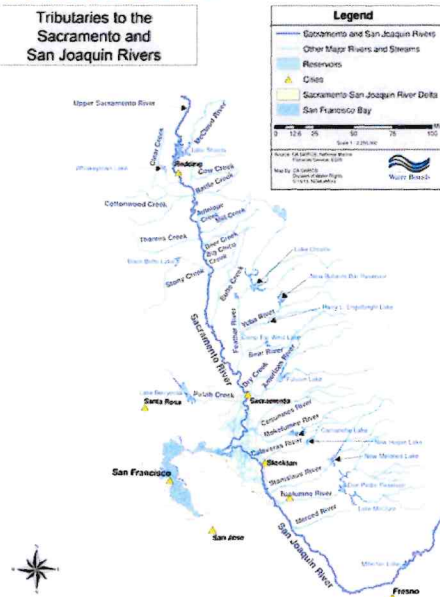
## Background - State Water Board Update to the Water Quality Control Plan

- ▶ The State Water Board is required to periodically update the Bay-Delta Water Quality Control Plan (WQCP)
  - ▶ Last update was 2006
  - ▶ Required to balance beneficial uses
- State Water Board staff have proposed 3 phases for updates
  - Phase 1: San Joaquin River (complete Dec 2018 - in litigation)
  - Phase 2: Sacramento River & Delta
  - Phase 3: Assignment of responsibilities for Phases 1 & 2
- ▶ State Water Board staff have proposed an 'unimpaired flow approach'
  - ▶ Flow only; no habitat or adaptive management
  - ▶ Estimated 2M acre-feet of water cost to cities and farms
  - ▶ Adjudication of the entire basin; could take 10-20 years to resolve

2

## Bay-Delta Watershed

Tributaries to the  
Sacramento and  
San Joaquin Rivers



3

## Voluntary Agreements Process (Healthy Rivers & Landscapes Program)

2018

- State presented Voluntary Agreement to State Water Board

2019

- State submitted Voluntary Agreement proposal to State Water Board

2020

- State presented Framework of Voluntary Agreement

2022

- Governor convened agencies and water suppliers to sign MOU advancing VAs

2023-4

- VA parties develop Governance Plan, Science Plan, Strategic Plan, Implementing Agreements
- Release of Science Basis Report (Feb), Draft Staff Report (Sept), Draft Program of Implementation

4



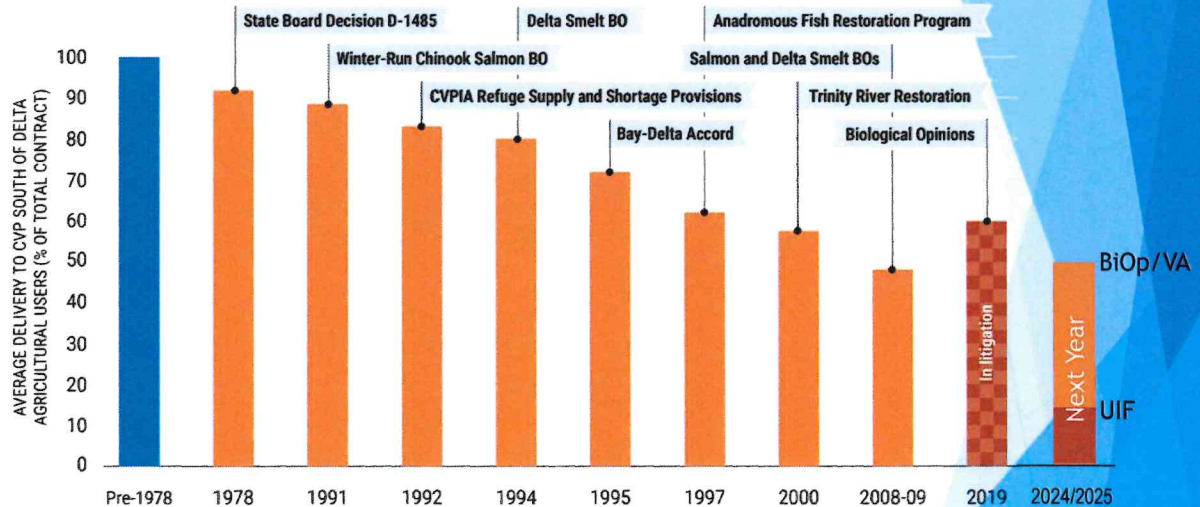
## Red Bluff to San Diego--Who has Signed the MOU?

- US Bureau of Reclamation
- CA Natural Resources Agency
- CA Environmental Protection Agency
- CA Department of Water Resources
- CA Department of Fish and Wildlife
- Garden Highway Mutual Water Company
- River Garden Farms
- Sutter Mutual Water Company
- Friant Water Authority
- Glenn Colusa Irrigation District
- RD 108
- Yuba Water Agency
- Western Canal Water District
- Regional Water Authority
- East Bay Municipal Utility District
- Turlock Irrigation District
- Modesto Irrigation District
- San Francisco Public Utilities Commission
- Solano County Water Agency
- State Water Contractors
- Contra Costa Water District
- Kern County Water Agency
- Metropolitan Water District
- Westlands Water District
- Tehama-Colusa Canal Authority
- San Luis & Delta-Mendota Water Authority



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## Regulatory Impacts on Water Supply Reliability



Sources: Pre-1978, CVP Water Delivery Records; 1978-2000, San Luis & Delta-Mendota Water Authority, extracted from various California Department of Water Resources (DWR) and U.S. Department of the Interior, Bureau of Reclamation (Reclamation) CalSim-II benchmark studies; 2008-2009, Reclamation & DWR CalSim-II Benchmark BO Study; 2020, Reclamation EIS on the Reinitiation of Consultation on the Long-Term Operation of the CVP and SWP

6

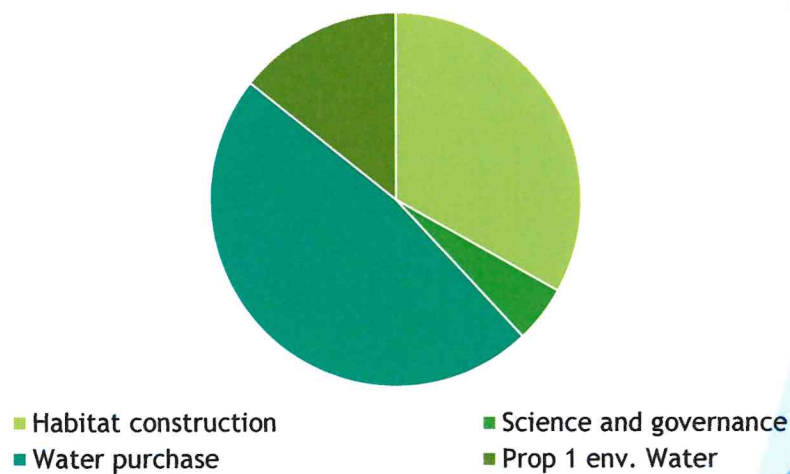


## Voluntary Agreement Funding

- ▶ Estimated \$2.9 Billion Program
  - ▶ State commitments through bonds and General Funds: \$1.4B (49%)
  - ▶ Federal Funding (unsecured): \$740M (25%)
  - ▶ Other: \$168M (6%)
  - ▶ Public Water Agencies: \$588M (20%)
- ▶ The VA MOU includes a \$10 per acre-foot charge on water delivered using south-of-delta CVP facilities. This fee would be used for the following purposes:
  - ▶ Habitat construction
  - ▶ Water Purchases
  - ▶ Science and Governance Program

7

## What will the funding be used for?



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## Activity Agreement

**Purpose:** Provides mechanism to collect funds absent Congressional authorization

- ▶ **Protection:** Participants considered “covered entity” under Healthy Rivers and Landscapes Program
- ▶ **Regulatory Certainty:** Avoids potential reductions in CVP allocation for length of program - 8 years
- ▶ **Cost:** District responsibility of approximately \$137,000 per year plus administrative costs of activity agreement
- ▶ **Schedule:** State Water Board is expected to select its Bay-Delta Plan implementation alternative in June 2025

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:** //

**Meeting Date:** March 26, 2025

**Submitted By:** Brett Miller

**Presented By:** Brett Miller

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**Agenda Title:** San Benito County Water District – Budget Kick Off Meeting 2025-2026

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**Detailed Description:**

Staff will present their planned assumptions for the 2025-2026 budget. Also, as we move towards our upcoming rate study process, it is a best practice to have numerous opportunities for the public to be involved in the budget process as well as the rate making process.

**Prior Committee or Board Action:**

Finance Committee Meeting, March 19, 2025

**Financial Impact:** \_\_\_\_\_ Yes      X   No

**Funding Source/ Recap:** N/A

**Materials included:**

Budget Kickoff PowerPoint

**Recommendation:** N/A

**Action Required:** \_\_\_\_ Resolution    \_\_\_\_\_ Motion      X   Review

Board Action

Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized Date \_\_\_\_\_ No Action Taken \_\_\_\_\_









# San Benito County Water District – Budget Kick Off Meeting 2025-2026

SAN BENITO COUNTY WATER DISTRICT  
Presentation to SBCWD Board  
March 26, 2025

1

1

## Agenda

-  Board Calendar
-  Overview
-  District Growth
-  FY2024-2025 Budget-Expense Summary
-  Key Budget Assumptions
-  Next Steps

2

2



## Timeline and Calendar: Board Calendar

Dates	Proposed Actions
March 26, 2025	<b>Budget Study Session:</b> * Review Key Budget Assumptions for Budget FY2025-2026
May 28, 2025	<b>Board Adopts Budget</b>
October 29, 2025	<b>Rate Study Session:</b> *Final Report (Preliminary Rates), Set Public Hearing for Rates, Prop. 218 Notice Approval
December 17, 2025	<b>Public Hearing for Rates/ Affirms Rates</b>
March 1, 2026	<b>Rates Become Effective</b>

3

3

## Financial Planning Overview



- One-Year Budget



- Five-Year Capital Improvement Plan



- Rate Study



- Reserve Balances

4

4

## District Growth

### ■ Infrastructure Growth – FY22/23 to FY23/24

Capital Assets increased \$4,671,265 (3.8%)

### ■ Revenue Growth – FY14/15 to FY23/24

Revenue has a year over year growth of 21%.

### ■ New Customer Accounts

FY22/23: Increase of 1% or 20 new accounts

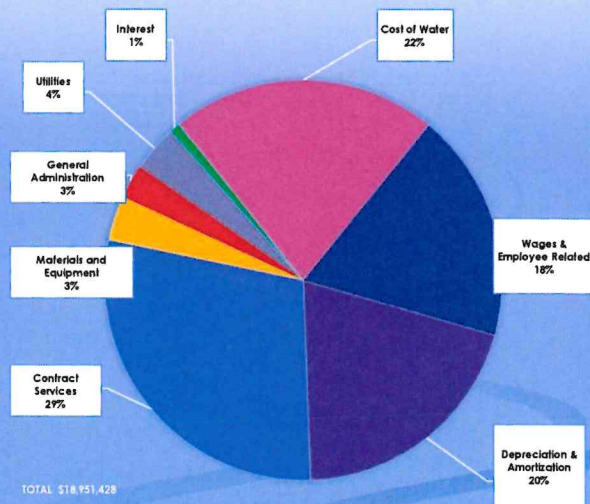
FY23/24: decrease of 0% or 1 less account

5

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## FY 2024-2025 Budgeted Operating Expenses

Category Summary	Total
Cost of Water	\$4,110,200
Personnel	\$3,513,378
Contract Services	\$5,454,900
Material and Equipment	\$ 682,000
General and Administrative	\$ 523,150
Utility expenses	\$ 711,050
Depreciation and Amortization	\$3,796,250
Interest expense	\$ 160,500



6

6

## Staffing Level History

(Approved Positions)

For Fiscal Year Ended	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Administration & Finance	6.5	6.5	6.5	6.5	6.6	6.6	6.6	6.6	8	8
Engineering	3	3	3	3	4	4	4	4	5	5
Water Office	2	2	2	2	2	2	2	2	2	2
Operations & Maintenance	7.5	7.5	6.5	6.5	5.5	6.5	6.5	6.5	6.5	6.5
Water Conservation	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5
Total	20.5	20.5	19.5	19.5	19.6	20.6	20.6	20.6	23	23

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## Wages and Benefits Assumptions

### ■ Wages

- COLA estimated at 3.0% FY 2025-26

### ■ Medical

- Assumes a 5% overall increase

### ■ Pension Contributions

- Normal Cost – Decline 5%

### ■ OPEB Net Liability

- Projected to be \$0

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## Water Sales and Supply

### ■ Water Allocation:

M&I 100%

Ag 55%

### ■ Projected 2% increase in water sales

Key drivers being:

- Service area growth (or lack of growth)
- Conservation efforts

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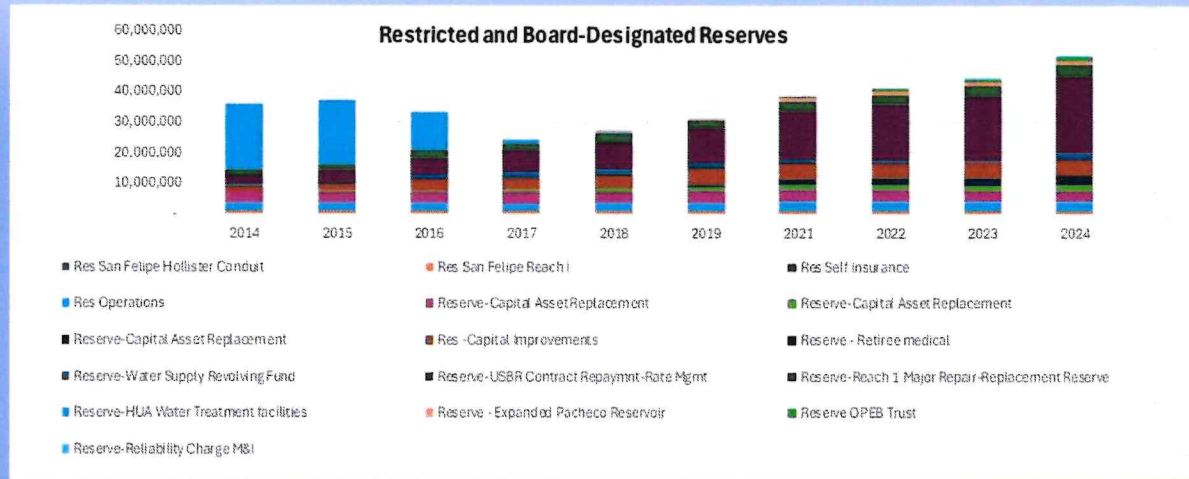
## Capital Improvement Plan (CIP)

- Staff is working on a 5 CIP which looks into the future so that staff can be more proactive instead of reactive (i.e. broken waterlines).
- Staff would like to plan on bringing forward a deferred maintenance plan to replace outdated valves and other items.

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## Reserve Balances



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## Next Steps

<b>May 28, 2025</b>	<b>Board Adopts Budget</b>
<b>October 29, 2025</b>	<b>Rate Study Session:</b>  <b>*Final Report (Preliminary Rates), Set Public Hearing for Rates, Prop. 218 Notice Approval</b>
<b>December 17, 2025</b>	<b>Public Hearing for Rates/ Affirms Rates</b>
<b>March 1, 2026</b>	<b>Rates Become Effective</b>

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# Contact Information

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